

Folkestone Town Council



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Date of Publication: 5 September 2019

AGENDA

Meeting: **Folkestone Town Council**
Date: **12 September 2019**
Time: **7.00 p.m.**
Place: **Town Council Offices, 1/2 Guildhall Street, Folkestone**

To: **Town Councillors**

YOU ARE HEREBY SUMMONED to attend a meeting of the Folkestone Town Council on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor or Town Clerk.

J Childs
Town Clerk

Prayers

1. **APOLOGIES FOR ABSENCE**

To receive and approve any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of either personal or prejudicial interest that Members may wish to make.

3. **MINUTES**

To receive the Minutes of the Annual Council Meeting held on 14th May 2019, the Minutes of the Annual Assembly held on the 21st May and the Extraordinary Meeting held on the 13th June 2019 and to authorise the Town Mayor to sign them as a correct record.



4. PUBLIC QUESTIONS

Up to 15 minutes shall be allowed for public questions from registered electors to be put to the Council in accordance with the Council's approved Standing Orders.

5. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

6. MINUTES OF THE PLANNING COMMITTEE

To receive the Minutes of the above Committee's meetings of 14th February, 7th & 28th March, 18th April, 16th May, 6th & 27th June, 18th July and 8th August 2019.

7. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

To receive the Minutes of the above Committee's meeting of 21st February and 25th April 2019.

8. MINUTES OF THE COMMUNITY SERVICES COMMITTEE

To receive the Minutes of the above Committee's meeting of 5th February, 2nd April and 4th June 2019.

9. MINUTES OF THE GRANTS COMMITTEE

To receive the Minutes of the above Committee's meeting of 8th November 2018 and 20th May 2019.

10. MATTERS AND RESOLUTIONS FROM COMMITTEES

(items in bold italic have been brought forward for debate, remaining items to be noted)

i. Planning Committee – 2019/20

It was resolved that Councillor Richard Wallace be appointed Chairman and Councillor David Horton be appointed Vice Chairman of the Planning Committee for the 2019/20 Municipal Year.

ii. Community Services Committee – 2019/20

It was resolved that Councillor Roger West be appointed Chairman and Councillor Paul Bingham be appointed Vice Chairman of the Community Services Committee for the 2019/20 Municipal Year.

Councillor Abena Akuffo-Kelly moved a motion to enter into dialogue with Kent County Council regarding bringing Folkestone library services under the control of Folkestone Town Council. Members agreed that this should be deferred to Full Council for consideration.

iii. Finance and General Purposes Committee – 2019/20

It was resolved that Councillor Mary Lawes be appointed Chairman and Councillor Dylan Jeffrey be appointed Vice Chairman of the Finance and General Purposes Committee for the 2019/20 Municipal Year.

iv. Grants Committee - 2019/20

It was resolved that Councillor Roger West be appointed Chairman and Councillor Abena Akuffo-Kelly be appointed Vice Chairman of the Grants Committee for the 2019/20 Municipal Year.

11. REVIEW OF TERMS OF REFERENCE

That the Terms of Reference for all committees remain unchanged.

12. NOTICE OF MOTION

Councillor Peter Gane

Folkestone Town Council has always aspired to diversify for the good of the community we serve. Small play areas across Folkestone are a prime area for the Town Council to look at and bring under its wings as the areas covered are wide and varied.

Councillor Peter Gane would therefore like to move a motion to request that the Town Clerk enters into talks with Folkestone & Hythe District Council, to establish the number of play areas involved in their proposed priority play sites strategy, and whether the District Council are willing to transfer the non-priority sites, at no cost, to Town Council together with an upfront dowry, similar to that provided following the devolution of Public Realm CCTV and bring a report back to Town Council so that an informed discussion can commence regarding our willingness to take over the small plays areas of our town.

Councillor Abena Akuffo-Kelly

Following the resolutions by the Community Services Committee on Climate Change minute 1047 of the 4th June 2019 and Finance & General Purposes Committee minute 1292 of the 13th June 2019 outlined below:

1047. CLIMATE CHANGE

As a member of the Cinque Ports, committee was asked to consider facilitating the reduction of carbon emissions.

Resolved: That Folkestone Town Council wishes to facilitate the reduction of carbon emissions by:

- Committing to becoming a carbon-neutral organisation by 2030.
- Seeking ways to encourage our community to reduce direct and indirect CO2 emissions and to become resilient to climate change.
- Taking active steps, wherever possible to encourage:
 - a) More sustainable transport
 - b) Reductions in energy use in homes and businesses
 - c) Use and development of renewable energy sources
 - d) Production, sale and consumption of locally sourced food

- e) Any other methods of achieving the aims above
- Requesting Finance & General Purpose release £5,000 from the New Services Reserve to support this initiative.

Proposed: Cllr Peter Gane
Seconded: Cllr Ann Berry
Voting: F:4, Ag:0, Ab:0

1292. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES

Resolved: That the Committee agrees to the request in principle but suggests that the list of requirements be adjusted to achievable aims based on the FTC Corporate Plan. Specific proposals and costings should be provided before the release of any funding from the New Services Reserve.

Proposed: Councillor P Gane
Seconded: Councillor J Meade
Voting: F:8, Ag:0, Ab:0

Councillor Abena Akuffo-Kelly notes with concern the findings of the International Panel on Climate Change report published in October 2018 which concludes we have approximately 12 years to act to minimise the destructive impact of a global heating and the enormous harm that an average 2 degrees rise in global temperature could cause.

The positives are that there is some time left to act to limit global warming to the less dangerous level of a 1.5 degrees increase. But we need immediate and decisive change in government infrastructure, the economy, civil society and the private sector to avoid climate catastrophe and species extinction. The impact of climate change is already causing serious damage across the world with extreme weather conditions, rises in sea temperature, increase in wildfires, water shortages and air pollution.

There has also been a major reduction in biodiversity and habitat loss. The worldwide population of mammals, birds, fish and aquatic creatures, amphibians and reptiles have plunged by almost 60 percent, since 1970. Current rates of species extinction are 100 to 1,000 times higher than the 'standard rate' of extinction. This Council believes that the evidence available shows a clear threat to our planet and as such constitutes a climate emergency.

In line with the FTC Corporate Plan, Council should be doing everything within its power to:

1. Reduce carbon emissions
2. Increase carbon offsetting
3. Minimise waste
4. Improve recycling
5. Reduce single use plastic

6. Promote green initiatives

Therefore, Councillor Abena Akuffo-Kelly would like to move that Folkestone Town Council:

1. Declares that we are in a state of climate emergency.
2. Commits to reducing FTC activities to zero net carbon by providing appropriate funding and resources to create and deliver a Carbon Action Plan, thus ensuring that all strategic decisions and budgets are in line with a shift to be carbon-neutral by 2030.
3. Establishes a cross-party working group of full Council members to set the strategy for the Carbon Action Plan.
4. Sets up a Climate Change Partnership Forum involving representatives from FHDC, residents, young citizens, schools, businesses, climate science and solutions experts, Citizens Assemblies and other relevant parties.
5. Works with land agents and the local community to identify opportunities for electric, wind, hydro and solar energy.
6. Promotes insulation offers and charge points for electric vehicles.
7. Ensures that all future Council reports, where appropriate, include a climate impact statement referencing the Carbon Action Plan.
8. Calls on the UK Government to provide the powers, resources and help with funding to make this possible, and ask local MPs to do likewise.

13. MEMBERS ALLOWANCES

Attached is a letter from the chair of the Folkestone & Hythe District Council Independent Remuneration Panel regarding reviewing arrangements for members allowances.

14. STANDARD DISCLOSURE AND BARRING SERVICE (DBS) CHECK

On the 15th March 2018 as part of Council's safeguarding policy it was resolved that all Councillors should be subject to a standard Disclosure and Barring Service (DBS) Check following election in May 2019.

Folkestone & Hythe District Council, the registered body for carrying out the checks, have advised that according to the Disclosure and Barring Service's diagnostic tool Councillors are not actually eligible for a standard or enhanced check only the basic check, and as they cannot carry out in excess of 1000 basic checks each year they are not a registered body for this level of check. Council is asked whether it wishes to revisit this resolution in light of this new information.

15. DATE AND TIME OF NEXT MEETING

Thursday, 14th November 2019 at 7pm

Folkestone Town Council

MINUTES of the Annual Council Meeting of the Folkestone Town Council held at the Town Hall, Folkestone on Friday, 14 May 2019 at 7 p.m.

