

FOLKESTONE TOWN COUNCIL



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Date of Publication: 11 August 2026

COMMUNITY, CLIMATE & ENVIRONMENT COMMITTEE AGENDA

Meeting: Community, Climate and Environment Committee
Date: 18 August 2026
Time: 7.00 p.m.
Place: Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.

To: The Community, Climate and Environment Committee
(All other Councillors for information only)

YOU ARE HEREBY SUMMONED to attend a meeting of the Community, Climate and Environment Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to contact the Town Clerk prior to the meeting.

Toni Brenchley
Town Clerk

1. APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of either personal or prejudicial interest that Members may wish to make.

3. MINUTES

To receive the Minutes of the meeting of the Community, Climate & Environment Committee held on 9 June 2026 and to authorise the Chair of the Committee to sign them as a correct record.

4. WORKING GROUPS 2026/27

Members are invited to consider whether the continuation or establishment of any Working Groups would be beneficial for the 2026/27 municipal year, and, if so, to agree memberships accordingly. Working Groups for 2025/26 were as follows:

Fairtrade: Cllrs Meade, McShane and Walker

Museum: Cllrs Akuffo-Kelly, Chapman, McGirr and Walker

Trees: Cllr Walker

Parks and Open Spaces: Cllrs Keen, Renshaw and Walker

Allotments: Cllrs Keen, Meade and West (Substitute Cllr McGirr)

Expressions of interest from Councillors in addition to the above, to newly join Working Groups as follows:

Museum: Cllr Renshaw

Trees: Cllr Akuffo-Kelly

Parks and Open Spaces: Cllr Akuffo-Kelly

Members may wish to confirm, amend, or propose alternative arrangements to ensure the Working Groups remain aligned with the Committee's priorities.

5. KCC PARISH BUS SHELTER GRANT

Members are invited to note the availability of the Parish Bus Stop Shelter Grant (PBSSG) for the 2026/27 financial year.

The grant scheme has been developed to provide financial support to Parish and Town Councils for the refurbishment or replacement of bus shelters that are in poor condition, as well as the installation of new bus stop shelters.

CCE Committee Councillors are encouraged to identify any bus shelters within their Wards that may require refurbishment or replacement, together with locations where new shelters would benefit residents and public transport users. Any suggestions would require match funding from Ward Grants.

Details of the scheme will also be circulated to all Town Councillors, encouraging them to review local bus shelter provision and submit suitable projects for consideration under the 2026/27 programme.

6. WATER USAGE AT ALLOTMENT SITES REPORT CCE/26/422

The Committee is asked to receive and note Report CCE/26/422 and consider approving the recommendations.

7. FOLKESTONE MUSEUM REPORT CCE/26/423

The Committee is asked to receive and note Report CCE/26/423

8. YOUTH PROJECTS

At the last Community Services Community Meeting on 14th April 2026 it was *RESOLVED (Min 1370):*

i.v That Councillors explore the possibility of a competition inviting local schools to develop ideas to regenerate the high street with proposals to be reported back to the Committee.

Members are asked to provide an update.

9. BUDGET 2027/28 – POTENTIAL GROWTH ITEMS

Members are asked to begin considering potential growth items and non-recurring revenue expenditure for community projects and initiatives for inclusion in the 2027/28 budget. The Finance & General Purposes Committee will consider the full list of proposals submitted by all Committees as part of the budget-setting process before making recommendations to Council.

10. DATE OF NEXT MEETING

13 October 2026 at 7.00pm

Councillors on Committee

Councillor Abena Akuffo-Kelly
Councillor Charles Bain Smith
Councillor Bridget Chapman
Councillor Jane Darling
Councillor Laura Davison
Councillor Peter Gane
Councillor Nicola Keen
Councillor Kieran Leigh
Councillor Lucy McGirr
Councillor John Renshaw
Councillor Belinda Walker
Councillor Roger West

Parking available for Councillors @ 6.00pm on the precinct area at the front of the Town Hall.



FOLKESTONE TOWN COUNCIL

**Minutes of the Community, Climate & Environment Committee meeting held at
the Town Hall, 1 – 2 Guildhall Street, Folkestone, CT20 1DY on
Tuesday, 9 June 2026 at 7.00pm.**

Present: Councillors Jane Darling, Laura Davison, Peter Gane, Nicola Keen, Lucy McGirr, John Renshaw and Belinda Walker.

