

FOLKESTONE TOWN COUNCIL



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Date of Publication: 31 March 2026

CLIMATE & ENVIRONMENT COMMITTEE AGENDA

Meeting: Climate and Environment Committee
Date: 7 April 2026
Time: 7.00 p.m.
Place: Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.

To: The Climate and Environment Committee
(All other Councillors for information only)

YOU ARE HEREBY SUMMONED to attend a meeting of the Climate and Environment Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to contact the Town Clerk prior to the meeting.

Toni Brenchley
Town Clerk

1. APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of either personal or prejudicial interest that Members may wish to make.

3. MINUTES

To receive the Minutes of the meeting of the Climate & Environment Committee held on 3 February 2026 and to authorise the Chair of the Committee to sign them as a correct record.

4. ROOTING FOR WILDLIFE

Affinity Water are inviting applications between 13 April and 8 May for funding of up to £5,000, along with volunteer support, to deliver biodiversity enhancement projects. Further details are attached for the Committee's consideration.

The Allotments Associations have been asked to identify any potential projects that meet the funding criteria, with a particular emphasis on water conservation initiatives. The Communities & Events Officer will provide an update to the Committee.

5. TREE PLANTING

Further to the Tree Working Group meeting held on 11 March with KCC Tree Officers, the C & E Officer will update the Committee in respect of the draft Tree Planting Schedule for 2026 / 27 (attached). The final draft will be reviewed by Members at the Community, Climate & Environment Committee meeting on 9 June. Members' views are sought, with all Folkestone Town Councillors to be subsequently contacted and asked for site suggestions within their respective Wards.

6. CLIMATE & ENVIRONMENT - KEY PERFORMANCE INDICATORS REPORT CE/26/413

Report CE/26/413 presents the Council's performance against the agreed Key Performance Indicators (KPIs) for the reporting year, in accordance with the Four-Year Plan. The Committee is asked to receive the report and consider the recommendations set out within it.

7. CIL CONSULTATION

An update will be provided supplementary to the resolution from the meeting on 3 February asking that the Town Clerk and Communities & Events Officer undertake further research to ascertain costs, required resource, land ownership, responsibility and viability of potential projects.

8. DRAFT COMMUNITY RESILIENCE PLAN

Following consideration by the Community Services Committee, the Committee is asked to review and provide comments on the draft Community Resilience Plan attached.

9. DATE OF NEXT MEETING

Community, Climate & Environment Committee 9 June 2026 at 7.00pm

Councillors on Committee

Councillor Abena Akuffo-Kelly
Councillor Charles Bain Smith
Councillor Laura Davison
Councillor Nicola Keen
Councillor Kieran Leigh
Councillor Lucy McGirr
Councillor John Renshaw
Councillor Belinda Walker
Councillor Roger West

Parking available for Councillors @ 6.00pm on the precinct area at the front of the Town Hall.



FOLKESTONE TOWN COUNCIL

**Minutes of the Climate and Environment Committee meeting held on Tuesday,
3 February 2026 at the Town Hall at 7pm.**

Present: Councillors Laura Davison, Nicola Keen, Kieran Leigh, John Renshaw (Chair) and Belinda Walker.

In attendance: Vicky Deakin – Communities & Events Officer

Apologies: Councillors Abena Akuffo-Kelly, Lucy McGirr and Roger West

Absent: Councillor Charles Bain Smith

171. APOLOGIES FOR ABSENCE

Councillors were asked to receive apologies from Councillor Abena Akuffo-Kelly, Lucy McGirr and Roger West.

RESOLVED: To accept the apologies from Councillor Abena Akuffo-Kelly, Lucy McGirr and Roger West

Proposed: Councillor John Renshaw

Seconded: Councillor Kieran Leigh

Voting: F:5, Ag:0, Ab:0

172. DECLARATIONS OF INTEREST

There were no declarations of interest.

173. MINUTES

The Committee was asked to receive the Minutes of the meeting of the Climate & Environment Committee held on 7 October 2026 and to authorise the Chair of the Committee to sign them as a correct record.

RESOLVED: That further to correcting details of Councillors present, recorded votes and Proposer Councillor name for Minute 169, the Minutes of the meeting held on 7 October 2026 be received and signed as a correct record.

Proposed: Councillor Kieran Leigh
Seconded: Councillor John Renshaw
Voting: F:5, Ag:0, Ab:0

174. GREEN GRANT AWARD UPDATE

The Committee received and noted Report CE/26/409, which provided an update on how the Green Grant Award is being allocated.

175. SPONSORSHIP OF PLANTING F&HDC OWNED FLOWERBEDS

The Committee was asked if it wished to consider continuing to sponsor planting of F & HDC owned flower & shrub beds and if so, at what level.

RESOLVED:

- i) That subject to receipt of a written assurance from F & HDC confirming and detailing all locations on it's Summer and Winter Bedding Costs Schedule 2026 / 2027 will be planted and it will cover the funding shortfall of £16,854.73 (excluding VAT), Members approve the release of up to the maximum £25,000 FTC allotted 2026 / 2027 budget for sponsorship of the planting scheme.**

- ii) Should F & HDC be unable to provide the requested written assurance, FTC will invite the Cabinet Member for Assets and Local Government Reorganisation to attend the Climate & Environment Committee meeting to be held on 7th April 2026.**

Proposed: Councillor John Renshaw
Seconded: Councillor Laura Davison
Voting: F:4 , Ag:1, Ab:

176. TREE PLANTING

The Committees views were sought in respect of potential new tree planting sites. All Folkestone Town Councillors will be contacted by the Communities & Events Officer and asked to submit suggestions of sites within their respective wards. Details will be added to the draft Tree Planting Schedule to be reviewed at the next Tree Working Group meeting.

