

## **FOLKESTONE TOWN COUNCIL**

**Minutes of the Community Services Committee meeting held at the Town Council offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone on Tuesday 4<sup>th</sup> June 2019 at 7pm.**

**Present: Councillors Abena Akuffo-Kelly, Ann Berry, Paul Bingham and Peter Gane.**

**In attendance:       Jennifer Childs – Town Clerk  
                              Vicky Deakin – Communities and Events Officer**

### **1039. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Roger West, Belinda Walker, Jonathan Graham and Michelle Dorrell.

### **1040. APPOINTMENT OF CHAIRMAN**

**RESOLVED: That Councillor Roger West be appointed as Chairman for the Committee for the 2019/20 Municipal Year.**

Proposed:   Cllr Peter Gane  
Seconded:   Cllr Ann Berry  
Voting:       F:4, Ag:0, Ab:0

In the absence of Councillor West, the Town Clerk asked the Committee to appoint a Chairman for this meeting.

**RESOLVED: That Councillor Peter Gane be appointed Chairman for this meeting.**

Proposed:   Cllr Paul Bingham  
Seconded:   Cllr Abena Akuffo-Kelly  
Voting:       F:4, Ag:0, Ab:0

### **1041. APPOINTMENT OF VICE CHAIRMAN**

**RESOLVED: That Councillor Paul Bingham be appointed as Vice Chairman for the Committee for the 2019/20 Municipal Year.**

Proposed:   Cllr Ann Berry  
Seconded:   Cllr Abena Akuffo-Kelly  
Voting:       F:4, Ag:0, Ab:0

### **1042. DECLARATIONS OF INTEREST**

Cllr Ann Berry declared a personal interest in relation to the Folkestone Great War Baseball Game.

#### **1043. MINUTES**

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 2<sup>nd</sup> April 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

**RESOLVED: That the minutes of the meeting 2<sup>nd</sup> April 2019 be received and signed as a correct record.**

Proposed: Cllr Peter Gane  
Seconded: Cllr Ann Berry  
Voting: F:4, Ag:0, Ab:0

#### **1044. REVIEW OF THE TERMS OF REFERENCE**

In line with Councils adopted standing orders the Town Clerk requested that members review the Terms of Reference for the Community Services Committee.

**RESOLVED: That the existing Terms of Reference remain unchanged.**

Proposed: Cllr Paul Bingham  
Seconded: Cllr Ann Berry  
Voting: F:4, Ag:0, Ab:0

#### **1045. WORKING GROUPS**

The Committee were asked to approve nominations for membership to the 2019/20 working groups.

**RESOLVED: To adopt the following working groups and nominations.**

**Christmas (Volunteers) - Councillors Peter Gane, Roger West, Conor McConville, Jonathan Graham, Nicola Keen.**

**Museum (Ambassadors) – Councillors Jackie Meade, Roger West, Paul Bingham, Michelle Dorrell, David Horton.**

**Environment (Champions) – Councillors Roger West (Allotments), Jackie Meade (Fairtrade), Ann Berry (Flowers), Richard Wallace (Trees), Belinda Walker (Plastic Free), Abena Akuffo-Kelly (Climate Change).**

Proposed: Cllr Peter Gane  
Seconded: Cllr Paul Bingham  
Voting: F:4, Ag:0, Ab:0

#### **1046. FAIRTRADE**

It was noted that Council needs to meet five goals to submit an application to be formally awarded Fairtrade Town Status by the Fairtrade Foundation; some of which have already been achieved.

Work towards Goal 4: *'Attract media coverage and popular support for the campaign'* and Goal 5: *'Set up a local Fairtrade steering group to ensure the Fairtrade Town campaign continues to develop and gain new support'* will be

championed by Councillor Jackie Meade.

#### **1047. CLIMATE CHANGE**

As a member of the Cinque Ports, committee was asked to consider facilitating the reduction of carbon emissions.

**Resolved: That Folkestone Town Council wishes to facilitate the reduction of carbon emissions by:**

- **Committing to becoming a carbon-neutral organisation by 2030.**
- **Seeking ways to encourage our community to reduce direct and indirect CO2 emissions and to become resilient to climate change.**
- **Taking active steps, wherever possible to encourage:**
  - a) **More sustainable transport**
  - b) **Reductions in energy use in homes and businesses**
  - c) **Use and development of renewable energy sources**
  - d) **Production, sale and consumption of locally sourced food**
  - e) **Any other methods of achieving the aims above**
- **Requesting Finance & General Purpose release £5,000 from the New Services Reserve to support this initiative.**

Proposed: Cllr Peter Gane

Seconded: Cllr Ann Berry

Voting: F:4, Ag:0, Ab:0

#### **1048. SINGLE-USE PLASTIC FREE**

Committee was asked to consider pledging to become a 'single-use plastic free' Council, this would mean phasing out the use of 'single use plastic' (SUP) products such as bottles, cups, cutlery, food containers and drinking straws in all council activities wherever it is reasonable to do so and encouraging other organisations to do the same, by championing alternatives such as reusable water bottles and developing local initiatives under a 'Plastic-Free Folkestone' banner.