PRESENT: Councillors Akuffo-Kelly, Berry, Bingham, Brook, Dorrell, Field, Gane, Graham, Horton, Jeffrey, Keen, Lawes, McConville, Meade, Prater, Walker, Wallace and West.

15 members of the public were also in attendance.

Prayers

Prayers were led by the Father Stephen Bould

Cllr Ann Berry, the retiring Town Mayor welcomed everyone to the 16th Annual Meeting of the Folkestone Town Council and gave a summary of her year as Mayor and felt very honoured and privileged to have been given the opportunity to be Mayor again. During the year the Town Mayor and Deputy Town Mayor had attended over 250 events and raised £3200 for nominated charities plus an additional £425 from the Big Sleep Out for the Winter Shelter.

Gifts were presented to the outgoing Consort, Chaplain, Cadet, Deputy Town Mayor and Officers for their support during the year.

1580. ELECTION OF TOWN MAYOR 2019/20 AND DECLARATION OF ACCEPTANCE OF OFFICE

The Town Mayor, Cllr Ann Berry, called upon Town Councillors to submit their nominations for the election of the Town Mayor of Folkestone for the 2019/20 municipal year.

RESOLVED: That Councillor Jackie Meade be appointed Town Mayor for Folkestone Town Council 2019/20 until the next Annual Meeting and the acceptance of office by her successor.

Proposed: Councillor Jonathan Graham

Seconded: Councillor Nicola Keen

Voting: F:17, Ag:0, Ab:0

Councillor Jackie Meade duly signed and dated the Declaration of Acceptance of Office in front of the Town Clerk.

Councillor Jonathan Graham spoke in support of his nomination of the Town Mayor and Councillor Nicola Keen spoke as seconder to the motion.

The Town Mayor reported that her charities for the year would be the Rainbow Centre, For Youth Charity and Living Words.

The newly elected Town Mayor, Councillor Jackie Meade, then thanked Councillors for their kind words of support and moved a vote of thanks to the retiring Town Mayor, Cllr Ann Berry and presented her with a gift from Councillors.

Councillor Richard Wallace seconded the vote of thanks to the outgoing Town Mayor and Consort and gave a speech on their achievements over the year.

Cllr Ann Berry was then presented with her Past Mayor's Badge.

Mr Maurice Berry was then presented with his past Consort lapel badge and thanked for the support he had given to the Mayor.

1581. ELECTION OF DEPUTY TOWN MAYOR 2019/20 AND DECLARATION OF ACCEPTANCE OF OFFICE

The Town Mayor, Councillor Jackie Meade, called upon Town Councillors to submit their nominations for the election of the Deputy Town Mayor of Folkestone.

PROPOSED: That Councillor Mary Lawes be appointed Deputy Town Mayor for Folkestone Town Council 2019/20 until immediately after the election of a Town Mayor at the next Annual Meeting of Folkestone Town Council.

Proposed: Councillor Dylan Jeffrey
Seconded: Councillor Richard Wallace
Voting: F:7, Ag:0 Ab:1

The motion was lost.

RESOLVED: That Councillor Ray Field be appointed Deputy Town Mayor for Folkestone Town Council 2019/20 until immediately after the election of a Town Mayor at the next Annual Meeting of Folkestone Town Council.

Proposed: Councillor Michelle Dorrell
Seconded: Councillor Belinda Walker
Voting: F:8, Ag:0, Ab:1

The Town Mayor congratulated Councillor Ray Field who then signed and dated the Declaration of Acceptance of Office in front of the Town Clerk before thanking Town Councillors for their support and kind words.

Councillor Michelle Dorrell spoke in support of her nomination of the Deputy Town Mayor; Councillor Belinda Walker also spoke in support of

the motion.

1582. APOLOGIES FOR ABSENCE

No apologies were received.

1583. DECLARATIONS OF INTEREST

No declarations were made.

1584. APPOINTMENT OF:

a) TOWN MAYOR'S CHAPLAIN

The Town Mayor announced the appointment of Reverend Eileen Webb as her Chaplain for the ensuing year.

b) CONSORT

The Town Mayor confirmed the appointment of Mr Bryan Garrigan as Consort for the ensuing year and presented him with the Consort's Chain.

c) CADET

On approval of the Lord Lieutenant, a Cadet from 99(Folkestone) Squadron Air Training Corps will be invited to take over the role as Mayor's Cadet for 2019/20.

1585. MINUTES

The Full Council was asked to receive and authorise the Minutes of the Ordinary meeting held on 14th March 2019 and to ask the Town Mayor to sign them as a correct record.

RESOLVED: That the Minutes of the Town Council meeting held on 14 March 2019 be received and signed as a correct record.

Proposed: Councillor Roger West

Seconded: Councillor Peter Gane

Voting: F:13, Ag:0, Ab:3

1586. TOWN MAYOR'S ANNOUNCEMENTS

Town Councillors were requested to note the following dates for forthcoming Civic Events:

William Harvey Sunday	2 June
Normandy Veterans Day	6 June
Town Sunday	23 June
Blessing of the Fisheries	23 June
Armed Forces Day (Folkestone)	30 June
Canada Day	1 July
VJ Day	15 August
Battle of Britain Day	15 September
Dedication of the Garden of Remembrance	3 November
Remembrance Sunday	10 November

The events were noted.

1587. APPOINTMENTS TO COMMITTEES & SUB COMMITTEES

RESOLVED: To approve the appointments to Committees and Sub Committees schedule for 2019/20.

Proposed: Councillor Roger West

Seconded: Councillor Michelle Dorrell

Voting: F:16, Ag:0, Ab:0

1588. APPOINTMENTS TO OUTSIDE BODIES 2018/19

The Town Council was asked to appoint Councillors to the following outside bodies. Councillor Roger West moved the following enbloc:

- i. Kent Association of Local Councils (two Councillors)

RESOLVED: That Councillors David Horton and Nicola Keen be appointed a representative of KALC for the ensuing year.

- ii. Trustees for the John Bowley and Sherwood Almshouses (three Councillors)

RESOLVED: That Councillors Paul Bingham, Richard Wallace and Roger West be appointed as representatives for the ensuing year.

- iii. Municipal Charities (four Councillors and Mayor)

RESOLVED: That Councillors Ann Berry, Paul Bingham, Peter Gane, Roger West and Jackie Meade (Mayor) be appointed as representatives for the ensuing year.

- iv. Folkestone Coastal Community team (two Councillors)

RESOLVED: That Councillors Dan Brook and Connor McConville be appointed as representatives for the ensuing year.

- v. Folkestone Town Team (two Councillors)

RESOLVED: That Councillors Nicola Keen and Mary Lawes be appointed as representative for the ensuing year.

- vi. Folkestone Twinning Association (one Councillor)

RESOLVED: That Councillor Jonathan Graham be appointed as

representative for the ensuing year.

vii. Folkestone CLLD

RESOLVED: That Councillor Ann Berry be appointed as representative for the ensuing year.

Proposed: Councillor Roger West

Seconded: Councillor Mary Lawes

Voting: F:16, Ag:0, Ab:0

1589. APPOINTMENT OF CHEQUE SIGNATORIES

To authorise the signatories on cheque payments as follows:

- Town Mayor, Deputy Town Mayor and serving Past Mayors
- Chairman and Vice Chairman of Finance and General Purposes Committee
- Chairman and Vice Chairman of Planning Committee
- Chairman and Vice Chairman of Community Services Committee

RESOLVED: That the above Councillors be authorised as cheque signatories.

Proposed: Councillor Roger West

Seconded: Councillor David Horton

Voting: F:16, Ag:0, Ab:0

It would be necessary to continue with the current signatories on the mandate until Committee Chairmen and Vice-Chairmen were appointed and the bank has made the necessary changes.

1590. GENERAL POWER OF COMPETENCE

RESOLVED: That the Council meets the eligibility requirements to become a Council empowered by the General Power of Competence.

Proposed: Councillor Peter Gane

Seconded: Councillor Paul Bingham

Voting: F:16, Ag:0, Ab:0

1591. POLICY REVIEW

RESOLVED: To adopt the Council's Standing Orders and Financial Regulations for 2019/20.

Proposed: Councillor Michelle Dorrell

Seconded: Councillor Roger West

Voting: F:16, Ag:0, Ab:0

1592. SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2019/20

The schedule had previously been approved; Councillors noted the meeting dates.

1593. DATE OF THE NEXT MEETING

Annual Town Assembly – 21st May 2019

Extra-Ordinary Full Council – 13th June 2018 at 6.30pm (Meeting Room)

Full Council – 12th September 2018

The meeting was closed by the Town Mayor at 7.55pm.

