



FOLKESTONE TOWN COUNCIL

001

Date of Publication: 26th August 2021

AGENDA

Meeting: **Climate and Environment Committee**
Date: **Thursday 2nd September 2021**
Time: **7.00 p.m.**
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**

To: **The Climate and Environment Committee**
(All other Councillors for information only)

YOU ARE HEREBY SUMMONED to attend a meeting of the Climate and Environment Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Clerk.

A handwritten signature in black ink that reads 'J L Childs'.

J L Childs
Town Clerk

- 1. APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive any declarations of either personal or prejudicial interest that Members may wish to make.

- 3. MINUTES**
To receive the Minutes of the meeting of the Climate & Environment Committee held on 3rd June 2021 and to authorise the Chairman of the Committee to sign them as a correct record.
- 4. C & G OFFICER - PLAY PARK REPORT CE/21/294**
The committee is asked to receive, consider the options and approve the attached report.
- 5. C & E OFFICER - FAIRTRADE EVENTS REPORT CE/21/295**
The committee is asked to receive, consider the options and approve the attached report.
- 6. ALLOTMENTS 2022/23 RENT REVIEW REPORT CE/21/296**
The committee is asked to receive, consider and approve the attached report.
- 7. TREES 2021 / 22**
Following suggestions from Councillors, Tree Wardens and members of the public; the Tree Working Group have compiled the tree planting schedule in partnership with KCC. The schedule includes proposals for planting throughout Folkestone Parks and Highways. Committee is asked to consider the draft schedule and approve the release of the £15,000 budget.
- 8. PLANT A TREE FOR THE JUBILEE**
The C & E Officer is currently contacting local schools, community and youth groups, Cadet Units and all other appropriate / eligible organisations to establish if they may wish to be involved with the 'Plant a Tree for the Jubilee' initiative that FTC are delivering to Commemorate the Queen's Platinum Reign (<https://www.woodlandtrust.org.uk/plant-trees/schools-and-communities/queens-green-canopy/>)
If Members know of a school, community group or any other organisation that may wish to be part of this initiative with land on which individual trees or avenues, copses and whole woodlands can be planted, please email: vicky.deakin@folkestone-tc.gov.uk
- 9. FLOWER AND SHRUB BED PLANTING 2021 / 22**
The C & E Officer will provide committee with an update following liaising with the FHDC Horticultural Manager to ascertain a timeframe for the delivery of the agreed renewal of all FTC sponsored shrub beds.
- 10. CLIMATE ACTION PLAN**
The committee is asked to note the additions to the attached Climate Action Plan.
- 11. DATE OF NEXT MEETING**
14th October 2021 @ 7.00pm

FOLKESTONE TOWN COUNCIL

Minutes of the Climate and Environment Committee meeting held on Thursday, 3rd June 2021 at 6.30pm at the Town Hall.

Present: Councillors Ann Berry, Abena Akuffo-Kelly (arrived at 6.34pm), Danny Brook, Ray Field, David Horton, Connor McConville, Jackie Meade, Belinda Walker and Richard Wallace (arrived at 6.44pm).

Absent: Cllr Tim Prater (apologies were received after the meeting)

**In attendance: Jennifer Childs, Town Clerk
Georgina Wilson, Executive Assistant**

One member of the public was in attendance.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. APPOINTMENT OF CHAIRMAN

RESOLVED: That Councillor Abena Akuffo-Kelly be Chairman for the Committee for the municipal year of 2021/22 and that Councillor Belinda Walker Chair this meeting until Councillor Akuffo-Kelly arrives.

Proposed: Councillor Jackie Meade

Seconded: Councillor Connor McConville

Voting: F:7, Ag:0, Ab:0

3. APPOINTMENT OF VICE CHAIRMAN

RESOLVED: That Councillor Belinda Walker be Vice Chairman for the Committee for the municipal year of 2021/22.

Proposed: Councillor David Horton

Seconded: Councillor Jackie Meade

Voting: F:6, Ag:0, Ab:1

4. DECLARATIONS OF INTEREST

There were no declarations.

5. TERMS OF REFERENCE

The terms of reference were noted. It was suggested that as this was the Climate and Environment Committee, the Climate items on the terms of reference should be at the top.

Councillor Akuffo-Kelly arrived at this juncture.

6. WORKING GROUPS 2021/22

The Committee considered the need for Working Groups.

Councillor Richard Wallace arrived at this juncture.

RESOLVED: To create working groups for the following Parks, Fairtrade, Allotments, Flowers, Trees and Electric Charging Points.

Proposed: Councillor Abena Akuffo-Kelly
 Seconded: Councillor David Horton
 Voting: F:9, Ag:0, Ab:0

The Town Clerk will email all Councillors for nominations and arrange for the working groups to meet via zoom.

The Town Clerk will contact the District Council to ask about a Town Councillor being invited to be a representative on the Place Plan.

7. COMMUNITIES AND EVENTS OFFICER REPORT CS/21/291

The Committee noted the report and discussed the tree budget, it was felt it would be fairer to split the budget equally between the wards to ensure an even spread of trees being planted. All suggestions for new planting sites would be considered by the Tree Champion and Tree Wardens and information brought back to the next Committee.

The Town Clerk confirmed that public tree planting sites had been received and would be considered with all other suggestions that had been received.

RESOLVED: To receive and note Report CE/21/291 and accept the recommendation to vire £1,000 from the Local Projects budget to the Fairtrade budget code to facilitate support of the Fairtrade Action Plan.

Proposed: Councillor Connor McConville
 Seconded: Councillor Belinda Walker
 Voting: F: 9, Ag:0, Ab:0

8. COMMUNITIES AND GRANTS OFFICER PARK REPORT CS/21/292

Cllr McConville felt a Business Plan was needed to show what is needed and where, not all of the dowry should be spent immediately on improving the parks only maintaining them. The Town Clerk explained that the dowry was to bring the parks up to a safe level of play, the suggestions in the report were to make them safe and meet the ROSPA recommendations and to replace missing or damaged equipment.

Further discussions on this would take place at the Parks Working Group which would be arranged as quickly as possible.

RESOLVED: To received and note the report and to defer this item to discuss further at the Parks Working Group.

Proposed: Councillor Connor McConville

Seconded: Councillor David Horton
 Voting: F:9, Ag:0, Ab:0

There were discussions around the inspections of the parks, the Town Clerk reported that the Communities and Grants Officer would be trained to assist in carrying out the inspections although due to Covid19 the training had been delayed, members advised that they would like to also undertake this training in the future. Liability was then discussed, the Town Clerk advised that using our grounds maintenance contractor to undertake the weekly inspections afforded Council additional protection and had the added benefit due to being specialists repairs or isolate of equipment could be carried out in a timely manner.

9. CLIMATE ACTION PLAN

The Committee considered the Action Plan and the Town Clerk informed the Committee that within the Procurement Policy it states that the Council should use services to reduce the carbon footprint of the Council wherever possible.

Councillor Ray Field requested 3.3 be amended to 28 new trees. Point 4 to include the art piece of the wire fish for the collection of single use plastic bottles. The Town Clerk updated the Committee on this project, which will be a joint project between the District and Town Councils, a proposal will be brought forward at a future Committee.

Councillor Connor McConville commented that at point 2, the electric minibus that the Town Clerk got funding for from KCC should be added in.

Discussions then took place on the Town Council's current carbon footprint of 26.85 tonnes, this is relatively low for a Town Council due to the renovations that were carried out on the Town Hall when it was purchased by the Town Council. Members asked that a plan be developed to help see an annual reduction in the region of 10%.

RESOLVED: To approve the Action Plan with the above amendments.

Proposed: Councillor Connor McConville
 Seconded: Councillor Danny Brook
 Voting: F:9, Ag:0, Ab:0

10. CARBON FOOTPRINT REDUCTION POLICY

Councillor Jackie Meade felt that the Town Council should include in the procurement policy something on offsetting only when no other option was available.

There were discussions on the possibility of a Land Train to help reduce emissions if less cars are travelling around the town, members felt that any land train should have an electric engine.

The Carbon Footprint Reduction Policy was noted.

11. UNAUTHORISED ENCAMPMENT

The Town Clerk updated the Committee on the unauthorised encampment at Firs Lane, Town and District Officers attended the site and 28 days grace has been given for the encampment to move before any legal action will be taken.

12. BUDGET 2022/23 – POTENTIAL GROWTH ITEMS

Councillor Ray Field felt that a budget should be made for the Harbour Line, it is coming under the ownership of the District Council and provision should be made to support them in this project. Consideration would be given to how much should be allocated for this project and agreed at the next meeting.

RESOLVED: To increase the Tree Budget by £6,000 to a total of £21,000.

Proposed: Councillor Danny Brook

Seconded: Councillor David Horton

Voting: F:9, Ag:0, Ab:0

The Town Clerk informed the Committee that the Parks, Gardens and Flowerbeds budget should be increased as this is overspent every year.

13. DATE OF NEXT MEETING – 2nd September 2021 at 6.30pm

The meeting concluded at 8pm.

