FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Hall, 1 – 2 Guildhall Street, Folkestone, CT20 1DY on Tuesday, 6th June 2023 at 7.45pm.

Present: **Councillors Abena Akuffo-Kelly, Bridget Chapman, Peter Gane, Lucy McGirr, Liz McShane and Roger West.**

In attendance: **Steve Nash – Town Clerk and Vicky Deakin - Communities & Events Officer**

1229. APOLOGIES FOR ABSENCE
There were no apologies for absence.

1230. APPOINTMENT OF CHAIR

RESOLVED: That Councillor Roger West be appointed as Chair of the Committee for the 2023/24 Municipal Year.
Proposed: Councillor Abena Akuffo-Kelly
Seconded: Councillor Bridget Chapman

1231. APPOINTMENT OF VICE CHAIR

RESOLVED: That Councillor Abena Akuffo-Kelly be appointed as Vice Chair of the Committee for the 2023/24 Municipal Year.
Proposed: Councillor Abena Akuffo-Kelly
Seconded: Councillor Peter Gane

1232. DECLARATIONS OF INTEREST
There were no declarations of interest.

1233. MINUTES
The Committee was asked to receive the Minutes of the meeting of the Community Services Committee held on 4th April 2023 and to authorise the Chair of the Committee to sign them as a correct record.

RESOLVED: That the minutes of the meeting held on the 4th April 2023 be received and signed as a correct record.
Proposed: Councillor Roger West
Seconded: Councillor Peter Gane

1234. REVIEW OF THE TERMS OF REFERENCE
In line with the Town Council's adopted Standing Orders, the Committee was asked to consider the Terms of Reference for the Community Services Committee. Any changes which the Committee wishes to make must be approved by Full Council at a future meeting.

RESOLVED: That further to the Town Clerk's recommendation for a full review, this item be deferred to the next meeting.

Proposed: Councillor Abena Akuffo-Kelly
Seconded: Councillor Lucy McGirr

1235. WORKING GROUPS 2023/24
The Committee was asked to consider whether any Working Groups are necessary and if so, approve nominations for membership for 2023/24.

RESOLVED: That a Museum Working Group be set up with the following Membership: Cllrs Akuffo- Kelly, Chapman, McGirr and Walker.

Proposed: Councillor Abena Akuffo-Kelly
Seconded: Councillor Lucy McGirr

1236. FOLKESTONE TOWN & HERITAGE TRAIL
Folkestone Town Council have been approached by a local community group, some of whose members include local historians, expressing an interest in volunteering to update the historical content on the existing town & heritage trail and create new content for additional boards that have been suggested for installation at the Harbour Arm and Tontine Street.

Members considered if they wished to update and / or extend the existing Town Trail and, if so, whether they also wish to allocate any funding from any Community Service Committee budget(s).

RESOLVED: That the groups involved are encouraged and supported by FTC to update the content on the existing boards with the understanding that we can't currently change or extend the scheme. The Town Clerk and Museum Curator will pursue the possibility of attracting external funding for this project and arrange to meet with groups to discuss the best options to progress this project.
Proposed: Councillor Peter Gane
Seconded: Councillor Abena Akuffo-Kelly

1237. ARMED FORCES DAY – SUNDAY 25TH JUNE 2023
The Communities & Events Officer updated the Committee in respect of the event programme and schedule for the day.

Members requested that an expression of thanks be recorded for the work and organisation undertaken to deliver this event.

1238. FOLKESTONE MUSUEM PRESENTATION
The Museum Curator updated the Committee in respect of Museum activities, exiting projects, forthcoming plans and visitor numbers.

Members requested that an expression of thanks be recorded for the work and organisation undertaken to deliver the education programme.

1239. DATE OF NEXT MEETING
Tuesday 3rd October 2023 at **7.45pm**

The meeting concluded at 8.15pm

Chairman……………………………………………

Date…………………………………………………