.....Town Mayor
12th September 2019

Folkestone Town Meeting

MINUTES of the Annual Assembly of the Town Meeting for the Parish and Town of Folkestone held at the Town Hall, Folkestone on Tuesday, 21st May 2019 at 7 p.m.

TOWN COUNCILLORS PRESENT: Councillors Abena Akuffo-Kelly, Ann Berry, Paul Bingham, Michelle Dorrell, Ray Field, Peter Gane, Jonathan Graham, David Horton, Dylan Jeffrey, Nicola Keen, Mary Lawes, Connor McConville, Jackie Meade, Belinda Walker, Richard Wallace and Roger West.

REPRESENTATIVES FROM OTHER ORGANISATIONS: Acting Chief Inspector Andy Brittenden – Kent Police, Mark Havell – Folkestone Manager Kent Fire and Rescue, Ali Chambers – Rainbow Centre, Angela Conyers – Friends of Folkestone Museum and 13 Folkestone Electors.

IN ATTENDANCE: Jennifer Childs - Town Clerk, Georgina Wilson – Administrative Officer.

ABSENT: Councillor Dan Brook

Prayers

Prayers were led by the Mayors Chaplain, Rev Eileen Webb.

1594. APOLOGIES

Apologies were received from Councillor Tim Prater.

1595. DECLARATIONS OF INTEREST

There were no declarations of interest.

1596. MINUTES

The Council was asked to receive and authorise the Minutes of the Town Meeting held on 29th May 2018 and to ask the Town Mayor to sign them as a correct record.

Councillor Dylan Jeffrey felt that the resolution on page 608 should be amended to show Mr Stephen Shaw as the proposer.

RESOLVED: That the Minutes of the Town Meeting held on 29th May 2018 be received and signed as a correct record.

Proposed: Councillor Roger West

Seconded: Councillor Abena Akuffo-Kelly

Voting: F:16, Ag:0, Ab:0

1597. OPENING OF PROCEEDINGS BY THE TOWN MAYOR

The Town Mayor welcomed Councillors, electors and guests to the meeting held in accordance with the requirements of Section 9(1) of the Local Government Act 1972.

1598. APPOINTMENT OF TOWN MAYOR'S CADET 2019/20

Sergeant Elisabeth Summers of 99(Folkestone) Squadron Air Training Corps was appointed as the Mayors Cadet.

1599. BESTOWAL OF FOR MERIT AWARDS

Mr Robert Moulard was presented with a 'For Merit Award' for his services to the heritage of the Town of Folkestone, including the refurbishment of the bus shelter on Canterbury Road, the finial on the Tea Rooms at Radnor Park and the Leas Lift carriage.

He was honoured to receive the award and wanted to accept it on behalf of everyone who works hard in Folkestone to preserve the heritage of the town. He also expressed his gratitude to the Town Clerk, staff and Councillors.

Councillor Mary Lawes left the meeting at this juncture having previously given her apologies.

1600. OPEN FORUM AND QUESTIONS FROM ELECTORS

Ray Duff asked the Council if they would immediately call on Kent County Council to suspend the public consultation on the reduction of library open hours; especially given the result of the recent local elections; and instead engage in open and good faith discussions with all the new Town Councillors in the District alongside any other community groups who may be interested, with a view to agreeing better solutions to the issue than currently planned? Eg. Hythe Town Council are likely looking in to taking over the running of their library, similar to Sandgate.

The Town Mayor responded that the library is an important service to the town. This issue will be referred to the Community Services Committee for further discussion and it will be brought back to the Full Council in the future.

Susan Chivers asked what the Council could do to help the rough sleepers and beggars within the town?

The Town Mayor answered that the Folkestone and Hythe District Council have plans to deal with rough sleepers as well as the severe weather plan, but further discussions are needed to find a way forward. She has supported the Rainbow Centre for the last three years and it is one of the charities she will be supporting this year as Mayor.

Robert Mouland gave the history of the Victorian fountain on the East Cliff; it was dedicated to Sidney Cooper Western in 1897 and was moved from its original position at the top of the Road of Remembrance in 1922 because of highway improvements to its current position. It has recently been awarded grade 2 listing and HLF money has been applied for to refurbish the fountain. There has been lots of discussions to move the fountain to the sea front with no consultation with residents, can the Folkestone Town Council take steps to stop these plans?

Councillor Ann Berry responded that this was originally raised by a member of Go Folkestone but there has been no further information on this from the District Council.

Councillor Richard Wallace added to Cllr Berry's comment, Terry Begent had done a lot of research into the history of the fountain and refurbishment needed. If the fountain was to stay in its current position it would be a good time to lower the boundary bushes to make the fountain easier to see.

Councillor Peter Gane felt that this issue should be discussed by the Community Services Committee and in the meantime the Town Clerk should contact the District Council for an update.

Councillor Belinda Walker commented that the New Folkestone Society were against moving the fountain from its current position.

The Town Clerk will contact the District Council to find out their plans and report back to the Community Services Committee.

Ray Duff asked if the new Council would write to Network Rail immediately for a full update on the works to the bridge at Central Station that were due to be completed by 2020, and make this information public?

The Town Mayor had checked with South Eastern to find out if there are any planned works to this bridge, there are no large planned works to this station up to the end of the year. The Town Clerk will contact Network Rail to find out what their plans are.

Susan Chivers asked about the Council's policy to increase tourism in the town. With Debenhams closure are there plans to utilise that building?

The Town Mayor hadn't yet been in discussions with the District Council about this site but will be as soon as possible and she welcomes all ideas for possible uses of the building and hopes that there will be a chance for everyone to have a say in the building's future.

The Town Clerk read out a question from Pat Cocks who was unable to attend the meeting; will the Town Council consider and further state what influence it will bring to bare on the owners of the Leas Pavilion and the Planning Department to prevent it from deteriorating any further.

Councillor Ann Berry reported that the District Council are enforcing the builders of the proposed flats to do deterioration works on the Pavilion, however she was not aware of an end date for those works. There is a group that have worked hard to raise awareness of the need to preserve this building. Once she has further information, this will be reported back.

The Town Mayor will be meeting with the Friends of the Leas Pavilion and hopes to work with them to bring the building back into use and will also be discussing this further with the District Council.

Councillor Laura Davison read out a question from the Chair of the Central Ward Residents Association; what is the Town Council's budget, what are the priorities for expenditure, what is the Council's strategy for priorities, how can residents have a say in directing expenditure?

The Town Clerk requested that the questions be emailed directly to her for a complete response, but the Town Council's budget is available online and the Council has a strategic Corporate Plan up to 2020.

Lynne Smith welcomed the new Councillors and expressed the towns gratitude to Councillors that had lost or kept their seats for their service over the last municipal term, she also wanted to record her thanks to the Town Clerk and staff. She then asked about other uses for the Debenhams building once it becomes vacant, Folkestone already has a cinema and does not need another, a bowling alley would be a better alternative.

The Town Mayor responded that the closure of Debenhams raises lots of opportunities for the building and she hopes for a wide consultation. Silver Screen is currently celebrating their 30th birthday this year.

The Town Clerk added that Folkestone Town Council have supported the Silver Screen with the refurbishment of the foyer and chamber as well as funds towards audio and digitalisation.

1601. REPORTS BY KENT COUNTY COUNCILLORS (FOLKESTONE AREA)

Unfortunately, there were no County Councillors present.

1602. REPORTS BY FOLKESTONE & HYTHE DISTRICT COUNCILLORS (FOLKESTONE AREA)

Councillor Laura Davison – Central Ward - had some main points that she will be focussing on:

- Crime – significant efforts have been made within the ward and residents would like a regular Police surgery within the Central ward as it does in East ward.
- Street cleaning and fly tipping – Giles Barnard at the District Council has provided equipment for litter picks in the ward and they have been looking into further street cleaning including replacing bins etc.
- Housing – there are many empty properties at the same time as people being homeless or living in unsuitable accommodation. They would like a complete audit of all the empty properties within the District and further discussion on this subject.
- High Street – the public need to be heavily involved in the future plans for the Debenhams building.
- GP crisis – health is a part of the District Councils remit and the Council needs to be more proactive.
- Library – a letter has been sent to Kent County Council about investment in the library and raised concerns about the library staff but no response has been received from KCC as yet.

Mike Summers asked what could be done about seagulls, they are no longer just at the harbour but progressing their way through Folkestone adapting their behaviour to live in the town.

Councillor Laura Davison was unaware if there is a strategy for dealing with seagulls but will investigate further.

