

## FOLKESTONE TOWN COUNCIL ASSET REGISTER 2023/24

Description	Status	Cost Centre	Purchase Value	Location/Responsibility
Laptop Microsoft Surface Pro 5	Active	Administration	£231.67	Town Hall Office
Laptop Dell Latitude 7480	Active	Administration	£265.00	Other
Laptop HP EliteBook Folio 9470m	Active	Administration	£281.67	Other
Laptop Lenovo ThinkPad T460s for Finance Officer	Active	Administration	£306.67	Other
Work from home laptop	Active	Administration	£349.17	Town Hall Office
Customised stamp for invoice approval	Active	Administration	£54.60	Town Hall Office
Voice recorder for meetings	Active	Administration	£97.48	Town Hall Office
Additional monitor	Active	Administration	£194.95	Town Hall Office
Computer monitor	Active	Administration	£172.00	Town Hall Office
Photocopier/Printer (Rent) deduct.	Active	Administration	-£3,500.00	Kitchen
Water boiler (rented) deduct.	Active	Administration	-£300.00	Kitchen
Water cooler (rented) deduct.	Active	Administration	-£200.00	Kitchen
Water cooler (rented)	Active	Administration	£200.00	Kitchen
Water boiler (rented)	Active	Administration	£300.00	Kitchen
Photocopier/Printer (Rent)	Active	Administration	£3,500.00	Town Hall Office
Roller blind	Active	Administration	£223.33	Reception Area (By front doors)
Leather armchairs 2x	Active	Administration	£800.00	Town Mayor's Parlour
Epson projector	Active	Administration	£557.63	Meeting Room
Table/chairs set	Active	Administration	£110.00	Kitchen
Large safe	Active	Administration	£1,000.00	Kitchen
Microwave	Active	Administration	£100.00	Kitchen
Dishwasher	Active	Administration	£250.00	Kitchen
Refrigerator	Active	Administration	£150.00	Kitchen
Cupboard	Active	Administration	£150.00	Kitchen
Telephone	Active	Administration	£80.00	Town Mayor's Parlour
Small display cabinet	Active	Administration	£200.00	Town Mayor's Parlour
Large display cabinet	Active	Administration	£400.00	Town Mayor's Parlour
Lockable drawer	Active	Administration	£250.00	Town Mayor's Parlour
Leather chair	Active	Administration	£150.00	Town Mayor's Parlour
Meeting table	Active	Administration	£300.00	Town Mayor's Parlour

Desk	Active	Administration	£800.00 Town Mayor's Parlour
Meeting chairs 12x	Active	Administration	£360.00 Meeting Room
PA system/microphone	Active	Administration	£200.00 Meeting Room
Projector screen	Active	Administration	£150.00 Meeting Room
Flower pedestal	Active	Administration	£100.00 Meeting Room
Dais	Active	Administration	£500.00 Meeting Room
Chair	Active	Administration	£80.00 Meeting Room
Desks 2x	Active	Administration	£1,000.00 Meeting Room
TV 55",Active"	Active	Administration	£350.00 Reception Area (By front doors)
Rope barrier	Active	Administration	£120.00 Reception Area (By front doors)
Till	Active	Administration	£400.00 Reception Area (By front doors)
Retail display cabinets	Active	Administration	£1,600.00 Reception Area (By front doors)
Wall mounted leaflet holders 7x	Active	Administration	£910.00 Reception Area (By front doors)
Tourism kiosk (inc. PC)	Active	Administration	£3,000.00 Reception Area (By front doors)
Museum display cabinet	Active	Administration	£7,000.00 Reception Area (By front doors)
Leaflet stand 2x	Active	Administration	£150.00 Reception Area (By front doors)
PC	Active	Administration	£400.00 Reception Area (By front doors)
Foot pedal sanitiser dispenser	Active	Administration	£250.00 Reception Area (By front doors)
Sneeze Screen	Active	Administration	£110.00 Reception Area (By front doors)
Small armchairs 2x	Active	Administration	£100.00 Reception Area (By front doors)
Large armchairs 4x	Active	Administration	£200.00 Reception Area (By front doors)
Chair 2x	Active	Administration	£160.00 Reception Area (By front doors)
Desk	Active	Administration	£200.00 Reception Area (By front doors)
Reception desk	Active	Administration	£2,400.00 Reception Area (By front doors)
Reception desk	Active	Administration	£650.00 Reception Area (By front doors)
Telephone	Active	Administration	£80.00 Town Clerk's Office
Small safe	Active	Administration	£200.00 Town Clerk's Office
Colour printer	Active	Administration	£400.00 Town Clerk's Office
Ruckus R550 Dual-band WAPs 3x	Active	Administration	£1,305.00 Town Clerk's Office
Monitor (24 inch)	Active	Administration	£185.00 Town Clerk's Office
Monitor (24 inch)	Active	Administration	£150.00 Town Clerk's Office
Surface Pro doc/keyboard	Active	Administration	£250.00 Town Clerk's Office
Surface Pro	Active	Administration	£2,320.00 Town Clerk's Office

