

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 25th January 2024 at 7.00 p.m.

PRESENT: Councillors Jane Darling, Christine Dickinson, Belinda Walker, Connor McConville (Chair), Adrian Lockwood, Nicola Keen, Laura Davison, Kieran Leigh, Peter Gane and Tim Prater.

ABSENT:

OFFICERS PRESENT: Toni Brenchley – Town Clerk,
Roland Domingo – Finance Officer.

1618. APOLOGIES FOR ABSENCE

Apologies received from Councillor Bridget Chapman.

RESOLVED: To approve apologies from Councillor Bridget Chapman.

Proposed: Councillor Jane Darling

Seconded: Councillor Laura Davison

Voting: F: 8, Ag: 0, Ab: 1

Councillor Nicola Keen attended the meeting at this juncture.

1619. DECLARATIONS OF INTERESTS

There were no declarations of interest.

1620. MINUTES

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 14th December 2023.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 14th December 2023 be signed as a correct record.

Proposed: Councillor Christine Dickinson

Seconded: Councillor Nicola Keen

Voting: F: 10, Ag: 0, Ab: 0

1621. PERSONNEL SUB-COMMITTEE MINUTES

The Committee received the Minutes of the meetings of the Personnel Sub-Committee held on 26th October and 16th November 2023.

RESOLVED: That the Minutes of the meetings of Personnel Sub-Committee held on 26th October and 16th November 2023 be received and noted.

Proposed: Councillor Nicola Keen
Seconded: Councillor Peter Gane
Voting: F: 10, Ag: 0, Ab: 0

1622. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments made between 1st December 2023 to 31st December 2023.

RESOLVED: That the Schedule of Payments for the period between 1st December 2023 to 31st December 2023 be approved.

Proposed: Councillor Jane Darling
Seconded: Councillor Christine Dickinson
Voting: F: 10, Ag: 0, Ab: 0

1623. SCHEDULE OF RECEIPTS

The Committee considered the schedule of receipts made between 1st December 2023 to 31st December 2023.

RESOLVED: That the Schedule of Receipts for the period 1st December 2023 and 31st December 2023 be accepted.

Proposed: Councillor Christine Dickinson
Seconded: Councillor Peter Gane
Voting: F: 10, Ag: 0, Ab: 0

1624. BUDGET MONITORING STATEMENT DECEMBER 2023

The budget monitoring statement to the 31st December 2023 was received by the Committee.

RESOLVED: That the Budget Monitoring Statement to 31st December 2023 be approved.

Proposed: Councillor Nicola Keen
Seconded: Councillor Belinda Walker
Voting: F: 10, Ag: 0, Ab: 0

1625. BANK RECONCILIATION

The bank reconciliation statement as at 31st December 2023 was noted by the Committee and signed by Councillor Adrian Lockwood.

1626. INTERIM INTERNAL AUDIT REPORT F/24/353

Report F/24/353 provides the interim internal audit for the year 2023/24 and recommends the Committee to note in accordance with best practice.

RESOLVED: To approve report F/24/353 and note that this is in accordance with best practice.

Proposed: Councillor Connor McConville

Seconded: Councillor Nicola Keen
Voting: F: 10, Ag: 0, Ab: 0

1627. INVESTMENT POLICY

Report F/24/354 provides the annual investment policy to support future decision making on placement of funds in accordance with Statutory Guidance on Local Authority Investments.

RESOLVED: To approve report F/24/354 with appropriate numbering on paragraph 2.1 and to look at the options that the auditor would be content with for ethical and environmental concerns with the Council's considerations.

Proposed: Councillor Tim Prater
Seconded: Councillor Peter Gane
Voting: F: 10, Ag: 0, Ab: 0

1628. ONLINE BANKING SECRETARY

RESOLVED: To appoint the Town Clerk and Finance Officer as the Secretaries on all Council online banks.

Proposed: Councillor Peter Gane
Seconded: Councillor Nicola Keen
Voting: F: 10, Ag: 0, Ab: 0

1629. WARD GRANTS

A list of ward grants was provided for the Committee's approval.

Organisation	Purpose	Amount	Councillor
United Response	Community food larder	£500.00	J Darling
Pavement Pounders Community Interest Company	Crossings Remembered	£80.00	K Leigh
Cheriton Bowls Club	New Mower for Green	£400.00	P Gane
FTC Reserve	Cheriton Christmas Lights	£200.00	P Gane
Cheriton Bowls Club	New Mower for Green	£170.00	R West
Cheriton Bowls Club	New Mower for Green	£170.00	J Renshaw

RESOLVED: To approve the listed ward grants received.

Proposed: Councillor Kieran Leigh
Seconded: Councillor Laura Davison
Voting: F: 10, Ag: 0, Ab: 0

1630. WARD GRANT BALANCES

The Committee has noted the ward grant balances as at 31st December 2023.

1631. DATE OF NEXT MEETING:
15th February 2024 at 7.00pm

The meeting concluded at 7:18pm

Chair.....

Date.....

DRAFT