Apologies: Councillor Roger West.

In Attendance: Toni Brenchley – Town Clerk
Vicky Deakin – Communities & Events Officer
Coralie Clover – Museum Manager / Curator

Absent: Councillors Abena Akuffo-Kelly, Charles Bain Smith, Bridget Chapman and Kieran Leigh

The Town Clerk opened the meeting.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Roger West.

Noted

2. APPOINTMENT OF CHAIR

Councillors were asked to appoint a Chair for the Committee for the 2026/27 Municipal Year.

PROPOSAL: That Councillor Peter Gane be appointed as Chair for the Committee for the 2026/27 Municipal Year

Proposed: Councillor Nicola Keen

Seconded: Councillor John Renshaw

Voting: F: 3, Ag: 0, Ab: 0

This Motion was lost.

RESOLVED: That Councillor Lucy McGirr be appointed as Chair for the Committee for the 2026/27 Municipal Year.

Proposed: Councillor Jane Darling

Seconded: Councillor Laura Davison

Voting: F:4, Ag:0, Ab:0

3. APPOINTMENT OF VICE CHAIR

Councillors were asked to appoint a Vice-Chair for the Committee for the 2026/27 Municipal Year.

RESOLVED: That Councillor Belinda Walker be appointed as Vice-Chair for the Committee for the 2026/27 Municipal Year.

Proposed: Councillor Jane Darling

Seconded: Councillor John Renshaw

Voting: F:7, Ag:0, Ab:0

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. MINUTES

The Committee was asked to receive the Minutes of the meetings of the Climate & Environment Committee held on 7 April 2026, and the Community Services Committee held on 14 April 2026 and to authorise the Chair of the Committee to sign them as a correct record.

RESOLVED:

i) That the Minutes of the meeting of the Climate & Environment Committee held on 7 April 2026, be received and signed as a correct record.

Proposed: Councillor John Renshaw

Seconded: Councillor Belinda Walker

Voting: F:7, Ag:0, Ab:0

ii) That the Minutes of the meeting of the Community Services Committee held on 14 April 2026, be received and signed as a correct record.

Proposed: Councillor Jane Darling

Seconded: Councillor Peter Gane

Voting: F:7, Ag:0, Ab:0

6. REVIEW OF THE TERMS OF REFERENCE

In line with the Town Council's adopted Standing Orders, the Committee was asked to consider the Terms of Reference for the Community, Climate & Environment Committee.

RESOLVED: To adopt the Terms of Reference for the Community, Climate & Environment Committee.

Proposed: Councillor Belinda Walker

Seconded: Councillor Laura Davison

Voting: F:7, Ag:0, Ab:0

7. WORKING GROUPS 2026/27

Members were invited to consider whether the continuation or establishment of any Working Groups would be beneficial for the 2026/27 municipal year, and, if so, to agree memberships accordingly. Working Groups for 2025/26 were as follows:

Fairtrade: Cllrs Meade, McShane and Walker

Museum: Cllrs Akuffo-Kelly, Chapman, McGirr and Walker

Trees: Cllr Walker

Parks and Open Spaces: Cllrs Keen, Renshaw and Walker

Allotments: Cllrs Keen, Meade and West (Substitute Cllr McGirr)

RESOLVED: That this Item be deferred to the next meeting to allow the Communities & Events Officer to email all Folkestone Town Councillors inviting them to join the above Working Groups should they wish to do so.

Proposed: Councillor John Renshaw

Seconded: Councillor Lucy McGirr

Voting: F:7, Ag:0, Ab:0

8. ROOTING FOR WILDLIFE

The Communities and Events Officer updated the Committee in respect of applications submitted to Affinity Water by the Tile Kiln Lane and Park Farm Road Allotment Associations for funding to deliver biodiversity enhancement projects.

Cllr John Renshaw provided feedback in respect of the All Souls Church of England primary school application for funding to install raised flowerbeds and a garden on its site.

Noted

9. TREE PLANTING

Further to a request from members at the last Climate & Environment Committee meeting, the Communities & Events Officer updated members regarding suggested tree planting.