Shelving cabinet	Active	Administration	£500.00 Town Clerk's Office
Storage cabinet	Active	Administration	£400.00 Town Clerk's Office
Whiteboard	Active	Administration	£100.00 Town Clerk's Office
Filing cabinet	Active	Administration	£150.00 Town Clerk's Office
Lockable drawers 2x	Active	Administration	£200.00 Town Clerk's Office
Meeting table	Active	Administration	£200.00 Town Clerk's Office
Meeting chairs 3x	Active	Administration	£300.00 Town Clerk's Office
Executive chair	Active	Administration	£500.00 Town Clerk's Office
Desk	Active	Administration	£800.00 Town Clerk's Office
Labelling machine	Active	Administration	£160.00 Town Hall Office
Standing workstation	Active	Administration	£140.00 Town Hall Office
Defibrillator	Active	Administration	£700.00 Town Hall Office
Kickstep stand	Active	Administration	£40.00 Town Hall Office
A4 binding machine	Active	Administration	£100.00 Town Hall Office
Electric fly killer	Active	Administration	£100.00 Town Hall Office
Sony cyber shot camera	Active	Administration	£75.00 Town Hall Office
Stationery cupboard 4x	Active	Administration	£800.00 Town Hall Office
Cabinet for Printers/Paper storage	Active	Administration	£150.00 Town Hall Office
Franking machine	Active	Administration	£1,250.00 Town Hall Office
Printer	Active	Administration	£250.00 Town Hall Office
Sneeze screens 2x	Active	Administration	£220.00 Town Hall Office
Lockers 3x	Active	Administration	£450.00 Town Hall Office
Filing cabinets 4x	Active	Administration	£600.00 Town Hall Office
Lockable drawers 10x	Active	Administration	£1,000.00 Town Hall Office
Chairs 8x	Active	Administration	£640.00 Town Hall Office
Desks 7x	Active	Administration	£1,400.00 Town Hall Office
Reception Desk/Cupboards	Active	Administration	£1,140.00 Town Hall Office
Telephones 7x	Active	Administration	£560.00 Town Hall Office
Laptop 2x	Active	Administration	£1,200.00 Town Hall Office
PC 8x	Active	Administration	£2,400.00 Town Hall Office
Item 32. Tricorn	Active	Mayoralty	£478.50 Civic Regalia
Deputy Mayoral Tricorn and neck tabs	Active	Mayoralty	£505.50 Civic Regalia

Item 31. Miscellaneous Items	Active	Mayoralty	£1,680.00 Civic Regalia
Item 30. Chair	Active	Mayoralty	£600.00 Civic Regalia
Item 29. Robes	Active	Mayoralty	£16,500.00 Civic Regalia
Item 28. Charters	Active	Mayoralty	£4,000.00 Civic Regalia
Item 27. Historical Document	Active	Mayoralty	£5,000.00 Civic Regalia
Item 26. Seal	Active	Mayoralty	£150.00 Civic Regalia
Item 25. Bowl	Active	Mayoralty	£360.00 Civic Regalia
Item 24. Dish	Active	Mayoralty	£990.00 Civic Regalia
Item 23. Ashtray	Active	Mayoralty	£150.00 Civic Regalia
Item 22. Bowl	Active	Mayoralty	£300.00 Civic Regalia
Item 21. Dish	Active	Mayoralty	£200.00 Civic Regalia
Item 20. Tray	Active	Mayoralty	£250.00 Civic Regalia
Item 19. Decanter	Active	Mayoralty	£270.00 Civic Regalia
Item 18. Salver	Active	Mayoralty	£435.00 Civic Regalia
Item 17. Salver	Active	Mayoralty	£435.00 Civic Regalia
Item 16. Armada Dish	Active	Mayoralty	£250.00 Civic Regalia
Item 15. Cigarette Box	Active	Mayoralty	£120.00 Civic Regalia
Item 14. Mayor's Badge of Office	Active	Mayoralty	£5,500.00 Civic Regalia
Item 13. Brooches	Active	Mayoralty	£300.00 Civic Regalia
Item 12. Chain of Office	Active	Mayoralty	£850.00 Civic Regalia
Item 11. Deputy Mayor's Badge	Active	Mayoralty	£1,500.00 Civic Regalia
Item 10. Past Mayor's Badge	Active	Mayoralty	£325.00 Civic Regalia
Item 9. Mayor's Badge	Active	Mayoralty	£400.00 Civic Regalia
Item 8. Past Mayor's Badge	Active	Mayoralty	£400.00 Civic Regalia
Item 7. Rose Bowl	Active	Mayoralty	£750.00 Civic Regalia
Item 6. Trophy Cup	Active	Mayoralty	£2,825.00 Civic Regalia
Item 5. Trophy Cup	Active	Mayoralty	£1,595.00 Civic Regalia
Item 4. Bowl	Active	Mayoralty	£1,095.00 Civic Regalia
Item 3. Chain of Office	Active	Mayoralty	£7,000.00 Civic Regalia
Item 2. Mayor's Badge	Active	Mayoralty	£10,000.00 Civic Regalia
Item 1. Mace	Active	Mayoralty	£27,500.00 Civic Regalia
Town Clerk's wig	Active	Mayoralty	£360.00 Civic Regalia
Town Mayor's Robe	Active	Mayoralty	£900.00 Civic Regalia

