



## FOLKESTONE TOWN COUNCIL

Date of Publication: 7 January 2021

### AGENDA

Meeting: **Folkestone Town Council**  
Date: **14 January 2021**  
Time: **6.30 p.m.**  
Place: **Virtual Zoom Meeting [Link](#)**

To: **Town Councillors**

**YOU ARE HEREBY SUMMONED** to attend a meeting of the Folkestone Town Council on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor or Town Clerk.

A handwritten signature in black ink, appearing to read 'J Childs', with a stylized flourish at the beginning.

**J Childs**  
**Town Clerk**

**Prayers**

**1. APOLOGIES FOR ABSENCE**

To receive and approve any apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive any declarations of either personal or prejudicial interest that Members may wish to make.

**3. MINUTES**

To receive the Minutes of Meeting of the Council held on 12<sup>th</sup> November 2020 and to authorise the Town Mayor to sign them as a correct record.

**4. PUBLIC QUESTIONS**

Up to 15 minutes shall be allowed for written public questions from registered electors to be put to the Council in accordance with the Council's approved Standing Orders.

**5. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

**6. SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2021/22**

The attached schedule sets out the provisional Council and Committee meeting dates for 2021/22.

**7. FOLKESTONE TOWN COUNCIL BUDGET AND PRECEPT 2021/22**

**Report C/21/277** concludes the budget making process for the Town Council's Precept requirements for 2021/22, recommended Precept £873,950.

**8. DATE AND TIME OF NEXT MEETINGS**

18<sup>th</sup> March 2021 6.30pm

## Folkestone Town Council

**MINUTES of the Ordinary Council Meeting of the Folkestone Town Council held virtually on Thursday, 12<sup>th</sup> November 2020 at 6.30 p.m.**

**PRESENT:** Councillors Abena Akuffo-Kelly, Ann Berry, Paul Bingham, Peter Gane, Michelle Keutenius, Jonathan Graham, David Horton, Ray Field, Dylan Jeffrey, Mary Lawes, Connor McConville, Jackie Meade, Tim Prater, Belinda Walker, Richard Wallace and Roger West.

**In attendance:** Jennifer Childs (Town Clerk) and Georgina Wilson (Executive Assistant).

**Prayers where led by Rev Bob Weldon.**

**Presentation - Ewan Green, FHDC Place Plan**

### **1739. APOLOGIES FOR ABSENCE**

Apologies where approved for Councillor Nicola Keen - ill health

### **1740. DECLARATIONS OF INTEREST**

Councillors Abena Akuffo-Kelly, Belinda Walker and David Horton declared a personal interest in Plastic Free Folkestone.

Councillors Peter Gane declared a personal interest in the Civic Vehicle as an employee of a car dealership.

Councillors Dylan Jeffrey declared a personal interest in Councillor Michelle Keutenius' motion on homelessness as he is involved in getting grants to feed the homeless via the Winter Shelter.

### **1741. MINUTES**

Council was asked to receive the Minutes of the Ordinary Meeting of the Council held on 10<sup>th</sup> September 2020 and to authorise the Town Mayor to sign them as a correct record.

**RESOLVED: That the Minutes of the Ordinary Council meeting held on 10<sup>th</sup> September 2020 be received and signed as a correct record.**

Proposed: Councillor Roger West

Seconded: Councillor Ann Berry

Voting: F:16, Ag: 0, Ab: 0

### **1742. PUBLIC QUESTIONS**

No public questions where received.

### **1743. TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor advised that during the first few months into her term as office a lot of events had been cancelled due to the pandemic, however she had managed to participate in:

- The opening of the Leas Lift Café

- Flt Lt B 'Tubby' Hyde's Funeral
- Black History Month Launch on Zoom
- A meeting with the new 1RGR Commanding Officer
- The Friends of St Eanswythe the opening of Revd Railton Exhibition at the Museum
- A meeting with the Ambassador of Nepal on his farewell tour
- Laying wreaths at the various memorials around the Town for Remembrance Day.

The Town Mayor gave thanks to all the contractors, staff and Councillors who worked to ensure that all these significant events went ahead in these challenging times.

#### **1744. MATTERS AND RESOLUTIONS FROM COMMITTEES**

##### **i. Planning Committee – 2020/21**

Council noted that it was resolved that Councillor David Horton be appointed Chairman and Councillor Jonathan Graham be appointed Vice Chairman of the Planning Committee for the 2020/21 Municipal Year.