The Committee was asked to review the Tree Planting Schedule and consider whether it agreed to release the £15,000 Tree Planting Budget for 2026/27 to deliver the scheme.

RESOLVED:

- i) **That all soft sites on the Tree Planting Schedule be planted subject to, where practicable, new trees being evenly distributed across all FTC Wards.**
- ii) **To release the £15,000 Tree Planting Budget for 2026/27.**

Proposed: Councillor Peter Gane

Seconded: Councillor Nicola Keen

Voting: F:7, Ag:0, Ab:0

10. DISTRICT COUNCIL GREEN GRANTS SCHEME – NEW FUNDING AVAILABLE

A £250,000 package of support for organisations to deliver sustainable and carbon reducing projects in the Folkestone & Hythe district has been agreed.

The F & HDC Green Grants third round of funding welcomes applications for categories of funding, and bids must be received by Friday 17 July. The categories are:

- Climate action micro grants – up to £2,000
- Rewilding, tree planting and wildflower meadow grants – up to £10,000
- Social and community grants – up to £15,000
- Premises grants – up to £20,000

The Committee was asked if it wished FTC to apply for funding, and if so to provide suggestions for potential projects.

RESOLVED:

- i) **That the Town Clerk write to Councillors Bain Smith and Lockwood to invite them to write a proposal in respect of plans to facilitate the Grace Hill site becoming energy efficient.**

Proposed: Councillor Lucy McGirr

Seconded: Councillor Laura Davison

Voting: F:7, Ag:0, Ab:0

- ii) **That the Town Clerk and Communities & Events Officer follow up to establish if a project for required works at the Town Hall / Museum would be viable for an application within the Social & Community Grants and / or Premises Grants Categories.**

Proposed: Councillor John Renshaw

Seconded: Councillor Belinda Walker

Voting: F:7, Ag:0, Ab:0

11. CIL CONSULTATION

Report CCE/26/418 outlines the feasibility of projects identified through the 2025 public consultation. Following further research and assessment, it provides additional detail on each proposal, including any requirements, constraints, and indicative costs, to support decisions on whether these projects should be progressed. The Committee was asked to receive the report and consider the recommendations set out within it.

RESOLVED:

- 1) Receive and note report CCE/26/418**
- 2) To progress the installation of a Multi-Use Games Areas (MUGA) at Naseby Avenue, subject to consultation with local residents and release funding from CIL reserves.**
- 3) To progress the installation of communication boards and play panels at Coniston Road, Naseby Avenue, Roman Way, Downs Road, Pine Way and Firs Lane Play Parks, and to release funding from CIL reserves.**
- 4) To progress the provision of cycle hoops and secure cycle storage at the top of Sandgate Road, outside Chaos Cards and at Cheriton Place (4 no.) subject to consultation with shop owners in the immediate vicinity, and to release funding from CIL reserves.**
- 5) That any projects within the Report which are not currently being progressed, be referred to appropriate Working Groups for further consideration.**

Proposed: Councillor Peter Gane

Seconded: Councillor Lucy McGirr

Voting: F:7, Ag:0, Ab:0

12. FOLKESTONE MUSEUM REPORT CCE/26/419

The Committee was asked to receive and note Report CCE/26/419, consider approving signing a Memorandum of Understanding with Stowting Parish Meeting for the loan of exhibition objects, and support grant bids from Kent Downs National Landscape and Canterbury Archaeological Trust.

The Committee asked that a vote of thanks be recorded in respect of the continuing work of the Museum team.

RESOLVED:

- 1) To receive and note report CCE/26/419
- 2) To resolve to sign a memorandum of understanding with Stowting Parish Meeting, regarding loaning objects from them for our upcoming exhibition
- 3) To agree to support the Kent Downs National Landscape's grant bid to promote the walking path between Folkestone and Dover
- 4) To agree to support Canterbury Archaeological Trust's grant bid for the continuation of the East Wear Bay project

Proposed: Councillor John Renshaw

Seconded: Councillor Nicola Keen

Voting: F:7, Ag:0, Ab:0

13. ARMED FORCES DAY FOLKESTONE WITH AIR DISPLAYS 2026

The Communities & Events Officer updated the Committee in respect of developing arrangements.