Councillor Ann Berry added that seagulls are a protected species, she has heard about bin bags available that are stronger and able to prevent seagulls ripping the bags.

Lynne Smith asked, on behalf of a Folkestone business owner, if there will be consultation on the future of the Debenhams building, there have been reports that the District Council has plans for this building but there has been no public consultation, why is a new cinema included in this plan when we already have one?

Councillor Laura Davison shared those concerns and felt there needs to be more transparency in these discussions, there is limited information available and the community needs to be at the front and centre of any future discussions.

The Town Clerk added that the District Council had set up a Strategic Advisory Group made up of local businesses and representatives from other local groups from Folkestone who have developed the plans as a starter for ten, but these plans are not confirmed and there will be a public

consultation. The Silver Screen Cinema are sitting tenants of Folkestone Town Council and Council have and continue to be supportive of them.

Ray Duff asked the Town and District Councillors about the Climate Change Emergency Plan and whether it is being discussed at District level and could it be done at Town Council level also?

Councillor Laura Davison advised that it is on the newly elected Councillors agenda at the District Council.

The Town Mayor reported that she had attended a meeting with the Cinque Port Mayors and this issue was being discussed. Community Services Committee will be discussing this issue and how we can protect our town and future residents. The Town Council has already signed up to the Nottingham Agreement and will be looking at ways to become a carbon neutral.

1603. REPORTS BY KENT POLICE

Acting Chief Inspector Andy Brittenden of Kent Police gave a report on their activities over the last year.

Crime has risen across the whole country; in Folkestone it has risen by 20% which is slightly under the national average. The biggest impact on the increase has been the way crimes are now recorded, this gives a clearer picture of crime.

The Community Safety Team has been increased which provides better provision in the town centre and it is hoped to increase it even further.

There is an operation currently taking place with various partners including housing and Social Services etc to engage with hard to reach members of the community and young people, this seems to be paying off particularly in the Creative Quarter where there has been reports of crime by young people. They have also been enforcing warrants under the Misuse of Drugs Act and dealing with the antisocial behaviour that comes with that.

Everyone was encouraged to ensure they report crime, including to the 101 telephone service, which isn't perfect, but work is happening around improving that. Crime can also be reported online and through a text chat service and other ways are being investigated, but if the crime isn't reported then it would not be included in statistics or planning for future provision.

Kent Police are just beginning to get back to the numbers of Police Officers they had before the reductions began in 2008.

Councillor Roger West reported that the biggest problem affecting residents of Cheriton recently has been the increase in travellers.

CI Brittenden responded that this is also a big problem in Hawkinge and he will be visiting them shortly to discuss ways forward but it is a difficult situation as there are only limited powers the Police can use. Advisors have been brought in to share their advice and experiences on dealing with this and finding a way forward. More work needs to be done on the Public Space Protection Order to include this issue; the District Council are collaborating on this also.

Councillor Dylan Jeffrey asked about 'county lines' drug dealing.

CI Brittenden answered that there are a number of operations running currently, one is based around train stations and stopping people travelling on the train into other areas to carry out crime.

Councillor Nicola Keen asked more about 'county lines' and vulnerable children being used.

CI Brittenden informed the Council that teams have been brought together under one leader to enable links to be seen quicker and acted upon with inclusion of other relevant agencies. They have dedicated Youth Officers and it is hoped that an ex-gang member will be speaking at local schools warning them about getting involved in gangs.

Councillor Peter Gane asked about children when they reach the age of 16 being put into unsuitable accommodation often out of the area they grew up in, is there any that is registered with OFSTED?

CI Brittenden reported that the Missing Children's Team used to stop at 16 but now that age has increased to 18/19 or if they are classed as vulnerable that age increases again. He will liaise with Social Services to find out more about this but there are strong links between the Police and Social Services. Whole families have been moved out of an area if it was felt the only way to keep a child safe from a gang.

Susan Chivers asked what could be done about the increasing level of anti-social behaviour taking place at Kingsnorth Gardens recently.

CI Brittenden was aware of the ongoing issues in this area and meetings will be taking place over the coming weeks to discuss this further.

Linda Bower commented that robberies around areas close to Folkestone Central Train Station seem to have increased, people are travelling to an area, getting off the train and carrying out robberies before returning to their own areas on the train.

CI Brittenden was not aware of any particular spike in reports of this kind but he will look into it further.

1604. REPORTS BY KENT FIRE AND RESCUE SERVICE

Mark Havell, Borough Commander, gave an update on the activities of the Fire Service over the past year.

Folkestone Station have 2 fire engines, one is manned full time and the other is manned part time, Folkestone also have a water rescue boat. In the last year they received 507 call outs, 216 of these were fires of which 39 were house fires, 7 of which were chimney fires, there were no fatalities or serious injury from house fires. There were 74 road traffic accidents of which 3 were fatal and 19 were serious injuries.

Community Safety is a big part of the service that Kent Fire and Rescue offer, this includes home safety visits. They also work closely with their Police and Local Authority colleagues in the area.

A team has been set up that visit local schools and educate young people on the dangers of fire and other issues. The team have visited 12 secondary schools and 19 primary schools so far.

They also work with known 'fire setters' to try to educate them to the dangers of their behaviour for themselves and the local community.

Councillor Ann Berry asked about the fatal accidents and whether they were all in the same area, she had tried previously to reduce speed limits but had been informed by KCC that they need to have enough evidence that a particular area would benefit from a reduced speed limit, such as statistics on accidents.

Mark Havell responded that these accidents were not all in the same area, any trends in statistics are monitored closely and would be acted upon immediately.

Councillor Dylan Jeffrey asked about the reduction in call outs and road traffic accidents and wanted to know if this would lead to a reduction in service?

Mark Havell confirmed that this was not on the agenda, when they are not on call outs fire fighters carry out lots of other important work around the community such as the home safety checks, speaking with schools and working with known 'fire setters'.

1605. REPORTS BY COMMUNITY GROUPS

Ali Chambers became Chief Executive of the Rainbow Centre in April last year, and there has been significant change. The homeless support work has been very busy with 300 clients being helped in the past year. A lot of their clients have multiple complex needs with homelessness compounded by mental health and drug issues.

Changes to the benefit system has increased the number of people using the foodbank service. Between January and April last year 415 people used this service, for the same period this year that number increased to 806 people.

The Winter Shelter is a vital service and it is inspiring to see the volunteers working with empathy and kindness. The Rainbow Centre has helped move 18 people off the streets in the last year, there is a 6-month pilot project aimed at supporting tenancy sustainment, working with recently housed people to ensure they stay in that accommodation.

The Centre has 8 employees supported by over 300 volunteers, and they have recently received the Investors in Volunteers Award.

1606. REPORT BY FRIENDS OF FOLKESTONE MUSEUM

Angela Conyers congratulated the Town Clerk and officers of the Council on receiving Accreditation Status from the Arts Council for the Museum.

She advised that the Friends were set up a few months after the opening of the Museum to support and promote the Museum, there are currently 60 members. Many of the Friends are local people who have been following the development of the Museum and had a shared enthusiasm for its success.

The Friends raise funds through charging a fee to join, claiming gift aid and charging a small fee for the events that they run. These funds could contribute to the purchase of new items or support new projects, they are also able to bid for additional funding that the Town Council would not be eligible for.

Some events that have been held include talks on various subjects, walks and days out.

The Museum is a great credit to Folkestone Town Council who have succeeded in providing a major community resource within the Town Hall in the very heart of the town and in promoting the importance of the town's heritage.

**1607. TIMES AND DATES OF THE NEXT MEETINGS OF FOLKESTONE
TOWN COUNCIL**

**13 June 2019 at 6.30 p.m. – Extra-Ordinary Full Council Meeting
12 September 2019 at 7.00pm – Ordinary Full Council Meeting
14 April 2020 - (Provisional Town (Electors) Annual Assembly)**

The Meeting concluded at 9pm.

.....Town Mayor
12th September 2019

Folkestone Town Council

MINUTES of the Extra Ordinary Meeting of the Town Council held at the Town Hall, Folkestone on Thursday, 13th June 2019 at 6.30 p.m.

PRESENT: Councillors Abena Akuffo-Kelly, Ann Berry, Paul Bingham, Ray Field, Peter Gane, David Horton, Dylan Jeffrey, Nicola Keen, Mary Lawes, Jackie Meade, Tim Prater, Belinda Walker, Richard Wallace and Roger West.

ABSENT: Councillor Jonathan Graham.

In attendance: Jennifer Childs (Town Clerk), Phil Cross (Finance Officer).