Chairman

Date

This report will be made public on 26th August 2021

**Folkestone
Town Council**



REPORT NUMBER CE/21/294

To: Climate & Environment Committee
Date: 2 September 2021
Responsible Officer: Town Clerk
Subject: Play Parks

SUMMARY:

The report outlines proposed plans to improve the facilities in the Folkestone Town Council Play Parks recently adopted from Folkestone and Hythe District Council.

REASONS FOR RECOMMENDATION:

At the Climate and Environment Committee meeting 3 June 2021, the Committee resolved: *To received and note Report CE/21/292 and to defer this item to discuss further at the Parks Working Group.*

RECOMMENDATIONS:

1. To receive and note Report CE/21/294
2. The Parks Working Group has deliberated the options presented in the report and recommend the Committee commit to providing the 'Optimum' option of refurbishing the parks to a high specification.

Aims and Objectives – Continuing to improve the appearance and quality of the environment in which we live.

Financial Implications – Parks, Gardens & Recs – Play Areas has a budget of £25,000. A dowry of £100,000 received from F&HDC with the transfer of the assets. FTC has funds in the reserves for further initiatives.

Equal Opportunities – Access to all

1. INTRODUCTION

The Parks Working Group have, since the last Committee Meeting, been examining options for the improvement of some of the parks adopted by the Town Council.

2. OPTIONS

The Communities and Grants Officer has put the following options on a Spread Sheet attached. An outline of these options is laid out below:

- 2.1 Minimum:** Minimum spend for insurance purposes and safety requirements, as per RoSPA report March 2021, this would mean taking equipment out, once it's past its useful life, and not replacing it. **The approximate cost of this would be £40,000 for the first year and it is estimated a further £35,000 per annum for the next 4 years.**
- 2.2 Improvement:** Where possible, replacing some equipment like for like and adding modest equipment to enhance a couple of the play areas, maintaining and fixing play equipment, but aiming to stay within the £125k budget allocated. **The approximate cost of this would be £110,000 for the first year and it is estimated a further £35,000 per annum for the next 4 years.**
- 2.3 Optimum:** Refurbishing the parks to a high specification and make them more inclusive, increasing the play value of the parks and making them into an asset for the local community. **The approximate cost of this would be £250,000ⁱ for the first year and it is estimated a further £35,000 per annum for the next 4 years.** If you were to do all the parks in one large tender this would prove to be more cost effective for two reasons: 1; Usually deals can be struck with play companies who are willing to offer discounts to win the business. 2; Once work on the parks is complete the maintenance would be very little. Spreading out the £250,000 over three years, for example, would still require the minimum spend on some of the parks to make them safe in the first year or so.
- 2.4 The Parks Working Group recommends the Committee resolve to approve the release a further £150,000 from reserves, subject to the approval of the Finance and General Purposes Committee, at its next meeting 21st October 2021, to commence with the 'Optimum' option presented.**

ⁱ The approximate costs in the spread sheet are based on case studies that are up to 5 years old, inflation, price increases and a contingency need to be considered and planned for.

Folkestone Town Council: Play Park Options

	Minimum	Improvement	Optimum
	Minimum spend for insurance purposes and safety requirements, as per RoSPA report March 2021, this would mean taking equipment out without replacements	Adding equipment to enhance the play area but aiming to stay within the £125k budget	If we were to refurbish the parks to a high specification and make them more inclusive.
Coniston Road	£2,209.00	£18,757.00	£35,337.00
Downs Road	£5,457.00	£5,457.00	£34,192.00
Firs Lane	£2,600.00	£5,963.00	£40,765.00
George Gurr	£4,209.00	£20,490.00	£25,710.00
Naseby Ave	£959.00	£1,109.00	£1,109.00
Pine Way	£3,563.00	£22,961.00	£24,281.00
Roman Way	£5,576.00	£11,441.00	£38,241.00
Southern Way	£7,805.00	£16,036.00	£31,297.00
Total spend	£32,378.00	£102,214.00	£230,932.00

	2021/22	2022/23	2023/24	2024/25	2025/26
Current budget					
Total Budget	£125,000.00	£25,000.00	£25,000.00	£25,000.00	£25,000.00

Required for annual grounds maintenance (please note; this does not include equipment maintenance i.e. replacement swings seats, bolts, rust treatment etc)

Remaining budget	-£30,000.00	-£30,000.00	-£30,000.00	-£30,000.00	-£30,000.00
	£95,000.00	-£5,000.00	-£5,000.00	-£5,000.00	-£5,000.00

	2021/22	2022/23	2023/24	2024/25	2025/26
Optimum					
Projected spend	£250,000.00	£35,000.00	£35,000.00	£35,000.00	£35,000.00

If you were to do the parks at the same time this would cost efficiency as the minimum maintenance on many of the parks would not be required. Spreading it out will still require some minimum spend on some of the parks to make them safe in the first year.

Improvement					
Projected spend	£110,000.00	£35,000.00	£35,000.00	£35,000.00	£35,000.00

Minimum					
Projected spend	£40,000.00	£35,000.00	£35,000.00	£35,000.00	£35,000.00

Coniston Road CT19 5UQ Equipment		Current Condition	Minimum	Improvement	Cost	Optimum	Cost
Total				£2,209.00		£16,757	£35,337
Maintenance gate		Leave as is		£0.00	Leave as is		
Gates		New rubber on gate		£50.00	Rub down and repaint, new springs and rubber to ensure soft closing	£140.00	New Gates
Fencing		Leave as is		£0.00	Rub down, treat and repaint 361mm of fencing and gates	£400.00	New fence
Litter bin		Leave as is			Dog poo bag dispenser	£240.00	Litter bin
Dog poo bag dispenser		Remove seat and dispose of		£80.00	Repair current bench	£150.00	Dog poo bag dispenser
Seating - Mixed		Seating need to be replaced/repainted, not enough seating is available in the area, picnic benches could be installed on existing slabs.			Repair current bench	£100.00	Repair current bench
Signage		SDC signs are currently in situ		£219.00	Additional picnic bench, Heavy duty recycled plastic x2	£1,350.00	Additional picnic bench, Heavy duty recycled plastic x2
General Surfaces				£60.00	Installation of picnic bench	£60.00	Installation of picnic bench
Freestanding Slide, surface area approx. 32m²		Slide is very old (30+years) rust has formed due to lack of maintenance. Corrosion can possibly be treated to extend the life of the slide and will need to be done asap as recommended by RoSPA. It is my recommendation to replace the slide with something that can offer more play value and will last long into the future.		£140.00	Remove of Wet pour tiles from all surfaces and recycle	£1,211.00	Remove of Wet pour tiles from all surfaces and recycle
Swing – Toddler – 1 Bay 2 Seat, area approx. 21m²		Swing is very old (30+years) rust has formed due to lack of maintenance. Corrosion can possibly be treated to extend its life and will need to be done asap as recommended by RoSPA. It is my recommendation to replace the swings with something that can offer more play value (toddler and child swing) and will last long into the future.		£140.00	Resurface all areas of Wet pour	£3,193.00	Resurface all areas of Wet pour
Rocker – Rocking Horse, area approx. 16m²		this really should be removed it is very old and does not comply with safety standards		£80.00	Rub down and treat corrosion. Repaint	£140.00	Replace with Kompan Tower and Climber https://www.kompan.co.uk/playground/natur-e-play/robinia-play-systems/tower-climber
New Equipment		No new equipment		£0.00	Replacement Rocker	£1,308.00	Replacement Rocker
		This park has a large play area that is very under utilised, the addition of new equipment would do well here and would be welcomed by local residents who now rarely use the park because of the lack of play equipment and seating. I would recommend some low level clamber so wet pour is not required		£0.00	Log Roll Age range 3-14 years.	£916.00	Log Roll Age range 3-14 years.
				£0.00	Balance Stepper Age range 3-14 years.	£813.00	Balance Stepper Age range 3-14 years.
				£0.00	Three Bar Balance Age range 3-14 years.	£869.00	Three Bar Balance Age range 3-14 years.
				£0.00	Rope Balance Age range 3-14 years.	£1,579.00	Rope Balance Age range 3-14 years.
				£0.00	Log Springer Age range 1-12 years.	£523.00	Log Springer Age range 1-12 years.
				£0.00	Car Springer Age range 1-12 years.	£579.00	Car Springer Age range 1-12 years.