##### **ii. Community Services Committee – 2020/21**

Council noted that it was resolved that Councillor Abena Akuffo-Kelly be appointed Chairman and Councillor Paul Bingham be appointed Vice Chairman of the Community Services Committee for the 2020/21 Municipal Year.

##### **iii. Finance and General Purposes Committee – 2020/21**

Council noted that it was resolved that Councillor Nicola Keen be appointed Chairman and Councillor Jackie Meade be appointed Vice Chairman of the Finance and General Purposes Committee for the 2020/21 Municipal Year.

Council discussed the resolution regarding the civic vehicle from the F&GP meeting on the 22<sup>nd</sup> October 2020 minute 1364.

**RESOLVED: That the options be considered by Finance and General Purposes Committee.**

Proposed: Councillor Tim Prater

Seconded: Councillor Peter Gane

Voting: F:10 Ag:0, Ab:6

##### **iv. Grants Committee - 2020/21**

Council noted that it was resolved that Councillor Roger West be appointed Chairman and Councillor Abena Akuffo-Kelly be appointed Vice Chairman of the Grants Committee for the 2020/21 Municipal Year.

**v. Personnel Sub-Committee - 2020/21**

Council noted that it was resolved that Councillor Nicola Keen be appointed Chairman and Councillor Mary Lawes be appointed Vice Chairman of the Personnel Sub-Committee for the 2020/21 Municipal Year.

**1745. REVIEW OF TERMS OF REFERENCE**

Councillors noted that the Terms of Reference for all Committees remain unchanged.

**1746. NOTICE OF MOTION**

- a) Councillor David Horton moved his motion and advised that this was similar to what Folkestone & Hythe District Council do and that abolishing the Grants Committee would free up Officer time for an Environment Committee in the future.

**RESOLVED: That Council abolish the Grants Committee following the expenditure of the 20/21 budget.**

**From 2021/22 all grants will be awarded via a Councillor Community Grant Scheme with a budget of £34,200 divided equally between the town councillors i.e. £1,900 each.**

**Applicants may make a maximum of two applications during the financial year but the total award to any applicant via any combination of grants or funding must not exceed £2,500 and the Councillor Community Grant budget must be spent within the financial year and not rolled over.**

**As, Folkestone Town Council is governed by s.101 of the Local Government Act 1972, which states that if the Council does not exercise a function itself it can only be delegated to a Committee, a Sub-Committee, or Officer as individual Councillors have no statutory authority to make a decision, all applications via the Councillor Community Grant Scheme will be processed and approved by the Town Clerk.**

Councillor Mary Lawes requested a recorded vote.

Proposed: Councillor David Horton  
Seconded: Councillor Connor McConville  
Voting: F:9 Ag:8, Ab:0

Abena Akuffo-Kelly	For
Ann Berry	Against
Paul Bingham	For
Michelle Keutenius	For + Casting Vote
Ray Field	Against
Peter Gane	Against
Jonathan Graham	For

David Horton	For
Dylan Jeffrey	Against
Mary Lawes	Against
Connor McConville	For
Jackie Meade	For
Tim Prater	Against
Belinda Walker	For
Richard Wallace	Against
Roger West	Against

19.30pm Councillor Ray Field left the meeting at this juncture.

- b) Councillor David Horton moved his motion and the Town Clerk asked for clarification as to whether Plastic Free Folkestone was a Town Council led initiative or being led by the community. Councillors advised that it was being led by the community.

**RESOLVED: That Council meets the Local Governance Objective, requirement No. 5 to achieve 'Plastic Free Folkestone' status by pledging to:**

- **lead by example and remove single-use plastic items from its premises and operations.**
- **encourage plastic-free initiatives in the area, promoting the campaign and supporting events.**
- **Appoint Councillor Belinda Walker and the Town Clerk as representatives of the council to sit on the Plastic Free Community Steering Group.**

Councillor Mary Lawes requested a recorded vote.