1608. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Michelle Dorrell, Connor McConville and Dan Brook.

1609. DECLARATIONS OF INTEREST

Councillors Ray Field, Nicola Keen and Mary Lawes declared a personal interest in the disused section of the Folkestone Harbour Railway Line item as Harbour Ward councillors.

1610. STATEMENT OF INTERNAL CONTROL

Council was asked to consider the effectiveness of the System of Internal Control for the year ended 31st March 2019.

RESOLVED: That the Statement of Internal Control for 2018/19 be approved and signed by the Deputy Town Mayor and the Town Clerk.

Proposed: Councillor Nicola Keen

Seconded: Councillor Abena Akuffo-Kelly

Voting: F:14, Ag:0, Ab:0

1611. ANNUAL GOVERNANCE STATEMENT

Council was asked to consider the Annual Governance Statement for 2018/19 (Section 1 of the Annual Return for the year ended 31st March 2019).

RESOLVED: That the Annual Governance Statement for 2018/19 be approved and signed as appropriate.

Proposed: Councillor David Horton

Seconded: Councillor Paul Bingham

Voting: F:13 Ag:0, Ab:1

1612. STATEMENT OF ACCOUNTS AND ANNUAL RETURN

Council was asked to approve the Statement of Accounts and Annual Return for 2018/19 and the supporting bank reconciliation.

RESOLVED: That the Statement of Accounts and Annual Return for 2018/19 be approved and signed as appropriate.

Proposed: Councillor Roger West

Seconded: Councillor Abena Akuffo-Kelly

Voting: F:12 Ag:0, Ab:2

1613. ANNUAL REPORT

Members noted the Annual Report for 2018/19.

1614. DISUSED SECTION OF FOLKESTONE HARBOUR RAILWAY LINE

Members requested that the Town Clerk contact Folkestone & Hythe District Council to ask whether they have plans to put in an offer for the Harbour line and, if so, what they intend to do with the land, prior to arranging an extraordinary meeting if necessary.

1615. DATE AND TIME OF NEXT MEETING

Ordinary Council Meeting – Thursday 12th September 2019

The meeting ended at 6.50 pm.

.....Town Mayor
12th September 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 14th February 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Neil Jones, Jacqui Meade, Carol Sacre, Richard Wallace and Roger West.

OFFICER PRESENT: Liz Timmins (Marketing and Communications Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors John Collier and Richard Theobald

2. DECLARATIONS OF INTEREST

There were none.

3. PLANNING COMMITTEE MEETING 24th January 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 24th January 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 24th January 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor R. West

Seconded: Councillor J. Meade

Voting: F:5, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application no	Y18/1520/FH
Location	Annexe 15 Wiltie Gardens
Proposal	Sub-division of dwelling and attached annexe to form two independent dwellings, including external alterations to fenestration
Closing date	15 th February 2019
FHDC Officer	Katy Claw
Comment	No objection - Subject to parking being adequate.

Application no	Y18/1593/FH
Location	15 Woodfield Close
Proposal	Erection of single storey side extension
Closing date	15 th February 2019
FHDC Officer	Alexander Kalorkoti
Comment	No objection

Application no	Y19/0039/FH
Location	8 Kings Road

Proposal	Erection of a replacement garage
Closing date	13 th February 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0041/FH
Location	Sainsbury's Park Farm Road
Proposal	Advertisement consent for the display of eight new and replacement building, totem and vinyl signs at the Sainsbury's foodstore
Closing date	25 th February 2019
FHDC Officer	Piran Cooper
Comment	No objection
Application no	Y19/0044/FH
Location	Garden Flat 40 Earls Avenue
Proposal	Installation of replacement UPVC windows to basement flat, resubmission of Y18/0058/SH
Closing date	14 th February 2019
FHDC Officer	Katy Claw
Comment	No objection – subject to officer's report.
Application no	Y19/0045/FH
Location	40 Cheriton Court Road
Proposal	Alterations to existing garage to include raising the roof
Closing date	13 th February 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0058/FH
Location	51 Downs Road
Proposal	Erection of a single-storey rear extension with decking, following the removal of existing rear extension and decking
Closing date	18 th February 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0065/FH
Location	Flat 2 25 Clifton Crescent
Proposal	Listed building consent for the installation of replacement windows
Closing date	4 th March 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y19/0069/FH
Location	United Reformed Church South Kent Community Church Castle Hill Avenue
Proposal	Listed building consent to replace the front entrance doors and fixed glazed panels

Closing date	21 st February 2019
FHDC Officer	Piran Cooper
Comment	No objection
Application no	Y19/0070/FH
Location	36 Cornwallis Avenue
Proposal	Erection of a single storey rear and side extension
Closing date	20 th February 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application no	Y19/0079/FH
Location	1 Jointon Road and Palting House Trinity Road
Proposal	Crown reduction of four limes and one sycamore all subject of tree preservation order No 1 of 1971
Closing date	19 th February 2019
FHDC Officer	Jo Daniels
Comment	No objection
Application no	Y19/0087/FH
Location	85 Cheriton Road
Proposal	Conversion of existing owners accommodation to the existing guest house to form a self-contained dwelling
Closing date	28 th February 2019
FHDC Officer	Beth Lennon
Comment	No objection
Application no	Y19/0090/FH
Location	Bus Shelter 3210 0005 opposite 38 Cheriton High Street
Proposal	Advertisement consent for upgrade of paper advertising panels on bus shelter to a display of double sided digital advertising panels
Closing date	25 th February 2019
FHDC Officer	Piran Cooper
Comment	No objection
Application no	Y19/0096/FH
Location	17 Manor Road
Proposal	Change of use from office (Class B1) to physiotherapy treatment centre (Class D1) for part of lower ground floor
Closing date	27 th February 2019
FHDC Officer	Adam Tomaszewski
Comment	No objection
Application no	Y19/0126/FH
Location	Flat 6 7-9 Langhorne Gardens
Proposal	Installation of replacement UPVC windows and doors to rear
Closing date	5 th March 2019
FHDC Officer	Katy Claw
Comment	No objection

Application no	Y19/0127/FH
Location	Flat 7 7-9 Langhorne Gardens
Proposal	Installation of replacement UPVC windows and doors to rear
Closing date	5 th March 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y19/0136/FH
Location	Martello Tower Number 2 Wear Bay Road
Proposal	Alterations to the top floor to allow for construction of external terrace within existing perimeter
Closing date	5 th March 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y19/0137/FH
Location	Martello Tower Number 2 Wear Bay Road
Proposal	Listed building consent for alterations to the top floor to allow for construction of external terrace within exiting perimeter
Closing date	5 th March 2019
FHDC Officer	Katy Claw
Comment	No objection

APPEALS

Application no	Y17/1269/SH
Location	101a Dover Road
Proposal	Certificate of lawful development (existing) for use of coach house as a self-contained residential dwelling (class C3)
Closing date	27 th February 2019
FHDC Officer	Llywelyn Lloyd
Comment	Noted
Application no	Y18/0862/FH
Location	Flat 5A, 14 Earls Avenue
Proposal	Replacement UPVC windows
Closing date	8 th March 2019
FHDC Officer	Llywelyn Lloyd
Comment	Noted

5. UPDATE ON PREVIOUS OBJECTIONS

Councillors noted the email from Cllr John Collier which was an update on the previous objections.

6. CIL MONIES – FOLKESTONE WEST RAILWAY STATION

Councillors noted the request from Southeastern Rail for CIL money to as a match fund component for a proposed cycle parking scheme at Folkestone West railway station.

RESOLVED: Councillors showed some concern that the Cycle Scheme CIL money would be subsidising a commercial operation.

The rail franchise for Southeastern is finishing on the 24th June 2019. There is no guarantee as to who would get the funding and the new franchise will have made certain obligations to the DoT. Including an upgrade to the station and cycle provision.

Proposed: Councillor J. Meade

Seconded: Councillor R. West

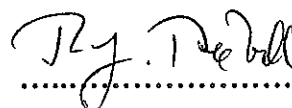
Voting: F:5, Ag:0, Ab: 0

7. AGENDA ITEMS FOR NEXT MEETING

No items were put forward.

8. DATE OF NEXT MEETING

Thursday 7th March 2019



..... Chairman

7th March 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 7th March 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors John Collier, Neil Jones, Jacqui Meade, Carol Sacre, Richard Theobald and Roger West.

OFFICER PRESENT: Georgina Wilson (Admin Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Richard Wallace.

2. DECLARATIONS OF INTEREST

There were none.