The updated schedule will be considered by Members at the next Climate & Environment Committee meeting on 7th April 2026.

177. SOUTHERN WATER ANNUAL BATHING WATER REPORT

The Committee received and noted the information supplied in the Annual report from Southern Water.

178. CIL CONSULTATION

Councillors views were sought on how Community Infrastructure Levy (CIL) funding should be allocated now that the public consultation has concluded.

RESOLVED:

i) That the Town Clerk and Communities & Events Officer undertake further research to ascertain costs, required resource, land ownership, responsibility and viability of the following projects:

- **Engagement with local schools teaching the value of managing and re-using rainwater to potentially include FTC assisting schools to install small SuDS planters and rainwater harvesting systems on their respective sites.**
- **Create a community meadow and food growing area developed with forest gardening principles at the green space beyond 'Jocks Pitch', Wear Bay Road and the enclosed / gated triangle of land opposite this site.**

Enhance biodiversity in this area by encouraging the use of semi-wild and self-sustaining crops.

Connect people with nature by installing integrated seating and meeting areas.

Introduction and delivery of courses in 'growing and wellbeing'.

Link projects at this site to the current Geopark proposal, existing Community Fridge initiative and other local food growing/sustainability networks.

- **Cheriton Road Cemetery to receive additional grounds maintenance including three grass strims annually with cuttings removed to encourage the return of wildflowers and increase numbers of butterflies, bees, insects, wagtails and other small birds.**

Regular inspections undertaken by a Community Officer and / or Ward Councillors to ensure any approved works are regularly carried out.

ii) Prepare a consolidated report combining the research outcomes with the results of follow-up actions for the projects resolved by

the Community Services Committee and the Climate & Environment Committee to be progressed. The report is to be included on the agenda for the next Climate & Environment Committee meeting on 7 April 2026 for Members' review and determination on how to proceed with a final review by the newly combined Community, Climate & Environment Committee.

179. DATE OF NEXT MEETING

Tuesday 7 April 2026 at 7pm

The meeting concluded at 7.56pm.

Chair

Date

What is Rooting for Wildlife?

Rooting for Wildlife provides funding to our local communities in our supply area for practical, community-led environmental projects that enhance biodiversity and create lasting environmental benefits, not just for nature but also for residents' enjoyment and wellbeing.

We are pleased to confirm that we will be opening this year's submissions from **13 April until 8 May**, and we wanted to encourage you, as a council to begin preparing your applications, should you have projects that could benefit from our scheme.

You can find details of the terms and conditions, how to apply, and some inspirational guidance, on our webpage at [Rooting for Wildlife webpage](#).

Scheme Value

Parish and Town councils (or charities) can apply for funding of up to £5,000 per project and funding can support a wide variety of activities and programmes, such as:

- Habitat creation and restoration,
- Wildflower meadow establishment,
- Tree and hedge planting,
- Community orchards,
- Pollinator-friendly planting schemes,
- Improvements to ponds or wetlands,
- Community garden development,
- Community allotment or raised bed development and enhancement,
- Community engagement activities linked to biodiversity, such as wildlife or nature spaces in local parks or community spaces.

Eligibility Criteria

Projects should:

- Deliver measurable biodiversity or environmental improvements,
- Be located within Affinity Water's Supply Area,
- Demonstrate community involvement or benefit,
- Be deliverable within the stated funding period of April 2026-March 2027,
- Provide value for money and long-term sustainability.

Why Apply?

This is more than a funding scheme; running annually, it is an opportunity to enhance the local community by:

- Delivering visible environmental improvement,
- Strengthening community engagement,
- Contributing to local climate and biodiversity ambitions,
- And leaving a legacy for future generations.

This is a link to the website for more information: [Join our Rooting for Wildlife Scheme | Affinity Water](#)

	Ward	Surface Type	FTC Yes	KCC Yes	KCC Review	Budget Estimate
66 Earls Avenue	Folkestone Central	Soft		Potentially as in conservation area		
57 Earls Avenue	Folkestone Central	Soft		Potentially		
Earls Cliff, Earls Avenue	Folkestone Central	Soft		Potentially		
No.10 Jointon Road	Folkestone Central	Soft		Potentially		
No.8 Jointon Road	Folkestone Central	Soft		Potentially		
No.2 Jointon Road	Folkestone Central	Soft		Potentially		
No.3 Jointon Road	Folkestone Central	Soft		Potentially		
No. 1 Primrose House	Folkestone Central	Soft		Potentially		
No 38 Turketel Road	Harvey West	Soft		Potentially		
No 43 Bouverie Rd West	Folkestone Central	Soft		Potentially		
No 39 Bouverie Rd West	Folkestone Central	Soft		Potentially		
No 33 Bouverie Rd West	Folkestone Central	Soft		Potentially		

No 20 Bouverie Rd West	Folkestone Central	Hard		Potentially		
No 14 Bouverie Rd West	Folkestone Central	Hard		Potentially		
No 12 Bouverie Rd West	Folkestone Central	Hard		Potentially		
No 1 Welson Road	Harvey West	Soft		Potentially		
No 5 Bathurst Road	Harvey West	Soft		Potentially		
No 24 Bathurst Road	Harvey West	Soft		Potentially		
No 15 Bodenham Road	Harvey West	Soft		Potentially		
No 13 Bodenham Road	Harvey West	Soft		Potentially		
No 7 Bodenham Road	Harvey West	Soft		Potentially		
No 1 Bodenham Road	Harvey West	Soft		Potentially		
No 8 Hardwick Road	Harvey West	Soft		Potentially		
No 2 Baldric Road	Harvey West	Soft		Potentially		
Churchill Avenue (Bypass)	Folkestone East	Soft				
Bowen Road	Cheriton West	Soft				
No 9 William Avenue	Broadmead	Soft				
No 11 William Avenue	Broadmead	Soft				
No 6 William Avenue	Broadmead	Soft				