Proposed: Councillor David Horton  
 Seconded: Councillor Abena Akuffo-Kelly  
 Voting: F:15 Ag:0, Ab:0

Abena Akuffo-Kelly	For
Ann Berry	For
Paul Bingham	For
Michelle Keutenius	For
Peter Gane	For
Jonathan Graham	For
David Horton	For
Dylan Jeffrey	For
Mary Lawes	For
Connor McConville	For
Jackie Meade	For
Tim Prater	For
Belinda Walker	For
Richard Wallace	For
Roger West	For

- c) Councillor David Horton moved his motion and following much debate around changing the wording from ‘duly appointed’ to ‘the Councillor can name a substitute;’ whether substitutes had to be a town councillor and if the substitute had to be a member of the nominees own party. The following amendment was moved.

Councillor Mary Lawes requested a recorded vote.

**RESOLVED: That the wording of the motion be amended from ‘duly appointed’ to ‘the Councillor can name a substitute’**

Proposed: Councillor Tim Prater  
 Seconded: Councillor Peter Gane  
 Voting: F:15 Ag:0, Ab:0

Abena Akuffo-Kelly	For
Ann Berry	For
Paul Bingham	For
Michelle Keutenius	For
Peter Gane	For
Jonathan Graham	For
David Horton	For
Dylan Jeffrey	For
Mary Lawes	For
Connor McConville	For
Jackie Meade	For
Tim Prater	For
Belinda Walker	For
Richard Wallace	For
Roger West	For

**RESOLVED: That the terms of office of substitute members to a committee whose role is to replace the ordinary members if they are unable to attend in line with Standing Order 4 are; that the Councillor can name a substitute and the substitute member shall be entitled to attend, speak and vote at the meeting provided that:-**

- no member shall act as a substitute for more than one member at any meeting;
- the Town Clerk is notified of the name of the original member and the name of the members nominated substitute 7 clear days before the meeting;
- the substitution shall be reported formally at the meeting and recorded in the Minutes;
- the attendance of the substitute member shall apply for the whole of the meeting in question.

Proposed: Councillor David Horton  
 Seconded: Councillor Belinda Walker  
 Voting: F:15 Ag:0, Ab:0

- d) Councillor Michelle Keutenius moved her motion proposing an amendment around changing the wording of 'prioritise grant funding' to 'supports'.

**RESOLVED: That Council:**

- **works proactively with local agencies, charities and community groups supporting those facing homelessness,**
- **supports organisations working with those facing and living with homelessness,**
- **provides useful links for those wishing to access support in order to prevent homelessness by utilising channels on our website and social media communications.**

Councillor Mary Lawes requested a recorded vote.

Proposed: Councillor Michelle Keutenius

Seconded: Councillor Jonathan Graham

Voting: F:14 Ag:0, Ab:1

Abena Akuffo-Kelly	For
Ann Berry	For
Paul Bingham	For
Michelle Keutenius	For
Peter Gane	For
Jonathan Graham	For
David Horton	For
Dylan Jeffrey	For
Mary Lawes	Abstain
Connor McConville	For
Jackie Meade	For
Tim Prater	For
Belinda Walker	For
Richard Wallace	For
Roger West	For

- e) Councillor Michelle Keutenius moved her motion.

**RESOLVED: That Council notes that it has a non-statutory obligation of responsibility in line with its community cohesion to both welcome those seeking safety in our town and to engage our community as a whole in a humane and positive manner, in line with the United Nations Declaration of Human Rights and commits to:**

- **expressing our friendship to those seeking refuge as we have done over many generations,**
- **supporting community cohesion,**
- **working in partnership with other community organisations, agencies and authorities to ensure appropriate measures of support for our community as a whole,**
- **providing useful links and information to help understand the legal position and formal processes relating to Asylum by**



**utilising channels on our website and social media communications.**

Councillor Belinda Walker temporarily left the meeting at this juncture.

Councillor Michelle Keutenius requested a recorded vote.

Proposed: Councillor Michelle Keutenius

Seconded: Councillor Akuffo-Kelly

Voting: F:13 Ag:0, Ab:1

Abena Akuffo-Kelly	For
Ann Berry	For
Paul Bingham	For
Michelle Keutenius	For
Peter Gane	For
Jonathan Graham	For
David Horton	For
Dylan Jeffrey	For
Mary Lawes	Abstain
Connor McConville	For
Jackie Meade	For
Tim Prater	For
Belinda Walker	For
Richard Wallace	For
Roger West	For

f) Councillor Richard Wallace moved his motion.