3. PLANNING COMMITTEE MEETING 14th February 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 14th February 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 14th February 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Roger West

Seconded: Councillor Jacqui Meade

Voting: F:6, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application no	Y18/1009/FH
Location	Uplands Crete Road East
Proposal	Erection of a side/rear extension and extension and alteration to roof to provide additional living accommodation, together with other external alterations
Closing date	20 th March 2019
FHDC Officer	Katy Claw
Comment	No objection

Application no	Y18/1588/FH
Location	34 Rendezvous Street
Proposal	Change of use from a retail shop (class A1 use) to a mixed use class to provide a retail shop and bar (class A1/A4 use)
Closing date	25 th March 2019
FHDC Officer	Louise Daniels
Comment	No objection

Application no	Y19/0122/FH
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Location	83 Cheriton Road
Proposal	Erection of an awning to front of cafe
Closing date	13 th March 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application no	Y19/0138/FH
Location	13 George Gurr Crescent
Proposal	Erection of a two-storey front extension
Closing date	6 th March 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application no	Y19/0142/FH
Location	73 Stanley Road
Proposal	Erection of single storey rear extension following removal of existing conservatory
Closing date	11 th March 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0152/FH
Location	43 Foreland Avenue
Proposal	Erection of a part first floor and part two storey side extension together with enlargement of porch
Closing date	20 th March 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y19/0180/FH
Location	The Toll House Lower Sandgate Road
Proposal	Works to trees situated within a conservation area comprising: poplar (T1, T2 and T3) re-pollard to previous pollard points: cherry (T4) crown reduce by approx. 2 metres; palm (T5) fell to ground level
Closing date	15 th March 2019
FHDC Officer	Jo Daniels
Comment	No objection
Application no	Y19/0200/FH
Location	212 Canterbury Road
Proposal	Erection of a porch to the front elevation and erection of a proposed canopy to rear elevation
Closing date	20 th March 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y19/0212/FH
Location	19 Westbrook Drive

Proposal Partial crown raise of a polar subject of tree preservation order
no 10 of 2010
Closing date 22nd March 2019
FHDC Officer Jo Daniels
Comment No objection

Application no Y19/0225/FH
Location Valiant Sailor New Dover Road Capel le Ferne
Proposal Erection of a new porch and disabled access ramp following the
removal of the existing porch
Closing date 26th March 2019
FHDC Officer Danielle Wilkins
Comment No objection

5. UPDATE ON PREVIOUS OBJECTIONS

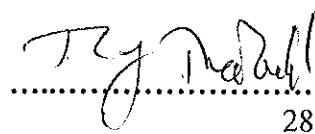
There were no previous objections for discussion, however Cllr Collier updated the Committee on application Y18/1514/FH for Ilex Road, which has been refused by the District Council.

6. AGENDA ITEMS FOR NEXT MEETING

No items were put forward.

7. DATE OF NEXT MEETING

Thursday 28th March 2019


..... **Chairman**
28th March 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 28th March 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors John Collier, Neil Jones, Jacqui Meade, Carol Sacre, Richard Theobald, Richard Wallace and Roger West.

OFFICER PRESENT: Vicky Deakin (Communities and Events Officer)

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. DECLARATIONS OF INTEREST

There were none.

3. PLANNING COMMITTEE MEETING 7th March 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 7th March 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 7th March 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Roger West

Seconded: Councillor Neil Jones

Voting: F:7, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application no	Y19/0081/FH
Location	WM Morrisons Supermarket PLC 148 Cheriton Road
Proposal	Foodstore to replace fire damaged store
Closing date	4 th April 2019
FHDC Officer	Lisette Patching
Comment	No objection

Application no	Y19/0164/FH
Location	3 Cornwallis Avenue
Proposal	Erection of a roof extension, installation of a total of 7 dormer windows, three storey front extension, three storey rear extension and installation of 2 balconies to the rear elevations (re-submission of Y18/1485/FH)
Closing date	3 rd April 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application no	Y19/0185/FH
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Location	Annexe 15 Broadfield Road
Proposal	Change of use of part of the existing bungalow to self-contained dwelling for a temporary period of five years (re-submission of application Y13/0418/SH)
Closing date	2 nd April 2019
FHDC Officer	Adam Tomaszewski
Comment	No objection
Application no	Y19/0188/FH
Location	Folkestone Harbour Rail Signal Box Harbour Approach Road
Proposal	Change of use from rail signal box to café outlet
Closing date	16 th April 2109
FHDC Officer	Alexander Kalorkoti
Comment	No objection
Application no	Y19/0189/FH
Location	4 Wear Bay Road
Proposal	Replacement of existing white UPVC windows and doors with dark grey aluminium to side and rear elevations at ground and first floor, installation of one dark grey aluminium window to first floor rear elevation, installation of three dark grey aluminium rooflight windows to existing single storey rear extension and installation of two dark grey aluminium rooflight windows to existing single storey side extension
Closing date	4 th April 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y19/0220/FH
Location	62 Shorncliffe Crescent
Proposal	Erection of a two-storey side extension to form annexe accommodation
Closing date	1 st April 2019
FHDC Officer	Katy Claw
Comment	No objection
Application no	Y19/0239/FH
Location	10 Alder Road
Proposal	Erection of single storey rear extension following the demolition of the existing outbuilding
Closing date	2 nd April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0250/FH
Location	96 Sandgate Road
Proposal	Installation of 2 air conditioning units to rear wall of commercial unit (relocated from internal basement)
	resubmission of Y18/1471/FH
Closing date	2 nd April 2019

N4 18.04.19

FHDC Officer Comment	Katy Claw Object in view of comments of Environmental Health and neighbours
Application no Location	Y19/0257/FH Land bounded by; The M20 and Channel Tunnel Railway Link (CTRL) to the North; The A20/Stone Street and Sandling Park to the East; Harringe Lane to the West, and; Aldington Road to the South
Proposal	Outline application, with all matters reserved, for a comprehensive residential led mixed use development comprising: • Up to 8,500 residential homes including market and affordable homes; age restricted homes, assisted living homes, extra care facilities, care homes, sheltered housing and care villages; • Demolition of identified existing buildings; • A range of community uses including primary and secondary schools, health centres and nursery facilities; • Retail and related uses; • Leisure facilities; • Business and commercial uses; • Open space and public realm; • New planting and landscaping, and ecological enhancement works; • Sustainable urban drainage systems; • Utility and energy facilities and infrastructure; • Waste and waste water infrastructure and management facilities; • Vehicular bridge links; • Undercroft, surface and multi-storey car parking; • Creation of new vehicular and pedestrian accesses into the site, and creation of a new vehicular, pedestrian and cycle network within the site; • Improvements to the existing highway and local road network; • Lighting; • Engineering works, infrastructure and associate facilities; • Together with interim works or temporary structures required by the development and other associated works including temporary meanwhile uses.
Closing date FHDC Officer Comment	27 th May 2019 James Farrar Noted
Application no Location	Y19/0276/FH 1 Homepine House Sandgate Road

Proposal	Works to a sycamore tree situated within a conservation area comprising: remove lowest large limb over garden, crown raise by 2 metres and crown reduce by a maximum of 2 metres in height and by a maximum of 3 metres laterally
Closing date	16 th April 2109
FHDC Officer	Jo Daniels
Comment	No objection

PREMISES LICENCE

Reference	WK/201907124
Premise	Space Gallery 7 The Old High Street
Description	Variation to extend the opening hours on Friday and Saturday nights from 00.30 to 02.30, and to extend recorded music, late night refreshment and alcohol sales on/off from 00.00 to 02.00 on Friday and Saturday.
Opening Hours	Monday – Thursday 12.00-23.30 Friday – Saturday 12.00-02.30 and Sunday 12.00-23.00
Activities	Late night refreshment – Alcohol Sales On & Off – live music – recorded music – plas - films
Closing date	1 April 2019
Comment	This is a mixed area so we object to extension of hours

5. UPDATE ON PREVIOUS OBJECTIONS

There was nothing to report.

6. AGENDA ITEMS FOR NEXT MEETING

No items were put forward.

7. DATE OF NEXT MEETING

Thursday 18th April 2019

.....*Nail Jaws*..... **Chairman**
18th April 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 18th April 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Neil Jones, Jacqui Meade and Carol Sacre

OFFICER PRESENT: Toni Brenchley (Corporate and Civic Services' Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors John Collier, Richard Theobald, Richard Wallace and Roger West.

2. DECLARATIONS OF INTEREST

There were none.

