

FOLKESTONE TOWN COUNCIL



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AGENDA

Meeting: **Grants Committee**
Date: **6th February 2025**
Time: **7.00 p.m.**
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**

To: **Grants Committee**
(All other Councillors for information only)

YOU ARE HEREBY SUMMONED to attend a meeting of the Climate and Environment Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to contact the Town Clerk prior to the meeting.

T Brenchley
Town Clerk

1. **APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
2. **APPOINTMENT OF CHAIRMAN**
To appoint a Chairman for the Committee for the 2025/26 Municipal Year.
3. **APPOINTMENT OF VICE CHAIRMAN**
To appoint a Vice Chairman for the Committee for the 2025/26 Municipal Year.
4. **DECLARATIONS OF INTERESTS**
To receive any declarations of either personal or prejudicial interests that Members may wish to make.
5. **REVIEW OF THE TERMS OF REFERENCE**
In line with Council's adopted standing orders, the Town Clerk has requested that members review the Terms of Reference for the Grants Committee. Any changes the Committee wishes to make will need to be approved by Full Council at a later meeting.
6. **TOWN GRANT APPLICANTS**
Applicants requesting town grants will answer any questions that the Committee may have. Requests will be considered later in the meeting.

| Applicant | Purpose | |
|--------------------------------|---|-------------------|
| Strange Cargo | The Resident Platform | £2,500.00 |
| Strange Cargo | Charivari Day 2025 | £2,500.00 |
| The Folkestone Gurkha Memorial | 10th Anniversary Ceremony of The Memorial | £2,500.00 |
| Folkestone Divers | Folkestone Sea Clean Up | £950.00 |
| Folkestone Rescue LTD | Partial Funding Towards a Beach Supervisor Role | £2,500.00 |
| Emmaus Dover | Providing support for those experiencing homelessness | £520.00 |
| Shepway Spectrum Arts | New Windows & Repairs | £2,500.00 |
| Folkestone Cricket Club | ECB Foundation Coach | £600.00 |
| Chloe Scott Dance For Fun | Dance World Cup Finals - Burgos 2025 | £2,500.00 |
| Folkestone Music Town CIC | Music in May Festival Busking Project | £2,500.00 |
| Folkestone Music Town CIC | Urgent website updates for year round / ongoing and | £2,500.00 |
| Folkestone Music Town CIC | Students and Schools Showcase | £2,500.00 |
| Total | | £24,570.00 |

EXCLUSION OF PRESS AND PUBLIC

The remainder of the Agenda has classified item 4 as disclosing exempt information under Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) thereby excluding the press and public from the meeting whilst this item is debated. Press and members of the public should now leave.

7. TOWN GRANTS

Town Grant applications are assessed on merit against five categories. The Committee may propose a full award, reduced award or no award, based on the combined score and available budget.

8. DATE OF NEXT MEETING

Thursday, 4th September 2025





FOLKESTONE TOWN COUNCIL

GRANTS COMMITTEE - TERMS OF REFERENCE

COMMITTEE STRUCTURE – ALL MEMBERS

1. To exercise the powers and duties of the Town Council in considering Town Council grant applications from various community groups in line with Council's adopted Grants Policy.
 - a) The Committee shall consist of all members of the Council and its quorum shall be 3.
 - b) The Committee shall meet no less than 2 times per year.
 - The meeting dates shall be approved annually by Council when setting the Schedule of Meeting Dates.
 - The grants budget shall be approved annually by Council and will be divided equally between the meetings regardless of whether it is an election year.
2. To consider and make recommendations:
 - a) Assessing applications independently on merit against five set categories:
 - Complying with FTC Grant Policy
 - Robustness of proposal
 - Financial planning
 - Scope & Sustainability
 - Personal assessmentScores will be accumulated and amounts calculated according to the percentage.
 - b) Ensuring the grants budget for the relevant financial year is not exceeded.
 - c) Monitoring the effectiveness of the Town Council's Grant allocation process.
3. To prepare budgetary forecasts, where necessary, on the above activity for inclusion in the Town Council's budget for the following financial year and consider these in the calculation of the precept.
4. To consider and make recommendations to the Council on any changes to these terms of reference that might be required to enable the committee to adapt to changing circumstances and be better prepared to carry out its mission.