No 8 William Avenue	Broadmead	Soft				
No 2 William Avenue	Broadmead	Soft				
No 13 Lucy Avenue	Broadmead	Soft				
No 17 Lucy Avenue	Broadmead	Soft				
No 102 Lucy Avenue	Broadmead	Soft				
No 104 Lucy Avenue	Broadmead	Soft				
No 114 Lucy Avenue	Broadmead	Soft				
No 27 + others to fill gaps at this location	Broadmead	Soft				
Near No. 8 Pike Close but Lucy Avenue	Broadmead	Soft				
Lucy Avenue opp. Martha Close	Broadmead	Soft				
No 36 Cornwallis Avenue	Broadmead	Soft				
No 37 Cornwallis Avenue	Broadmead	Soft				
No 39 Cornwallis Avenue	Broadmead	Soft				
No 40 Cornwallis Avenue	Broadmead	Soft				
No 41 Cornwallis Avenue	Broadmead	Soft				
No 44 Cornwallis Avenue	Broadmead	Soft				
No 48 Cornwallis Avenue	Broadmead	Soft				
No 50 Cornwallis Avenue	Broadmead	Soft				
No 56 Cornwallis Avenue	Broadmead	Soft				

Cherry Tree Avenue from Main Road Cheriton to Cherry Garden Road	Cheriton East	Soft				
Roman Way	Cheriton West	Soft				
Fairway Avenue	Broadmead	Soft				
Broadview (cul-de-sac) opp. No 16,17	Cheriton West	Soft				
No. 6 Pond Hill Road (Cheriton)	Cheriton West	Soft	Pursue with Taylor Wimpey			
No. 14 Pond Hill Road (Cheriton)	Cheriton West	Soft	Pursue with Taylor Wimpey			
No. 20/22 Pond Hill Road (Cheriton)	Cheriton West	Soft	Pursue with Taylor Wimpey			
Opp. No. 8 Pond Hill Road (Cheriton)	Cheriton West	Soft	Pursue with Taylor Wimpey			
Opp. No. 10 Pond Hill Road (Cheriton)	Cheriton West	Soft	Pursue with Taylor Wimpey			
Opp. No 42 Castle Hill Avenue	Folkestone Central	Soft		Conservation		
Opp. No 32 Castle Hill Avenue	Folkestone Central	Soft		Conservation		
Opp. No 21 Castle Hill Avenue	Folkestone Central	Soft		Conservation		
Opp. No 15 Castle Hill Avenue	Folkestone Central	Soft		Conservation		
Opp. No 7 Castle Hill Avenue	Folkestone Central	Soft		Conservation		
Opp. Civic Centre	Folkestone Central	Soft		Conservation		

Opp. No 58 Castle Hill Ave	Folkestone Central	Soft		Conservation		
Cheriton High Street / Cheriton Road - Small trees in large tubs	Cheriton West	Not viable as full required root growth will be prevented				
Small trees in large tubs – Earls Avenue	Folkestone Central	Not viable as full required root growth will be prevented				
Small trees in large tubs – Shaftesbury Avenue	Cheriton West	Not viable as full required root growth will be prevented				
Grand Total						

FTC mostly sponsored the planting in hard sites in 2025 / 26 and therefore, as KCC have advised that creating hard sites will be at least 3 times more expensive in 2026 / 27 it is suggested that mainly soft sites are planted this year.

If trees are planted as replacements in conservation areas, the costs are normally covered by KCC.

This report will be made public on 31 March 2026.

**Folkestone
Town Council**



Report Number CE/26/413

To: Full Council
Date: 7 April 2026
Status: Public Report
Responsible Officer: Town Clerk

SUBJECT: CLIMATE & ENVIRONMENT - KEY PERFORMANCE INDICATORS

SUMMARY:

This Quality Performance Report outlines the Council's performance against agreed Key Performance Indicators (KPIs) for the reporting year, in line with the Four-Year Plan. It supports transparency, continuous improvement, and provides Committees with information to monitor progress and identify areas for development.

REASONS FOR RECOMMENDATIONS:

The Council is asked to agree the recommendations set out below to;

- i. Present annual performance data
- ii. Enable Committees to track progress
- iii. Identify recommendations for improvement
- iv. Support public transparency by reporting KPIs within the Annual Report

RECOMMENDATIONS:

- 1) To receive and note Report CE/26/413
- 2) That Councillors review the existing KPIs and consider any proposed amendments.

Aims and Objectives – *Corporate Priority 9 – Improve the corporate management and efficiency of the Town Council*
Financial Implications – *To use Town Council funds efficiently and effectively*
Equal Opportunities – *Equal access to services*
Environmental Issues – *The environmental impact has been considered in the preparation of all budgets.*

Environmental Issues – The environmental impact has been considered in the preparation of all budgets.

