

Folkestone Town Council



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Date of Publication: 6 March 2019

AGENDA

Meeting: **Folkestone Town Council**
Date: **14 March 2019**
Time: **7.00 p.m.**
Place: **Town Council Offices, 1/2 Guildhall Street, Folkestone**

To: **Town Councillors**

YOU ARE HEREBY SUMMONED to attend a meeting of the Folkestone Town Council on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor or Town Clerk.

J Childs
Town Clerk

Prayers

FIT Together Presentation by Tessa Stickler, Folkestone Sports Centre

1. **APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of either personal or prejudicial interest that Members may wish to make.



3. MINUTES

To receive the Minutes of an Ordinary Meeting of the Council held on 10 January 2019 and to authorise the Town Mayor to sign them as a correct record.

4. TOWN MAYOR'S AWARDS

The Town Mayor would like to show her appreciation to members of the community who have done something particularly noteworthy within her municipal year.

5. PUBLIC QUESTIONS

Up to 15 minutes shall be allowed for written public questions from registered electors to be put to the Council in accordance with the Council's approved Standing Orders.

Mr Robert Mouland – "Who paid for the ten replacement trees opposite the side of Langhorne Gardens, Clifton Gardens?"

6. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

7. MINUTES OF THE PLANNING COMMITTEE

To receive the Minutes of the above Committee's meeting of 12th December 2018, 9th and 24th January 2019.

8. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

To receive the Minutes of the above Committee's meeting of 13th December 2018.

9. MINUTES OF THE COMMUNITY SERVICES COMMITTEE

To receive the Minutes of the above Committee's meeting of 20th November 2018.

10. TREASURY MANAGEMENT REPORT

Following an update issued under section 15(1)(a) of the Local Government Act 2003 and effective for financial years commencing on or after 1 April 2018, the annual treasury management report must now be approved by Full Council. Report C/19/245 reviews the Council's treasury management policy for 2019/20.

11. NOTICE OF MOTION

Councillor Gane would like to move that Council produces a report to community services with costs to look at CCTV in Cheriton High Street and Cheriton Road as in the past the area has suffered from anti-social behavior and is currently experiencing a lot of break-ins to businesses.

EXCLUSION OF PRESS AND PUBLIC

The press and public are to be excluded for the remainder of the meeting under Section 1, sub-section 2, of the Public Bodies

(Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

12. CITIZENSHIP AWARDS

The Citizenship Awards Panel reconvened on 26th February following Councils resolution of the 10th January 2019 to discuss nominations further. A resolution by 80% of Councillors present is required to confer award.

13. DATE AND TIME OF NEXT MEETINGS

Annual Statutory Meeting of the Council – Tuesday, 14th May 2019

Annual Town Assembly - Tuesday, 21st May 2019

Folkestone Town Council

MINUTES of the Ordinary Meeting of the Town Council held at the Town Hall, Folkestone on Thursday, 10th January 2019 at 7 p.m.

PRESENT: Councillor Ann Berry – Town Mayor (in the Chair)

Councillors Emily Arnold, John Collier, Peter Gane, Claire Jeffrey, Neil Jones, Mary Lawes, Jacqui Meade, Martin Salmon, Richard Theobald, Sue Wallace, Richard Wallace, Rodica Wheeler, Pat West and Roger West.

In attendance: Jennifer Childs (Town Clerk) and Georgina Wilson (Admin Officer)

1551. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Danny Brook, David Monk and Carol Sacre.

1552. DECLARATIONS OF INTEREST

Councillors Ann Berry and Claire Jeffrey declared a personal interest in item 14, Step Short Arch as they are members of Step Short.

1553. MINUTES

The Council was asked to receive the Minutes of the Extra Ordinary Council Meeting held on 11th October 2018.

RESOLVED: That the Minutes of the Extra Ordinary Council Meeting held on 11th October 2018 be received.

Proposed: Councillor Peter Gane
Seconded: Councillor Roger West
Voting: F:14, Ag:0, Ab:0

1554. PUBLIC QUESTIONS

Public questions had been received from Mr Mouland and Dr J Charlesworth.

Mr Mouland read out his question:

"Mentioned in the minutes of March 15th 2018, item 1480, one suggested that members of the Council were asked to consider purchasing one tree from their Ward Grant which would improve the areas which they represent for the benefit of the people. If any Councillors participate in such a scheme, this should also encourage the public to do likewise in buying a tree for their street and improve day-to-day lives. As members may be aware, one has offered to purchase three trees, so may one enquire whether any members have followed my suggestion and example?"

The Town Clerk responded that Councillor Richard Wallace had contributed £1000 from his Ward Grant to purchase new trees.

Dr J Charlesworth asked for details on the cost of the Christmas Switch On Event and Fireworks. The Town Clerk responded that £10,000 was budgeted for the event with £2,500 for the fireworks. More detailed costings will be sent to Dr Charlesworth after the meeting.

1555. MAYORS COMMUNICATIONS AND ACCOUNCEMENTS

Having attended approximately 46 engagements since the last meeting, the Town Mayor reported on the following:

- The Big Sleep Out
- Opening of two new shops in Guildhall Street
- Weekly visit to Academy FM
- Folkestone Nepalese Dashain
- Relaunch of Age UK
- Remembrance Service and Dedication
- Royal Artillery Roll Call
- Machine Gun Corps
- Battles Over Commemorations - Piper on the Leas and the Beacons Alight
- Girl Guiding Concert
- Charity Event at Folkestone College
- Christmas Light Switch ons
- Year 6 Christmas Concert
- Many local Carol Services including CHARA, Dover College, New Romney
- Sea Cadets Awards Night
- Boxing Day Dip

The Town Mayor gave thanks to all the contractors, staff and Councillors who worked to ensure that all these significant events went ahead.

1556. MINUTES OF THE PLANNING COMMITTEE

The Chairman of the Planning Committee moved that the Council receive the Minutes of the Planning Committee's meetings of 30th August, 20th September, 11th October, 1st & 22nd November 2018.

RESOLVED: That the Minutes of the Planning Committee's meetings of 30th August, 20th September, 11th October, 1st & 22nd November 2018 be received and adopted.

Proposed: Councillor Richard Theobald

Seconded: Councillor Jacqui Meade

Voting: F:14, Ag:0, Ab: 0

1557. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

The Chairman of the Finance and General Purposes Committee moved that the Council receive the Minutes of the Finance and General Purposes Committee's meeting of 23rd August & 18th October 2018.