**RESOLVED: That the Community Services Committee set up a small working group to revisit the heritage boards that didn't get completed in the first phase of the Historical Town Trail and to create a new board consequent upon the current redevelopment of the former Royal Victoria Hospital.**

**Notable omissions in the first trail included the terrible Tontine Street air raid. Notable subjects for a new heritage board to cover would include stories of the hospital, and the life of Walter Tull, the mixed race footballer and war hero, who was born and lived just east of the hospital and is little commemorated in the town.**

**A sum of £6,000 is to be included in next year's budget to cover the erection of one board and to make sure that all heritage posters are made easily available online and as posters for schools, with some extra material to help Folkestone schools study local history.**

Proposed: Councillor Richard Wallace

Seconded: Councillor Roger West

Voting: F:15 Ag:0, Ab:0

20.34pm Councillor Mary Lawes left the meeting at this juncture.

**1747. FREE HALF TERM PACKED LUNCHES**

At very short notice the Mayor supported by members ward grants offered free packed lunches for Folkestone children over the October half term holiday to ensure no child went hungry due to a change of circumstances caused by the coronavirus pandemic.

**RESOLVED: That the Community Services Committee address ongoing concerns and consider use of the surplus funding for Christmas support.**

Proposed: Councillor Abena Akuffo-Kelly

Seconded: Councillor Peter Gane

Voting: F:14 Ag:0, Ab:0

**1748. TOWN CLERKS UPDATE**

The Town Clerk updated members in relation to the Covid National Lockdown, progress on the Small Parks leases and the White Cliffs Community Rail Partnership. It was agreed that Councillor Jackie Meade would join the partnership.

**1749. DATE AND TIME OF NEXT MEETINGS**

14<sup>th</sup> January 2021 6.30pm (precept)

The meeting ended at 21.00 pm

.....Town Mayor

..... Date

# FOLKESTONE TOWN COUNCIL

## SCHEDULE OF MEETING DATES 2021/22

(Please note that all meeting dates are provisional and may be subject to change or cancellation)

	<b>Planning Committee (Thursday)</b>	<b>Community Services Committee (Tuesday)</b>	<b>Finance &amp; General Purposes Committee (Thursday)</b>	<b>Personnel Sub- Committee (5.00pm)</b>	<b>Full Council</b>
<b>April 2021</b>		<b>6</b>	<b>22</b>	<b>22</b>	
<b>May 2021</b>	<b>20</b>				<b>Tuesday 11 (Annual Council) Tuesday 18 (Town Assembly)</b>
<b>June 2021</b>		<b>1</b>	<b>17</b>		<b>17 (AGAR Meeting)</b>
<b>July 2021</b>					
<b>August 2021</b>		<b>31</b>	<b>19</b>	<b>19</b>	
<b>September 2021</b>					<b>9</b>
<b>October 2021</b>		<b>12</b>	<b>21</b>		
<b>November 2021</b>					<b>11</b>
<b>December 2021</b>			<b>16 (Budget Meeting)</b>		
<b>January 2022</b>					<b>13 (Precept Meeting)</b>
<b>February 2022</b>		<b>1</b>	<b>17</b>	<b>17</b>	
<b>March 2022</b>					<b>17</b>
<b>April 2022</b>		<b>5</b>	<b>21</b>	<b>21</b>	
<b>May 2022</b>	<b>19</b>				<b>Tuesday 10 (Annual Council) Tuesday 17 (Town Assembly)</b>

This report will be made  
public on 7 January 2021



Report Number **C/21/277**

**To: Council**  
**Date: 14 January 2021**  
**Status: Public Report**  
**Responsible Officer: Town Clerk**

**Subject: BUDGET AND PRECEPT 2021/22**

**SUMMARY:**

This report concludes the budget-making process for 2021/22, making recommendations to enable the Council to set its Precept for 2021/22 and to notify the tax collecting authority in accordance with statutory legislation.

**REASONS FOR RECOMMENDATIONS**

The Council is asked to agree the recommendations set out below because:

1. The Council must approve its Precept for 2021/22 and notify the principal tax collecting authority in January 2021.
2. The approval of the budget makes provision for spending plans for next year.
3. The Town Council must make adequate provision to cover its liabilities and service growth proposals for 2021/22 and beyond.
4. The Town Council needs to provide for adequate reserves in the event of sudden unforeseen, or unplanned, expenditure demands.