1.0 KEY PERFORMANCE INDICATORS

KPI No.	Key Performance Indicator	Annual Target	2025/26	Proposals 2026/27
CE1	Vacant allotments for longer than 1 month.	0	0	0
CE2	Number of allotment inspections undertaken.	6	6	6
CE3	Number of new trees planted by KCC on FTC's behalf.	30	17	20

2.0 PERFORMANCE ANALYSIS AND REASONS FOR ANY PROPOSALS

- 2.1 KPI CE1 - There have been zero vacant allotments for longer than 1 month, therefore KPI has been met.
- 2.2 KPI CE2 - Allotment inspections undertaken by the Allotment Working Group are on target, therefore KPI has been met. In addition to the inspections by the Allotment Working Group, the Allotments Manager undertakes multiple ad-hoc inspections throughout the year.
- 2.3 KPI CE3 – The original KPI was 30, with 17 hard sites delivered, which are significantly more expensive and resource-intensive to deliver. Next year's work is expected to be mainly soft sites, which are easier and cheaper, though prices are rising. Based on this, a revised KPI of 20 is a realistic and achievable increase.

CONTACT OFFICER

If you have any queries about this report, please contact the Town Clerk of the Council.
Tel: 01303257946 or email toni.brenchley@folkestone-tc.gov.uk prior to the meeting.

Folkestone Town Council

Community Resilience Plan

Introduction

The role of Folkestone Town Council is to make the Folkestone community more resilient by making a plan that identifies potential emergencies and disruptions throughout the town and outlines how to support emergency responders. The Community Resilience Plan is designed to support the work of the official emergency responders, not replace it.

By planning, the Town Council will be able to provide key assistance in coordinating local responses.

Aim

The aim of the community resilience plan is to increase short-term community resilience in response to an emergency occurring in the local area.

Objectives

- Identify the risks within the community
- Help residents and businesses to build resilience and prepare for emergencies.
- Provide a list of contact and resources available in the community to support it in a crisis – especially where emergency services or relevant local authority support is delayed due to the scope of the emergency.

This plan will only be used during an emergency and when there is a threat of disruption or a degree of risk to the safety and wellbeing of local residents. The activation of the plan will occur before, during or after the emergency services have been alerted and involved and its operation will be aligned to and in support of that of the emergency services.

Identifying the Risks

The following are the main issues we might see in Folkestone which may trigger an emergency response:

- Flooding – Coastal and Pent Stream
- Extreme weather – Gales/storms/heat and cold

- Loss of utilities
- Distribution of food supply
- Rail incident – including Channel Tunnel and Shakespeare Tunnel
- Shipping incident
- Earthquake

The above issues are considered in more detail in the Risk Assessment - Appendix A, along with the actions that the Town Council could take in each type of emergency. In addition, one of the most likely emergencies to affect very localised areas is that of surface water flooding – and this is explored in more detail in Appendix B.

There are a number of people in the community who, in a crisis, should be considered vulnerable including:

- People with mobility issues, young and old
- Disabled people, including people with a physical disability, a learning disability – including those with hidden disabilities, blind and partially sighted people and hearing-impaired people
- Parents who are on their own with children under 12
- Anyone in charge of children when an incident happens – for instance at a club or in childcare
- Newcomers to Folkestone who may not know their way around
- People who are digitally excluded
- People on very low incomes
- People who are homeless
- People with a mental health issue
- People with chronic health issues
- People experiencing domestic abuse
- People who have low literacy and/or are not fluent in the English Language

Helping to build community resilience

In response to these anticipated risks, the Town Council will support the local community (both residents and businesses) to become more resilient to the adverse effects of emergencies by the following means:

- I. Communication.
- II. Encouraging digital skills.
- III. Supporting local voluntary groups.

Each of these means of support is explored in more detail below. This is very much a long-term plan to build resilience and fits well with the Town Council's community development function. When actual emergencies occur, the Town Council may have only a minor role to play, given the size of its workforce and limited resources. In

Appendix A (Risk Assessment), the role of the Town Council is, therefore, identified both in terms of immediate actions during an emergency (although the size of the council, this is quite limited) and, more importantly, in terms of long-term work to build community resilience.

I. Communication

The council operates several communication and information channels which include social media accounts (e.g. Facebook, Instagram and X accounts), notice boards located in the town centre, Cheriton library and East Cliff, The FTC website and the town magazine which is distributed to all households three to four times per year.

These channels can be used to help in the following ways:

- Signpost the community to local organisations business and other sources that can help with a range of issues.
- Share urgent information (e.g. from Folkestone and Hythe District Council) with the community.
- Communicate to those not using the internet - using posters and banners in the town and in the notice boards.

II. Encouraging Digital Skills

Some of those who are vulnerable to the effect of risks such as weather events or pandemics may be disadvantaged by their inability to use online services such as banking, food shopping, booking medical appointments and ordering prescriptions. Encouraging an increase in technology skills will mean that in an emergency vulnerable people who have online access may feel less helpless and isolated. However, it is important to note that not everyone has access to a computer therefore this is not a viable option for everyone.

To help improve the digital skills of the community we will promote the following services:

Organisation	What do they offer?	Contact
Refer Kent	Folkestone Town Council can refer individuals directly to organisations that provides the right	Folkestone Town Council The Town Hall, 1 – 2 Guildhall Street, Folkestone, CT20 1DY (Tuesday – Saturday 10am – 4pm) Tel: 01303 257946

	type of support. This streamlines the process and ensures that those in need receive timely assistance.	Email: Enquiries@folkestone-tc.gov.uk
Age UK	The Marigold Centre is a wellbeing hub for people aged 55+	Tel: 01303 279 621 The Marigold Centre 65 Shaftesbury Avenue Folkestone Kent CT19 4NS
Social Enterprise Kent	Free energy and digital awareness sessions	Tel: 01843 210005 Email: digitalsupport@sekgroup.org.uk
Digital Hub	Includes Kent County Council's Digital Inclusion & Capabilities service, various events dates based at Cheriton Library	Cheriton Library 4 Cheriton High Street Folkestone Kent CT19 4HB Tel: 03000 41 31 31 Email: cheritonlibrary@kent.gov.uk
Kent Advice Hub	Provides one to one advice and support with Budgeting, money saving tips and other issues.	Use the video kiosk at: Folkestone Town Council The Town Hall, 1 – 2 Guildhall Street, Folkestone, CT20 1DY (Tuesday – Saturday 10am – 4pm) Tel: 01303 257946 Email: Enquiries@folkestone-tc.gov.uk
Citizens Advice Folkestone	Provide specialist advice on filling in particular forms related to welfare, home finances and also signpost on other issues.	Rainbow Centre 1st Floor 69 Sandgate Road Folkestone CT20 2AF Tel: 01304 272499 Email: contact@doverdealcitizensadvice.org.uk

