

FOLKESTONE TOWN COUNCIL										
ASSET REGISTER AT 31 MARCH 2025	ACQUISITION			PURCHASE	TOTAL					
	DATE	INSURANCE		VALUE	ESTIMATED					
ITEM	(Since 2013/14)	CATEGORY	NO.	EACH	VALUE					
SECTION 1:										
Administration Office:										
PC		C	8	£300.00	£2,400.00		CE			
Laptop Computer	01/02/2022	Laptops	2	£600.00	£1,200.00		LC			
Telephones		C	8	£80.00	£650.00		OM			
Monitor	27/04/2023	C	1	£194.95	£194.95		CE			
Reception Desk/Cupboards	01/11/2014	A	1	£1,140.00	£1,140.00		OF			
Desks		A	7	£200.00	£1,400.00		OF			
Chairs		A	8	£80.00	£640.00		OF			
Lockable Drawers (Cabinets)		A	10	£100.00	£1,000.00		OF			
Filing Cabinets (Metal)		A	4	£150.00	£600.00		OF			
Lockers	01/09/2020	A	3	£150.00	£450.00		OF			
Sneeze Screens	01/09/2020	A	2	£110.00	£220.00		OF			
Printer		C	1	£250.00	£250.00		CE			
Franking Machine	01/06/2021	C	1	£1,250.00	£1,250.00		CE			
Cabinet for Printers/Paper Storage		A	1	£150.00	£150.00		OF			
Stationery Cupboard	Mar-17 (2)	A	4	£200.00	£800.00		OF			
Sony Cyber Shot Camera	01/03/2019	C	1	£75.00	£75.00		OM			
Voice Recorder	27/07/2023	C	1	£97.48	£97.48		CE			
Electric Fly Killer		C	1	£100.00	£100.00		OM			
Surface Laptop 2	01/02/2024	C	1	£2,073.00	£2,073.00		CE			
Laptop Microsoft Surface Pro 5	22/09/2023	C	1	£231.67	£231.67		CE			
Customised stamp For Invoice Approval	10/08/2023	A	1	£54.60	£54.60		O			
Laptop	25/08/2023	C	1	£349.17	£349.17		CE			
Monitor	22/06/2023	C	1	£172.00	£172.00		CE			
A4 Binding Machine		C	1	£100.00	£100.00		OM			
Kickstep Stand	01/01/2015	A	1	£40.00	£40.00		O			
Photocopier/Printer (Rented)		C	1	£3,500.00	£3,500.00		RENT			
Defibrillator	01/05/2015	C	1	£700.00	£700.00		O			
Standing Workstation	01/10/2017	A	1	£140.00	£140.00		OF			
Labelling Machine	01/05/2017	O	1	£160.00	£160.00		O			
Screen Monitor for Admin Officer	12/04/2024	C	1	£130.43	£130.43		CE			
Screen Monitor for Curator	10/10/2024	C	1	£124.17	£124.17		CE			
Key Safe	23/05/2024	C	1	£119.68	£119.68		O			
Lenovo V15 Laptop for Visitor Services Officer	29/05/2024	Laptops	1	£929.00	£929.00		LC			
Office Chair for Events Officer	25/04/2024	A	1	£37.32	£37.32		OF			
Office Chair for Visitor Services Officer	18/07/2024	A	1	£56.66	£56.66		OF			
Reception Portable Heater	31/10/2024	A	1	£92.49	£92.49		O			
Angle Grinder	23/05/2024	C	1	£49.99	£49.99		O			
Town Clerk's Office:										
Desk		A	1	£800.00	£800.00		OF			
Executive Chair		A	1	£500.00	£500.00		OF			
Meeting Chairs		A	3	£100.00	£300.00		OF			
Meeting Table		A	1	£200.00	£200.00		OF			
Lockable Drawers		A	2	£100.00	£200.00		OF			
Filing Cabinet (Metal)		A	1	£150.00	£150.00		OF			
White Board		A	1	£100.00	£100.00		O			
Storage Cabinet		A	2	£200.00	£400.00		OF			
Shelving Cabinet		A	1	£500.00	£500.00		OF			
Surface Pro	01/05/2022	Laptops	1	£2,320.00	£2,320.00		LC			
Surface Pro Doc/Keyboard	01/03/2023	Laptops	1	£250.00	£250.00		LC			

