



# FOLKESTONE TOWN COUNCIL

Date of Publication: 28<sup>th</sup> March 2023

## AGENDA

Meeting: **Climate and Environment Committee**  
Date: **Tuesday 4<sup>th</sup> April 2023**  
Time: **7.00 p.m.**  
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**

To: **The Climate and Environment Committee**  
(All other Councillors for information only)

**YOU ARE HEREBY SUMMONED** to attend a meeting of the Climate and Environment Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Clerk.

A handwritten signature in black ink, appearing to read 'Phil Cross'.

**Phil Cross**  
**Finance Officer**

1. **APOLOGIES FOR ABSENCE**  
To receive and approve any apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of either personal or prejudicial interest that Members may wish to make.
3. **MINUTES**  
To receive the Minutes of the meeting of the Climate & Environment Committee held on 9<sup>th</sup> February 2023 and to authorise the Chairman of the Committee to sign them as a correct record.

**4. FLOWER & SHRUB BED MAINTENANCE INCLUDING NEW PLANTERS 2023 / 24**

The Committee will be updated on F & HDC planting and maintenance in 2022/23. Members are asked to approve the release of £35,000 from the 2023 / 24 Parks, Gardens & Recs - Flowerbeds budget and consider whether they wish this to include the acquisition of new planters, and plants to fill them, in Wards where it is difficult to plant trees.

**5. COMMUNITIES & EVENTS OFFICER REPORT CE/23/337**

The committee is asked to receive, note, and approve the recommendations in the attached report.

**6. DATE OF NEXT MEETING**

6<sup>th</sup> June 2023 @ 7.00pm

## **FOLKESTONE TOWN COUNCIL**

**Minutes of the Climate and Environment Committee meeting held on Thursday, 9<sup>th</sup> February 2023 at 7pm at the Town Hall.**

**Present: Councillors Abena Akuffo–Kelly (Chair), Ann Berry, Jackie Meade and Richard Wallace.**

**Absent: Councillors Ray Field, David Horton, Connor McConville and Tim Prater.**

**In attendance: Vicky Deakin – Communities & Events Officer**

### **54. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **55. APPOINTMENT OF VICE CHAIRMAN**

The Committee was asked to appoint a Vice Chairman for the remainder of the 2022 / 2023 Municipal Year.

**RESOLVED: That Councillor Ann Berry be appointed as Vice Chairman of the Committee for the remainder of the 2022/23 Municipal Year.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Richard Wallace

Voting: F:4, Ag:0, Ab:0

### **56. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **57. MINUTES**

The committee was asked to receive the Minutes of the meeting of the Climate & Environment Committee held on 9<sup>th</sup> June 2022 and to authorise the Chairman of the Committee to sign them as a correct record.

**RESOLVED: That the minutes of the meeting held on 9<sup>th</sup> June 2022 be received and signed as a correct record.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Ann Berry

Voting: F:4, Ag:0, Ab:0

### **58. PLASTIC FREE FOLKESTONE**

Councillor Belinda Walker was unable to attend the meeting (due to illness) to provide the scheduled update and therefore sent a digital written report to be shared by the C & E Officer with all Committee Members by email.

### **59. C&E OFFICER REPORT CE/23/329**

The Committee was asked to receive and note report CE/23/329. The C & E Officer updated Members in respect of Fairtrade, tree planting and existing and forthcoming community projects.

**RESOLVED: That Report CS/23/329 be received and noted with a vote of thanks recorded acknowledging the continued hard work of Officers towards achieving Fairtrade status for Folkestone.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Ann Berry

Voting: F:4, Ag:0, Ab:0

**60. FLOWER & SHRUB BED MAINTENANCE INCLUDING NEW PLANTERS 2023/24**

The Committee was updated on F & HDC planting and maintenance in 2022/23. Members were asked to approve the release of £35,000 from the 2023 / 24 Parks, Gardens & Recs - Flowerbeds budget and consider whether they wish this to include the acquisition of new planters, and plants to fill them, in Wards where it is difficult to plant trees.