III. Supporting local voluntary groups

The council, through its community development function and grants, support local voluntary groups and charitable organisations to become more resilient (in terms of finance and governance) so that they can be better able to help if called upon during an emergency to provide services to vulnerable residents.

Resilience is built through:

- Information and networking sessions, community lunches and the Annual Town Meeting, where groups are able to learn about one another and find common areas of work.
- The grants scheme provides direct funding and support to charities and organisations to enable them to become more robust and sustainable.
- Providing governance advice and supporting local trustees.
- Helping local community organisations to work in partnership by linking them together.
- Providing information to the local community for instance about food security, warm hubs, and cost of living support.
- Staying informed about the range of local community organisations and other local assets.
- Working with projects such as Refer Kent initiatives to help vulnerable people, for instance to support them with their mental health and well-being.
- Raising awareness and encouraging individual and community resilience preparedness.
- Building positive relations with a wide range of partners including from the statutory, business and community sector.
- Promoting greater cohesion and fostering a positive sense of the town and the role of the Town Council.

Contacts and Resources

The first port of call **IN AN EMERGENCY** should be **999**

Folkestone and Hythe District Council	
Call centre telephone number (office hours)	01303 853000
Call centre telephone number (OOH Emergency – 7:00pm to 8:00am Mon to Fri and weekends)	0300 0030247

Kent County Council	
Adult Social Care office hours Mon-Fri 9am-5pm (OOH Emergency – 5:00pm to 8:30am Mon-Fri and Weekends)	03000 41 91 91
Social Care support for Children and Young People office hours Mon-Fri 9am-5pm (OOH Emergency – 5:00pm to 8:30am Mon-Fri and Weekends)	03000 41 11 11 03000 41 91 91

NHS	
Non-emergency	111

HM Coast Guard	
Non-emergency (office hours)	0203 817 2000
Marine Management Organisation	
To report a marine pollution incident call (office hours)	0300 200 2024
Outside office hours	07770 977 825
Anti-Terrorism Hotline	0800 789 321
Environment Agency	03708 506506
UK Power networks	0845 601 4516
Power Cut	0800 31 63 105
St John Ambulance	0303 003 0104
RSPCA	0300 1234 999

Defibrillators

All Folkestone Town Council defibrillators should now be registered on The Circuit - the national defibrillator network. The Circuit is a national database of where defibrillators are located across the UK. The information is linked locally and allows emergency services to direct bystanders to their nearest defibrillator.

Severe Weather Emergency Protocol (SWEP)

In winter SWEP is triggered when the nighttime temperature is predicted to be zero degrees Celsius or below throughout the full length of a single night - or there are extenuating circumstances accompanying the predicted zero degrees Celsius temperature.

When the SWEP is triggered, emergency accommodation will be provided for any person sleeping rough in the district.

Anyone sleeping rough who wishes to be considered for shelter under SWEP should contact Folkestone and Hythe District Council before 4pm on 01303 853000. After 4pm, if a person is seeking shelter for that same night, then the council's out of hours team can be contacted on 0300 003 0247 until 10pm.

Appendix A - Risk Assessment

The table below sets out the key risks facing the community of Folkestone based on the assessment produced by the Kent and Medway Prepared. The risks are rated in terms of severity of impact from Red (highest risk), to Amber (medium risk) and Green (low risk).

The table also sets out how Folkestone Town Council can help the local community to be more resilient to the negative effects of these risks through preparedness, training and information.

More information from Kent and Medway Prepared can be found at: [Kent Prepared](#)

Folkestone Community Resilience Plan – Risk Assessment

Hazard	Warned or Declared By	Impact on the Community	Potential Town Council Role
<p>Major Coastal/Tidal Flooding</p>	<p>Met Office</p> <p>It is anticipated that there would be up to 4 days advanced warning of a potential event, with confidence in forecasts becoming greater closer to the event. Confirmation of anticipated flooding would be between 24-8 hours before the event occurring.</p>	<p>Types of Flooding: A tidal flood affecting multiple counties along the East Coast</p> <p>Reduced access on roads, may isolate people, limit access to food, help or emergency services</p> <p>Building damage</p> <p>Road damage</p> <p>Risk to schools</p> <p>Mass panic may cause bulk buying of goods</p>	<p>FTC to sign up to receive Met Office weather warnings for South East England email alerts using – Met Office</p> <p>Preparation:</p> <ul style="list-style-type: none"> • Identify certain skills or equipment that residents have that may be of use to your community. • Identify a group of volunteers that can help communicate between the plan coordinators and local residents. • Make residents aware that it is their responsibility to protect their home against flood damage. • Encourage residents to store their own flood protection gear if they are in an at-risk area. • Engage with Environment Agency and F&HDC Council on prevention strategies and public education. <p>During:</p> <ul style="list-style-type: none"> • Know the relevant flood agency to contact • Encourage residents to (safely) check in on neighbours via socials or any other possible means. <p>Post actions:</p> <ul style="list-style-type: none"> • Signpost information via website such as warning of risks of flood water to health, contacting insurance company etc. • Use existing community networks to contact vulnerable people and groups, where appropriate