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ITEM	(Since 2013/14)	CATEGORY	NO.	EACH	VALUE					
Monitor (24 inch)	01/03/2023	C	1	£150.00	£150.00		CE			
Monitor (24 inch)		C	1	£185.00	£185.00		CE			
Ruckus R550 Dual-band WAPs 3x		C	1	£1,305.00	£1,305.00		CE			
Colour Printer		C	1	£400.00	£400.00		CE			
Small Safe		C	1	£200.00	£200.00		O			
Telephone		C	1	£80.00	£80.00		OM			
Reception Area (By Front Doors):										
Reception Desk	01/03/2016	A	1	£650.00	£650.00		OF			
Reception Desk	01/12/2020	A	1	£2,400.00	£2,400.00		OF			
Desk		A	1	£200.00	£200.00		OF			
Chair		A	2	£80.00	£160.00		OF			
Large Armchairs		A	4	£50.00	£200.00		OF			
Small Armchairs		A	2	£50.00	£100.00		OF			
Sneeze Screen	01/09/2020	A	1	£110.00	£110.00		OF			
Foot Pedal Sanitiser Dispenser	01/09/2020	A	1	£250.00	£250.00		OF			
PC	01/02/2016	C	1	£400.00	£400.00		CE			
Leaflet Stands		B	2	£75.00	£150.00		OF			
Museum Display Cabinet		A	1	£7,000.00	£7,000.00		OF			
Tourism Kiosk (inc. PC)	01/11/2014	A	1	£3,000.00	£3,000.00		OF			
Wall Mounted Leaflet Holders	01/03/2017	B	7	£130.00	£910.00		OF			
Retail Display Cabinets	01/04/2017	A	2	£800.00	£1,600.00		OF			
Till	01/04/2017	C	1	£400.00	£400.00		CE			
55" TV	01/05/2018	C	1	£350.00	£350.00		CE			
Roller Blind		A	1	£223.33	£223.33		OF			
Rope Barrier	01/05/2019	A	1	£120.00	£120.00		OF			
Meeting Room:										
Desks	01/03/2017	A	2	£500.00	£1,000.00		OF			
Chair		A	1	£80.00	£80.00		OF			
Dais		A	1	£500.00	£500.00		OF			
Flower Pedestal		A	1	£100.00	£100.00		OF			
Epson Projector	01/07/2014	C	1	£557.63	£557.63		CE			
Projector Screen		C	1	£150.00	£150.00		CE			
PA System/Microphones		C	1	£200.00	£200.00		O			
Meeting Chairs		A	12	£30.00	£360.00		OF			
Town Mayor's Parlour:										
Desk		A	1	£800.00	£800.00		OF			
Meeting Table	01/01/2016	A	1	£300.00	£300.00		OF			
Leather Armchairs		A	2	£400.00	£800.00		OF			
Leather Chair		A	1	£150.00	£150.00		OF			
Lockable Drawers		A	1	£250.00	£250.00		OF			
Large Display Cabinet		A	1	£400.00	£400.00		OF			
Small Display Cabinet		A	1	£200.00	£200.00		OF			
Telephone		C	1	£80.00	£80.00		OM			
Kitchen (Upstairs):										
Cupboard (Wood)		A	1	£150.00	£150.00		OF			
Refridgerator	01/01/2022	C	1	£150.00	£150.00		O			
Dishwasher	01/01/2022	C	1	£250.00	£250.00		O			

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ITEM	(Since 2013/14)	CATEGORY	NO.	EACH	VALUE					
Microwave	01/01/2022	C	1	£100.00	£100.00	O				
Large Safe		C	1	£1,000.00	£1,000.00	O				
Water Boiler (Rented)		B	1	£300.00	£300.00	RENT				
Water Cooler (Rented)		B	1	£200.00	£200.00	RENT				
		B	1	-£200.00	-£200.00	RENT				
Table/Chairs Set	01/08/2017	A	1	£110.00	£110.00	OF				
Museum Area:										
Folding Tables	01/08/2015	A	6	£150.00	£900.00	OF				
Stackable Chairs	01/06/2015	A	80	£10.00	£800.00	OF				
Set of Meeting Tables		A	1	£2,000.00	£2,000.00	OF				