RESOLVED: That the Minutes of the Finance and General Purposes Committee's meeting of 23rd August & 18th October 2018 be received and adopted.

Proposed: Councillor Peter Gane
Seconded: Councillor Neil Jones
Voting: F:13, Ag:0, Ab: 1

1558. MINUTES OF THE COMMUNITY SERVICES COMMITTEE

The Chairman of the Community Services Committee moved that the Council receive the Minutes of the Community Services Committee's meeting of 7th August & 2nd October 2018.

RESOLVED: That the Minutes of the Community Services Committee meeting of 7th August and 2nd October 2018 be received and adopted.

Proposed: Councillor Roger West
Seconded: Councillor John Collier
Voting: F:14, Ag:0, Ab: 0

1559. MINUTES OF THE GRANTS COMMITTEE

The Vice Chairman of the Grants Committee moved that the Council receive the Minutes of the Grants Committee's meeting of 16th August 2018.

RESOLVED: That the Minutes of the Grants Committee meeting of 16th August 2018 be received and adopted.

Proposed: Councillor Rodica Wheeler
Seconded: Councillor Pat West
Voting: F:14, Ag:0, Ab: 0

1560. SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2019/20

RESOLVED: To approve the schedule of meetings for the municipal year 2019/20.

Proposed: Councillor Roger West
Seconded: Councillor Pat West
Voting: F: 14, Ag: 0, Ab: 0

1561. FTC/FHDC PARTNERSHIP WORKING

The Town Clerk reported on a recent Working Group with the District Council following a resolution from the Grants Committee with regards to the Town Sprucer and facilities within the Town;

A new scheme has been set up called "See it, Own it, Do it" run by Giles Barnard, where Councillors can report issues, such as graffiti, fly tipping etc, directly to Mr Barnard who then directs the team. So far, the scheme has been very well received. They are also looking at getting seagull proof rubbish bags. There were discussions on public toilet provision at Bouverie

Place as the requirement for Bouverie Place to provide public toilets has now ended, the District Council were considering taking on the toilets themselves. There was also discussion around the roles of all the different groups involved in the town and the market place. A schedule is being drawn up to meet every three months. The Town Clerk will continue to update the Council after these meetings.

Councillor Martin Salmon requested copies of these Working Group minutes to be circulated to all Councillors for information. He also felt more needs to be done about the charity workers and "chuggers" who work in the town. The Town Centre Management receive payment for allowing these workers in the town who, some feel, are harassing people and putting people off from coming into the town area. Cllr Salmon urged twin hatted Councillors who sit on the Cabinet at the District Council to take this issue forward to try to improve the situation.

There was general agreement that there needs to be more coordination between all the groups involved in managing the town. Councillor Ann Berry confirmed she would be bringing these issues to the attention of the Cabinet.

1562. FOLKESTONE TOWN COUNCIL BUDGET AND PRECEPT 2019/20

Councillor Mary Lawes expressed disappointment that the precept had increased and that this would be difficult for low income families. Also, the District Council deal with investment money on the Town Council's behalf and receive a small percentage in exchange, Cllr Lawes questioned why the Town Council let this happen and not do it inhouse and invest the money in buying properties around the town.

There was discussion around these points, and it was clarified that the precept is increasing by 0.4% if the precept wasn't raised then services would have to be cut. The Town Council's precept had been kept at a low level and when there was no need to increase, it hadn't been increased. The Town Council now have a Museum to run and are responsible for CCTV among other services. The Town Council could take back responsibility from the District Council for investing its own money but that would have staffing implications and there is a risk with investing money in property etc. It was recommended that Cllr Lawes read through the Town Councils Treasury Management Policy.

RESOLVED:

- 1. To receive and note Report C/19/242**
- 2. To approve the Town Council's budget for 2019/20 as set out in the Appendix attached to report C/19/242**
- 3. To confirm the Precept for 2019/20 in accordance with the provisions in Sections 39, 41 and 50 of the Local Government Finance Act 1992 of £807,860**
- 4. To authorise the Town Mayor to sign the Precept demand on the District Council.**

Proposed: Councillor Richard Theobald

Seconded: Councillor Peter Gane
Voting: F:12, Ag:1, Ab:1

1563. COASTAL COMMUNITIES FUND ROUND 5

The Town Clerk reported that the Town Council have been invited to apply for round 2 of the Coastal Communities Fund for improvements in the Town, worth circa £1.5 million. The application is due in by 21st January and a meeting has been arranged for shortly before this date to allow Councillors to view the submission prior to the deadline. Some of the improvements in the town would be around The Stade area, the Leas Lift, a Land Train. We should receive a response by the end of March for the money to be spent from April over a period of two years.

Councillors thanked the Town Clerk for her work on this project.

1564. STEP SHORT ARCH

Councillor Ann Berry declared a personal interest and left the meeting. The Town Clerk reported that a request had been received from Damian Collins MP for the Town Council to take ownership of the Step Short Arch. Step Short have now ceased operating as the project they were set up to carry out has been completed. If Councillors wanted to take ownership of the Arch, agreement needed to be reached by June 2019 to tie in with the anniversary of the signing of the treaty of Versailles. Costs of maintaining the Arch have been estimated at £1500 per year for cleaning and insurance. There was a query regarding how long the Arch would last before it needed significant structural work. It was suggested that if Town Council agree to take ownership of the Arch, any monies left over after Step Short disbanded should be handed over to the Town Council.

There was then further discussion around Damian Collins MP withdrawing his support, once Step Short had ceased, to the Arch. It was felt that all the time Damian Collins is an MP he should help to support the costs of the Arch as he had been involved in setting up Step Short to carry out this project. Councillors felt it should not be a financial burden on the residents of Folkestone.

The terms should be the same as the terms the Town Council took on responsibility for the Gurkha Memorial, i.e. the Town Council is responsible for insurance and maintenance but do not organise or fund any events for the memorial and any legal fees are covered by the transferrer.

Representatives from Step Short responded to some of the queries from Councillors by confirming the steel has a guarantee of 200 years. The running costs are very low, cleaning once a month and replacing lightbulbs as necessary. They were not able to give any indication on whether there would be any funding left once they had ceased or if they were able to transfer charity money to the Town Council, but they would be speaking with their Accountant with regards to this.