		<p>Contamination of drinking water</p> <p>Injury or loss of life</p> <p>Flooding to homes</p>	
<p>Flooding - fluvial and surface water and Flash Flooding</p>	<p>Met Office</p>	<p>Flood warning area: Areas at risk of flooding from the Pent Stream between Folkestone Fire Station and the viaduct including Pavilion Road, Black Bull Road and Bradstone Avenue.</p> <p>Risk to life and health.</p> <p>Damage to homes, businesses, communities, agricultural land</p>	<p>FTC to sign up to receive Met Office weather warnings for South East England email alerts using – Met Office</p> <p>Contact your local Flood Resilience Team at the Environment Agency at FloodResilienceKSLES@environment-agency.gov.uk or on 03708 506 506.</p> <p>Call Floodline: 0345 988 1188</p> <p>Preparation:</p> <ul style="list-style-type: none"> • Identify certain skills or equipment that residents have that may be of use to your community. • Encourage Cllrs and Officer to train as Flood Warden Volunteers that can help communicate between the plan coordinators and local residents. • Make residents aware that it is their responsibility to protect their home against flood damage. • Encourage residents to store their own flood protection gear if they are in an at-risk area. • Engage with Environment Agency and F&HDC Council on prevention strategies and public education. • Check the Gov.uk website for updates and a map showing areas at risk

		<p>and infrastructure.</p> <p>Evacuation of residents in short, medium and long-term phases.</p> <p>Disruption to utilities (electricity and water supply).</p> <p>Pollution and contamination of the environment.</p> <p>Impact on the local economy and businesses.</p>	<p>During:</p> <ul style="list-style-type: none"> • Know the relevant flood agency to contact • Encourage residents to (safely) check in on neighbours via socials or any other possible means. <p>Post actions:</p> <ul style="list-style-type: none"> • Signpost information via website such as warning of risks of flood water to health, contacting insurance company etc. • Use existing community networks to contact vulnerable people and groups, where appropriate
Storm and Gales	Met Office	<p>Fallen trees damaging infrastructure</p> <p>Damage to property via debris or trees</p> <p>Blocking of roads and paths due to fallen trees</p>	<p>FTC to encourage residents to do the following:</p> <p>Preparation or prevention:</p> <ul style="list-style-type: none"> • Secure or store loose objects outside so that they cannot be blown and create a hazard. • Close and fasten doors and windows securely. • Park vehicles in a garage or well away from trees, buildings, walls and fences. • Promote access to digital skills - will help vulnerable people • stay home and be safe

		<p>Injury or loss of life</p>	<ul style="list-style-type: none"> • Undertake regular maintenance checks of tree stock on Town Council land <p>During:</p> <ul style="list-style-type: none"> • Stay indoors as much as possible - don't go outside to repair damage during a storm. • Find shelter in a substantial, permanent and enclosed building. • Slow down if driving on exposed routes, such as across bridges. • Find alternative, less exposed routes if possible. • Take particular care of side winds if driving a high-sided vehicle or if you're towing another vehicle or container. • Don't touch electrical or phone cables that have blown down or are hanging loose.
<p>Low temperatures and heavy snow</p>	<p>Met Office</p>	<p>Inaccessible or unsafe roads & limited access to and from homes, shops and businesses</p> <p>Heating for residents</p> <p>Mass panic may cause bulk buying of goods</p>	<p>FTC to encourage residents to do the following:</p> <p>Preparation or prevention:</p> <ul style="list-style-type: none"> • Check insulation around your water tanks(s), loft and external water pipes. • Stock up on de-icer, salt/grit and the necessary tools to keep your home safe and clear of snow. • Set heating to the right temperature e.g. 18°C/65°F bedroom and 21°C/70°F dayroom. • For cold weather, alerts visit metoffice.gov.uk • Promote access to digital skills - will help vulnerable people stay home and be safe • FTC to signpost to government & local/community support • Schemes such as SWEP

		<p>Inability of vulnerable people access food or medicine</p> <p>Injury or loss of life</p>	<ul style="list-style-type: none"> • FTC to maintain and routinely refill FTC salt bins <p>During:</p> <ul style="list-style-type: none"> • Use existing community networks to contact vulnerable people and groups, where appropriate • Encourage residents to check in on neighbours via socials or any other possible means
<p>Railway incident - Channel Tunnel</p>	<p>Channel Tunnel Safety Authority</p>	<p>Any incident that does occur is likely to remain within the boundaries of the terminals and tunnel, however the disruption can cause significant wider traffic issues</p> <p>Impact on the local economy and businesses</p> <p>Reduced access on roads, may isolate people, limit access to</p>	<p>During:</p> <ul style="list-style-type: none"> • F&HDC will liaise with the police and fire services • FTC can signpost to useful information from emergency services, DC and Kent Highways via website and social media

		food, help or emergency services	
Prolonged disruption to border control location	Border Force	<p>Impact on the local economy and businesses</p> <p>Reduced access on roads, may isolate people, limit access to food, help or emergency services</p> <p>Disruption to supply chain</p>	<p>Preparation:</p> <ul style="list-style-type: none"> Identify certain skills or equipment that residents have that may be of use to your community. Volunteers may be able to assist with humanitarian efforts, such as coordinating food supply to stranded motorists. Circulate information issued by the Kent Resilience Forum relating to Operation Brock. <p>During:</p> <ul style="list-style-type: none"> F&HDC will liaise with the police and fire services FTC can signpost to useful information from emergency services, DC and Kent Highways via website and social media
Maritime pollution incident	Marine Management Organisation & DEFRA	Incidents occurring from ships at sea, at anchor, or alongside discharging any form of heavy oil, fuel or petroleum that will potentially have a	<p>Preparation:</p> <ul style="list-style-type: none"> Share DEFRA updates vis social media and notice boards Identify a group of volunteers that can help communicate between the plan coordinators and local residents <p>During:</p> <ul style="list-style-type: none"> FTC shares and signposts useful information on website and socials such as beach closures. The Food Standards Agency (FSA) incidents branch may wish to issue a closure order for contaminated shellfish beds.