<p>and would keep costs low.</p>	<p>Grass Matting (Fire Resistant) Grassmatts can provide a Critical Fall Height (C.F.H.) of up to 3m. However, it should be noted that as with all products of this nature, the C.F.H. is dependent on site specific factors such as soil type, soil moisture levels and grass growth. It is the clients responsibility to ensure grass growth is maintained to ensure Fall Height is achieved over time.</p>	<p>£1,478.00</p>	<p>Grass Matting (Fire Resistant) Grassmatts can provide a Critical Fall Height (C.F.H.) of up to 3m. However, it should be noted that as with all products of this nature, the C.F.H. is dependent on site specific factors such as soil type, soil moisture levels and grass growth. It is the clients responsibility to ensure grass growth is maintained to ensure Fall Height is achieved over time.</p>	<p>£1,478.00</p>	<p>Grass Matting (Fire Resistant) Grassmatts can provide a Critical Fall Height (C.F.H.) of up to 3m. However, it should be noted that as with all products of this nature, the C.F.H. is dependent on site specific factors such as soil type, soil moisture levels and grass growth. It is the clients responsibility to ensure grass growth is maintained to ensure Fall Height is achieved over time.</p>	<p>£1,478.00</p>
<p>Pathway</p> <p>There is a long path leading to the park from Coniston Road end, which is tarmac. This is currently cracked and bows, making it into a trip hazard. Currently this is useable but will need to be overplayed in the next 1 to 2 years.</p>	<p>Skip Product Installation Installation of products contained within this quotation - subject to clause 5 of the Conditions of Sale attached to this document. Includes red hazard fencing for duration of works but excludes disposal off site of excavated material unless itemised separately elsewhere on quotation. Foundation excavations will be redistributed on site or piled within 20m of works area for client removal. Please note that if a skip or grab lorry has been included in your quotation, we will be removing excavations from site. This is quoted for 5 x sites and so I have divided the total (£15,295) by this</p>	<p>£290.00</p>	<p>Skip Product Installation Installation of products contained within this quotation - subject to clause 5 of the Conditions of Sale attached to this document. Includes red hazard fencing for duration of works but excludes disposal off site of excavated material unless itemised separately elsewhere on quotation. Foundation excavations will be redistributed on site or piled within 20m of works area for client removal. Please note that if a skip or grab lorry has been included in your quotation, we will be removing excavations from site. This is quoted for 5 x sites and so I have divided the total (£15,295) by this</p>	<p>£3,059.00</p>	<p>Skip Product Installation Installation of products contained within this quotation - subject to clause 5 of the Conditions of Sale attached to this document. Includes red hazard fencing for duration of works but excludes disposal off site of excavated material unless itemised separately elsewhere on quotation. Foundation excavations will be redistributed on site or piled within 20m of works area for client removal. Please note that if a skip or grab lorry has been included in your quotation, we will be removing excavations from site. This is quoted for 5 x sites and so I have divided the total (£15,295) by this</p>	<p>£3,059.00</p>
		<p>£0.00</p>		<p>£0.00</p>	<p>New pathway</p>	<p>£3,000.00</p>

Downs Road CT19 5TH Equipment		Current Condition	Minimum	Improvement	Cost	Optimum	Cost
			£1,109.00		£5,457		£34,192
Gates	The gate needs to be replaced as it is a hazard opening and closing. It is recommended to fix for now but replacements should be sought in 2/3 years.	New rubber on gate	£50.00	Rub down and repaint, new springs and rubber to ensure soft closing	£140.00	New Gate	£400.00
Fencing	Fencing is ok, although future budgets will need to consider repainting, repairing or replacing this in 2/3 years	Leave as is	£0.00	Rub down, treat and repaint 361mm of fencing and gates	£400.00	New fence	£2,000.00
Signage	SDC signs in situ	New Signs	£219.00	New Signs	£219.00	New Signs	£219.00
Litter Bins	Litter bin needs to be replaced	New Litter bin	£240.00	New Litter bin	£240.00	New Litter bin	£240.00
Dog poo bag dispenser	Litter bin needs to be replaced	Dog poo bag dispenser	£150.00	Dog poo bag dispenser	£150.00	Dog poo bag dispenser	£150.00
Seating - Mixed	Although the bench is old, it can be cleaned up and repaired, alternatively it can be replaced, there is also seating out of the play area which needs attention. Look to replace the bench in 2/3 years	Leave as is	£0.00	repair to bench	£160.00	New Bench	£275.00
General Surfaces - wet pour area 75m²	The surfaces are ok but will need a good clean to bring them up to standard, currently the moss is making it slippery in the winter months.	Steam clean wet pour	£100.00	Downs Road Surfacing Repair	£2,190.00	Replacement wet pour to cover the whole area and have coloured wet pour to add to the ambience of the park	£6,000.00
Wet pour area 11m² - redundant	Cleaning of this is required to prevent slipping and weeds	Steam clean wet pour	£100.00	add new Rocker	£1,308.00	add new Rocker	£1,308.00
Swing - Junior - 1 Bay 2 Seat	Swings need a little TLC as rust is coming through, chains and seats possibly need replacing.	Chains are showing signs of rust. Treat and spray with	£20.00	Chains are showing signs of rust. Treat and spray with	£20.00	New replacement equipment and wet pour something similar to the following case study https://www.caboo.co.uk/our-case-studies/rest-valley-borough-council/	£20,000.00
Multiplay - Junior	Rust is starting to come through from lack of maintenance. Repainting is required	Showing signs of rust. Rub down and treat and	£380.00	Showing signs of rust. Rub down and treat and repaint	£380.00		£3,000.00
Pathway	There are two tarmac paths. There are some trip hazards. Currently this is useable but will possibly need to be overlaid in the next 2 to 3 years.		£0.00		£0.00	Resurface path	£3,000.00
Bench seating outside play area x 2	This will need to be repaired and cleaned.	repair to benches	£0.00	repair to benches	£250.00	New benches	£600.00

Firs Lane CT19 4QE Equipment		Current Condition		Minimum		Improvement		Optimum		Cost	
										£5,963	
										£40,765	
										£2,600	
										£40,765	
Maintenance gate	The Maintenance gate need some minor repairs, the ground around it needs to be levelled to allow better opening and closing.	Dig out to allow for good operation	Dig out to allow for good operation	£80.00	£80.00	Dig out to allow for good operation	£80.00	New Gate	£80.00	£400.00	
Gates	The gate needs to be repaired to allow for self closing.	Replace spring in gate	Replace spring in gate	£80.00	£80.00	Replace spring in gate	£80.00	New gate	£80.00	£400.00	
Litter Bin		Replace	Replace	£240.00	£240.00	Replace	£240.00	Replace	£240.00	£240.00	
Dog poo bag dispenser	The fencing is in ok condition, however, in the future this will need to be replaced along with the gate. 2/3years			£0.00	£0.00	Dog poo bag dispenser	£150.00	Dog poo bag dispenser	£150.00	£2,000.00	
Signage	Signs are SDC and need replacing	New Signs	New Signs	£219.00	£219.00	New Signs	£219.00	New Fence	£219.00	£219.00	
General Surfaces	The surfaces are not good, many areas of the grass has been worn over time creating an uneven surface, particularly around the bench and gate area. The area would benefit from being a full square of wet pour to stop this from happening, something that could perhaps be thought of when the park is replaced.	Dig out areas of the ground and level	Dig out areas of the ground and level	£120.00	£120.00	Dig out areas of the ground and level	£120.00	New Signs	£120.00	£0.00	
		Removal of Wet pour tiles from swing surface and recycle	Removal of Wet pour tiles from all surfaces and recycle	£1,081.00	£1,081.00	Removal of Wet pour tiles from all surfaces and recycle	£1,081.00	Removal of Wet pour tiles from all surfaces and recycle	£1,081.00	£1,081.00	
			Replacement for wet pour tiles. Repairs to wet pour around multi play	£0.00	£0.00	Replacement for wet pour tiles. Repairs to wet pour around multi play	£2,693.00	Resurface all areas and completely wet pour to stop un even ground	£2,693.00	£5,000.00	
Seating - Mixed	The bench is ok, although this is stiel and if the sun is on it for a period of time this can mean it gets hot and it uncomfortable to sit on.			£0.00	£0.00	Repaint and treat rust	£100.00	New bench	£100.00	£275.00	
Multiplay – Climber	The climber is looking a little shabby, although it is still functional. It needs the graffiti cleaned from it and rust areas need to be treated and repainted. Moss is growing around the base which has made the surface slippery, the area needs to be steam cleaned. The wet pour needs to have shrinkage repairs. It has been recommended that this has a skim over to and are very dangerous causing trip hazards. The tiles cannot be repaired and need to be lifted and replaced. The swings that are in situ in Pine Way could be a good 'for now' replacement in this park. this will be quoted for by Harmers. once the ground work has been completed.	Rust treat , repaint rust areas	Rust treat and repaint whole climbing frame	£140.00	£140.00	Rust treat and repaint whole climbing frame	£400.00	Replace Multiplay and swings with something more inclusive like a basket swing and DDA roundabout https://www.caboo.co.uk/our-cases-studies/little-wilbraham-parish-council-play-project/	£400.00	£20,000.00	
Swing – Junior – 1 Bay 2 Seat		Steam clean, clear graffiti	Steam clean, clear graffiti	£100.00	£100.00	Steam clean, clear graffiti	£100.00		£100.00		
		Would need to be removed and disposed of, as wet pour is removed	Remove and dispose of swings, replace with those at Pine Way	£240.00	£240.00	Remove and dispose of swings, replace with those at Pine Way	£400.00		£400.00		
Football Goal	This has the top bar missing and is rusted. I have asked for a quotation to replace this like for like. Currently most play companies will only supply MUGA's as they provide more play value.	Replace top bar and repaint	Replace top bar and repaint	£300.00	£300.00	Replace top bar and repaint	£300.00	Replace with MUGA that has basketball and some surfacing https://www.caoo.co.uk/our-cases-studies/muga-founders-founders-goal-end-with-studs/	£300.00	£11,000.00	
				£0.00	£0.00		£0.00		£0.00	£0.00	