**RECOMMENDATIONS:**

1. **To receive and note Report C/21/277**
2. **To approve the Town Council's budget for 2021/22 as set out in the attached Appendix.**
3. **To confirm the Precept for 2021/22 in accordance with the provisions in Sections 39, 41 and 50 of the Local Government Finance Act 1992.**
4. **To authorise the Town Mayor to sign the Precept demand on the District Council.**

*Aims and Objectives – To comply with Best Practice and Quality Council legislation.*

*Financial Implications – The Town Council must ensure it has sufficient funds to carry out its proposed services.*

*Equal Opportunities – Equal access to services for all.*

*Environmental Impact – The environmental impact has been considered in the preparation of all budgets.*

*Background Documents: The following unpublished documents have been relied upon in the preparation of this report:*

*Data from the Folkestone Town Council's Financial System and budget working papers.*

## **1. INTRODUCTION AND BACKGROUND**

- 1.1 This report concludes the budget-making process for 2021/22.
- 1.2 At its last meeting on 17 December 2020 the Finance and General Purposes Committee considered Report F/20/275 which set out the Council's budget requirements for 2021/22, including approved growth items.
- 1.3 The Town Council must now determine its precept level and budget requirements for 2021/22, taking into account:-
  - i. Expenditure required in 2021/22 to carry out its functions
  - ii. Appropriate amounts for contingencies
  - iii. The need to provide adequate reserves
  - iv. Any expenditure incurred in 2020/21 not yet paid

## **2. REVENUE BUDGET 2021/22**

- 2.1 The Town Council commenced its budget-making process by reviewing its aims and objectives and considering possible growth items and service enhancements for 2021/22 and beyond.
- 2.2 The appendix sets out the latest budget as amended by the Finance and General Purposes Committee, including the approved growth items.
- 2.3 The draft revenue budget for 2021/22 presently stands at £911,150 compared to the current year of £873,950 – an increase of £37,200 (4.3%).
- 2.4 In view of the uncertainty regarding the forthcoming year, the Finance & General Purposes Committee has recommended that the precept is not increased but remains at £873,950. Any required additional funding would be met from the General Reserve, which is likely to be boosted by around £80,000 from savings in the 2020/21 budget.
- 2.5 The Principal Council has indicated that the property tax base will decrease this year from 14,445.85 to 14,171.12.
- 2.6 Should the Council decide to precept the sum of £873,950 at the expected tax base level of 14,171.12, the Town Council's Band D tax would be £61.67p per year, an increase of £1.17p (1.9%). This equates to an increase of £0.02p per week.
- 2.7 The permitted level of spending under S137 is currently £8.41p per elector of Folkestone, equal to £282,946 for 2021/22.

### 3. RESERVES AND PROVISIONS

- 3.1 The Town Council must maintain adequate reserves and provisions to cover unforeseen expenditure and possible emergencies.
- 3.2 The list of Reserves and Provisions at the time of publication is shown below: -

#### FOLKESTONE TOWN COUNCIL RESERVES AND PROVISIONS

RESERVE / PROVISION	BALANCE AT 31/12/20 £
General Fund	114,664
New Services	99,240
Museum/Heritage	289,504
Tourism	4,735
Bus Shelters	3,855
Ward Grants	9,792
Town Grants	1,096
Salt Bins	7,110
Anti-Litter Campaign	2,000
Benches	40
CCTV Installation/Maintenance	22,067
Christmas Lights (Cheriton)	2,928
Neighbourhood Fund	22,011
Lunches for Children	1,975
Christmas Gifts for Children	1,425
Provision for Outstanding Invoices	5,134

### 4. CONCLUSION

- 4.1 The Town Council must determine its budget and precept requirements to fund expenditure for 2021/22 and beyond. The Council is therefore required to agree and confirm its spending plans for next year. Subject to any further changes in growth or service transfers, the Town Council's proposed precept for 2021/22 is £873,950.

