

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED POWERS

TITLE OF OFFICER TAKING DECISION	Town Clerk
NATURE OF DECISION	To terminate an allotment tenancy at: Park Farm Road
DATE ON WHICH DECISION TAKEN	4 May 2021
REASONS FOR DECISION	Non-cultivation of plot
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	Requesting Tenant cultivate the plot. This was done on two occasions by letter and reasonable notice (14 days) was given to rectify the situation or to advise of any problems. No response was received.
RECORD OF ANY CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	None
DETAILS OF ANY REPORT (INCLUDING BACKGROUND PAPERS) CONSIDERED IN REACHING THE DECISION (NOTE: ANY RELEVANT DOCUMENTATION NOT DISCLOSING CONFIDENTIAL INFORMATION SHOULD BE ATTACHED TO THE DECISION NOTICE.)	None

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TITLE OF OFFICER TAKING DECISION	Town Clerk
NATURE OF DECISION	To terminate an allotment tenancy at: Park Farm Road
DATE ON WHICH DECISION TAKEN	14 th July 2021
REASONS FOR DECISION	Non-cultivation of plot.
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	Requesting Tenant cultivate the plot. This was done on two occasions by letter and reasonable notice (14 days) was given to rectify the situation or to advise of any problems. No response was received.
RECORD OF ANY CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	None
DETAILS OF ANY REPORT (INCLUDING BACKGROUND PAPERS) CONSIDERED IN REACHING THE DECISION (NOTE: ANY RELEVANT DOCUMENTATION NOT DISCLOSING CONFIDENTIAL INFORMATION SHOULD BE ATTACHED TO THE DECISION NOTICE.)	None

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TITLE OF OFFICER TAKING DECISION	Town Clerk
NATURE OF DECISION	To terminate an allotment tenancy at: Park Farm Road
DATE ON WHICH DECISION TAKEN	16 th July 2021
REASONS FOR DECISION	Non-cultivation of plot
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	Requesting Tenant cultivate the plot. This was done on two occasions by letter and reasonable notice (14 days) was given to rectify the situation or to advise of any problems. No response was received.
RECORD OF ANY CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	None
DETAILS OF ANY REPORT (INCLUDING BACKGROUND PAPERS) CONSIDERED IN REACHING THE DECISION (NOTE: ANY RELEVANT DOCUMENTATION NOT DISCLOSING CONFIDENTIAL INFORMATION SHOULD BE ATTACHED TO THE DECISION NOTICE.)	None

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TITLE OF OFFICER TAKING DECISION	Town Clerk
NATURE OF DECISION	To terminate an allotment tenancy at: Park Farm Road
DATE ON WHICH DECISION TAKEN	13 th August 2021
REASONS FOR DECISION	Non-cultivation of plot
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	Requesting Tenant cultivate the plot. This was done on two occasions by letter and reasonable notice (14 days) was given to rectify the situation or to advise of any problems. No response was received.
RECORD OF ANY CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	None
DETAILS OF ANY REPORT (INCLUDING BACKGROUND PAPERS) CONSIDERED IN REACHING THE DECISION (NOTE: ANY RELEVANT DOCUMENTATION NOT DISCLOSING CONFIDENTIAL INFORMATION SHOULD BE ATTACHED TO THE DECISION NOTICE.)	None