The Chair asked that a vote of thanks be recorded in respect of the Town Clerk and Communities & Events Officers work in respect of the event.

14. DATE OF NEXT MEETING

18 August 2026 at 7.00pm

The meeting concluded at 20:10pm

Chair.....

Date.....

This report will be made
public on 11 August 2026

**Folkestone
Town Council**



Report Number CE/26/422

To: Community Climate & Environment
Date: 18 August 2026
Status: Public Report
Responsible Officer: Town Clerk

SUBJECT: Water Usage at Allotment Sites

SUMMARY:

Over the past year, the Town Council has implemented a number of measures aimed at encouraging responsible water use across its allotment sites, with particular focus on Tile Kiln Lane (TKL), who have the highest level of water consumption. These measures have included tenant engagement, meetings with plot holders, guidance on water conservation, promotion of rainwater harvesting, and reminder communications regarding the requirements of Allotment Rule 3.14 (Water Conservation).

Whilst these initiatives have resulted in a reduction in water costs at TKL, the decrease has been relatively modest. Water expenditure at the site reduced from **£757.19 between 1 May and 30 June 2025** to **£692.27 during the same period in 2026**, representing a reduction of **£64.92 (8.57%)**.

Although this reduction is welcome, water consumption at TKL remains higher than would be expected given the significant efforts undertaken by the Council and many tenants to promote water conservation. Consequently, further measures may be required to reduce demand and ensure a fairer distribution of water costs across plot holders.

REASONS FOR RECOMMENDATIONS:

- **Financial Considerations:** Water provision represents a significant and increasing cost to the Town Council. Reducing consumption will help manage expenditure and protect Council resources.
- **Environmental Responsibility:** Encouraging the use of harvested rainwater reduces reliance on mains water and supports sustainable allotment management, particularly during periods of dry weather.

- **Fairness Between Tenants:** Many tenants have invested in water butts and rainwater collection systems, whilst others continue to rely solely on communal and mains water supplies. Introducing a modest Water Conservation Contribution for tenants without rainwater collection facilities would help promote fairness and encourage wider participation in water-saving measures.
- **Encouraging Behavioural Change:** Previous awareness and engagement initiatives have achieved only limited reductions in water usage. A financial incentive may provide additional encouragement for tenants to install water butts and adopt more sustainable water management practices.
- **Investment in Water Conservation:** The Council is committed to supporting water conservation measures and is currently exploring the purchase and installation of additional Intermediate Bulk Containers (IBCs) to increase communal rainwater storage capacity. This investment is intended to improve the availability of harvested rainwater and reduce reliance on the mains water supply.

RECOMMENDATIONS:

It is recommended that the Council:

- 1) Receives and notes the contents of this report and the reduction in water costs of **8.57%** compared to the corresponding period in 2025.
- 2) Continues to promote water conservation measures through tenant engagement, site inspections, newsletters and allotment noticeboards.
- 3) Undertakes a further review of water consumption at the end of the 2026 growing season.
- 4) Continues to encourage all tenants to install and maintain water butts and rainwater harvesting systems wherever practicable.
- 5) Investigates any potential leaks or infrastructure issues that may contribute to excessive water consumption.
- 6) Introduces, from **1 January 2027**, an annual **Water Conservation Contribution of £30** for plot holders who do not actively collect and store rainwater on their individual plots through appropriate facilities using substantial rainwater harvesting systems, i.e. a number of water butts.
- 7) Reviews the effectiveness of the proposed charge after the 2027 growing season and considers whether further measures are necessary.

Aims and Objectives – Corporate Priority 8.2

Financial Implications – Reduced water consumption

Equal Opportunities – Access to all.

Environmental Impact – The environmental impact has been considered in the preparation of all budgets.

1.0 BACKGROUND

- 1.1 The Town Council provides a metered water supply to all allotment sites. The cost of supplying water represents a significant annual expense and has increased steadily in recent years.
- 1.2 In recognition of this, the Council adopted Allotment Rule 3.14 (Water Conservation), which encourages tenants to minimise water usage through the installation of water butts, rainwater harvesting systems and other conservation measures.
- 1.3 During the last twelve months, officers have worked with allotment tenants to encourage compliance with the rule and promote good practice. Measures have included advice and guidance, meetings with tenants and allotment representatives, encouragement to install water butts, and reminders of the Council's expectations regarding water conservation.
- 1.4 The Council has also highlighted that communal water resources are intended to supplement, rather than replace, individual rainwater collection systems.