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2021/2022									
CODE		BASE BUDGET 2020/2021	ESTIMATED OUTTURN 2020/2021	ADJUSTED BASE BUDGET 2021/2022	INFLATION	RECURRING REVENUE GROWTH 2021/2022	NON-REC'NG GROWTH ITEMS 2021/2022	BUDGET 2021/2022	
		£	£	£	£	£	£	£	£
<b>101</b>	<b>ADMINISTRATION</b>								
4001	SALARIES, PENSIONS & NI	414,500	410,000	416,000				416,000	
4004	STAFF WELLBEING	0	0	0		3,000		3,000	
4005	AGENCY STAFF	1,000	0	0				0	
4006	TRAINING (Staff)	2,500	2,500	2,500		500		3,000	
	TOTAL CONTRIBUTION PAY	0	0	0		5,000		5,000	
4010	EQUIPMENT/FURNITURE NEW	2,000	2,000	2,000				2,000	
4013	BANK CHARGES	500	300	300				300	
4014	HR/H&S MANAGEMENT FEES	0	1,900	0		1,900		1,900	
4021	PRINTING	500	500	500				500	
4022	STATIONERY	1,000	500	1,000				1,000	
4024	PHOTOCOPYING	1,600	1,400	1,400				1,400	
4025	POSTAGE	1,800	1,000	1,000				1,000	
4026	TELECOMMUNICATION SERVICES	4,000	4,000	2,400				2,400	
4060	ICT SUPPORT	12,500	15,000	15,000				15,000	
4070	MISCELLANEOUS SUBSCRIPTIONS	330	370	370	10			380	
4071	CINQUE PORT FEDERATION SUB	330	330	330	10			340	
4072	SOCIETY OF LOCAL COUNCIL CLERKS	520	520	520	10			530	
4073	KENT ASSOC. OF LOCAL COUNCILS	2,060	2,250	2,250	50			2,300	
4080	PUBLIC TRANSPORT & CAR PARKS	250	150	250				250	
4103	SUBSISTENCE ALLOWANCES	200	100	200				200	
4104	CAR ALLOWANCES (Staff)	1,600	1,600	1,600				1,600	
4105	CAR ALLOWANCES (Volunteers)	50	50	50				50	
4712	ACCOUNTANCY SUPPORT	570	570	570	20			590	
4720	TO ALLOTMENTS ADMINISTRATION (4503)	-4,100	-4,100	-4,100				-4,100	
	<b>TOTAL ADMIN. EXPENDITURE</b>	<b>443,710</b>	<b>440,940</b>	<b>444,140</b>	<b>100</b>	<b>10,400</b>	<b>0</b>	<b>454,640</b>	
1190	INVESTMENT INTEREST	-3,000	-200	-200				-200	
1199	OTHER INCOME	0	0	0				0	
	<b>TOTAL ADMIN. INCOME</b>	<b>-3,000</b>	<b>-200</b>	<b>-200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-200</b>	
	<b>NET ADMIN. EXPENDITURE/INCOME</b>	<b>440,710</b>	<b>440,740</b>	<b>443,940</b>	<b>100</b>	<b>10,400</b>	<b>0</b>	<b>454,440</b>	
<b>102</b>	<b>DEMOCRATIC COSTS</b>								
4007	TRAINING/CONFERENCE EXPS (Cllrs.)	500	500	500				500	
4081	CAR ALLOWANCES (Cllrs)	100	100	100				100	
4950	FTC REF/ELECTION FEES	0	0	0				0	
4951	FOLK TC REF/ELECTIONS (To Reserve)	10,200	10,200	10,200				10,200	