Town Mayor's Robe (Large)	Active	Mayoralty	£900.00 Civic Regalia
Storage rack	Active	Museum/Heritage	£100.00 Store Area
Catering Urn	Active	Museum/Heritage	£80.00 Store Area
Gazebos 10x	Active	Museum/Heritage	£1,600.00 Store Area
Crowd barriers 40x	Active	Museum/Heritage	£920.00 Store Area
Carpet cleaner	Active	Museum/Heritage	£240.00 Store Area
Trolley	Active	Museum/Heritage	£80.00 Museum Area
Media player	Active	Museum/Heritage	£250.00 Museum Area
Touch screen TV	Active	Museum/Heritage	£4,990.00 Museum Area
Mobile TV trolley	Active	Museum/Heritage	£70.00 Museum Area
Barrier system for Museum	Active	Museum/Heritage	£350.00 Museum Area
Ipad floorstand	Active	Museum/Heritage	£245.00 Museum Area
Ipad	Active	Museum/Heritage	£250.00 Museum Area
Display cases 8x	Active	Museum/Heritage	£8,400.00 Museum Area
Large screen PC	Active	Museum/Heritage	£1,700.00 Museum Area
Glass display cabinets 2x	Active	Museum/Heritage	£200.00 Museum Area
Glass display stand	Active	Museum/Heritage	£150.00 Museum Area
Dehumidifier	Active	Museum/Heritage	£500.00 Museum Area
Camera lens (Close-up)	Active	Museum/Heritage	£280.00 Museum Area
Nikon camera & lens	Active	Museum/Heritage	£650.00 Museum Area
Camera lens	Active	Museum/Heritage	£300.00 Museum Area
Camera	Active	Museum/Heritage	£300.00 Museum Area
Museum display cabinet	Active	Museum/Heritage	£7,000.00 Museum Area
Laptop computer 2x	Active	Museum/Heritage	£1,200.00 Museum Area
PC 2x	Active	Museum/Heritage	£600.00 Museum Area
Meeting chairs 20x	Active	Museum/Heritage	£600.00 Museum Area
Set of meeting tables	Active	Museum/Heritage	£2,000.00 Museum Area
Stockable chairs 80x	Active	Museum/Heritage	£800.00 Museum Area
Folding tables 6x	Active	Museum/Heritage	£900.00 Museum Area
Play equipment	Active	Premises	£150,000.00 Other
Parks 8x	Active	Premises	£1.00 Other

Bus shelters 11x	Active	Premises	£27,500.00	Other
Gurkha Memorial	Active	Premises	£30,000.00	Other
Portable stage & platform	Active	Premises	£5,000.00	Other
Allotment sites 2x	Active	Premises	£2.00	Other
Power columns (Cheriton High St) 11x	Active	Premises	£4,400.00	Other
Christmas Lights	Active	Premises	£72,370.00	Other
Folkestone Collection (inc. Fittings)	Active	Premises	£2,000,000.00	Other
CCTV Equipment	Active	Premises	£130,450.00	Other
WW1 Archive books 2x	Active	Premises	£2,000.00	Other
Belgian Refugees Painting	Active	Premises	£20,000.00	Other
Painting of Viaduct	Active	Premises	£1,706.00	Other
War memorial & statue	Active	Premises	£59,073.00	Other
William Harvey statue	Active	Premises	£124,833.00	Other
The Old Town Hall	Active	Premises	£700,000.00	Other
Speed watch equipment	Active	Premises	£2,251.00	Other
Planters (Large) 4x	Active	Premises	£3,320.00	Other
Planters (Medium) 6x	Active	Premises	£3,720.00	Other
Benches 14x	Active	Premises	£7,280.00	Other
Beacon	Active	Premises	£1,030.00	Other
Map stands 3x	Active	Premises	£9,600.00	Other
Noticeboards allotments 2x	Active	Premises	£720.00	Other
Noticeboards 3x	Active	Premises	£1,080.00	Other
Computer server (in cupboard)	Active	Premises	£3,500.00	Other
Chambers/cinema speaker system	Active	Premises	£6,900.00	Chambers/Cinema
Mechanised roller cinema screen	Active	Premises	£18,000.00	Chambers/Cinema
Chambers/Cinema upholstered seating with desk 16x	Active	Premises	£5,000.00	Chambers/Cinema
Chambers/Cinema upholstered seating 43x	Active	Premises	£16,500.00	Chambers/Cinema
Cinema kiosk	Active	Premises	£6,800.00	Chambers/Cinema
Community Minibus	Active	Services	£61,055.00	Other
Night time CCTV 2x	Active	Services	£108.32	Other
Replacement NVR for CCTV Museum	Active	Services	£355.90	Museum
Railing Planters x10 (need to be valued)	Active	Services	£0.00	Cheriton

Railing Planters x10 (need to be valued)	Active	Services	£0.00	Hill Road
Railing Planters x25 (need to be valued)	Active	Services	£0.00	
Total			<u>£3,653,463.39</u>	