2.0 CURRENT POSITION

- 2.1 Monitoring of water usage indicates that TKL remains one of the highest water-consuming allotment sites despite the initiatives introduced during the past year.

For the period:

- **1 May 2025 to 30 June 2025:** £757.19

- **1 May 2026 to 30 June 2026:** £692.27

This represents a reduction of **£64.92**, equivalent to **8.57%**.

Whilst the reduction demonstrates that some progress has been achieved, overall consumption remains relatively high compared to expectations.

- 2.2 It is important to recognise that many tenants have responded positively to the Council's requests by investing in their own water conservation measures. A number of plot holders have installed water butts and rainwater harvesting systems connected to sheds or greenhouses and make significant use of stored rainwater throughout the growing season. These tenants have incurred personal expense and made a conscious effort to reduce demand on the communal and mains water supply.
- 2.3 However, it has been observed that some of the highest users of water do not have any form of water collection or storage system on their plots and rely almost entirely on communal water butts and the mains water supply available through site taps. This places additional demand on shared resources and can

be viewed as inequitable by those tenants who have invested time and money in supporting the Council's water conservation objectives.

- 2.4 The current arrangement risks discouraging those tenants who are actively conserving water whilst allowing others to benefit from communal resources without making a comparable contribution to water-saving efforts.
- 2.5 The Allotment Manager is currently sourcing large IBCs (Intermediate Bulk Containers) which will help support water saving efforts for communal use.

3.0 FINANCIAL IMPLICATIONS

- 3.1 Should the recommended annual Water Conservation Contribution of £30 be approved, the primary objective would be to encourage behavioural change rather than generate income. Any income received could be used to offset water supply costs or be reinvested into allotment infrastructure and water conservation initiatives.
- 3.2 The Council may also achieve longer-term savings through reduced water consumption if more tenants install and utilise their own water collection systems.

4.0 RISK ASSESSMENT

- 4.1 **Risk of Inaction**
Failure to take further action may result in water consumption remaining at its current level or increasing in future years, leading to higher costs for the Council and continued pressure on shared water resources.
- 4.2 **Tenant Relations**
Some tenants may object to the introduction of an additional charge. However, the proposed contribution would apply only to those who do not actively collect rainwater on their own plots and is intended to ensure fairness for those who have already invested in water conservation measures.
- 4.3 **Operational Considerations**
Any new charging arrangement would require a simple process for monitoring compliance, likely through routine site inspections undertaken by the Allotment Working Group.

CONCLUSION

The Council's programme of water conservation measures has resulted in a modest reduction in water costs at TKL, with expenditure falling by **£64.92 (8.57%)**

compared with the same period in 2025. Whilst this demonstrates some positive progress, the reduction achieved has been less significant than anticipated given the efforts undertaken.

Many tenants have responded constructively by installing water butts and rainwater harvesting systems and are actively contributing to reduced water consumption. However, a number of plot holders continue to rely almost exclusively on communal and mains water supplies without making comparable efforts to harvest and store rainwater on their own plots.

To promote fairness, encourage greater personal responsibility and support the Council's environmental objectives, it is proposed that an annual £30 **Water Conservation Contribution** be introduced from **1 January 2027** for plot holders who do not actively collect and store rainwater on their plots. This measure would recognise those tenants already following best practice while providing a clear incentive for others to adopt water conservation measures in accordance with Allotment Rule 3.14.

CONTACT OFFICER

If you have any queries about this report, please contact the Town Clerk of the Council. Tel: 01303257946 or email toni.brenchley@folkestone-tc.gov.uk prior to the meeting.

This report will be made
public on 12 August 2026

**Folkestone
Town Council**



Report Number: CCE/26/423

To: Community, Climate & Environment Committee
Date: 18 August 2026
Responsible Officer: Town Clerk
Report by: Museum Manager/Curator
Subject: MUSEUM CURATOR'S REPORT

SUMMARY:

This report provides an update on Folkestone Museum's work covering the period 1 June to 31 July 2026.