Meeting Chairs		A	20	£30.00	£600.00	OF				
PC		C	2	£300.00	£600.00	CE				
Laptop Computer	01/02/2022	Laptops	2	£600.00	£1,200.00	LC				
Museum Display Cabinet		A	1	£7,000.00	£7,000.00	OF				
Camera	01/07/2014	C	1	£300.00	£300.00	OM				
Camera Lens	01/02/2016	C	1	£300.00	£300.00	OM				
Nikon Camera & Lens	01/09/2020	C	1	£650.00	£650.00	OM				
Camera Lens (Close-Up)	01/06/2022	C	1	£280.00	£280.00	OM				
Dehumidifier	01/12/2020	C	1	£500.00	£500.00	OM				
Glass Display Stand	01/03/2017	A	1	£150.00	£150.00	OF				
Glass Display Cabinets	01/03/2017	A	2	£100.00	£200.00	OF				
Large Screen PC	01/03/2017	C	1	£1,700.00	£1,700.00	CE				
Display Cases	01/05/2018	A	8	£1,050.00	£8,400.00	OF				
Ipad	01/05/2018	C	1	£250.00	£250.00	CE				
Ipad Floorstand	01/05/2018	A	1	£245.00	£245.00	OF				
Barrier System for Museum	01/05/2018	A	1	£350.00	£350.00	OF				
Mobile TV Trolley	01/06/2018	A	1	£70.00	£70.00	OF				
Touch Screen TV	01/08/2018	C	1	£4,990.00	£4,990.00	CE				
Media Player	01/12/2020	C	1	£250.00	£250.00	CE				
NVR CCTV	19/07/2023	CCTV	1	£355.90	£355.90	CCTV				
Catering Urn	01/11/2019	C	1	£80.00	£80.00	O				
HP Pro Mini 400 G9 Core i5-12500T Miniature	08/08/2024	C	1	£458.29	£458.29	CE				
Lenovo V14 G4 IRU 83A0 for Heritage Learning Officer	31/10/2024	Laptops	1	£789.00	£789.00	LC				
Nikon Z Camera inc. Adapter	18/04/2024	C	1	£733.48	£733.48	OM				
Flammable Liquid Cabinet	12/09/2024	C	1	£194.91	£194.91	O				
Plan Chest Drawer	19/09/2024	C	1	£444.41	£444.41	O				
Store Areas:										
Storage Rack		A	1	£100.00	£100.00	O				
Carpet Cleaner	01/05/2017	C	1	£240.00	£240.00	O				
Gazebos	01/02/2016	C	10	£160.00	£1,600.00	O				
Crowd Barriers	01/07/2018	C	40	£23.00	£920.00	O				
Trolley	01/03/2019	A	1	£80.00	£80.00	O				
Dual Monitor Stand	12/04/2024	A	1	£73.32	£73.32	O				
Chambers/Cinema:										
Cinema Kiosk	01/08/2018	A	1	£6,800.00	£6,800.00	CH FURN				
Chambers/Cinema Upholstered Seating	01/08/2018	A	43	£383.72	£16,500.00	CH FURN				

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Chambers/Cinema Upholstered Seating with Desk	01/08/2018	A	16	£312.50	£5,000.00		CH FURN			
Mechanised Roller Cinema Screen	01/08/2018	C	1	£18,000.00	£18,000.00		CH EQUIP			
Chambers/Cinema Speaker System	01/08/2018	C	1	£6,900.00	£6,900.00		CH EQUIP			
Other:										
Computer Server (in Cupboard)	01/02/2018	C	1	£3,500.00	£3,500.00		CE			
Lenovo Thinkpad laptop T460s	22/09/2023	C	1	£306.67	£306.67		CE			
HP Elitebook Folio	22/09/2023	C	1	£281.67	£281.67		CE			
Dell Latitude 7480	22/09/2023	C	1	£265.00	£265.00		CE			
Community Minibus	27/09/2023	BS	1	£61,055.00	£61,055.00		BUS			
Night Time CCTV 2x	17/08/2023	CCTV	2	£54.16	£108.32		CCTV			
Notice Boards		SF	3	£360.00	£1,080.00		SF			
Notice Boards (Allotments)		SF	2	£360.00	£720.00		SF			
Map Stands		SF	3	£3,200.00	£9,600.00		SF			
Beacon		SF	1	£1,030.00	£1,030.00		SF			