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2021/2022									
CODE		BASE BUDGET 2020/2021	ESTIMATED OUTTURN 2020/2021	ADJUSTED BASE BUDGET 2021/2022	INFLATION	RECURRING REVENUE GROWTH	NON-REC'NG GROWTH ITEMS	BUDGET 2021/2022	
		£	£	£	£	£	£	£	£
	TOTAL DEMOCRATIC COSTS EXP.	10,800	10,800	10,800	0	0	0	10,800	
103	MAYORALTY								
4011	CLOTHING & UNIFORMS	600	600	600					600
4170	REGALIA - NEW	1,000	1,000	1,000					1,000
4171	REGALIA - REPAIR & MAINT.	400	400	400					400
4180	MAYOR'S INSTALLATION (Annual Meeting)	1,100	0	1,100					1,100
4181	REMEMBRANCE EVENTS	2,300	0	2,300					2,300
4182	CANADA DAY	2,550	1,100	2,550					2,550
4183	WILLIAM HARVEY COMMEMORATION	650	0	650					650
4184	HOLocaust DAY	320	0	320					320
4185	CINQUE PORT WARDEN	100	100	100					100
4249	COVER FOR CIVIC DRIVER	500	0	500					500
4250	FUEL FOR CIVIC VEHICLE	500	500	500					500
4251	MTCE/SERVICE/REPAIRS - EXTERNAL	150	150	150					150
4252	CAR INSURANCE	500	500	500					500
4253	CIVIC VEHICLE - GEN. CONTRIBS.	3,000	2,990	3,000					3,000
4255	MAYOR'S EXPENSES MAY-MAR	5,490	2,500	5,490					5,490
4256	MAYOR'S EXPENSES APR-MAY	1,100	140	1,100					1,100
4260	BURMA STAR (VJ DAY)	530	0	500					500
4261	NORMANDY VETERANS	320	0	320					320
	TOTAL MAYORALTY EXPENDITURE	21,110	9,980	21,080	0	0	0	21,080	
1005	OTHER INCOME (MAYORALTY)	0	0	0					0
	TOTAL PREMISES INCOME	0	0	0	0	0	0	0	0
	NET PREMISES EXPENDITURE/INCOME	21,110	9,980	21,080	0	0	0	21,080	
201	PREMISES								
4501	BUILDING REPS/MAINT	14,000	14,000	14,000					14,000
4509	CLEANING	9,000	9,000	9,000					9,000
4602	RATES	21,500	21,340	21,500	500				22,000
4603	PWLB CAPITAL REPAYMENTS	22,140	23,230	23,250					23,250
4604	PWLB INTEREST REPAYMENTS	17,160	16,080	16,050					16,050
4615	SERVICES, HEATING & LIGHTING	9,200	9,200	10,000					10,000
4617	SUNDRIES	2,500	2,500	2,500					2,500
4620	HIRE OF FACILITIES (inc. Garage)	6,900	6,900	6,900	200				7,100



FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2021/2022									
CODE		BASE BUDGET 2020/2021	ESTIMATED OUTTURN 2020/2021	ADJUSTED BASE BUDGET 2021/2022	INFLATION	RECURRING REVENUE GROWTH 2021/2022	NON-REC'NG GROWTH ITEMS 2021/2022	BUDGET 2021/2022	
		£	£	£	£	£	£	£	£
4620	FLOOD RELATED EXPENDITURE	0	0	0				0	
	<b>TOTAL PREMISES EXPENDITURE</b>	<b>102,400</b>	<b>102,250</b>	<b>103,200</b>	<b>700</b>	<b>0</b>	<b>0</b>	<b>103,900</b>	
1010	RENTAL INCOME	-15,660	0	-15,660				-15,660	
1020	PWLB INCOME	0	0	0				0	
	<b>TOTAL PREMISES INCOME</b>	<b>-15,660</b>	<b>0</b>	<b>-15,660</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-15,660</b>	
	<b>NET PREMISES EXPENDITURE/INCOME</b>	<b>86,740</b>	<b>102,250</b>	<b>87,540</b>	<b>700</b>	<b>0</b>	<b>0</b>	<b>88,240</b>	
<b>301</b>	<b>SERVICES</b>								
4031	MISCELLANEOUS INSURANCES (inc. Heritage)	9,800	10,530	11,000				11,000	
4503	ALLOTMENTS - ADMINISTRATION	4,100	4,100	4,100				4,100	
4504	ALLOTMENTS - PFR MAINTENANCE	3,000	3,000	3,000				3,000	
4505	ALLOTMENTS - TKL MAINTENANCE	3,000	3,000	3,000				3,000	
4840	MAINTENANCE OF BEACON	250	700	300				300	
4849	COMMUNITY EVENTS	0	0	0				0	
4850	LOCAL PROJECTS	4,000	4,000	4,000				4,000	
4851	NOTICE/INFORMATION/HERITAGE BOARDS	1,000	1,000	1,000				1,000	
4852	BUS SHELTERS	0	0	500				500	
4875	WARD GRANTS/CLLR COMMUNITY GRANT SCHEME	19,800	19,800	19,800				19,800	
4876	CLLR COMMUNITY GRANT SCHEME (Former Town Gr	35,000	35,000	34,200				34,200	
4878	PARKS, GARDENS & RECS - FLOWERBEDS	32,500	32,500	32,500				32,500	
4879	CHRISTMAS LIGHTING	51,000	40,000	40,000				40,000	
4880	CHRISTMAS FESTIVITIES	12,000	0	12,000				12,000	
4881	YOUTH FACILITIES	11,600	2,600	11,600				11,600	
4884	PARKS, GARDENS & RECS - TREES	15,000	15,000	15,000				15,000	
4885	PARKS, GARDENS & RECS - PLAY AREAS	0	1,750	0				25,000	
4890	PARK BENCHES	200	200	500				500	
4891	LITTER BINS, BOLLARDS & RAILINGS	3,000	3,000	2,250				2,250	
4895	TOURIST INFORMATION/VISITOR SERVICES	10,000	10,000	9,000				9,000	
4900	MAINTENANCE OF PUBLIC CLOCKS	500	500	500				500	
4901	MAINTENANCE OF MEMORIALS	2,500	2,500	2,500				2,500	
4903	TELEPHONE BOX	100	100	100				100	
4904	CCTV MONITORING	25,500	25,000	25,000				25,000	
4905	CCTV MAINTENANCE	15,000	15,000	16,000				16,000	
4998	AIR SHOW/ARMED FORCES DAY	22,800	0	22,800				22,800	
4999	CONTINGENCY	3,000	3,000	3,000				3,000	
	<b>TOTAL SERVICES EXPENDITURE</b>	<b>284,650</b>	<b>232,250</b>	<b>273,650</b>	<b>0</b>	<b>25,000</b>	<b>8,000</b>	<b>306,650</b>	