RESOLVED: That the Town Clerk proceeds with negotiations, making use of external legal advice to look at taking ownership of the Arch and investigate further if there would be any money transferred along with the Arch and report back to the March Council meeting.

Proposed: Councillor John Collier
Seconded: Councillor Roger West
Voting: F: 12, Ag: 1, Ab: 1

Councillor Ann Berry returned to the meeting.

EXCLUSION OF PRESS AND PUBLIC

The press and public are to be excluded for the remainder of the meeting under Section 1, sub-section 2, of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Proposed: Councillor Ann Berry
Seconded: Councillor Emily Arnold
Voting: F: 14, Ag: 0, Ab: 0

1565. CITIZENSHIP AWARDS

RESOLVED: To arrange a meeting of the Citizenship Awards Panel and refer this back to them for further discussion.

Proposed: Councillor John Collier
Seconded: Councillor Emily Arnold
Voting: F: 14, Ag: 0, Ab: 0

It was requested that in future only the names of people put forward for awards are given to the Council and not a copy of the minutes of the Citizenship Awards Panel itself.

1566. DATE AND TIME OF NEXT MEETINGS

Ordinary Council Meeting – Thursday 14th March 2019

The meeting ended at 8.02pm.

.....Town Mayor
14th March 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Wednesday 12th December 2018 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Collier, Jones, Meade, Sacre, Theobald and West.

OFFICER PRESENT: Georgina Wilson (Admin Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor R. Wallace.

2. DECLARATIONS OF INTEREST

Councillor Jackie Meade declared a personal interest in Y18/1382/FH.

3. PLANNING COMMITTEE MEETING 22nd November 2018

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 22nd November 2018 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 22nd November 2018 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor R West

Seconded: Councillor C Sacre

Voting: F:6, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application no	Y18/0863/FH
Location	Folkestone Harbour Harbour Approach Road
Proposal	Change of use of former station platforms to allow markets for a period of 8 years
Closing date	12 th December 2018
FHDC Officer	Alexander Kalorkoti
Comment	No objection

Application no	Y18/1100/FH
Location	1a Sandgate Road
Proposal	Change of use and conversion of upper floors of existing building and erection of second floor rear extension to create 4 no. apartments
Closing date	18 th December 2018
FHDC Officer	Alexander Kalorkoti
Comment	No objection

Application no	Y18/1345/FH
Location	40 Cherry Garden Avenue

TJA

Proposal	Erection of two storey front extension, following demolition of garage and porch
Closing date	18 th December 2018
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y18/1370/FH
Location	Holy Trinity Church Sandgate Road
Proposal	Installation of collapsable barriers in centre of entrance and exit
Closing date	30 th December 2018
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y18/1373/FH
Location	Former Rotunda Amusement Park Marine Parade
Proposal	Retention of jelly mould pavilion triennial artwork for a temporary period of 5 years
Closing date	24 th December 2018
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y18/1382/FH
Location	18 Wiltie Gardens
Proposal	Change of use of a nursery school into 6 no. self-contained flats, together with a replacement rear bay window extension, a three-storey bay extension, a side extension following removal of a side access staircase, new side and rear dormers and other external alterations
Closing date	20 th December 2018
FHDC Officer	Louise Daniels
Comment	Object in view of Highways comment
Application no	Y18/1390/FH
Location	Flat A 14 Connaught Road
Proposal	Subdivision of existing maisonette into two self contained flats
Closing date	12 th December 2018
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y18/1409/FH
Location	8 Coolinge Road
Proposal	Installation of rear dormer extension, including increase in ridge height in connection with loft conversion
Closing date	14 th December 2018
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y18/1415/FH
Location	15 New Dover Road Cape le Ferne

Proposal	Erection of a rear extension, incorporating loft conversion to form living accommodation within roofspace
Closing date	14 th December 2018
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y18/1418/FH
Location	Flat 4 10 Trinity Crescent
Proposal	Variation of condition 2 of application 83/1121/SH to allow permanent occupation of a ground floor flat following the amalgamation of two existing ground floor studio flats
Closing date	30 th December 2018
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y18/1424/FH
Location	137-139 Sandgate Road
Proposal	Retrospective application for the installation of an ATM and display of associated internally illuminated fascia sign
Closing date	18 th December 2018
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y18/1437/FH
Location	The Firs Lane
Proposal	Change of use and conversion of ground floor from class A4 (drinking establishment) to a single dwelling (class C3) including the removal of one fire door and the installation of an additional door on the south elevation
Closing date	12 th December 2018
FHDC Officer	Beth Lennon
Comment	No objection
Application no	Y18/1438/FH
Location	78 Wear Bay Road
Proposal	Erection of a first floor extension over existing garage together with the erection of a single storey rear extension following removal of existing conservatory
Closing date	27 th December 2018
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y18/1450/FH
Location	2 Broadfield Road
Proposal	Crown reduction, crown thin and crown clean of one silver birch (T1) and one beech (T2) and crown reduction of one silver birch (T3)
Closing date	12 th December 2018
FHDC Officer	Jo Daniels
Comment	No objection

TJF.

Application no	Y18/1451/FH
Location	352 Cheriton Road
Proposal	Erection of a three storey extension to provide a dwelling with an undercroft together with a ground floor enlargement to the existing ground floor use and the erection of a detached double garage to the rear of the site (resubmission of application Y18/0593/FH)
Closing date	13 th December 2018
FHDC Officer	Louise Daniels
Comment	No objection
Application no	Y18/1471/FH
Location	96 Sandgate Road
Proposal	Installation of 2 air conditioning units to rear wall of commercial unit (relocated from internal basement)
Closing date	28 th December 2018
FHDC Officer	Katy Claw
Comment	Object due to the noise and vibration affecting neighbours
Application no	Y18/1481/FH
Location	9 Tolsford Close
Proposal	Erection of a first floor rear extension
Closing date	18 th December 2018
FHDC Officer	Isabelle Hills
Comment	No objection
Application no	Y18/1482/FH
Location	6-8 Clifton Crescent
Proposal	Reduce one holly tree situated within conservation area by approximately 8 metres
Closing date	18 th December 2018
FHDC Officer	Jo Daniels
Comment	No objection
Application no	Y18/1485/FH
Location	3 Cornwallis Avenue
Proposal	Erection of a roof extension, installation of a total of x5 dormer windows, three storey front extension, three storey rear extension and installation of x2 balconies to the rear elevations
Closing date	20 th December 2018
FHDC Officer	Isabelle Hills
Comment	No objection subject to neighbours views
Application no	Y18/1489/FH
Location	WM Morrisons Supermarket PLC 148 Cheriton Road
Proposal	The erection of a temporary retail unit (A1 use class), with amended deliver access arrangements and minor alterations to the existing car park access
Closing date	24 th December 2018