		<p>significant impact on the aquatic ecosystem, marine life, coastline, agricultural produce, commerce, tourism, and potentially displacement of local communities (due to risk of explosion or fire from fumes). The effects of such a discharge could be long term.</p>	<ul style="list-style-type: none"> The MMO Fisheries management team may wish to issue a Stop notice and/or fishing vessel license variation in order to close a fishery due to known or suspected contamination.
<p>Land based marine coastal and estuary pollution</p>	<p>DEFRA/Environment Agency</p>		<p>Preparation:</p> <ul style="list-style-type: none"> Share DEFRA updates vis social media and notice boards Identify certain skills or equipment that residents have that may be of use to your community. Volunteers may be able to assist during small scale clean ups. <p>During:</p> <ul style="list-style-type: none"> FTC shares and signposts useful information on website and socials

			<ul style="list-style-type: none"> • The Food Standards Agency (FSA) incidents branch may wish to issue a closure order for contaminated shellfish beds. • The MMO Fisheries management team may wish to issue a Stop notice and/or fishing vessel license variation in order to close a fishery due to known or suspected contamination. • FTC to publish local areas to be avoided
<p>Maritime accident and blockage of a port & Major shipping incident</p>	<p>Port of Dover/HM Coastguard/DEFRA</p>	<p>The English Channel is one of the world's busiest shipping lanes carrying over one million tonnes of oil and chemical products every 24 hours. Over 40% of the UK incidents threatening pollution occur in or very near the Channel. The economic effects of pollution on our coastline can be just as debilitating as the</p>	<p>Preparation:</p> <ul style="list-style-type: none"> • Identify certain skills or equipment that residents have that may be of use to your community. Volunteers may be able to assist with humanitarian efforts, such as coordinating food supply to stranded motorists. <p>During:</p> <ul style="list-style-type: none"> • FTC to convey information on impact on the seafront, including access to the affected location for continued public use, and implications for local businesses in the area. • F&HDC will liaise with the police and fire services • FTC can signpost to useful information from emergency services, DC and Kent Highways via website and social media

		environmental or ecological.	
Prolonged Electricity Power cut	Uk Power Networks	Those with electric heating unable to use it Defrosting freezers and refrigerated food going off Inability for residents to cook Food supplier issues Loss of life for those who are at risk and the wider population	<p>Preparation or prevention:</p> <ul style="list-style-type: none"> • FTC staff can monitor UK Power Network website and can report via socials when appropriate • Encourage vulnerable groups to sign up to UK Power Networks Priority Services Register if they have not already via, Phone: 0800 169 9970 or online at UK Power Network <p>During:</p> <ul style="list-style-type: none"> • Call 105 National enquiry number for power outages or online at UK Power Network • Encourage residents to check in on neighbours via socials or any other possible means • Liaise with DC and utility services to inform residents on current situation via website or social media where appropriate
Heatwave	Met Office	Risk for vulnerable people to become unwell Loss of life for those who are at risk and the wider population	<p>Preparation:</p> <ul style="list-style-type: none"> • During summer months and before heatwave share information on social media about how to stay safe during a heatwave via NHS/WHO <p>During:</p> <ul style="list-style-type: none"> • Encourage residents to check in on neighbours via socials or any other possible means • Events - consideration should be taken in event planning for how to protect visitors e.g. first aiders, shade and refreshment provision
Prolonged Failure of Water Supply or	Southern Water	Risk of illness if water is contaminated	<p>Preparation:</p> <ul style="list-style-type: none"> • Share Southern Water details, phone: 0330 303 0368 or website: www.southerwater.co.uk

Contamination		<p>Risk to businesses that rely on water supply</p> <p>Vulnerable people are at risk and residents affected should be supported</p>	<ul style="list-style-type: none"> • Encourage vulnerable groups to sign up for priority services if they have not already <p>During:</p> <ul style="list-style-type: none"> • Those affected report water outages/ contamination to phone: 0330 303 0368 • Use existing community networks to contact vulnerable people and groups, where appropriate • Encourage residents to check in on neighbours via socials or any other possible means • FTC shares and signposts useful information on website and socials
Poor Air Quality		<p>Risk of respiratory & cardiovascular conditions & can increase risk of low birth weight, cancer, stroke, diabetes and dementia</p>	<p>During:</p> <ul style="list-style-type: none"> • FTC shares and signposts useful information on website and socials • Use existing community networks to contact vulnerable people and groups, where appropriate
Drought	Met Office	<p>Vulnerable people are at risk and residents affected should be supported</p>	<p>During:</p> <ul style="list-style-type: none"> • Use existing community networks to contact vulnerable people and groups, where appropriate • Encourage residents to check in on neighbours via socials or any other possible means • FTC share and signpost useful information from F&HDC and met office on website and socials