REASONS FOR RECOMMENDATION:

The long-term agreement (2020-2040) between the Town Council and National Lottery Heritage Fund (principal funder) to deliver its heritage objectives: to preserve and enhance the town's heritage through the provision of Folkestone Museum.

RECOMMENDATIONS:

- 1. To receive and note report CCE/26/423.**

Aims and Objectives – Maintaining an accredited museum and Corporate Priority Ten – Preserve the Town's heritage and regenerate community spirit.
Financial Implications – Meeting the requirements of NLHF & Council within budget
Equal Opportunities – Access to all
Environmental Impact – The environmental impact has been considered in the preparation of all budgets.

1. Introduction

The Museum continues to open on a five-days-per-week basis alongside the Town Hall and visitor information service.

2. Exhibitions

Our Summer exhibition, 'Raising the Dead' opened on the 4 July – 300 people visited the museum on its opening day, the highest number of visitors on one day this year so far.

The exhibition has been featured in the local press – in both the Folkestone Dispatch and Folkestone Foghorn.

3. Outreach and Education

The Collections Development and Access Officer held three weekend craft sessions for families in June and July. Our summer holiday activities started on the 22 July with Anglo-Saxon Week and continued with Marine Week in the last week of July.

The Heritage Learning Officer welcomed 14 school groups over the reporting period, and ran two sessions for our homeschooling community.

In June and July, we hosted 5 young people from schools including the Beacon, Harvey Grammar School and Folkestone Academy for work experience.

In June, the museum hosted another visit from Rockwatch, the junior club of the Geologists Association.

4. Collections Development & Care

We've completed the process of reconciling our shell collection! We continue to work on our botany collection to identify missing accessioned specimens and ensure that the specimens are identified properly.

5. Volunteering

Four of the Museum's volunteers completed 40 hours of volunteer work in the last reporting period.

6. UNESCO Cross-Channel Geopark Transmanche

Folkestone Museum is one of the 'Geosites' in the proposed 'UNESCO Cross-Channel Geopark Transmanche'. The proposed Geopark, which is led by the Kent Downs National Landscape and Caps et Marais d'Opale Regional Nature Park in France, seeks to celebrate the unique geology of our local area.

The Museum hosted two representatives from UNESCO in July as part of the assessment of the proposed Geopark, to show off how we celebrate geology with our audience – from our sensory backpacks to our geology display and archaeology digging activity.

In an email, the Kent Down National Landscape wrote: “[the assessors] perceived that the museum was our standout visitor centre in the UK portion of the Geopark and were really impressed by the museum and the work you're doing (they featured a pic of you with the dinosaur puppet in their final presentation!). So it's fair to say the visit to the museum was a crucial element of what was an extremely positive visit.”

7. Radon Remediation

We have finalised a date to install the necessary radon remediation works for the store on the LGF. Works will be undertaken in September.

9. Corporate Plan KPI Performance 2026-2027 Financial Year

KPI	Reporting period (June '26-July '26)	Previous Year (2025-6)	Year to Date
C1 Visitors to Town Hall	6280	6224	11217
C10 Website visits (Museum only)	3200	2000	5572
C11 Facebook followers	4216	Not known	4216
CS3 Exhibition room bookings	0	2	0
CS4 Volunteer hours	40	Not known	61.5
CS5 Wellbeing activity sessions	2	0	4
CS6 Formal education sessions	19	Not known	28
CS7 Loan box bookings	1	1	3
CS8 Young people involved in engagement activities	Not known	Not known	273
CS9 Adults engaged in Museum engagement activities	12	Not known	12
CS10 Uplift in Donations	£365.60	£186.86	£612.52

Folkestone Museum's Instagram account also has 2855 followers (up from 2818 reported in CS/26/417).



Folkestone Town Council

Budget Setting 2027/28 – Potential Growth Items

Committee:	
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Proposal:	
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Intended benefits:	
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How these benefits will be measured:	
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Expected duration:	
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Breakdown of Proposal:		
Item of Expenditure*	Description	Estimated Cost (£)

Total Estimated Cost:

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If grant funding or other outside funding available, please enter details:	
Total amount requested from council budget:	
Corporate Priority: (Please refer to Four Year Plan):	

***Examples of expenditure types:**

Equipment
Consumables
Staff Time
Outside Contractor