3. PLANNING COMMITTEE MEETING 28th March 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 28th March 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 28th March 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Jacqui Meade

Seconded: Councillor Carol Sacre

Voting: F:3, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application no	Y19/0197/FH
Location	4 Town Walk
Proposal	Change of use from offices (Class B1) to a wine/cocktail bar (Class A4) and removal of separating wall between the two properties no 4 and no 5 Town Walk to create one unit
Closing date	23 rd April 2019
FHDC Officer	Louise Daniels
Comment	No objection

Application no	Y19/0214/FH
Location	23-25 Tontine Street
Proposal	Erection of a part two storey part three storey rear extension following demolition (now completed) of two storey rear extension, together with erection of a part two storey, part three storey building comprising four new commercial units (Classes A1, A2, A3, B1) and five new residential units (Class C3). Change of use of existing ground floor commercial unit to include shops (Class A1), alterations to windows on the north



Closing date FHDC Officer Comment	east elevation, together with other external alterations and formation of a new pedestrian access to serve Mill Bay with associated landscaping 17th April 2019 Alexander Kalorkoti Object – Agree with KCC and Environmental Agency comments
Application no Location Proposal Closing date FHDC Officer Comment	Y19/0266/FH Telephone Engineering Centre Biggins Wood Road Erection of 7 houses together with associated parking, turning and landscaping 17th April 2019 Adam Tomaszewski Object – Agree with statement/comments made by IDOM Merebrook Ltd
Application no Location Proposal Closing date FHDC Officer Comment	Y19/0275/FH 39 Cheriton Gardens Change of use and conversion of former care home into 9 apartments (use class C3) associated landscaping together with a single storey extension following the removal of existing conservatory and rear external fire escape 24th April 2019 Adam Tomaszewski Object – Unable to see room sizes from plan
Application no Location Proposal Closing date FHDC Officer Comment	Y19/0277/FH 1 The Stade Like for like replacement of existing UPVC windows and rear door with new UPVC windows and rear door 18th April 2019 Danielle Wilkins No objection
Application no Location Proposal Closing date FHDC Officer Comment	Y19/0278/FH 10 The Stade Like for like replacement of existing UPVC windows and rear door with new UPVC windows and rear door 18th April 2019 Danielle Wilkins No objection
Application no Location Proposal Closing date FHDC Officer Comment	Y19/0279/FH 12 The Stade Like for like replacement of existing UPVC windows and rear door with new UPVC windows and rear door 18th April 2019 Danielle Wilkins No objection

Application no	Y19/0300/FH
Location	4-8 The Stade
Proposal	Replace existing windows with new UPVC double glazing windows
Closing date	18 th April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0304/FH
Location	14-15 The Stade
Proposal	Replace existing windows with new UPVC double glazing windows
Closing date	19 th April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0305/FH
Location	20-21 The Stade
Proposal	Replace existing windows with new UPVC double glazing windows
Closing date	19 th April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0306/FH
Location	28-30 The Stade
Proposal	Replace existing windows with new UPVC double glazing windows
Closing date	23 rd April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0327/FH
Location	38 Sandgate Road
Proposal	Change of use of part of the ground and first floors from retail (class A1) to residential (class C3) to create 2 self contained flats
Closing date	3 rd May 2019
FHDC Officer	Adam Tomaszewski
Comment	No objection
Application no	Y19/0341/FH
Location	89 Harcourt Road
Proposal	Erection of a two-storey side extension with a single storey rear and side extension
Closing date	25 th April 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application no	Y19/0360/FH
Location	30 Coolinge Road
Proposal	Enlarge the existing front dormer window
Closing date	23 rd April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection

Application no	Y19/0364/FH
Location	Flat 10 Rupa House 4-8 Risborough Lane
Proposal	Change of use from dwelling house (class C3) to shop (class A1)
Closing date	25 th April 2019
FHDC Officer	Adam Tomaszewski
Comment	No objection

Application no	Y19/0366/FH
Location	Flat 2 17 Clifton Crescent
Proposal	Proposed internal alterations & replacement double glazed timber windows & door
Closing date	25 th April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection

Application no	Y19/0367/FH
Location	Flat 2 17 Clifton Crescent
Proposal	Listed building consent for proposed internal alterations & replacement double glazed timber windows & door
Closing date	25 th April 2019
FHDC Officer	Danielle Wilkins
Comment	No objection

Application no	Y19/0377/FH
Location	1 Varne Road
Proposal	Erection of two storey side extension and retrospective consent for the erection of a single storey rear extension and raised terrace area
Closing date	25 th April 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application no	Y19/0379/FH
Location	21 Birkdale Drive
Proposal	Application for retention of pagoda in front garden
Closing date	25 th April 2019
FHDC Officer	Katy Claw
Comment	Object – Does not appear to be a Pagoda but is a brick built structure purpose unknown.

Application no Y19/0387/FH
 Location 29 Wood Cottage Lane
 Proposal Pollard to leave at an overall height of around 5 metres of a cherry tree subject of tree preservation order no 6 of 1995
 Closing date 25th April 2019
 FHDC Officer Jo Daniels
Comment No objection

Application no Y19/0389/FH
 Location Department of Social Security Palting House Trinity Road
 Proposal Re-pollard to previous pollard points and removal of basal growth of a lime tree subject of tree preservation order no 1 of 1971
 Closing date 26th April 2019
 FHDC Officer Jo Daniels
Comment No objection

Application no Y19/0390/FH
 Location 14 Darlington Road
 Proposal Retrospective application for the erection of a single storey rear extension and a rear loft extension
 Closing date 25th April 2019
 FHDC Officer Isabelle Hills
Comment No objection

ADDITIONAL INFORMATION

Application no Y18/1617/FH
 Location Three Hills Sports Park Cheriton Road
 Proposal Installation of athletic running track and field events sports facility, pavilion, 2 x football pitches and associated parking together with the relocation of dog walking facilities
 Closing date 12th April 2019
 FHDC Officer Louise Daniels
Comment Noted

APPEAL

Application no Y16/0162/SH
 Location 6-8 Clifton Crescent
 Proposal Listed building consent for the replacement of two windows on the front elevation and one window on the rear elevation with timber double glazed windows
 Closing date 24th April 2019
 FHDC Officer Llywelyn Lloyd
Comment Noted

Application no Y18/1127/FH
Location 5-6 Lennard Road
Proposal Change of use from C2 (residential care home) to C1 (guest house) with no external alterations
Closing date 24th April 2019
FHDC Officer Llywelyn Lloyd
Comment **Noted**

Application no Y18/1485/FH
Location 3 Cornwallis Avenue
Proposal Erection of a roof extension, installation of a total of x5 dormer windows, three storey front extension, three storey rear extension and installation of x2 balconies to the rear elevations
Closing date 30th April 2019
FHDC Officer Llywelyn Lloyd
Comment **Noted**

5. UPDATE ON PREVIOUS OBJECTIONS

No updates were reported.

6. AGENDA ITEMS FOR NEXT MEETING

No items were put forward.

7. DATE OF NEXT MEETING

Thursday 16th May 2019

.....  **Chairman**
16th May 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 16th May 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Ann Berry, Jonathan Graham, David Horton, Mary Lawes, Jackie Meade, Belinda Walker and Richard Wallace.

OFFICER PRESENT: Liz Timmins (Marketing and Communications Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Jonathan Graham

2. APPOINTMENT OF CHAIRMAN

RESOLVED: That Councillor Richard Wallace be appointed as Chairman for the 2019/20 municipal year.

Proposed: Councillor Ann Berry

Seconded: Councillor Jackie Meade

Voting: F:6, Ag:0, Ab:0

3. APPOINTMENT OF VICE CHAIRMAN

RESOLVED: That Councillor David Horton be appointed as Vice Chairman for the 2019/20 municipal year.

Proposed: Councillor Belinda Walker

Seconded: Councillor Jackie Meade

Voting: F:6, Ag:0, Ab:0

4. REVIEW OF TERMS OF REFERENCE

Councillors noted the Terms of Reference and made no amendments.

5. DECLARATIONS OF INTEREST

Councillor Jackie Meade declared an interest in application Y19/0443/FH, 18 Wiltie Gardens.