George Gurr CT19 6LG Equipment		Current Condition		Minimum		Improvement		Optimum		Cost	
				£4,209		£20,490		£25,710			
Gates	The gates are in need of some repairs to meet with safety standards and need to self close	Replace spring in gate	£160.00	Replace spring in gate	£160.00	New Gate	£160.00	New Gate	£400.00		£400.00
Fencing	The fencing is in ok condition, however, in the future this will need to be replaced, 2/3 years		£0.00	Rub down and repaint fencing	£400.00	New Fencing	£400.00	New Fencing	£1,500.00		£1,500.00
Dog Waste Bin	This is in ok condition, however, people do not tend to pick up after their dogs and even though there is a large field to exercise them they allow them in the park area and do not pick up their poo. There were 3 mounds of dog poo in their w/ 14th June, this is after Harriers had been in to cut the grass and had removed some at the weekend.	Replace and add a poo bag dispenser	£0.00	Replace and add a poo bag dispenser	£300.00	Replace and add a poo bag dispenser	£300.00	Replace and add a poo bag dispenser	£300.00		£300.00
Seating	There is currently no seating at this park, it would benefit from a new bench	New picnic bench	£0.00	New picnic bench	£675.00	New picnic bench	£675.00	New picnic bench	£675.00		£675.00
Signage Litter Bins	Signs are SDC and need replacing The litter bin is old and damaged and needs to be replaced	New Signs Replacement Litter bin	£219.00 £240.00	New Signs Replacement Litter bin	£219.00 £240.00	New Signs Replacement Litter bin	£219.00 £240.00	New Signs Replacement Litter bin	£219.00 £240.00		£219.00 £240.00
General Surfaces	The Park is on a slight slope and this affects the overall feel of the park as the slope has not been used to enhance the play area.	Remove wet pour tiles around the swing plus old wet pour. Recycle	£1,053.00	Remove wet pour tiles around the swing plus old wet pour. Recycle	£1,053.00	Remove wet pour tiles around the swing plus old wet pour. Recycle	£1,053.00	Remove wet pour tiles around the swing plus old wet pour. Recycle	£1,053.00		£1,053.00
Swing – Toddler – 1 Bay 2 Seat	The swings are very old and need replacing. The wet pour tiles have struck and are very dangerous causing trip hazards. The tiles cannot be repaired and need to be lifted and replaced. There is also an issue with the size of the wet pour as it doesn't currently meet the safe with standard around the swings and will need to be made wider to accommodate this. This is also a difficult task due to the location of the swings on a slope. There does not seem to be enough room to accommodate a modern set of swings without some considerable ground work.	Surfacing Repairs Remove and dispose of double seat cradle swings	£1,917.00 £240.00	Wet pour surfacing Remove and dispose of double seat cradle swings	£6,000.00 £240.00	Wet pour surfacing Remove and dispose of double seat cradle swings	£6,000.00 £240.00	Wet pour surfacing Remove and dispose of double seat cradle swings	£6,000.00 £240.00		£6,000.00 £240.00
Multiple	The Multi play area is ok although there is some concern about the rope area where the rust has settled into the joints, also the timber is directly into the ground which has started to cause some decay. The timber cannot be treated in any way to make it last longer. It can be cleaned and same parts replaced, but ultimately this piece only has a short life left of 2 to 3 years.	Steam clean all wet pour pad	£180.00	Replace with steel Warrior Swing Vinci Nettix Journey Trail Manufactured from Galvanised Powder Coated Steel framework and steel core rope components. Max 2.0m FFH - Complies with EN1176. Age range 4-14 years. Unit features 7 play activities including :- Rope Climber Horizontal Rope Ladder Hanging Grips Net Climber Physical Play Social and Emotional Play Cognitive Play	£4,290.00	Replace with steel Warrior Swing	£4,290.00	Replace with steel Warrior Swing	£4,290.00		£4,290.00
Rocker – Bike	This has been removed as it was a dangerous piece of equipment. The wet pour tiles will need to be removed and recycled and if we are relacing this piece of equipment new wet pour should be laid.	Remove and dispose of springer	£80.00	Remove and dispose of springer	£80.00	Remove and dispose of springer	£80.00	Remove and dispose of springer	£80.00		£80.00
Goal Post – 5-A-Side	This is just a c bar goal and is rusted. I have asked for a quotation to relace this like for like. Currently most play companies will only supply MUGGA's as they provide more play value. I am looking to try to source this locally.	Repair damage and paint	£120.00	Repair damage and paint	£120.00	Replace with MUGA https://www.caloo.co.uk/our-case-studies/swines-head-parish-council-goal-unit/	£120.00	Replace with MUGA https://www.caloo.co.uk/our-case-studies/swines-head-parish-council-goal-unit/	£4,000.00		£4,000.00

Naseby Ave CT20 3SJ		Current Condition		Minimum		Improvement		Optimum		Cost	
Equipment										Cost	
										£1,109	
										£1,109	
										£1,109	
Total											
Gates							£0.00			£0.00	£0.00
Fencing							£0.00			£0.00	£0.00
Signage		Signs are SDC and need replacing		New Signs			£219.00	New Signs		£219.00	£219.00
Litter Bins							£0.00				
Dog poo bag dispenser							£0.00	Dog poo bag dispenser		£150.00	£150.00
Seating - Mixed							£0.00				
General Surfaces		The wet pour has shrunk away from the edge and is in need of some immediate repairs.		Wet pour edge repairs of 14hmm			£740.00	Wet pour edge repairs of 14hmm		£740.00	£740.00
Slide – Freestanding -Toddler							£0.00			£0.00	£0.00
Rotator - Spica							£0.00			£0.00	£0.00
Rocker – Chair							£0.00			£0.00	£0.00
Multiplay – Slide							£0.00			£0.00	£0.00
Swing – Toddler – 1 Bay 2 Seat							£0.00			£0.00	£0.00
							£0.00			£0.00	£0.00