**RESOLVED: That the Council pledges to become a 'single-use plastic free' Council and adopts the Plastic Free Communities Toolkit.**

Proposed: Cllr Abena Akuffo-Kelly

Seconded: Cllr Paul Bingham

Voting: F:4, Ag:0, Ab:0

#### **1049. FOLKESTONE MUSEUM REPORT CS/19/252**

Committee reviewed report CS/19/252. Councillor Bingham advised he may have some memorabilia that would compliment the Channel Tunnel Exhibition.

**RESOLVED: That the committee receive and note Museum Report CS/19/252 and request the Museum Officers deliver a presentation to the Town Council.**

Proposed: Cllr Peter Gane  
Seconded: Cllr Ann Berry  
Voting: F:4, Ag:0, Ab:0

**1050. ARMED FORCES DAY**

The Town Clerk advised committee that following the Safety Advisory Group meeting for the 2019 Armed Forces Day event, additional recommendations were needed to be put into place to ensure a safe event is delivered.

**RESOLVED: That Finance & General Purpose release funds as necessary from the New Services Reserve to cover the extra costs being accrued following the recommendations made by Safety Advisory Group.**

Proposed: Cllr Peter Gane  
Seconded: Cllr Paul Bingham  
Voting: F:4, Ag:0, Ab:0

**1051. FOLKESTONE GREAT WAR BASEBALL GAME**

The Town Clerk updated committee regarding the funding situation for this event and the links between Council and the Canadian Armed Forces.

**RESOLVED: That up to £1,500 is allocated from the Local Projects budget to support a Folkestone Great War Anglo/Canadian Baseball Game at Three Hills Sports Ground on the 16<sup>th</sup> June via a Service Level Agreement and for the Town Clerk to manage this via her delegated authority.**

Proposed: Cllr Peter Gane  
Seconded: Cllr Paul Bingham  
Voting: F:4, Ag:0, Ab:0

**1052. KCC LIBRARIES**

At the Annual Assembly of the Town of Folkestone on the 21<sup>st</sup> May a question was raised by a member of the public regarding the consultation around a reduction in library opening hours and resources. Committee noted that the Town Clerk had contacted Kent County Council and asked for an update, but no response had been received to date.

**1053. SIDNEY COOPER WESTON FOUNTAIN**

At the Annual Assembly of the Town of Folkestone on the 21<sup>st</sup> May a question was raised by a member of the public regarding the relocation of the Sidney Cooper Weston Fountain from the East Cliff to the Harbour.

Committee noted that the Town Clerk advised that she had contacted Folkestone & Hythe District Council's property department who confirmed that 'FHDC has no intention to re-position the fountain, nor is it looking to complete any works to the fountain at this time'.

**1054. ADDITION OF NAME TO FOLKESTONE SECOND WORLD WAR MEMORIAL**

The Town Clerk advised that Council had been approached by the family of Henry James Savery who served with 'The Royal Tank Regiment, Royal Armoured Corps' in the Second World War and died on 19<sup>th</sup> July 1944 in Normandy. Evidence has been provided showing that Henry James Savery and his parents lived in Folkestone when he was born, and it is therefore requested that his name be added to the War Memorial in Folkestone.

**RESOLVED: That Henry James Savery be added to the War Memorial**

Proposed: Cllr Peter Gane  
Seconded: Cllr Abena Akuffo-Kelly  
Voting: F:4, Ag:0, Ab:0

**1055. CHRISTMAS CRAFT MARKET**

Committee noted that the Town Clerk had been in discussion with the Town Mayor regarding the feasibility of a Christmas craft market in Guildhall St / Rendezvous St. The Town Clerk advised that she had contacted Folkestone & Hythe District Council who informed her that their market policy will not be completed until at least September 2019 but they believe that Folkestone Town Centre Management will be holding a Christmas market this year, however, a licence would be required to support any potential market. Further information will be brought before committee when it is available.

**1056. DATE OF NEXT MEETING – 6<sup>th</sup> August 2019**

.....Chairman

**6 August 2019**