		<p>Dry areas of land may be more prone to fire risk</p> <p>Risk to businesses that rely on a large water supply</p> <p>Wildlife may also be impacted by drought</p>	<ul style="list-style-type: none"> • Share information on safe BBQing and fires in the summer
<p>Prolonged Failure of Gas Supply Infrastructure</p>	<p>British Gas alert</p>	<p>Residents unable to cook, use heating, or access hot water</p> <p>Potential explosion</p>	<p>Preparation:</p> <ul style="list-style-type: none"> • Encourage vulnerable groups to sign up for gas priority services <p>During:</p> <ul style="list-style-type: none"> • Use existing community networks to contact vulnerable people and groups, where appropriate • Encourage residents to check in on neighbours via socials or any other possible means. • FTC shares and signposts useful information via F&HDC, utility company and emergency services on website and socials
<p>Land Movement - earthquake UK</p>	<p>British Geological Survey Earthquake Seismology Team</p>	<p>Damage to infrastructure</p> <p>Damage to property</p>	<p>During:</p> <ul style="list-style-type: none"> • Use existing community networks to contact vulnerable people and groups, where appropriate • Encourage residents to check in on neighbours via socials or any other possible means

		Blocking of roads and paths due to fallen debris	
		Injury or loss of life	

Appendix B – Flood Risk Planning

1. Flood risk warning codes
2. Risk management responsibility and who to contact
3. Key Contacts
4. Useful contacts re flooding

1. Flood Risk Warning Codes

Key Message		Timing	Actions	Channels
	Flooding Possible. Be Prepared	2 Hours to 2 days in advance of flooding	<ul style="list-style-type: none"> • Be prepared for flooding • Prepare food kit 	<ul style="list-style-type: none"> • FWS • Floodline • Internet
	Flooding is expected. Immediate action required.	Half an hour to 1 day in advance of flooding	<ul style="list-style-type: none"> • Act now to protect your property • Block doors with flood boards or sandbags and cover airbricks and other ventilation holes • Move family, pets and valuables to a safe place • Keep a flood kit ready 	<ul style="list-style-type: none"> • FWS • Floodline • Internet • Loudhailers • Media
	Severe flooding. Danger to life	When flooding poses a significant threat to life and different actions are required	<ul style="list-style-type: none"> • Be ready should you need to evacuate your home • Co-operate with the emergency services and call 999 if you are in immediate danger 	<ul style="list-style-type: none"> • FWS • Floodline • Internet • Loudhailers • Media
Warning Removed	No further flooding is currently expected for your area	Issued when flood warning is no longer in force	<ul style="list-style-type: none"> • Flood water may still be around and could be contaminated • If you've been flooded, ring your buildings and contents insurance company as soon as possible 	<ul style="list-style-type: none"> • FWS • Floodline • Internet

2. Risk management responsibility and who to contact

Flood Source		Environment agency	F&HDC	Southern Water	Kent County Council
Coastal	Coastal erosion		☒		
	Coastal flooding	☒			
Rivers	Main rivers	☒			
	Ordinary water courses				☒
Surface Water	Surface water from roads and pooling at low points				☒
Sewer flooding	Sewerage system fail and blockages			☒	

3. Key contacts

Main sewers (foul and surface water)

Southern Water

0330 303 0368, customerservices@southernwater.co.uk

Private connections to the main sewer

Householders' responsibility.

Domestic drainage in social housing properties

Folkestone and Hythe (Shepway) District Council Housing Services

[Website](#)

Call centre telephone number (office hours) 01303 853000

Call centre telephone number (OOH Emergency – 7:00pm to 8:00am Mon to Fri and weekends) 0300 0030247

Main rivers

Environment Agency

0345 988 1188 (Floodline 24-hour service),

0800 80 70 60 (24 hour emergency hotline),

[Website](#)

E-mail: enquiries@environment-agency.gov.uk

Ditches, watercourses and land drainage

Kent County Council

03000 41 81 81 (9am - 5pm), 03000 41 91 91 (out of office hours),

[Website](#)

E-mail: flood@kent.gov.uk

Highway flooding, including blocked gullies (kerbside gratings)

Kent County Council Highways

03000 41 81 81,

[Website](#)

Environmental Services

Folkestone and Hythe (Shepway) District Council

[Website](#)

Environment Agency

0800 80 70 60 (24-hour emergency hotline)

4. Key Flood Risk Areas – as identified by Folkestone & Hythe District Council

Use the [website](#) link to Folkestone & Hythe District Council to access the maps to show areas with in the town that are most at risk from flash flooding.

Areas identified within the vicinity of the Pent Stream and expose coastal areas are in flood zone 3. This means land within flood zone 3 has a high probability of flooding from rivers and the sea.

Folkestone remains at risk of flash flooding and actively encourages Councillors and Officers to act as Flood Warden Volunteers who are trained to help and prepare people in local communities that are at risk of flooding. On 12 August 1996, the town endured its worst flooding on record when 200 homes were flooded after two months' worth of rain fell in just two hours. The Pent Stream burst its banks, causing water up to 2 metres deep to flood properties.

Around 400 homes and businesses in Folkestone are in a 'rapid response catchment area,' where the river is highly responsive to heavy rainfall and liable to cause flash flooding – sometimes before flood warnings can be issued.

- Check if you're at risk of flooding by entering your postcode at [Check the long-term](#) flood risk for an area in England - GOV.UK
- Know how to recognise a flash flood: heavy rain and severe weather reports, fast-rising water, churning dark water in the Pent Stream, fast-flowing water, and debris

- Plan where to go if there is a flash flood – you may need to act before receiving an Environment Agency flood warning or before the emergency services can reach you
- Sign-up for free flood warnings at [Get flood warnings by text, phone or email - GOV.UK](#). You'll be alerted by phone, e-mail or text when flooding is expected
- Download a [Prepare, Act, Survive plan at Personal flood plan - GOV.UK](#)
- If you are flooded, call 999 if in immediate danger and follow advice from the emergency services.