Pine Way CT19 4QL Equipment		Current Condition		Minimum		Improvement		Cost		Optimum		Cost	
								£3,563		£24,961		£24,261	
Signage	Signs are SDC and need replacing.	New Signs	New Signs	£219.00	£219.00	New Signs	New Signs	£219.00	£219.00	New Signs	New Signs	£219.00	£219.00
Maintenance gate	The maintenance gates need immediate repairs to allow access to the grounds maintenance team	Repair required and lock to be fitted	Repair required and lock to be fitted	£80.00	£80.00	Repair required and lock to be fitted	Repair required and lock to be fitted	£80.00	£80.00	New Gate	New Gate	£4000.00	£4000.00
Gates	The rubber seal is missing and could cause someone to trap their fingers	Rubber seal to be fitted	Rubber seal to be fitted	£120.00	£120.00	Rubber seal to be fitted	Rubber seal to be fitted	£120.00	£120.00	Rubber seal to be fitted	Rubber seal to be fitted	£120.00	£120.00
Litter bin		Replace	Replace	£240.00	£240.00	Replace	Replace	£240.00	£240.00	Dog poo bag dispenser	Dog poo bag dispenser	£150.00	£150.00
Dog Poo bag dispenser				£0.00	£0.00			£0.00	£0.00	Replace	Replace	£1,000.00	£1,000.00
Fencing	The fencing seems to be in ok condition			£0.00	£0.00			£0.00	£0.00			£0.00	£0.00
Pathways	There is one pathway that people use as a cut through from Bigginswood Road to Pine Way. The path seems to be in good condition with no trip hazards.												
General Surfaces	The wet pour tiles in the whole park will need to be removed due to trip hazards	Removal and recycling of wet pour	Removal and recycling of wet pour	£1,074.00	£1,074.00	Removal and recycling of wet pour	Removal and recycling of wet pour	£1,074.00	£1,074.00	Removal and recycling of wet pour	Removal and recycling of wet pour	£1,074.00	£1,074.00
Seating		Reinstate grass area	Reinstate grass area	£1,000.00	£1,000.00	Reinstate grass area	Reinstate grass area	£1,000.00	£1,000.00	Reinstate grass area	Reinstate grass area	£1,000.00	£1,000.00
Barrier - Swing	There is a barrier in the middle of the park. I presume this was installed prior to the out fence and was installed to stop children from running into the swing.							£200.00	£200.00	Removal and disposal of barrier fence in the middle of the park.	Removal and disposal of barrier fence in the middle of the park.	£200.00	£200.00
Planters	The planters were originally installed and tended to by the residents association. The residents no longer tend to the bed and they are in need of some repairs and need weeding. It is recommended that these are removed as we do not have the annual budget to plant and water them.	Leave planters in situ, although there is nothing budgeted for planting them	Leave planters in situ, although there is nothing budgeted for planting them	£0.00	£0.00	Remove planters and recycle them to be used somewhere else	Remove planters and recycle them to be used somewhere else	£400.00	£400.00	Remove planter and recycle them to be used somewhere else	Remove planter and recycle them to be used somewhere else	£400.00	£400.00
Agility Stepping Posts	4 of the stepping posts are missing making the unusable	Repair missing posts	Repair missing posts	£310.00	£310.00	Repair missing posts	Repair missing posts	£310.00	£310.00	Repair missing posts	Repair missing posts	£310.00	£310.00
Carousel - Bowl	The bowl is in ok condition, there are a few immediate repairs such as replacement bolts. The grass matting surrounding it is in need of replacement ideally it would be better to replace this with wet pour. Alternatively it would cost approx. £500 to replace like for like.	Uplift 25m of grass matting and relay	Uplift 25m of grass matting and relay	£240.00	£240.00	Uplift 25m of grass matting and relay	Uplift 25m of grass matting and relay	£240.00	£240.00	Uplift 25m of grass matting and relay	Uplift 25m of grass matting and relay	£240.00	£240.00
Swing - Toddler - 1 Bay 2 Seat	These swings are in very bad condition and need to be removed.	Repairs to Bowl, replace bolt	Repairs to Bowl, replace bolt	£60.00	£60.00	Repairs to Bowl, replace bolt	Repairs to Bowl, replace bolt	£60.00	£60.00	Repairs to Bowl, replace bolt	Repairs to Bowl, replace bolt	£60.00	£60.00
Swing - Junior - 1 Bay 2 Seat	If new equipment is installed in this park then these swings could be used in firs lane as a 'for now' solution	Removal and disposal of swing	Removal and disposal of swing	£220.00	£220.00	Removal and disposal of swing	Removal and disposal of swing	£220.00	£220.00	Removal and disposal of swing	Removal and disposal of swing	£220.00	£220.00
Agility Stepping Posts				£0.00	£0.00			£0.00	£0.00			£0.00	£0.00
Agility - Balance Beam	This park is very limited in its current state and there is barely any equipment for children to play on, just bare wet pour. I am currently getting quotes change to whole outlook of the park and replace the equipment with low level timber trim trails and clamber stacks. This will ultimately be cheaper than equipment with wet pour and would be very well suited to the 'through pathway' element of the park. Ideas of this can be found at https://www.cairo.co.uk/product-category/robins-timber-play/							£1,327.00	£1,327.00	Balance Challenge Age range 3-14 years.	Balance Challenge Age range 3-14 years.	£1,327.00	£1,327.00
	Harmers will be able to undertake the majority of the ground work reinstating the grassed areas			£0.00	£0.00			£785.00	£785.00	Stepping Log Walk Age range 3-14 years.	Stepping Log Walk Age range 3-14 years.	£785.00	£785.00
				£0.00	£0.00			£570.00	£570.00	Log Walk Age range 3-14 years.	Log Walk Age range 3-14 years.	£570.00	£570.00
								£1,103.00	£1,103.00	Log Bridge Age range 1-8 years.	Log Bridge Age range 1-8 years.	£1,103.00	£1,103.00
								£7,880.00	£7,880.00	Agility Trail	Agility Trail	£7,880.00	£7,880.00
								£2,684.00	£2,684.00	Grass Matting (Fire Resistant)	Grass Matting (Fire Resistant)	£2,684.00	£2,684.00
										Grassmats can provide a Critical Fall Height (C.F.H.) of up to 3m. However, it should be noted that as with all products of this nature, the C.F.H. is dependent on site specific factors such as soil type, soil moisture levels and grass growth. It is the clients responsibility to ensure grass growth is maintained to ensure Fall Height is achieved over time.	Grassmats can provide a Critical Fall Height (C.F.H.) of up to 3m. However, it should be noted that as with all products of this nature, the C.F.H. is dependent on site specific factors such as soil type, soil moisture levels and grass growth. It is the clients responsibility to ensure grass growth is maintained to ensure Fall Height is achieved over time.		

			<p>Product Installation Installation of products contained within this quotation - subject to clause 5 of the Conditions of Sale attached to this document. Includes red hazard fencing for duration of works but excludes disposal off site of excavated material unless itemised separately elsewhere on quotation. Foundation excavations will be redistributed on site or piled within 20m of works area for client removal. Please note that if a skip or grab lorry has been included in your quotation, we will be removing excavations from site. This is quoted for 5 x sites and so I have divided the total (£15,295) by this</p>	<p>£3,059.00</p>	<p>Product Installation Installation of products contained within this quotation - subject to clause 5 of the Conditions of Sale attached to this document. Includes red hazard fencing for duration of works but excludes disposal off site of excavated material unless itemised separately elsewhere on quotation. Foundation excavations will be redistributed on site or piled within 20m of works area for client removal. Please note that if a skip or grab lorry has been included in your quotation, we will be removing excavations from site. This is quoted for 5 x sites and so I have divided the total (£15,295) by this</p>	<p>£3,059.00</p>
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Roman Way CT19 4IU Equipment		Current Condition		Minimum		Improvement		Optimum		Cost	
						£5,276		£11,441		£36,244	
Maintenance gate											
Gates	The gate does not self close and allows dogs to enter the park. A rubber stop needs to be added to the gate closing.	New Lock	Repairs to gate to self close and add rubber stop	£400.00	New Lock	Repairs to gate to self close and add rubber stop	£400.00	Replacement gate	£800.00	Replacement gate	£400.00
Fencing	The fencing is in ok condition, however, in the future this will need to be replaced.			£400.00				New Gate	£400.00	New Gate	£400.00
Signage	Signs are SDC and need replacing.	New Signs		£0.00				Replacement fence	£250.00	Replacement fence	£1,500.00
Litter Bins	The litter bin in this location is in good condition	New Signs		£219.00				New Signs	£219.00	New Signs	£0.00
Dog poo bag dispenser				£0.00				Dog poo bag dispenser	£150.00	Dog poo bag dispenser	£150.00
Benches	There are no benches in the park	2 x picnic benches		£1,350.00				Picnic bench, heavy duty recycled plastics x2	£1,350.00	Picnic bench, heavy duty recycled plastics x2	£1,350.00
Rockers - Bike	Both rockers are in terrible condition and it has been advised that these need to be removed this will leave 2 x areas of old wet pour unused in quite a large park. These areas could house some benches, although more research will be needed in case this might cause an anti social behaviour problem.	Remove and dispose of 2 x springers		£180.00				Remove and dispose of 2 x springers	£180.00	Remove and dispose of 2 x springers	£180.00
Swing - Toddler - 1 Bay 2 Seat	Both sets of swings are in very bad condition and are in need of being replaced. The wet pour has gone hard and is very dangerous as it doesn't provide the right bounce required for safety. This is result of previous wet pour tiles having an over lay of wet pour. The wet pour tile needs to have been removed and disposed of and a proper base put down.	Remove swings and dispose of		£300.00				Remove swings and dispose of	£300.00	Remove swings and dispose of	£300.00
Swing - Junior - 1 Bay 2 Seat		Wet pour surfacing		£3,031.00				Wet pour surfacing	£3,031.00	Wet pour surfacing	£3,031.00
General Surfaces	Wet pour is in very bad condition and needs to be removed	Replacement swings Steel frame 2 flat seat		£1,264.00				Replacement swings Steel frame 2 flat seat	£1,264.00	Replacement swings Steel frame 2 flat seat	£1,264.00
Multipley	The multi play has graffiti and rust. The wet pour around it has moss and there is shrinkage and some holes.	Replacement swings Steel frame 2 cradle seat		£1,280.00				Replacement swings Steel frame 2 cradle seat	£1,280.00	Replacement swings Steel frame 2 cradle seat	£1,280.00
MUGA	There is a little rust in areas along with graffiti.	Remove and recycle (where poss) wet pour		£1,167.00				Remove and recycle (where poss) wet pour	£1,167.00	Remove and recycle (where poss) wet pour	£1,167.00
Future Maintenance Considerations:	This park is quite a large area but only has a small multipley and swings, the play value is very low even though there is plenty of space to have so much more. The park currently is very grim and not a nice place to let your children play. Ideally this would be another park that would benefit from new equipment and some imagination.	Steam clean the wet pour and multipley. Treat and repaint rust		£200.00				New multi play unit (similar to that in Radnor Park). Includes rubber mulch and installation	£200.00	New multi play unit (similar to that in Radnor Park). Includes rubber mulch and installation	£25,000.00
		Repairs to wet pour		£1,830.00				Repairs to wet pour	£1,830.00	Repairs to wet pour	£2,000.00
		Moderate repairs required		£100.00				Moderate repairs required	£100.00	Add some hard standing to the MUGA area	£2,000.00

