

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 19 June 2025 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Charles Bain Smith, Bridget Chapman, Laura Davison, Christine Dickinson and John Renshaw.

OFFICERS PRESENT: Georgina Wilson (Corporate Support Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Jane Darling.

2. APPOINTMENT OF CHAIR

Councillors were asked to appoint a Chair of the Planning Committee for the 2025/26 municipal year.

RESOLVED: That Councillor Charles Bain Smith be appointed Chair of the Planning Committee for the 2025/26 Municipal Year

Proposed: Councillor Christine Dickinson

Seconded: Councillor Laura Davison

Voting: F: 5, Ag: 0, Ab: 0

3. APPOINTMENT OF VICE CHAIR

Councillors were asked to appoint a Vice Chair for the Planning Committee for the 2025/26 municipal year.

RESOLVED: That Councillor John Renshaw be appointed Vice Chair of the Planning Committee for the 2025/26 municipal year.

Proposed: Councillor Charles Bain Smith

Seconded: Councillor Laura Davison

Voting: F: 5, Ag: 0, Ab: 0

4. DECLARATIONS OF INTEREST

Cllr Bain Smith declared an interest in 25/0951/FH and Cllr Davison abstained from application 25/1026/FH.

5. PLANNING COMMITTEE MEETING

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 29 May 2025 and to authorise the Chair of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 29 May 2025 be received and that the Chair of the meeting be authorised to sign them as a correct record, with the amendment to Application 25/0831/FH.

Proposed: Councillor Christine Dickinson

Seconded: Councillor John Renshaw

Voting: F: 5, Ag: 0; Ab: 0

6. REVIEW OF THE TERMS OF REFERENCE

Councillors were asked to consider the Terms of Reference for the Planning Committee.

RESOLVED: To adopt the Terms of Reference for 2025/26.

Proposed: Councillor John Renshaw

Seconded: Councillor Bridget Chapman

Voting: F: 5, Ag: 0, Ab: 0

7. PLANNING APPLICATIONS

Application no	25/0964/FH
Location	69 Sandgate Road
Proposal	Retrospective application for the Installation of external flue on rear elevation.
Closing date	26.06.25
Comment	No objection however, the Committee would encourage the applicant to take note of the neighbour's concerns.

Application no	25/0967/FH
Location	12 Middle Mead
Proposal	Single storey side and rear extension
Closing date	18.06.25
Comment	No objection

Application no	25/0969/FH
Location	Hillcroft, Crete Road West
Proposal	Proposed erection of detached garage outbuilding.
Closing date	18.06.25
Comment	No objection

Application no	25/0944/FH
Location	82 Guildhall Street
Proposal	Conversion of 3 self-contained flats to 4 self-contained flats, re - build of front entrance staircase, addition of front rooflight, front bay window re -configuration and enlarged rear existing dormer.
Closing date	19.06.25
Comment	No objection

Application no	25/0951/FH
Location	Mermaid Beach, Marine Walk
Proposal	Temporary siting of mobile sauna
Closing date	03/07/2025
Comment	No objection

Application no 25/0968/FH
Location 5 Stanley Court, Shearway Road, Shearway Business Park
Proposal New window to the side elevation.
Closing date 24/06/2025
Comment No objection

Application no 25/0846/FH
Location 10 Radnor Park Road
Proposal Formation of a new vehicular access onto classified road with hardstanding.
Closing date 26/06/2025
Comment Object, the Committee were concerned that a vehicle cannot be turned on the driveway with 2 cars parked, meaning there is a risk of vehicles reversing onto the road at what is an already busy roundabout. There was also concern that there is no information on drainage from the hard standing, this could result in water running on to the highway. The appearance of the new hardstanding would erode the soft landscape of the front garden and character of the area.

Application no 25/1000/FH
Location 56 Surrenden Road
Proposal Erection of dormer window to front roof slope.
Closing date 26/06/2025
Comment No objection

Application no 25/0994/FH
Location 13 Joyes Road
Proposal Variation of condition 2 (approved plans) of planning permission 25/0546/FH to allow for amendment to roof from hip to gable.
Closing date 27/06/2025
Comment No objection

Application no 25/0940/FH
Location 65 to 67 Sandgate Road
Proposal Installation of air conditioning condensers and extract grilles.
Closing date 26/06/2025
Comment No objection

Application no 25/1040/FH

Location 43 Sandgate Road
Proposal Listed Building Consent for the installation of replacement ATM tablet with new branding.
Closing date 27/06/2025
Comment No objection

Application no 25/1026/FH
Location The Manor Office, 43 Castle Hill Avenue
Proposal Erection of two new detached dwellings.
Closing date 02/07/2025
Comment No objection

Application no 25/1062/FH
Location Ground Floor Business Premises, 2 Church Street
Proposal Retrospective application for the retention of commercial extract flu to rear of property.
Closing date 10/07/2025
Comment No objection

5. RECONSULTATIONS

Application no 25/0562/FH
Location Flat A, 32 Morehall Avenue
Proposal Single storey rear extension
Closing date 25.06.25
Comment No objection

5. PREMISES LICENCES

Application no PR202505-117325
Location Delish Chicken, 87 Cheriton High Street
Proposal Alcohol ON & OFF Sales
Closing date 01/07/2025
Comment No objection

5. LATE PLANNING APPLICATIONS

Application no 25/1088/FH/TCA
Location Flat G, 201 Sandgate Road
Proposal Works to trees in a Conservation Area comprising of T1) Reduce height of conifer by 6m & works to roots.
Closing date 04/07/2025
Comment No objection to the reduction of height but the Committee objects to the root work which could lead to the tree dying.

Application no	N/A
Location	Cherry Garden Lane
Proposal	Proposed Upgrades at CS 11288132
Closing date	14 days from email dated 13/06/2025
Comment	No objection
Application no	25/0986/FH
Location	Flat 4, 11 Trinity Crescent
Proposal	Replacement of timber french doors with aluminium french doors.
Closing date	07/07/2025
Comment	No objection
Application no	25/1070/FH
Location	Town Hall, 2 Guildhall Street
Proposal	Installation of new lightning protection system including air terminal conductor rod.
Closing date	08/07/2025
Comment	No objection
Application no	25/1081/FH
Location	Town Hall, 2 Guildhall Street
Proposal	Listed Building Consent for installation of new lightning protection system including air terminal conductor rod.
Closing date	08/07/2025
Comment	No objection

6. DATE OF NEXT MEETING
Thursday 10 July 2025, at 7pm.

The meeting concluded at 8.15pm.

..... **Chair**

DRAFT