Benches		SF	14	£520.00	£7,280.00		SF			
Planters (Medium)		SF	6	£620.00	£3,720.00		SF			
Planters (Large)		SF	4	£830.00	£3,320.00		SF			
Railing Planters x10		SF	10	£0.10	£1.00		SF			
Railing Planters x25		SF	1	£1.00	£1.00		SF			
Speed Watch Equipment		ADD	1	£2,251.00	£2,251.00		SPEED			
The Old Town Hall		LB	1	£700,000.00	£700,000.00		TOWN			
William Harvey Statue		ADD	1	£124,833.00	£124,833.00		WHS			
War Memorial & Statue		ADD	1	£59,073.00	£59,073.00		WM			
Painting of Viaduct		ADD	1	£1,706.00	£1,706.00		COLL			
Belgian Refugees Painting		ADD	1	£20,000.00	£20,000.00		COLL			
WW1 Archive Books		ADD	2	£1,000.00	£2,000.00		COLL			
CCTV Equipment	01/08/2022	ADD	1	£174,910.71	£174,910.71		CCTV			
Folkestone Collection (inc. Fittings)	01/03/2017	ADD	1	£2,000,000.00	£2,000,000.00		COLL			
Christmas Lights	01/12/2022	ADD	1	£83,602.00	£83,889.75		LIGHTS			
Power Columns (Cheriton High Street)		ADD	11	£400.00	£4,400.00		POW			
Allotment Sites			2	£1.00	£2.00		ALLOT			
Portable Stage & Platform	01/03/2016	C	1	£5,000.00	£5,000.00		O			
Gurkha Memorial	01/04/2018	ADD	1	£30,000.00	£30,000.00		GM			
Bus Shelters	01/12/2021	ADD	11	£2,500.00	£27,500.00		BS			
Parks x 8	01/04/2021		1	£1.00	£1.00		PARKS			
Red Telephone Box	01/02/2009	RED	1	£1.00	£1.00		RED			
Play Equipment	01/03/2023	ADD	1	£150,294.00	£150,294.00		PLAY			
Total Value SECTION 1					£3,625,063.00					
Breakdown of Section 1						INS. POLICY	FIXED ASSET CAT.			
Computer Equipment		CE			£23,772.13	C	CE			
Office Machinery		OM			£3,848.48	C	OM			
Other Equipment		O			£11,949.40	C	O			
Office Furniture		OF			£52,672.31	A	OF			
Laptop Computers		LC			£6,688.00	Laptops	CE			
Street Furniture		SF			£26,752.00	Street Furniture	SF			
Speed Watch Equipment		ADD			£2,251.00	Speed Watch	SW			
The Old Town Hall		LB			£700,000.00	Buildings	LB			
William Harvey Statue		ADD			£124,833.00	W.Harvey Statue	WHS			
War Memorial		ADD			£59,073.00	War Memorial	WM			

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Gurkha Memorial		GM			£30,000.00	Gurkha Memorial		GM			
Bus Shelters		BS			£27,500.00	Bus Shelters		BS			
CCTV Equipment		ADD			£175,374.93	CCTV		CCTV			
Folkestone Collection (inc. Fittings)		ADD			£2,023,706.00	COLL		COLL			
Christmas Lights		ADD			£83,889.75	LIGHTS		LIGHTS			
Power Columns (Cheriton High Street)		ADD			£4,400.00	POW		POW			
Chambers/Cinema Kiosk & Furniture		ADD			£28,300.00			CH FURN			
Chambers/Cinema Screen & Sound Equipment		ADD			£24,900.00			CH EQUIP			
Rented Equipment		RENT			£3,800.00	C					
Red Telephone Box		RED			£1.00			RED			
Allotment Land		N/A			£2.00	N/A		ALL			
Community Minibus		BUS			£61,055.00	Minibus		BUS			
8 x Parks		N/A			£1.00			PARKS			
Play Equipment		ADD			£150,294.00	Play Equipment		PLAY			
NOTE: Newly installed play equipment purchased by FTC must be included in assets. Equipment gifted by FTC must not.											