FHDC Officer	Lisette Patching
Comment	No objection
Application no	Y18/1511/FH
Location	16 White Cliff Way
Proposal	Erection of a single storey rear extension and first floor side and rear extension
Closing date	27 th December 2018
FHDC Officer	Isabelle Hills
Comment	No objection subject to neighbours views

AMENDED

Application no	Y18/0859/FH
Location	Advertising hoarding adjoining 5 Black Bull Road
Proposal	Erection of a block of 8 residential apartments
Closing date	6 th December 2018
FHDC Officer	Beth Lennon
Comment	Committee maintains its previous view

5. FORMER ROTUNDA SITE – Y18/1252/FH

After much discussion, Councillors made the following resolution:

RESOLVED: The Committee is reluctant to make a decision due to the lack of information, despite having requested a meeting with a Planning Officer.

Voting: F: 6, Ag: 0, Ab: 0
 Proposed: Councillor R West
 Seconded: Councillor J Meade

6. REVIEW OF NATIONAL PARKS AND AREAS OF OUTSTANDING NATURAL BEAUTY

This was noted and individual Councillors were invited to comment.

7. KCC CONSULTATION ON LIBRARIES, REGISTRATION AND ARCHIVES STRATEGY

This was noted and individual Councillors were invited to comment.

8. CONSULTATION ON STATEMENT OF PRINCIPLES FOR GAMBLING

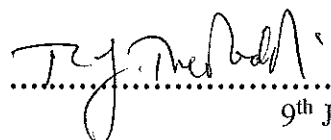
This was noted and individual Councillors were invited to comment.

9. AGENDA ITEMS FOR NEXT MEETING

- Public Space Protection Order

10. DATE OF NEXT MEETING

Wednesday 9th January 2019

 **Chairman**
 9th January 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Wednesday 9th January 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors John Collier, Neil Jones, Jacqui Meade, Richard Theobald (Chair), Richard Wallace (until 8.22pm) and Roger West.

OFFICER PRESENT: Vicky Deakin (Tourism and Community Events Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Carol Sacre

2. DECLARATIONS OF INTEREST

Councillor Theobald declared an interest in application Y18/1566/FH.

3. PLANNING COMMITTEE MEETING 12 December 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 12th December 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 12th December 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Richard Wallace

Seconded: Councillor Jacqui Meade

Voting: F:6, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Councillors agreed to bring forward application Y18/1566/FH for consideration as a member of the public was in attendance to hear the debate on this application:

Application no	Y18/1566/FH
Location	79 Harcourt Road
Proposal	Erection of a single storey side extension and rear and side conservatory
Closing date	11 th January 2019
FHDC Officer	Isabelle Hills
Comment	Object – the angles of lighting elevation may infringe neighbouring property, it is over bearing, it should be subject to investigations by the Environment Agency regarding flooding from Pent River Valley, the neighbouring garage currently regularly floods.

Application no	Y18/0940/FH
Location	53 Bradstone Avenue



Proposal	Erection of two semi-detached dwellings following demolition of existing buildings
Closing date	10 th January 2019
FHDC Officer	Louise Daniels
Comment	No objection
Application no	Y18/1302/FH
Location	108 Shorncliffe Road
Proposal	Creation of x2 off street parking spaces to the front of the property along with the formation of a new vehicular access onto a classified road
Closing date	8 th January 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application no	Y18/1398/FH
Location	Flat 6 23 – 25 Earls Avenue
Proposal	Installation of replacement windows
Closing date	8 th January 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y18/1401/FH
Location	South Kent Christian Community Church 32 Cheriton Road
Proposal	Change of use from Church (class D1) to 3 no. self-contained flats (class C3)
Closing date	8 th January 2019
FHDC Officer	Louise Daniels
Comment	No objection
Application no	Y18/1412/FH
Location	Flat 3 3 Grimston Avenue
Proposal	Installation of replacement windows to first floor flat with UPVC inserts into existing timber frames
Closing date	8 th January 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y18/1434/FH
Location	13 Grimston Gardens
Proposal	Change of use from C2 (residential care home) to C3 (single dwelling/house), along with the demolition of the existing single storey extension, removal of the fire escape and replacement of 8 UPVC windows with timber
Closing date	1 st January 2019
FHDC Officer	Beth Lennon
Comment	No objection
Application no	Y18/1442/FH
Location	Land adjoining 3 Radnor Park Road

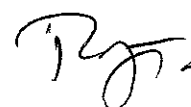
Proposal	Erection of a 3-storey block and a 2-storey block for 12 x self-contained flats for independent supported living units (class C2 – residential institution) following demolition of the existing building
Closing date	7 th January 2019
FHDC Officer	Louise Daniels
Comment	No objection subject to the results of the Eco Survey in respect of bat scoping.
Application no	Y18/1492/FH
Location	Church & Dwight UK Ltd Bowles Well Gardens
Proposal	Replacement of existing plant, demolition of existing chimney and the erection of two boiler flues
Closing date	18 th January 2019
FHDC Officer	Beth Lennon
Comment	No objection subject to neighbours' views
Application no	Y18/1495/FH
Location	Flat 1 2 Albion Villas
Proposal	Listed building consent for internal alterations to include removal and replacement of fireplace to sitting room, replacement floors, replacement internal doors and removal of internal walls
Closing date	2 nd January 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y18/1496/FH
Location	Land adjoining The Patio Beach Street
Proposal	Variation of condition 2 of listed building consent Y18/0633/FH to enable changes to proposed materials
Closing date	7 th January 2019
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y18/1497/FH
Location	Land adjoining The Patio Beach Street
Proposal	Variation of condition 2 of permission Y18/0632/FH to enable changes to proposed materials
Closing date	7 th January 2019
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y18/1506/FH
Location	114 Sandgate Road
Proposal	Display of 2 no. externally illuminated fascia signs to south and east elevations and display of 12 non-illuminated poster signs to east elevation windows
Closing date	8 th January 2019
FHDC Officer	Katy Claw



