

## **FOLKESTONE TOWN COUNCIL**

**Minutes of the Climate and Environment Committee meeting held on Thursday, 9<sup>th</sup> June 2022 at 7pm at the Town Hall.**

**Present: Councillors Abena Akuffo – Kelly, Ray Field, David Horton and Jackie Meade.**

**Absent: Councillors Ann Berry, Richard Wallace and Tim Prater**

**In attendance: Vicky Deakin – Communities & Events Officer**

### **43. APOLOGIES FOR ABSENCE**

Apologies from Councillors Danny Brook and Michelle Keutenius were received and approved.

### **44. APPOINTMENT OF CHAIRMAN**

**RESOLVED: That Councillor Abena Akuffo-Kelly be appointed as Chairman of the Committee for the 2022/23 Municipal Year.**

Proposed: Councillor David Horton

Seconded: Councillor Jackie Meade

Voting: F:4, Ag:0, Ab:0

### **45. APPOINTMENT OF VICE CHAIRMAN**

Due to the meeting not having full attendance from Members, there were no nominations for Vice Chairman and therefore it was

**RESOLVED: That the appointment of a Vice Chairman be deferred to the next meeting.**

Proposed: Councillor Jackie Meade

Seconded: Councillor David Horton

Voting: F:4, Ag:0, Ab:0

### **46. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **47. MINUTES**

The committee were asked to receive the Minutes of the meeting of the Climate & Environment Committee held on 3<sup>rd</sup> February 2022 and to authorise the Chairman of the Committee to sign them as a correct record.

**RESOLVED: That the minutes of the meeting held on 3<sup>rd</sup> February 2022 be receive and signed as a correct record.**

Proposed: Councillor Jackie Meade

Seconded: Councillor David Horton

Voting: F:4, Ag:0, Ab:0

**48. REVIEW OF THE TERMS OF REFERENCE**

In line with the Town Council's adopted standing orders, the Committee is asked to consider the terms of reference for the Climate & Environment Committee.

**RESOLVED:** That the Terms of Reference be re-adopted without any changes and that there be a Plastic Free Folkestone item on every forthcoming agenda to facilitate members of this external body to update the committee on all developments, initiatives and projects relating to this.

Proposed: Councillor David Horton  
Seconded: Councillor Jackie Meade  
Voting: F:4, Ag:0, Ab:0

**49. WORKING GROUPS 2022/23**

The Committee were asked to approve nominations for 2022/23 Working Groups.

**RESOLVED:** To adopt the following working groups and that the C & E Officer write to all Town Councillors inviting them to join any they wish to be a Member of:

**Play Parks**  
**Fairtrade (Champions)**  
**Allotment (Ambassador)**

Proposed: Councillor Jackie Meade  
Seconded: Councillor David Horton  
Voting: F:4, Ag:0, Ab:0

**50. FOLKESTONE TOWN COUNCIL PLAY PARKS**

The 'Folkestone Town Council Play Parks Upgrade' document, inviting contractors to submit tenders to upgrade the eight parks recently adopted by the Town Council, was completed, and published on the public sector contracts finder portal.

The following timetable was agreed:

- 9th May 2022 - ITQ Contract Notice Published & All Documents available electronically
- 16th June 2022 at 12 noon - Tenders returned to Town Clerk (as per Financial Regulations)
- 16th June - Tenders assessed (reported to F&GP)
- 20th June 2022 - Contracts issued (subject to approval of winning tender at F&GP)
- 11th July 2022 - Contract works commence (start on site)

The tender documents have already received some interest and it is hoped that this will result in competitive tenders being received on the 16th June. In line with Financial Regulations, all tenders will be opened by the Town Clerk in the presence of one member. A panel made up of the Town Clerk, the Communities and Grants Officer and a representative from Martello Building Consultants together with the member will score the tenders there and then, the details, excluding contractor names, would be signed off at the Finance and General Purposes Committee meeting 16th June 2022. The Committee is asked to nominate a member from the Climate and Environment Committee to attend the opening of the tenders on the 16th June 2022.

**Noted**

**51. COMMUNITIES & EVENTS OFFICER REPORT CE/22/314**

The committee were asked to receive, note and approve the recommendations of the report.

**RESOLVED:**

- That Report CS/22/314 be received and noted.
- To support the C & E Officers application submission to the Fairtrade Foundation for Folkestone to be awarded Fairtrade Town Status.
- To approve the release of £500 from the Local Projects Budget to assist in the delivery of ongoing Fairtrade initiatives in support of FTC's imminent submission of its Fairtrade Town status submission.

Proposed: Councillor Jackie Mead

Seconded: Councillor David Horton

Voting: F:4, Ag:0, Ab:0

**52. CLIMATE ACTION PLAN**

Members were updated as to the status of the acquisition of the electric minibus and advised the project is currently postponed due to the inability to procure a vehicle within the grant received because of financial and resource issues caused by the coronavirus pandemic.

**Noted**

**53. DATE OF NEXT MEETING**

6<sup>th</sup> October 2022 @ 7.00pm

The meeting concluded at 7.20pm.

**Chairman .....**

**Date .....**