Southern Way CT20 1PH Equipment		Current Condition	Minimum	Cost	Improvement	Cost	Optimum	Cost
				£7,805		£16,036		£31,297
Maintenance gate		None	None	£0.00	None	£0.00	None	£0.00
Fencing				£0.00		£0.00		£0.00
Gates	The gate closes too quickly. Suggest supply and installation of a new soft close mechanism.	Install new spring	£60.00	Install new spring and soft close	£150.00	£150.00	Install new spring and soft close	£150.00
Signage	Signs are SOC and need replacing	New Signs	£219.00	New Signs	£0.00	£219.00	New Signs	£219.00
Litter bins	In good condition		£0.00		£0.00	£0.00		£0.00
Dog poo bag dispenser		Rubdown and paint Bench replace cap	£80.00		£150.00	£150.00	Dog poo bag dispenser	£150.00
Seating - Mixed	2 x of the benches are warped and need replacing.				£1,350.00	£1,350.00	Additional picnic bench, Heavy duty recycled plastic x2	£1,350.00
Carousel Roundabout	General maintenance required	Open service hatch and grease treat any corrosion	£56.00	Open service hatch and grease treat any corrosion	£80.00	£80.00	Open service hatch and grease treat any corrosion	£56.00
		Lift and recycle wet pour	£500.00	Lift and recycle wet pour	£500.00	£500.00	Lift and recycle wet pour	£500.00
		Over skim with 40mm black EPDM wet pour (28 sqm)	£1,587.00	Over skim with 40mm black EPDM wet pour (28 sqm)	£1,587.00	£1,587.00	Over skim with 40mm black EPDM wet pour (28 sqm)	£1,587.00
Spinner	Grass matting is worn and ground around can get very muddy.	Remove grass matting and rebly			£240.00	£240.00	Remove and dispose of 13sqm of grass mats	£180.00
							Dig out 140mm of earth and remove from site	£182.00
							Supply and lay timber edges	£1,980.00
							Backfill with type 1 MOT Level and compact ready for 40mm of wet pour	£181.00
General Surfaces	Pathway is up lifting a little repairs will be required	Re surface of pathways	£1,000.00	Re surface of pathways	£1,000.00	£735.00	Lay 40mm of black EPDM wet pour (1.3 sqm)	£735.00
Agility Tunnel	Caps are missing.	Replace where possible.	£10.00	Replace where possible.	£10.00	£10.00	Replace where possible.	£10.00
Swing - Mixed - 2 Bay 4 Seat	The swings need rust treating and repainting. The ground below is very work and large holes have appeared in the foot walls. The grass matting needs to be replaced by wet pour.	Treat and repaint swings	£240.00	Treat and repaint swings	£240.00	£240.00	Replacement swings Steel frame 2 flat seat	£1,264.00
		Dig out and remove earth and rubber mat from site and replace	£590.00	Dig out and remove earth and rubber mat from site 140mm earth- 42.5 sqm	£590.00	£590.00	Replacement swings Steel frame 2 cradle seat	£1,280.00
		Replacement matting	£700.00	Supply new wet pour for swing surface	£5,631.00	£5,631.00	Supply new wet pour for swing surface	£5,631.00
Multipley - Junior	There are large areas of rust that needs treating and areas need repainting. Wet pour has shrinkage around the edges.	Clean wet pour with steam clean	£834.00	Clean wet pour with steam clean	£834.00	£834.00	Replace multi play with WD 1410 Timber Multipley https://www.caloo.co.uk/our-case-studies/play-st-wilfrids-academy-multi-play/	£12,000.00
Carousel Rotator - Pole	Rust has started to appear, this needs treating and painting is required.	Wet pour repairs	£1,997.00	Wet pour repairs	£1,997.00	£1,997.00		£212.00
		Rub down and treat rust and then overpaint	£400.00	Rub down and treat rust and then overpaint	£400.00	£400.00		£126.00
		Rub down and treat rust and then overpaint	£212.00	Rub down and treat rust and then overpaint	£212.00	£212.00		£130.00
		Lift grass matting and replace	£240.00	Lift grass matting and replace	£240.00	£240.00	Remove and dispose of 9sqm of grass matting	£126.00
							Dig out and remove from site 140mm of earth	£130.00
							Supply and lay timber edges (12mm)	£167.00
							Lay Black EPDM wet pour 40mm (9sqm)	£509.00
Rockers - Stand on	this does get very dirty when it rains as it is a stand on piece of equipment	Remove and dispose of grass mats and replace		Remove and dispose of grass mats and replace	£550.00	£550.00	Remove and dispose of grass mats	£150.00
							Dig out and remove 170mm of earth from site	£552.00
							Supply and lay timber edges 26 linear metres	£361.00
							Backfill with type 1, mot level and compact ready for wet pour of 70mm	£555.00

This report will be made public on 26 August 2021

**Folkestone
Town Council**



REPORT NUMBER CE/21/295

To: Climate & Environment Committee
Date: 2 September 2021
Responsible Officer: Town Clerk
Subject: Communities and Events Officer Report

SUMMARY:

This report provides an update on the delivery and development of services, initiatives and events led by the Communities & Events Officer covering the period from 26th May 2021 to 26th August 2021.

REASONS FOR RECOMMENDATION:

The Town Council is committed to the continual development of its services and events.

To identify what aspects of our Climate & Environmental responsibilities within Folkestone Town Council require priority delivery, and to consider the provision of additional services to develop existing initiatives. Therefore, there is a need to show evidence of current provision and those to be considered for the future.

RECOMMENDATIONS:

- 1. To receive and note Report CE/21/295**
- 2. To support hosting a Fairtrade Awareness event on Sunday 26th September as part of Great Big Green Week.**
- 3. To approve a request to the Finance & General Purposes Committee to consider a virement of £2,000 from the New Services Reserve to the Fairtrade budget to assist in the delivery of the Fairtrade event.**

Aims and Objectives – *To enhance the current services to the community*
Financial Implications – *Services Budget 2021/22 £88,500*
Equal Opportunities – *Access to all*

1. INTRODUCTION

The intent of this report is to summarise the development of projects, initiatives and events from May 2021 to August 2021.

2. FAIRTRADE TOWN STATUS FOR FOLKESTONE & AWARENESS STANDS – www.fairtrade.org.uk

2.1 Folkestone Town Council and the Fairtrade Steering Group continue to work on this community led project to achieve Fairtrade Town accreditation for Folkestone.

2.2 We have completed 3 / 5 and semi completed 2 / 5 goals required to be eligible to submit an application. As part of the criteria, we are currently focussing on raising further awareness of the Fairtrade Foundation aims and objectives and, as such, are hosting information stands at various upcoming local events (further information will be published on our website and social media pages as dates / times are confirmed). A display has also been created in the Town Hall foyer which includes background information and samples of product ranges available to buy locally.

2.3 This is a not-for-profit initiative and though Fairtrade merchandise such as t-shirts and tote bags will be sold, all proceeds and funds raised will be donated to the Fairtrade Foundation with our main objective being to spread the Fairtrade message:

www.fairtrade.org.uk/media-centre/blog/5-ways-to-choose-the-world-you-want-in-2021/

2.4 The C & E Officer has developed a Fairtrade Folkestone PowerPoint presentation to be received by local groups and organisations to encourage their involvement and engagement with the initiative. This will be supported by the Steering Group.

2.5 Draft promotional materials are currently being finalised and will be distributed by Steering Group members to retailers, food & drink establishments and other businesses to further spread the Fairtrade message and provide details of what we are aiming to achieve.

2.6 Goal 3 requires evidence that Fairtrade products are used by an appropriate number of local workplaces (offices, shops, B&Bs etc.) and community organisations (faith communities, schools, universities etc).

2.7 Supporting details must be provided (including separate lists for work places, faith communities, educational establishments and other community organisations) of local retailers, businesses, attractions etc. that are using Fairtrade products on their premises, specifying whether they have Fairtrade status and if not, how they are supporting Fairtrade. An estimation of the total number of schools and faith groups in the area is also required to facilitate the

Fairtrade Foundation calculating the proportion of which are supporting Fairtrade.

- 2.8 A survey has been created and sent electronically to contacts on the existing FTC database with results to being collated by the C & E Officer as part of the application for Fairtrade Town Status.

<https://www.surveymonkey.co.uk/r/5Z8DWWD>

- 2.9 A local Fairtrade Directory is currently being developed and once complete, will be published and distributed to all local residents.

3. GREAT BIG GREEN WEEK 18 - 26 SEPTEMBER

- 3.1 Folkestone Town Council is planning a series of small pop-up events ahead of the crucial climate summit in Glasgow this November, and Great Big Green Week.

- 3.2 There's so much at stake. While the world's wealthiest 10 percent are responsible for 50 percent of global emissions, it's those earning the least in lower income countries who are being forced into extreme hardship by climate change right now and this is why it's time for there to be bolder and faster action on climate change, with us having a hugely important role to play.

- 3.3 As a big supporter of Fairtrade, FTC believes a more just and sustainable global trade system is necessary, and possible.

- 3.4 We are working towards climate justice for those farmers and workers across the world who produce crops like bananas, cocoa, coffee and tea. They are already suffering real adversity because of increased droughts, extreme weather and rampant plant diseases. Too often unable to earn a decent income due to unfair global trade, they need – and deserve – far greater support to adapt to the effects of climate change.

- 3.5 As such, this September, we will be asking our communities to join us in celebrating Great Big Green Week, running from the 18-26 September. It will be the UK's biggest-ever event for climate and nature, with tens of thousands taking part across the country.

- 3.6 In addition to hosting a series of small pop-up events during GBGW (details to follow / TBC as plans develop) this will culminate in FTC delivering a relatively large-scale event in front of the Town Hall on Sunday 26th September 2021 from 10 - 4pm. The C & E Officer submitted a Great Big Green Week Local Grant application to the Climate Coalition in July to support the event which has been approved with FTC to receive £2,000 funding.