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2021/2022									
CODE		BASE BUDGET 2020/2021	ESTIMATED OUTTURN 2020/2021	ADJUSTED BASE BUDGET 2021/2022	INFLATION	RECURRING REVENUE GROWTH 2021/2022	NON-REC'NG GROWTH ITEMS 2021/2022		BUDGET 2021/2022
		£	£	£	£	£	£	£	£
1002	ALLOTMENT RENTS PFR	-5,000	-5,000	-5,000					-5,000
1003	ALLOTMENT RENTS TKL	-4,800	-4,800	-4,800					-4,800
1004	OTHER INCOME (SERVICES)	0	-22,860	0					0
	<b>TOTAL SERVICES INCOME</b>	<b>-9,800</b>	<b>-32,660</b>	<b>-9,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-9,800</b>
	<b>NET SERVICES EXPENDITURE/INCOME</b>	<b>274,850</b>	<b>199,620</b>	<b>263,850</b>	<b>0</b>	<b>25,000</b>	<b>8,000</b>		<b>296,850</b>
<b>401</b>	<b>FEES</b>								
4713	CONSULTANTS FEES	0	0	0					0
4714	EXTERNAL AUDIT FEES	2,000	2,000	2,500					2,500
4715	INTERNAL AUDIT FEES	1,500	900	1,000					1,000
4716	LEGAL FEES	0	0	0					0
4717	CARD RECEIPT FEES	940	400	940					940
4718	SECURITY - TOWN HALL (£12,900 from Reserve)	10,000	0	10,000					10,000
	<b>TOTAL FEES</b>	<b>14,440</b>	<b>3,300</b>	<b>14,440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,440</b>
<b>402</b>	<b>MUSEUM/HERITAGE</b>								
5006	M/H TRAINING	700	700	700					700
5007	M/H SUBSCRIPTIONS	450	200	450					450
5009	M/H ADVERTISING FOR STAFF	0	0	0					0
5010	M/H EQUIPMENT/FURNITURE	400	1,500	400					400
5011	M/H EXHIBIT REPAIRS	200	200	200					200
5012	M/H HISTORIC COSTUMES	250	250	250					250
5013	M/H EXHIBITS	0	1,200	0					0
5030	M/H MATERIALS	1,500	1,500	1,500					1,500
5031	M/H PUBLICITY & PROMOTION	1,000	1,000	1,000					1,000
5032	M/H EVALUATION/PRESS COVERAGE	500	500	500					500
5033	M/H LEAFLETS/PUBLICATIONS	1,000	1,200	1,000					1,000
5035	M/H MERCHANDISE	2,000	500	2,000					2,000
5040	M/H SERVICES	1,500	5,000	1,500					1,500
5041	M/H EVENTS	5,000	1,000	5,000					5,000
5042	M/H EXHIBITIONS	4,000	2,000	4,000					4,000
5043	M/H EDUCATION RESOURCES	500	3,000	500					500
5044	M/H WORKSHOPS	4,000	2,000	4,000					4,000
5070	M/H VOLUNTEERS' EXPENSES	0	0	0					0
5090	M/H HOSPITALITY	500	500	500					500

[illegible]