					£3,625,063.00						
SECTION 2:											
Civic Insignia					Valuation (2006)			Ins. Value			
Town Mayor's Robe (Large)					£900.00			CR	£1,486.09		
Town Mayor's Robe					£900.00			CR	£1,486.09		
Town Clerk's Wig					£360.00			CR	£594.43		
Item 1: Mace					£27,500.00			CR	£45,408.20		
Item 2: Mayor's Badge					£10,000.00			CR	£16,512.07		
Item 3: Chain of Office					£7,000.00			CR	£11,558.45		
Item 4: Bowl					£1,095.00			CR	£1,808.07		
Item 5: Trophy Cup					£1,595.00			CR	£2,633.68		
Item 6: Trophy Cup					£2,825.00			CR	£4,664.66		
Item 7: Rose Bowl					£750.00			CR	£1,238.41		
Item 8: Past Mayor's Badge					£400.00			CR	£660.48		
Item 9: Mayor's Badge					£400.00			CR	£660.48		
Item 10: Past Mayor's Badge					£325.00			CR	£536.64		
Item 11: Deputy Mayor's Badge					£1,500.00			CR	£2,476.81		
Item 12: Chain of Office					£850.00			CR	£1,403.53		
Item 13: Brooches					£300.00			CR	£495.36		
Item 14: Mayor's Badge of Office					£5,500.00			CR	£9,081.64		
Item 15: Cigarette Box					£120.00			CR	£198.14		
Item 16: Armada Dish					£250.00			CR	£412.80		
Item 17: Salver					£435.00			CR	£718.28		
item 18: Salver					£435.00			CR	£718.28		
Item 19: Decanter					£270.00			CR	£445.83		
Item 20: Tray					£250.00			CR	£412.80		
Item 21: Dish					£200.00			CR	£330.24		
Item 22: Bowl					£300.00			CR	£495.36		
Item 23: Ashtray					£150.00			CR	£247.68		
Item 24: Dish					£990.00			CR	£1,634.70		
Item 25: Bowl					£360.00			CR	£594.43		
Item 26: Seal					£150.00			CR	£247.68		
Item 27: Historical Document					£5,000.00			CR	£8,256.04		
Item 28: Charters					£4,000.00			CR	£6,604.83		
Item 29: Robes					£16,500.00			CR	£27,244.92		
Item 30: Chair					£600.00			CR	£990.72		

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Item 31: Miscellaneous Items					£2,073.60			CR	£3,423.94		
Item 32: Tricorn and neck tabs					£984.00			CR	£1,624.79		
Item 33: Past Mayor's Badge 2023-24					£625.35				£1,032.58		
Total Value SECTION 2					£95,892.95				£158,339.12	Ins. Value at Mar 2025	
TOTAL ASSETS (Section 1 + Section 2 - Rented)					£3,720,955.95						
NOTE THAT THE EXTERNAL AUDITOR REQUIRES THAT FIXED ASSETS ARE SHOWN IN ACCOUNTS AT ORIGINAL PURCHASE PRICE. THEREFORE THE INSURANCE VALUE (WHICH IS SUBJECT TO INFLATIONARY INCREASES) WILL DIFFER FROM THE FIXED ASSET VALUES ABOVE AND THOSE SHOWN IN THE STATEMENT OF ACCOUNTS.											
Insurance Details:					Ins. Cover			Recommended			
					as at Mar 2026			Changes 2025/26			
Contents a (Office Furniture & Fittings)					£65,171.19						
Contents a1 (Chambers/Cinema Kiosk & Furniture)					£38,461.17						
Contents b (Consumables not included in fixed assets)					£4,265.00						
Contents c (Office & Computer Equipment)					£40,000.00						
Contents Insurance for Exhibitions, etc. (not included above)					£764,812.44						
Additional Items:											
Street Furniture					£42,144.98						
Speed Watch Equipment					£3,442.51						
William Harvey Statue					£190,947.54						
War Memorial					£90,358.85						
Gurkha Memorial					£41,994.70						
Bus Shelters					£33,206.25						
Civic Regalia					£158,339.12						
CCTV Equipment					£161,684.25						
Folkestone Collection (Various Items*) (inc. Fittings)					£2,919,897.46						
Christmas Lights					£90,000.00						
Power Columns (Cheriton High Street)					£5,979.83						
Chambers/Cinema Roller & Sound Equipment					£33,840.40						
Photocopier/Printer (Rented)					£5,353.70						
Water Cooler (Rented)					£305.92						
Water Boiler (Rented)					£305.92						
Play Equipment					£170,000.00						
TOTAL					£4,860,511.23						
* Folkestone Collection inventory maintained by Heritage Officers. Value includes display cases and interactive units.											