After Members discussion and review it was

**RESOLVED:**

- 1. That the Flower & Shrub Bed Maintenance Including New Planters 2023/24 Item be deferred to the next meeting allowing for the C & E Officer to obtain assurances from F & HDC that flowers & shrubs at sites such as Hill Road that received limited new planting and watering in 2022 / 23, will be attended to at an acceptable level in 2023 / 24.**
- 2. That the C & E Officer write to all FTC Councillors inviting them to nominate sites in their respective Wards where new flower planters could potentially be installed, particularly in locations where it is difficult to plant trees. Members will review and consider suggestions to be included in the 2023 / 24 Flower & Shrub Bed Maintenance Scheme at the April meeting.**

Proposed: Councillor Jackie Mead

Seconded: Councillor Richard Wallace

Voting: F:4, Ag:0, Ab:0

**61. PLAY PARKS REPORT CE/23/331**

The committee was asked to receive and note Report CE/23/331.

**RESOLVED: That Report CS/23/331 be received and noted.**

Proposed: Councillor Abena Akuffo-Kelly

Seconded: Councillor Ann Berry

Voting: F:4, Ag:0, Ab:0

**62. DATE OF NEXT MEETING**

**Tuesday 4<sup>th</sup> April 2023 at 7pm**

The meeting concluded at 7.20pm.

Chairman .....

Date .....

This report will be made public on 28<sup>th</sup> March 2023

**Folkestone  
Town Council**



**REPORT NUMBER CE/23/337**

**To:** Climate & Environment Committee  
**Date:** 4<sup>th</sup> April 2023  
**Responsible Officer:** Finance Officer  
**Subject:** Communities & Events Officer Report

**SUMMARY:**

This report provides an update on the delivery and development of services, initiatives and events led by the Communities & Events Officer covering the period from Feb 2023 to April 2023.

**REASONS FOR RECOMMENDATION:**

The Town Council is committed to the continual development of its services and events.

To identify what aspects of our Climate & Environmental responsibilities within Folkestone Town Council require priority delivery, and to consider the provision of additional services to develop existing initiatives. Therefore, there is a need to show evidence of current provision and those to be considered for the future.

**RECOMMENDATIONS:**

1. To receive and note Report CE/23/337

Aims and Objectives – *To enhance the current services to the community*  
Financial Implications – *Services Budget 2023/24 £167,100*  
Equal Opportunities – *Access to all*

**1. INTRODUCTION**

The intent of this report is to summarise the development and delivery of projects, initiatives and events between February 2023 and April 2023.

## **2. FAIRTRADE TOWN STATUS FOR FOLKESTONE – [www.fairtrade.org.uk](http://www.fairtrade.org.uk)**

- 2.1 The Communities and Events Officer will update the Committee in respect of the current situation regarding Folkestone Town Council's application submission.
- 2.2 FTC continues to focus on raising further awareness of the Fairtrade Foundation aims and objectives and is hosting information stands at various upcoming local events (further information will be published on our website and social media pages as dates / times are confirmed).
- 2.3 The Town Hall Fairtrade product display consistently generates public questions and interest in the Fairtrade message.
- 2.4 The C & E Officer recently wrote again to all local schools, youth organisations, community groups, faith groups, local businesses and retailers inviting them to join the Fairtrade Steering Group.
- 2.5 The C & E Officer is developing a Fairtrade Folkestone PowerPoint presentation to be received by local groups and organisations to encourage their involvement and engagement with the initiative.
- 2.6 Promotional materials are currently being distributed to retailers, food & drink establishments and other businesses to further spread the Fairtrade message and details of what we are aiming to achieve.
- 2.7 The Fairtrade Champion, Cllr Jackie Meade, and the Communities & Events Officer will update the Committee in respect of ongoing tasks continuing engagement with the local business and residential communities whilst sustaining momentum for this initiative. Members views are sought.

## **3. TREE PLANTING 2023 / 24**

- 3.1 The Communities and Events Officer will update the Committee regarding this year's tree planting schedule ahead of the Tree Working Group meeting on Thursday 13<sup>th</sup> April 2023, with support, feedback and significant work being carried out by Members.
- 3.2 All Town Councillors have been invited to nominate sites in their respective Wards to facilitate equal coverage across Folkestone.
- 3.3 Members views and details of suggested planting sites are again sought for the 2023 / 24 Tree Planting Schedule. Any hard sites (i.e. footpaths) must be agreed by no later than the end of April 2023, to facilitate pit creation in time for planting between October 2023 – March 2024.

## **4. LOCAL COMMUNITY PROJECTS**

- 4.1 The C & E Officer will brief the committee in respect of local projects currently being considered for support by FTC.