- 3.7 This event will aim to unite and engage with members of the public and all local communities whilst raising awareness and commitment to action 'Green', climate change and environmental policies and issues, also spreading the

Fairtrade message. Folkestone Town Council leads the Fairtrade Steering Group and members include Town Councillors, faith organisations, youth groups, education providers, retailers and local businesses all of whom are being consulted and involved with the organisation of this event including coordination on the day.

- 3.8 Throughout the day there will be an outside radio broadcast and also a master of ceremonies and speaker introducing the entertainment / education programme and also publicising / encouraging attendees to support the online 'Green' campaign.
- 3.9 We will profile the support of the GBGW to the local community and visa versa, the support individuals and local groups provide when promoting the event in advance of the date by publishing / distributing Press Releases to local / regional newspapers and television news broadcasters.
- 3.10 The musical, dance and theatre performance entertainment programme will have a consistent and continuing theme focusing on climate change, green and environmental aims, issues and policies with all stand holders and food vendors supplying / displaying appropriate and associated produce, materials and literature.
- 3.11 Folkestone's Great Big Green Week Event (s) will see attendance of circa 5,000.
- 3.12 The UK, and other nations most responsible for climate change, made a promise to create a \$100 billion annual fund to be used by the communities most affected in lower income countries. Ahead of COP 26, the UK should commit to that promise, and push other nations to meet it. There should be explicit commitment, and measures, to ensure affected communities are involved in designing mitigation and adaptation solutions and have the power to decide how that money is spent.
- 3.13 We continue to support the cause for climate justice, and a fair climate promise for the communities feeling the worst effects of the climate crisis.

This report will be made public on
26 August 2021

**Folkestone
Town Council**



Report Number **CE/21/296**

To: Climate & Environment Committee
Date: 2 September 2021
Status: Public Report
Responsible Officer: Town Clerk

SUBJECT: Allotments Charges

SUMMARY: The report reviews allotments rules and charges for 2022/23.

REASONS FOR RECOMMENDATION:

- 1) The Council is required to assess the options for allotments rents.
- 2) The Council is required to recommend appropriate allotments rental charges for 2022/23.

RECOMMENDATIONS:

- 1) To receive and note report CE/21/296
- 2) To consider allotment rents for 2022/23

Aims and Objectives – FTC actively promotes allotment holding and welcomes the current large demand for allotments. If possible, we seek to find new land that is suitable to be turned into allotments to add to our sites at Tile Kiln Lane and Park Farm Road.

Financial Implications – None if the status quo is maintained.

Equal Opportunities – All tenants will be treated equally and with fairness.

1. Background

- 1.1 The Community Services Committee completed its four year allotments rental pricing strategy in 2015, at which time it conducted a ballot of allotment holders to ascertain their preferred level of service and corresponding rental charges.
- 1.2 The ballot results indicated that tenants were clearly in favour of Option D (no change to the existing level of service and for the rent to remain at £0.556p per m²).

2. Current Position

- 2.1 The table below shows budgeted revenue expenditure/income for the 2021/22 financial year based on a rent of £0.556p per m²:

Budgeted Allotments Operating Costs for 2021/22		
Description of Cost	Amount	Notes
Maintenance & Utility Charges PKF £3,000 TKL £3,000	£6,000	Includes gates, fencing, hedge cutting and grass cutting, drainage, tree crowning and clearing, and metered water supply to each site.
Administration	£4,100	Cost of administration of allotments
Total Cost	£10,100	
Less Rents	£9,800	
Operating Deficit	£300	

- 2.2 In 2020/21, the service produced an operating deficit of £181. This is an indication of the fluctuating nature of the annual expenditure on this service. It is therefore recommended that the current rental charge is retained for next year and continues to be monitored on an annual basis.

3. Rent Review

- 3.1 Under the Allotments Act 1950 there is no requirement to exact a full fair rent. Land let by a council for the purposes of allotment gardening shall be let at such a rent "as a tenant may reasonably be expected to pay for the land taking into account the proposed letting terms".

3.2 The Council has previously indicated that it does not wish to subsidise the allotments service from its precept. Following its four year strategy, this aim appears to have been achieved and therefore no further rent increase is recommended at this stage.

4. Recommendation

4.1 To maintain the status quo with the rent remaining at £0.556p per m².

Ward	Road	Location Description	W3W	Surface	Watering	Resident Approved	Resident Details	Cost
Broadmead	WILTON ROAD	SMALL STUMP O/S LONG GARDEN & GARAGE SIDE TO LARGE BUILDING AT 6 RADNOR PARK WEST						
		5TH CORNER RADNOR PARK WEST ADJ NO 5 OWNER SUPPORTS NEW TREE - FILLED PIT						
	CORNWALLIS AVENUE	60 GAPS IN VERGE IN CUL DE SAC AT TOP TO BE INVESTIGATED						
		IN GRASS VERGE BETWEEN 143 - 145 (LARGE TREE REMOVED AT THIS SITE IN 2016 DUE TO IT ENCRDACHING THE FOOTPATH / ROAD AND LOTS OF DEBRIS) REPEATEDLY REQUESTED BY RESIDENT AT 143, MARIA HORNE WHO WOULD WATER						
Cheriton East	ASHLEY AVENUE	NEW RESIDENTIAL PROPERTIES (BETWEEN SHAFTESBURY AVE & TILE KILN LANE) - TREE REQUEST FROM RESIDENT SIDE OF PAVEMENTS AS PER EXISTING IN AVE						
	DENNIS WAY	LAWN AREA GOOD FOR NEW TREE PLANTING						
	CHERRY GARDEN LANE	TREES IN VERY WIDE GRASS VERGES OPP WATER BOARD OFFICES						
	SHORNCLEFFE CRESCENT	O/S 7 TREE PIT						
		O/S 12 TREE STUMP						
		O/S 58 TREE STUMP						
		O/S 75 TREE STUMP						
	SURRENDEN ROAD	O/S 2 BEHIND ST ANDREWS CHURCH STUMP						
		O/S 5 LARGE STUMP						
		O/S 65 LARGE STUMP						
		O/S 95 LARGE STUMP						
	POSTLING ROAD / ASHLEY AVE	CORNER OPP CHINESE TAKEAWAY LARGE STUMP						
	DARLINGHURST ROAD	NORTH SIDE TREE STUMP						
	MARLER ROAD	TREE STUMPS O/S 28 /30 , 24, 20 /22						
	CHART ROAD	O/S 39, 83 & 66 OLD TREE PITS, O/S MOREHALL SCHOOL (TURNER ACAD) PREF SCHOOL SPECIES OPP 66 & 79, AND O/S 4, 23 & 32						
	MOREHALL AVENUE	O/S 18 /20 OR NO.2 OR CORNER OF TRIMWORTH ROAD (FILLED TREE PITS) - NO TREE PITS REMAIN AT THIS END OF ROAD), O/S 69 / 71, 73 / 75 AND CORNER OF SURRENDEN ROAD - 3 FILLED PITS						
Cheriton West	NASEBY AVENUE	GRASS VERGE NEXT TO FLANK WALL TO 3 FAIRFAX (REQ. 2020)						
	ROYAL MILITARY AVENUE	ANY VIABLE SITES AND STUMPS AT 26, 97, 117, 53						
East Folkestone	PARK FARM ROAD	O/S BACK GARDENS WATKIN ROAD - 2NO X OLD FILLED TREE PITS NEAR BUS STOP						
		EAST SIDE OPP MAIN FIRE STATION ENTRANCE EAST SIDE OPP GREEN JUNCTION BOX						
	RADNOR PARK GARDENS	WEST SIDE O/S REAR GARDEN OF FORMER ALDER RD SURGERY O/S 9 AND 11 - RESIDENTS SUPPORT						

