

## FOLKESTONE TOWN COUNCIL

**MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 15<sup>th</sup> February 2024 at 7.00 p.m.**

**PRESENT:** Councillors Christine Dickinson, Bridget Chapman, Belinda Walker, Connor McConville (Chair), Adrian Lockwood, Laura Davison and Peter Gane.

**ABSENT:** Councillor Kieran Leigh

**OFFICERS PRESENT:** Toni Brenchley – Town Clerk,  
Roland Domingo – Finance Officer.

### **1632. APOLOGIES FOR ABSENCE**

Apologies received from Councillors Nicola Keen, Tim Prater and Jane Darling.

**RESOLVED: To approve apologies from Councillors Nicola Keen, Tim Prater and Jane Darling.**

Proposed: Councillor Belinda Walker

Seconded: Councillor Bridget Chapman

Voting: F: 7, Ag: 0, Ab: 0

### **1633. DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **1634. MINUTES**

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 25<sup>th</sup> January 2024.

**RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 25<sup>th</sup> January 2024 be signed as a correct record.**

Proposed: Councillor Connor McConville

Seconded: Councillor Belinda Walker

Voting: F: 7, Ag: 0, Ab: 0

### **1635. SCHEDULE OF PAYMENTS**

The Committee considered the schedule of payments made between 1<sup>st</sup> January 2024 to 31<sup>st</sup> January 2024.

**RESOLVED: That the Schedule of Payments for the period between 1<sup>st</sup> January 2024 to 31<sup>st</sup> January 2024 be approved.**

Proposed: Councillor Laura Davison

Seconded: Councillor Peter Gane

Voting: F: 7, Ag: 0, Ab: 0

**1636. SCHEDULE OF RECEIPTS**

The Committee considered the schedule of receipts made between 1<sup>st</sup> January 2024 to 31<sup>st</sup> January 2024.

**RESOLVED: That the Schedule of Receipts for the period 1<sup>st</sup> January 2024 and 31<sup>st</sup> January 2024 be accepted.**

Proposed: Councillor Belinda Walker

Seconded: Councillor Peter Gane

Voting: F: 7, Ag: 0, Ab: 0

**1637. BUDGET MONITORING STATEMENT JANUARY 2024**

The budget monitoring statement to the 31<sup>st</sup> January 2024 was received by the Committee.

**RESOLVED: That the Budget Monitoring Statement to 31<sup>st</sup> January 2024 be approved.**

Proposed: Councillor Peter Gane

Seconded: Councillor Christine Dickinson

Voting: F: 7, Ag: 0, Ab: 0

**1638. BANK RECONCILIATION**

The bank reconciliation statement as at 31<sup>st</sup> January 2024 was noted by the Committee and signed by Councillor Adrian Lockwood.

**1639. LIGHTING WORKS AT THE TOWN HALL**

The Town Clerk provided information for carrying out lighting works at the Town Hall office for the Committee to agree the lighting works to be carried out.

**RESOLVED:**

- i. **To release General Reserve funds to carry out lighting works at the Town Hall office switch to LED lights and carry out electrical installation condition report for the Town Hall building.**
- ii. **Steel fire escape requires a formal inspection by a structural engineer – Town Clerk to obtain quotes for the work to be undertaken.**
- iii. **The cabinet housing the cinema electric board in the basement has rusted due to water ingress and is being replaced by UK Power Networks. Town Clerk to investigate options to resolve the problem with water ingress to all of the electrical panels in the basement and to address the poor maintenance of the area.**

Proposed: Councillor Peter Gane

Seconded: Councillor Bridget Chapman

Voting: F: 7, Ag: 0, Ab: 0

## 1640. COMMUNITY MINIBUS

The Town Clerk provided an update on the progress of the Community Minibus project providing initial proposals and options for the use of the minibus in readiness for when the permit is granted.

**RESOLVED: To operate the Community Minibus on a Day/Self Drive Hire to non-profit making, community and voluntary groups in the Folkestone area once section 22 permit has been approved. Maximum six-hour blocks at a cost of £40 hire charge, plus 60p per mile (max of 80 miles). Drivers hiring the minibus will need to hold a D1 licence. The operation of the minibus will be reviewed in six months' time.**

Proposed: Councillor Peter Gane

Seconded: Councillor Adrian Lockwood

Voting: F: 7, Ag: 0, Ab: 0

## 1641. WARD GRANTS

A list of ward grants was provided for the Committee's approval.

<i>Organisation</i>	<i>Purpose</i>	<i>Amount</i>	<i>Councillor</i>	<i>Power</i>
Strange Cargo	Charivari 2024	£250.00	J Meade	LGA 72, Sec 145
MOLO Czechs & Slovaks in Folkestone	Mothers without hands	£200.00	A Akuffo Kelly	LGA 72, Sec 145
Folkestone Live	Folkestone Live (theatre, children shows & stand up comedy)	£200.00	T Prater	LGA 72, Sec 145
Shepway Spectrum Arts CIC	Window Blinds	£200.00	L McGirr	LGA 72, Sec 133
Shepway Spectrum Arts CIC	Window Blinds	£100.00	J Meade	LGA 72, Sec 133
Shepway Spectrum Arts CIC	Window Blinds	£100.00	A Lockwood	LGA 72, Sec 133
Folkestone First Timers CIC	First Timers Music Programme 2024	£300.00	L Davison	LGA 72, Sec 145
Folkestone First Timers CIC	First Timers Music Programme 2024	£300.00	J Renshaw	LGA 72, Sec 145
Folkestone First Timers CIC	First Timers Music Programme 2024	£175.00	L McShane	LGA 72, Sec 145
Folkestone First Timers CIC	First Timers Music Programme 2024	£200.00	A Akuffo Kelly	LGA 72, Sec 145
Folkestone Women's Forum	Take Up Space Festival	£250.00	A Akuffo Kelly	LGA 72, Sec 145
Baby Basics Folkestone	Baby Basics	£250.00	A Akuffo Kelly	LGA 72, Sec 145
ShivaNova/Equator Festival Ltd	Women of the World International Women's Day event	£200.00	L Davison	LGA 72, Sec 145
Custom Food Lab	Taking Root Creative Nature Club	£150.00	B Walker	LGA 72, Sec 145
Folkestone Music Town CIC	Music in May	£200.00	B Walker	LGA 72, Sec 145

Healing Image Projects CIC (HIPCIC)	Women Of Faith	£130.00	B Walker	LGA 72, Sec 145
Music & Arts for the Shepway Community	Shepway Choirs	£200.00	C McConville	LGA 72, Sec 145

**RESOLVED: To approve the listed ward grants received.**

Proposed: Councillor Peter Gane

Seconded: Councillor Bridget Chapman

Voting: F: 7, Ag: 0, Ab: 0

**1642. WARD GRANT BALANCES**

The Committee has noted the ward grant balances as of 15<sup>th</sup> February 2024.

**1643. DATE OF NEXT MEETING:**

18<sup>th</sup> April 2024 at 7.00pm

The meeting concluded at 7:30pm

Chair.....

Date.....