Comment	No objection
Application no	Y18/1509/FH
Location	8 Ghale Way
Proposal	Erection of a single storey rear extension
Closing date	8 th January 2019
FHDC Officer	Katy Claw
Comment	No objection subject to neighbours' views
Application no	Y18/1515/FH
Location	Lockup Garages Palmerston Street
Proposal	Erection of 9 no. three-storey dwellings, following removal of the existing garage blocks (resubmission of planning application Y17/1249/SH)
Closing date	8 th January 2019
FHDC Officer	Katy Claw
Comment	Object due to lack of detailed plans/information, will reconsider on submission of detailed plans
Application no	Y18/1519/FH
Location	114 Sandgate Road
Proposal	Part change of use of ground floor to beauty salon (from class A1 to Sui Generis) and change of use of first and second floors into 2 x 3 bed flats (class C3) together with external alterations
Closing date	8 th January 2019
FHDC Officer	Louise Daniels
Comment	No objection
Application no	Y18/1522/FH
Location	28-30 Sandgate Road
Proposal	Section 73 application for variation of conditions 2 and 3 of planning permission Y17/0811/SH (change of use and conversion of the existing second and third floor to four self-contained flats (2 x 1 no. bedroom flats and 2 x 2 no. bedroom flats) including new first floor windows to the south-east elevation and new access/bin store arrangements on ground floor and first floor levels) to allow alternative refuse storage provision on the communal landings for the respective units at each level rather than at ground floor
Closing date	3 rd January 2019
FHDC Officer	Beth Lennon
Comment	No objection
Application no	Y18/1523/FH
Location	28-30 Sandgate Road
Proposal	Section 73 application for variation of conditions 2 and 3 of planning permission Y18/0180/SH (change of use and conversion of first floor from retail (A1 use) space to three residential units (2 x studio flats, 1 x 2 bed flat) use class C3, together with the construction of a separated lobby area and bin

	store at ground floor level and staircase up to first floor level) to allow alternative refuse storage provision on the communal landings for the respective units at each level rather than at ground floor
Closing date	10 th January 2019
FHDC Officer	Beth Lennon
Comment	No objection
Application no	Y18/1529/FH
Location	Former Folkestone Youth Centre Shepway Close
Proposal	Full planning application for the erection of 22 no. two storey dwellings and 2 no. three storey apartment blocks comprising 18 no. apartments with associated access, parking, private amenity space and public open space
Closing date	1 st January 2019
FHDC Officer	Beth Lennon
Comment	Object unless 30% of the development allows for social/affordable housing and the Committee express concern for larger vehicles access on the highway.
Application no	Y18/1535/FH
Location	1 Darby Place
Proposal	Change of use and conversion of the existing maisonette to form a ground floor flat with maisonette over
Closing date	3 rd January 2019
FHDC Officer	Robert Allan
Comment	No objection
Application no	Y18/1552/FH
Location	The Yews 32a Julian Road
Proposal	Crown reduction of a yew subject of tree preservation order no 3 of 2008
Closing date	10 th January 2019
FHDC Officer	Jo Daniels
Comment	No objection
Application no	Y18/1563/FH
Location	106 Cheriton Road
Proposal	Determination as to whether the prior approval of the local planning authority is required under class O of the town and country planning (general permitted development) (England) order 2015 for the change of use of a building and any land within its curtilage from a use falling within class B1(A) (offices), to provide 6 dwellings
Closing date	18 th January 2018
FHDC Officer	Beth Lennon
Comment	Noted

Councillor Richard Wallace left the meeting.



Application no Y18/1576/FH
 Location Land opposite Action Carpets Park Farm Road
 Proposal Redevelopment of the site to provide a hotel (use class C1) together with a new vehicular and pedestrian access from Park Farm Road, parking, servicing and all hard and soft landscaping
 Closing date 23rd January 2019
 FHDC Officer David Campbell
Comment **Object unless KCC Highways approve**

Application no Y18/1582/FH
 Location Ground floor business premises 27 Guildhall Street
 Proposal Change of use from retail (class A1) to orthodontist clinic (class D1)
 Closing date 18th January 2019
 FHDC Officer Katy Claw
Comment **No objection**

Application no Y18/1516/FH
 Location 137-139 Sandgate Road
 Proposal Display of internally illuminated fascia sign
 Closing date 29th January 2019
 FHDC Officer Alexander Kalorkoti
Comment **No objection**

Application no Y18/1619/FH
 Location Shakespeare Centre 145-147 Sandgate Road
 Proposal Pollard to half the existing height of two birch trees situated within a conservation area
 Closing date 24th January 2019
 FHDC Officer Jo Daniels
Comment **No objection subject to Tree Officer support**

Application no Y18/1623/FH
 Location 114 Sandgate Road
 Proposal Erection of first and second floor extension to provide 4 x 2 bedroom residential flats over existing commercial unit
 Closing date 25th January 2019
 FHDC Officer Beth Lennon
Comment **No objection**

APPEAL

Application no Y18/0694/FH
 Location 15 Walton Gardens
 Proposal Erection of part single storey and part two storey rear and side extension following the removal of existing rear conservatory
 Closing date 28th January 2019
 FHDC Officer Lisette Patching
Comment **Noted**

5. FORMER ROTUNDA SITE – Y18/1252/FH

RESOLVED: That this item be deferred to the next Folkestone Town Council Planning Committee to allow further enquiries to be made with Folkestone and Hythe District Council in respect of this application and that application Y18/1354/FH for Brockman Road, regarding Folkestone Town Council's representations at Folkestone and Hythe District Council Planning Meetings and specific information be brought forward.

Proposed: Councillor Richard Theobald

Seconded: Councillor Jacqui Meade

Voting: F:4, Ag:0, Ab:1 (Cllr J Collier asked for his name to be recorded)

6. PUBLIC SPACES PROTECTION ORDER CONSULTATION

Members agreed to make independent comments on this consultation.