ST JOHNS CHURCH ROAD	O/S 35 TREE STUMP - REPLACEMENT?
WILTIE GARDENS	O/S 18 EMPTY SMALL OLD PIT
	O/S 16 FILLED PIT
	O/S 9 SOFT TARMAC TREE PIT
LYNWOOD	O/S 29 & 31
	REPLACEMENTS FOR 4NO X REMOVED TREES AT REAR OF 37 TO 53 (REQUEST FROM MR RIVETT-CARNAC AT 41 LYNWOOD)
	GRASS AREA BEHIND 19 CONISTON ROAD
	EMPTY GRASS VERGE AT REAR OF BEECH CLOSE (EVEN NO'S)
	RESIDENT REQUEST. 3 ROUNDABOUTS. ASH TREES IN THIS AREA ARE SUFFERING FROM DIEBACK SO FELT NEW PLANTING WILL COMPENSATE FOR WHEN THESE TREES HAVE GONE
CHURCHILL AVENUE	
NR SHEPWAY CLOSE / MOUNT PLEASANT MEAD ROAD	PRIORITY AS ARE OTHER AREAS WITHOUT RECENT PLANTINGS FOUR EXISTING PLANTINGS FOR REPLACEMENT
DOWNS ROAD (AND LOWER PART OF DOLPHINS ROAD)	TREES REQUIRED OR AT LEAST AN EXPLANATION OF THE PROBLEMS AND WHY NOT VIABLE
Folkestone Central SHORNCLIFFE ROAD	FILLED PIT
	O/S PEMBURY LODGE - PLANE TREE FILLED PIT
	110 CORNER OF SHORNCLIFFE / BROADFIELD. OLD TREE PIT GRASSED OVER. OWNERS WOULD WATER THE TREE
BROADFIELD ROAD	OPP 37 ON THE SOUTH SEAWARD SIDE OF THE ROAD WHERE LONG STRETCH OF FENCING AND SAME SIDE AS NO 6 ST MARYS WALK
CASTLE HILL AVENUE	JUNC. SHORNCLIFFE ROAD NR NEW PEDESTRIAN SIGN (2 SYCAMORES REMOVED HERE AND 1NO X 5-10 YEAR OLD IS VERY POOR
MANOR ROAD	RESIDENT REQUEST. THEY LIVE AT NO 19 AND HAVE ADVISED THAT THEY WOULD BE HAPPY TO WATER DURING TIMES OF LITTLE RAIN
JOINTON ROAD	O/S 2 GRASS VERGE GAP
	37 FILLED TREE PIT (NB. NEW DEVT BEHIND COLLEGE AND THEREFORE DEVELOPERS MAY HELP WITH STREET TREES - COPY D SEPHTON)
KINGSNORTH GARDENS	O/S 34 SOFT TARMAC IN TREE PIT
	O/S 30 FILLED PIT AWAY FROM OTHER TREES AND STREET FURNITURE
	O/S 24 STUMP
	O/S 16/17 FILLED TREE PIT IN BIG GAP
	EARLS AVENUE O/S 28 100M FROM SANDGATE RD CORNER (KCC REPLACEMENT? 2019/20 PLANTING IN DISTRESS)
	CLIFTON CRESCENT O/S 29 NR EARLS AVENUE CORNER (KCC REPLACEMENT? 2019/20 PLANTING IN DISTRESS
	THE BAYLE NEAR GUILDHALL PUB

GODWYN ROAD	BETWEEN 21 /23 VERY LARGE TREE STUMP TWO IN EXISTING TREE PITS (REQUESTED LAST YEAR)
BOUVIERIE ROAD WEST	O/S POLICE STATION - 3 NEWLY PLANTED TREES NEED WATERING VERY DRY AND NEGLECTED AND DYING
BOUVIERIE ROAD WEST	3NO x EXISTING TREE PITS (TARMACED) O/S BUTTYS TO TESCO EXPRESS (O /S 43 - 49)
MILLFIELD	O/S 7 LARGE STUMP
TURKETEL ROAD	O/S 21, 31, 41 GRASS VERGES
BATHURST ROAD	STEM OF ROAD NR BOUVIERIE RD WEST CORNER - GRASS VERGE (THERE MAY BE A KCC CONTRIBUTION AS TREES WERE PULLED OUT)
BALDRIC ROAD	O/S 4 GRASS VERGE
CLARENCE AND BELLE VUE STREETS	O/S 9 WILL BE WATERED BY RESIDENT 7 REQUESTED LAST YEAR AND ONLY 2/3 PLANTED
Folkestone Harbour DOVER ROAD	284 AND 282 NORWAY MAPLE- NO TREE PITS BUT PLENTY OF SPACE LOWER AREA OF DOVER ROAD (REQUEST FROM ROBERT MOULAND)
WEAR BAY ROAD	O/S 160/2 GRASS VERGE
	O/S 134 GRASS VERGE
	O/S 130 GRASS VERGE MOUNTAIN ASH WILL DO WELL IN CHALKY SOIL
STUART ROAD	O/S 146 NEW 2018 TREE DEAD - BADLY STRIMMED SIDE WALL NEXT TO 210 DOVER ROAD - HORNBEAM
WARREN WAY	O/S 5 OLD CHERRY STUMP O/2 36 GOOD SPACE IN TARMAC - LIME 24 - 26 OLD TREE PIT - WHITEBEAM
CANTERBURY ROAD	LARGE DEAD MATURE CHERRY TREE - NO APPARENT DISEASE EITHER SIDE NEAR TO THE SKEW ARCH BRIDGE (REQUEST FROM ROBERT MOULAND)
FORELAND AVENUE	O/S 27 LONG STRETCH IN TARMAC - HORNBEAM O/S 33 TARMAC- RESIDENT LADY POSITIVE REQUESTING FLOWERING CHERRY TREE
WEAR BAY CRESCENT	VERY OLD STUMPS TO BE REMOVED RESIDENT REQUEST. NORTH SIDE - FURTHER TO FOUR TREES BEING PLANTED ON THE TOP PERIMETER OF THE CAR PARK IN JUNE 2019 - THREE DIED
TRAM ROAD	RESIDENT REQUEST. BOTH SIDES OF KINGSBRIDGE COURT VERY OLD STUMPS TO BE REMOVED
HARBOUR WAY	
RUSSELL ROAD	2NO X TREES REQ. FROM CLLR J MEADE + VERY OLD STUMPS TO BE REMOVED
THANET GARDENS	5NO X STUMPS REQUIRE REMOVAL
DOWNNS ROAD	O/S 49 TREE STUMP REQUIRES REMOVAL AS HAS BEEN VANDALISED AND THEREFORE NOW CURRENTLY LESS THAN 1/2M HIGH. RESIDENTS HAVE ALSO ASKED FOR A REPLACEMENT TREE(S) HERE
GARDEN ROAD	

Action Plan Progress 2020-21

Aim 1 Reduce the Council's carbon footprint to net zero by 2030

Action		By	Progress
1.1	Find out what energy and fuel is currently used in our daily operations. Then calculate baseline carbon footprint.	August 2020	<p>Complete. Carbon Footprint in August 2020 is 26.85 tonnes of CO2e</p> <p>Plan to be developed to help see an annual reduction in the region of 10%</p>
1.2	Switch energy to 100% renewable energy supplier	January 2020	Complete.
1.3	Review energy use in Town Hall	Ongoing	Turning off monitors/printers etc when not in use
1.4	Investigate options for adding solar panels to the roof of the Town Hall	Ongoing	Listed building approval unlikely due to visibility Insufficient south facing areas

Aim 2 Reduce car emissions by encouraging switch to walking cycling and electric vehicles

Action	By	Progress
2.1 Replace council owned vehicle with suitable electric model when existing diesel vehicle lease is up for renewal	April 2021	Electric Vehicle Nissan Leaf leased Electric Minibus (grant received from KCC)
2.2 Develop safe walking and cycle routes in partnership with district and county councils.	Ongoing	
2.3 Encourage more use of local shops as alternative to driving further afield or getting orders delivered to home	Ongoing	A directory of businesses supplying local produce is being developed and will be shared on community websites and via social media. Posters will be displayed on the Town Councils' noticeboard to encourage local shopping and this message is frequently shared on the Council's social media.

Aim 3 Increase Carbon Capture through tree planting and land management

Action	By	Progress
3.1 Encourage the reduction of cutting of grasses areas to minimise carbon emissions and maximise potential for wildflower and pollinators	Ongoing	3 areas agreed with KCC and FHDC to turn into wildflower verges 1200 sqm Tile Kiln Lane 12000 sqm Churchill Ave Southern Way water plant banks
3.2 Encourage pollinators by becoming a "Bee Friendly Town"	Ongoing	Linking into KCC Plan Bee project Bee bombs being purchased for sale in Town Hall

3.3	Annually plant at least 28 new trees, refill flowerbeds, troughs and shrub beds.	Ongoing	Tree Planting Schedule underway Shrub Beds maintained annually with a three year programme to renew some of the ones that are beyond maintaining.
3.4	Sign up to NALCs tree charter	2020	Signed
3.5	Reduce use of harmful pesticides in the Town	Ongoing	The council will not use any harmful pesticides in managing its land and this commitment.
3.6	Encourage residents and landowners to support bio-diversity in their gardens through information sharing and education		Sharing weblinks to relevant information and tips has been developed on the Council website.
3.7	Achieve Fair Trade Town Status		
3.8	Hold an event for Great Big Green Week 18-26 September		

Aim 4 Single Use Plastic Free

Action	By	Progress
4.1	Remove single use plastic from the Town Hall	Ongoing
4.2	Art piece of the wire fish for the collection of single use plastic bottles	Old stock being used up but not replaced

4.3	Plastic Free Folkestone	Ongoing	Cllr B Walker a member for Council
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Aim 5 Recycle & Reuse

Action	By	Progress
5.1	Recycle paper used	Confidential Paper Collection Bin collecting all paper for recycling.
5.2	Reducing paper usage	Councillors 'opt in' to receive paper agenda packs otherwise sent electronically.
5.3	Using recycled plastic furniture for benches and bins. The recycled plastic is made from bottles and bottle caps. This is very hard wearing, vandal resistant and is low maintenance when left outside for long periods of time. For e.g. one picnic bench could contain as many as 102,420 recycled bottle caps.	
5.4	Recycling wet pour rubber/rubber tiles so they don't go into landfill. Between 2016-2018 the amount of plastic and rubber sent to landfill and incinerators in the UK increased by around 80%. Most rubber surfacing is not recycled, in stark contrast to the industry advances in tyre recycling.	
5.5	Dog poo bags. For the new dog poo bag dispensers, we could commit to ensuring all the bags purchase are plastic free, 100% biodegradable and compostable. These can degrade within 24 months and don't generate greenhouse gases.	