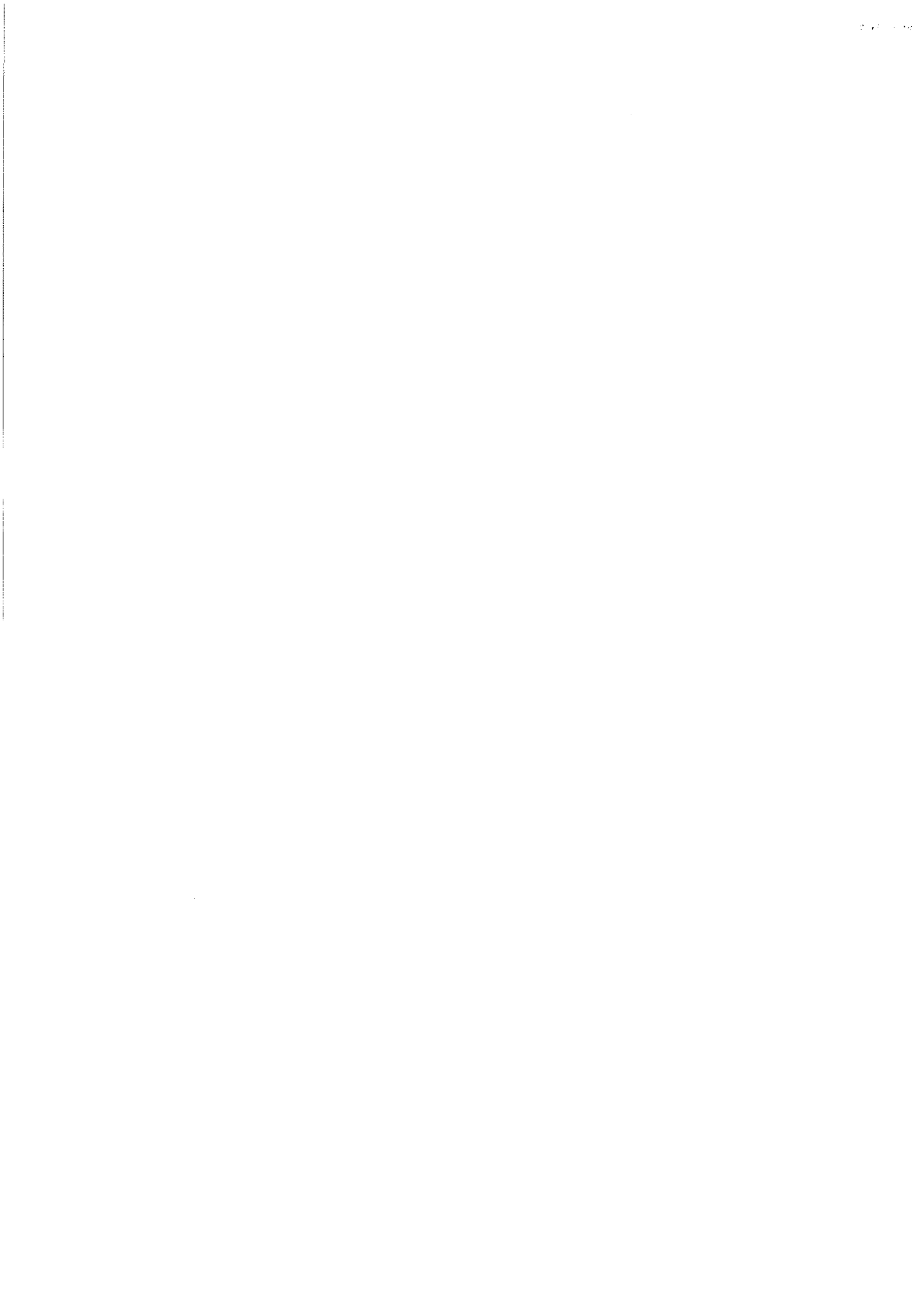
7. AGENDA ITEMS FOR NEXT MEETING

- Former Rotunda Site – Y18/1252/FH
- Brockman Road application – Y18/1354/FH

9. DATE OF NEXT MEETING

Thursday 24th January 2019

.......... **Chairman**
24th January 2019



Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 24th January 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors John Collier, Neil Jones, Jacqui Meade, Carol Sacre, Richard Theobald (Chair), Richard Wallace and Roger West.

OFFICER PRESENT: Toni Brenchley (Corporate and Civic Services Officer)

1. APOLOGIES FOR ABSENCE

There were no apologies received.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PLANNING COMMITTEE MEETING 9th January 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 9th January 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 9th January 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Roger West

Seconded: Councillor Richard Wallace

Voting: F:7, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application no	Y18/1416/FH
Location	The Old Gas Works Site Ship Street
Proposal	Retrospective application for art installation from Folkestone Triennial 2014 – green light, for a temporary period of three years

Closing date	
FHDC Officer	Isabelle Hills
Comment	No objection

Application no	Y18/1514/FH
Location	11 Ilex Road
Proposal	Outline application for the erection of 8 no. apartments following demolition of dwelling. All matters reserved except for landscaping (garden amenity space, bin and bicycles storage)

Closing date	4 th February 2019
FHDC Officer	Katy Claw
Comment	Object – Out of keeping, over intensive and lack of parking.

Application no	Y18/1559/FH
Location	Folkestone Academy Academy Lane
Proposal	Erection of detached, two storey teaching block
Closing date	4 th February 2019
FHDC Officer	Beth Lennon
Comment	Support

Application no	Y18/1560/FH
Location	Yon Farm Crete Road East
Proposal	Erection of single storey side, rear and front extensions, together with increase in height of the roof and insertion of front and rear dormers to provide additional living accommodation at first floor
Closing date	7 th February 2019
FHDC Officer	Alexander Kalorkoti
Comment	No objection

Application no	Y18/1612/FH
Location	200 Lynwood
Proposal	Conversion of garage to form additional living accommodation
Closing date	5 th February 2019
FHDC Officer	Katy Claw
Comment	No objection

Application no	Y18/1617/FH
Location	Three Hills Sports Park Cheriton Road
Proposal	Installation of athletic running track and field events, pavilion, 2 x football pitches and associated parking together with the relocation of dog walking facility
Closing date	12 th February 2019
FHDC Officer	Louise Daniels
Comment	Support provided flood lights are adequately screened from William Avenue

Application no	Y19/0008/FH
Location	First Floor Flat 28 Shorncliffe Road
Proposal	9 replacement windows on 2 nd floor
Closing date	31 st January 2019
FHDC Officer	Danielle Wilkins
Comment	No objection

Application no	Y19/0012/FH
Location	10 Corone Close
Proposal	Erection of a two storey rear extension with pitched roof and a single storey side extension with mono-pitched roof
Closing date	1 st February 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application no	Y19/0016/FH
Location	Land adjoining 86 to 88 Tontine Street
Proposal	Erection of part 3 storey and part 6 storey building comprising 50 no. studio apartments with associated access, parking and communal garden
Closing date	12 th February 2019
FHDC Officer	Louise Daniels
Comment	No objection provided that the affordable housing quota is met.

5. FORMER ROTUNDA SITE – Y18/1252/FH & BROCKMAN ROAD – Y18/1354/FH

Discussion took place on the procedure for notifying District of comments arising from Town Council meetings.

The following was reiterated to Councillors in relation to the Planning process:

- Any Councillor can raise issues in relation to an application at the Town Council Planning Committee meetings.
- Any District Councillor can call in an application.
- The Chairman of the Planning Committee, or any Town Councillor appointed by the Chairman, may speak on an application at the District Council Planning and Licensing Committee.
- Objections can only be dismissed in certain instances specified within the delegated authority of the Chief Planning Officer.
- If comments from Town Council are received a few days after the deadline date they would be taken on board whenever possible.

RESOLVED: That Councillor John Collier be copied into the email sent to District Planning after each meeting to follow up on objections with the relevant District Officers and feedback to Town Council Planning Committee meetings.

Proposed: Councillor Richard Theobald

Seconded: Councillor Roger West

Voting: F:6, Ag:0, Ab: 1

6. AGENDA ITEMS FOR NEXT MEETING

- **UPDATE ON PREVIOUS OBJECTIONS** (*this is to be a regular Agenda item*)
For 14th February meeting, objections to be listed from meetings on 9th and 24th January.

7. DATE OF NEXT MEETING

Thursday 14th February 2019

..... Chairman
14 Feb 19 14th February 2019

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 13 December 2018 at 7.00 p.m.

PRESENT: Councillors J Collier, D Monk (Chairman), M Salmon, R Theobald, J Meade, P Gane and N Jones.

OFFICERS PRESENT: J Childs (Town Clerk) and P Cross (Finance Officer).

1246. APOLOGIES FOR ABSENCE

Apologies were received from Councillor R Wheeler. Councillor D Brook was absent.

1247. DECLARATIONS OF INTEREST

There were no declarations of interest.

1248. MINUTES

The Committee was asked to receive and authorise the Minutes of the Finance and General Purposes Committee meeting held on 18 October 2018.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 18 October 2018 be received and signed as a correct record.

Proposed: Councillor J Collier

Seconded: Councillor P Gane

Voting: F:7 Ag:0, Ab:0

1249. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments for the period 1 October 2018 to 30 November 2018.

RESOLVED: That the Schedule of Payments for the period 1 October 2018 to 30 November 2018 be approved.

Proposed: Councillor R Theobald

Seconded: Councillor P Gane

Voting: F:7, Ag:0, Ab:0

1250. BUDGET MONITORING STATEMENT 2018/19

The budget monitoring statement to 30 November 2018 was received by the Committee. The Finance Officer indicated that there was likely to be an overspend on Christmas Lights, but the overall outturn was expected to be within budget. The Town Clerk stated that the cost of Christmas Lights would reduce next year. A report on the subject would be going to the Community Services Committee in April.

RESOLVED: That the Budget Monitoring Statement to 30 November 2018 be approved.

Proposed: Councillor J Collier

Seconded: Councillor R Theobald

Voting: F:7, Ag:0, Ab:0

1251. BUDGET 2019/20

Report F/18/241 set out the draft proposals for the Town Council's budget for 2019/20, taking into account proposed growth items submitted by spending committees. Members were requested to make final recommendations for the budget/precept for presentation to the Full Council on 10 January 2019. Folkestone & Hythe District Council's proposed property tax base was not yet known.

The Town Clerk had been approached regarding the possibility of making an additional contribution of £6,000 for the Red Arrows display. This was in addition to the £4,000 included in the budget.

RESOLVED: It was agreed that an additional sum of £6,000 should be made available as a contribution to the Red Arrows. This funding will be taken from the New Services Reserve in 2019/20. With effect from 2020/21 it will be added to the revenue budget as a recurring growth item.

Proposed: Councillor D Monk

Seconded: Councillor N Jones

Voting: F:7, Ag:0, Ab:0

RESOLVED: That a budget and precept for 2019/20 of £807,860 be recommended to Full Council.

Proposed: Councillor J Collier

Seconded: Councillor N Jones

Voting: F:7, Ag:0, Ab:0

1252. WARD GRANTS

A list of ward grants approved by the Town Clerk from 1 October to 30 November 2018 was provided for the Committee's information and duly noted.

1253. WARD GRANT BALANCES 2018/19

A list of ward grant balances available to each Councillor at 1 December 2018 was provided for the Committee's information and duly noted.

Thursday, 21 February 2019

119 902

21 of Feb 2019

FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Council offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone on Tuesday 2nd October 2018 at 7pm.

20th November

Present: Councillors A Berry, J Collier, P West and R West (Chair)

In attendance: Vicky Deakin – Communities and Events Officer

1010. APOLOGIES FOR ABSENCE

Apologies were received from Councillors P Gane, M Lawes, C Sacre & S Wallace.

Councillor Emily Arnold was absent.

1011. DECLARATIONS OF INTEREST

Councillor Ann Berry declared a personal interest in Item 6. Step Short Arch.

1012. MINUTES

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 2nd October 2018 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the minutes of the meeting 2nd October 2018 be received and signed as a correct record.

Proposed: Cllr A Berry

Seconded: Cllr P West

Voting: F:4, Ag:0, Ab:0

1013. FOLKESTONE MUSEUM REPORT

The committee was asked to receive and note Report CS/18/240.

RESOLVED: That Report CS/18/240 be received and noted.

Proposed: Cllr J Collier

Seconded: Cllr A Berry

Voting: F:4, Ag:0, Ab:0

1014. MARKETING AND COMMUNICATIONS REPORT

The committee was asked to receive and note Report CS/18/237.

RESOLVED: That Report CS/18/240 be received and noted.

Proposed: Cllr J Collier

Seconded: Cllr A Berry

Voting: F:4, Ag:0, Ab:0

1015. STEP SHORT ARCH

The Chairman of Step Short Ltd has contacted Council seeking the transfer of the Commemorative Arch and associated lease. The arch has been constructed out of marine grade stainless steel with a life expectancy of 250-



years and has an insurance value of £350,000 for replacement. The running costs include £50/month to clean, £12/month for electricity and £500/annum insurance thus requiring an annual budget of circa £1,250

Councillor Ann Berry briefed the committee and members views were sought.

RESOLVED: That the Community Services Committee support the transfer of the Commemorative Arch providing there is no commitment from Folkestone Town Council to organise specific commemoration events and this to be considered by Full Council once the associated legal request and documentation have been received from Damian Collins MP.

Proposed: Cllr R West
Seconded: Cllr J Collier
Voting: F:4, Ag:0, Ab:0

1016. BUDGET 2019/20 – POTENTIAL GROWTH ITEMS

At this juncture the Committee were asked to consider proposals for possible growth items and non-recurring revenue expenditure for Community Services for next year. The Finance & General Purposes Committee will consider the full list of proposals put forward by all Committees at its meeting on 13 December 2018.

RESOLVED:

That the existing 2018/19 Community Services Committee budget with the following growth item proposals be considered by the Finance & General Purposes Committee on 13 December 2018:

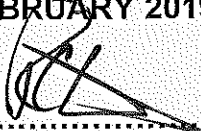
- i. Visitor Services: £2,500
- ii. Local Projects: £2,000
- ii. Parks, Gardens & Recs - Flowerbeds : raised bed planting for Connaught Road/Cheriton Road once cost confirmed with FHDC.

Proposed: Cllr A Berry
Seconded: Cllr P West
Voting: F:4, Ag:0, Ab:0

1017. CHRISTMAS LIGHTING AND SWITCH ON EVENT, PARADE & FESTIVITIES

The Chairman and Communities & Events Officer provided an update in respect of Christmas lighting installations and Switch On events.

1018. DATE OF NEXT MEETING – 5 FEBRUARY 2019



.....Chairman
5 February 2019

This report will be made
public on 8 March 2018

**Folkestone
Town Council**



Report Number **C/19/245**

To: Finance and General Purposes Committee
Date: 14 March 2019
Status: Public Report

Subject: TREASURY MANAGEMENT STRATEGY

SUMMARY:

This report is in two sections. Section A provides an update on the treasury management activities that have taken place during 2018/19. Section B sets out the proposed strategy for treasury management for 2019/20.

REASONS FOR RECOMMENDATION

The Council is asked to agree the recommendations set out below because:-

- a) The Council must have regard to the Financial Codes when carrying out its duties under Part 1 of the Local Government Act 2003.
- b) The Council is required to approve an Investment Strategy for the forthcoming year.
- c) The Financial Standing Orders require that the Council receives an annual report on its treasury management activities.

RECOMMENDATIONS:

- 1. To receive and note Report C/19/245.**
- 2. To adopt the Investment Policy, as set out in Section B of the report, for the financial year 2019/20.**

Aims and Objectives – *Quality Council Status*

Financial Implications – *To maximise investment income at no risk to the Council*

Equal Opportunities – *Equal access to services*

Environmental Issues – *N/A*

SECTION A

UPDATE ON TREASURY MANAGEMENT FOR 2018/19

1. INTRODUCTION

- 1.1 This section of the report provides an update on the Council's treasury management activities for the last financial year and is prepared in accordance with the requirements of the Council's financial regulations.

2. REVIEW OF ACTIVITIES FOR 2018/19

- 2.1 The Council's main source of income for 2018/19 was the Precept. Following the increase in the bank rate to 0.5%, Folkestone and Hythe District Council agreed to accept funds for investment with effect from April 2018 at the agreed rate of 0.25% below bank rate. In accordance with good practice and the Council's approved policy, surplus precept monies and the cash covering the Council's approved reserves were therefore placed on deposit with Folkestone and Hythe District Council, seeking the best possible returns with no risk.
- 2.2 Monies invested in the name of the Town Council earned interest in the sum of £711 between April and September 2018. A similar amount is expected for the second half-year. It is therefore estimated that total interest will be in the region of £1,500, compared with £354 in the previous year.
- 2.4 The Council had the following amounts invested/on deposit at the dates shown:-

	<u>Investment</u>	<u>Deposit Account</u>
At 31 March 2018:	£0	£400,000
At 6 March 2019:	£500,000	£0

SECTION B

1. INVESTMENT POLICY 2019/20

- 1.1 Folkestone & Hythe District Council has agreed to accept funds for investment at the previously agreed interest rates (0.25% below bank rate) during the next financial year. This will provide a considerably higher return than placing the funds on bank deposit.
- 1.2 The Committee is asked to approve the attached Investment Policy for 2019/20 which complies with the requirements of the Local Authority Regulations 2003.

Folkestone Town Council

INVESTMENT POLICY

1. Strategy:

"Investment" means any transaction that relies upon the power in section 12 of the Local Government Act 2003 (the "2003 Act") and is recorded in the Council's balance sheet under the heading of investments within current assets or long-term investments.

The Council's strategy is to invest for the best income return having regard to (i) the requirements of the 2003 Act and the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, as amended, and (ii) the absolute requirement to avoid capital loss.

2. Objectives:

The Council's priorities are, in the following ranking order:

- (i) The security of capital to minimise the risk of losses.
- (ii) The liquidity of investments to meet the cash flow needs of the Council.
- (iii) Maximising income within the framework of the national economic situation.

The Council will aim to achieve the best rate of return on investments commensurate with adequate safeguards of security and liquidity.

2. Policy:

(i) To retain not less than one month's average working capital requirement to meet projected expenditure in current account or deposit accounts with immediate access.

(ii) Any other funds may be placed on deposit of up to one year's duration, depending on the prevailing interest rates and forecast cash flow requirements. Access to invested funds must be within the time limits required to ensure that adequate funds are always available to meet the Council's financial commitments.

3. Risk Management:

Unless with an approved local authority, no more than 50% of the funds are to be placed with any one borrower, unless a proposal is made to and accepted by the Finance and General Purposes Committee or Full Council.

Funds must only be deposited or invested with an approved local authority or institutions approved under the Kent County Council Counterparty List (which is based on ratings provided to the authority and is reviewed quarterly) unless an alternative proposal is made to and accepted by the Finance and General Purposes Committee or Full Council.