6. PLANNING COMMITTEE MEETING 18th April 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 18th April 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 18th April 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Jackie Meade

Seconded: Councillor Richard Wallace

Voting: F:5, Ag:0, Ab: 1

7. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application no Y19/0229/FH
 Location 34 Guildhall Street
 Proposal Conversion to form a self-contained residential unit together with the erection of a second floor rear extension and first and second floor rear balconies
 Closing date 9th May 2019
 FHDC Officer Katy Claw
 Comment **No objection**

Application no Y19/0292/FH
 Location Church & Dwight UK Ltd Bowles Well Gardens
 Proposal Erection of single storey entrance extension
 Closing date 3rd June 2019
 FHDC Officer Isabelle Hills
 Comment **No objection – Cllr Mary Lawes objected**

Application no Y19/0308/FH
 Location Nursery School 7 Ashley Avenue
 Proposal Change of use from nursery use (class D1) to residential use (class C3) to create 4no x 2 bed flats and 1no x 1 bed flat together with a single storey rear extension
 Closing date 8th May 2019
 FHDC Officer Louise Daniels
 Comment **No objection – The Committee wishes that the detailed objection of the neighbours should be properly considered. Some concern was shown over the provision of only 3 parking places.**

Application no Y19/0326/FH
 Location 16 Trimworth Road
 Proposal We propose a side return on the existing kitchen to the boundary wall and to extend the current utility room into the garden in line with the neighbours buildings, to create one large family room which will be used as the kitchen, living/family room area. The erection of a single storey side and rear extension following the demolition of existing lean-to utility room and associated internal alterations.
 Closing date 4th June 2019
 FHDC Officer Danielle Wilkins
 Comment **No objection**

Application no Y19/0354/FH
 Location 11 Ilex Road
 Proposal Outline application for the erection of a chalet bungalow. All matters reserved except for landscaping
 Closing date 9th May 2019

FHDC Officer Katy Claw
Comment **Object – the Committee objects to the insertion of a new chalet bungalow of this size and height particularly in view of the lack of parking.**

Application no Y19/0363/FH
 Location 76 Firs Lane
 Proposal Erection of two storey side extension and single storey rear extension (resubmission of Y18/0356/SH)
 Closing date 9th May 2019
 FHDC Officer Alexander Kalorkoti
Comment **No objection**

Application no Y19/0370/FH
 Location 55-57 Black Bull Road
 Proposal Alterations to the shop front elevation
 Closing date 9th May 2019
 FHDC Officer Louise Daniels
Comment **No objection**

Application no Y19/0378/FH
 Location Unit 3 Shakespeare Centre 145-147 Sandgate Road
 Proposal Change of use from shop (class A1 – retail) to a dance studio (class D2 – assembly and leisure)
 Closing date 20th May 2019
 FHDC Officer Louise Daniels
Comment **No objection**

Application no Y19/0392/FH
 Location Tesco Stores Ltd Cheriton High Street
 Proposal Change of use of 9 parking spaces to hand car wash and valeting operation including the installation of a canopy and ANPR camera
 Closing date 17th May 2019
 FHDC Officer Louise Daniels
Comment **No objection**

Application no Y19/0408/FH
 Location 99 Wear Bay Road
 Proposal Erection of single storey rear extension
 Closing date 8th May 2019
 FHDC Officer Danielle Wilkins
Comment **No objection**

Application no Y19/0413/FH
 Location 79 Harcourt Road
 Proposal Single storey side/rear extension (resubmission of Y18/1566/FH)
 Closing date 8th May 2019
 FHDC Officer Danielle Wilkins

Comment

Object – The Committee objects in the basis of the neighbours objection subject to the chairman holding further discussions with the Planning Officer on the details. Cllr Lawes made an outright objection.

**CONTACT
P.O.
TOMORROW!**

Application no

Y19/0416/FH

Location

261 Dover Road

Proposal

Alterations to existing drive including associated ground works, changes to levels, retaining walls, planters & steps with extension of vehicular crossover

Closing date

9th May 2019

FHDC Officer

Adam Tomaszewski

Comment**No objection**

Application no

Y19/0417/FH

Location

61 Dudley Road

Proposal

Erection of a first floor rear extension

Closing date

8th May 2019

FHDC Officer

Isabelle Hills

Comment**No objection**

Application no

Y19/0418/FH

Location

19 Cordova Court Sandgate Road

Proposal

Installation of replacement UPVC windows and balcony door to top floor flat

Closing date

22nd May 2019

FHDC Officer

Katy Claw

Comment**No objection**

Application no

Y19/0426/FH

Location

21 Foreland Avenue

Proposal

Erection of a two storey side and rear extension with pitched roof

Closing date

8th May 2019

FHDC Officer

Adam Tomaszewski

Comment**No objection**

Application no

Y19/0427/FH

Location

1 Godwyn Road

Proposal

Retrospective application to convert existing garage into a annex accommodation, together with raising the flat roof, retention of existing timber shed in front/side garden and retention of existing metal railings to the front

Closing date

29th May 2019

FHDC Officer

Louise Daniels

Comment**No objection**

Application no

Y19/0431/FH

Location

Inge Cottage 52 Coolinge Lane

Proposal	Hip to gable extension increasing height of existing roof to provide living accommodation at first floor level along with the replacement of the existing rear extension and rendering of the property and replacement of existing roof tiles
Closing date	8 th May 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application no	Y19/0441/FH
Location	21 Hawkins Road
Proposal	Erection of a single storey rear extension
Closing date	17 th May 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0443/FH
Location	18 Wiltie Gardens
Proposal	Installation of three dormer windows, the addition of roof lights, replacement windows and doors together with other external alterations and the provision of cycle and bin storage to the rear garden
Closing date	28 th May 2019
FHDC Officer	Louise Daniels
Comment	No objection
Application no	Y19/0444/FH
Location	179a Cheriton Road
Proposal	Erection of a single storey rear sun lounge extension, following removal of existing conservatory
Closing date	17 th May 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application no	Y19/0462/FH
Location	1 Cambridge Terrace
Proposal	Erection of a two storey rear extension and installation one first floor window in the north side elevation
Closing date	17 th May 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application no	Y19/0481/FH
Location	6 Aspen House West Terrace
Proposal	Conversion of part of the first floor offices to form an additional restaurant area and to expand the existing restaurant on the ground floor along with the replacement of windows and doors and the formation of a balcony to the front elevation
Closing date	30 th May 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application no Y19/0492/FH
 Location 78 Sandgate Road
 Proposal Proposed conversion of vacant first floor offices to no.78 Sandgate Road, into a one-bedroom flat and self-containment of existing maisonette over, plus replacement of all timber windows with new UPVC sash windows and replacement doors, to include the provision of a communal bin and recyclables area to the rear of no.76 Sandgate Road and associated external alterations.

Closing date 3rd June 2019

FHDC Officer Katy Claw

Comment No objection

Application no Y19/0530/FH
 Location Ground floor business premises 41 The Old High Street
 Proposal Installation of a new rear door along with the provision of a covered fixed wooden seating area in rear courtyard

Closing date 30th May 2019

FHDC Officer Isabelle Hills

Comment No objection – on principle but the controls on outdoor drinking and noise need to be considered carefully.

Application no Y19/0536/FH
 Location Building adjoining Century House Park Farm Road
 Proposal Proposed installation of 1 no. replacement condenser and 2 no. additional condenser units to service area of virgin media ‘technical’ site and associated builders works area

Closing date 3rd June 2019

FHDC Officer Isabelle Hills

Comment No objection

Application no Y19/0547/FH
 Location Flat 2 4 Godwyn Road
 Proposal Erection of single storey extension to rear of the property along with the conversion of the existing garage to a habitable room and the erection of a single storey rear and side extension

Closing date 30th May 2019

FHDC Officer Isabelle Hills

Comment No objection

AMENDED

Application no Y19/0081/FH
 Location WM Morrisons Supermarket PLC 148 Cheriton Road
 Proposal Rebuilding of existing fire damaged store with replacement new food store

Closing date 16th May 2019

FHDC Officer Lisette Patching

Comment Noted

APPEAL

Application no Y18/1167/FH
Location 3 Castle Hill Avenue
Proposal Replacement UPVC windows to flats 1, 2, 3 and 4
Closing date 31st May 2019
FHDC Officer Llywelyn Lloyd
Comment **The Committee supports the Officers recommendations**

Application no Y18/1623/FH
Location 114 Sandgate Road
Proposal Erection of first and second floor extension to provide 4 x 2 bedroom residential flats over existing commercial unit
Closing date 11th June 2019
FHDC Officer Llywelyn Lloyd
Comment **Noted**

PRIOR APPROVAL

Application no Y19/0006/PA
Location Orchard House 2 Bouverie Road West
Proposal Determination as to whether the prior approval of the Local Planning Authority is required under class O of the Town and Country planning (general permitted development) (England) order 2015 for the change of use of a building from office use (class B1(A)) to a dwellinghouse (class C3)
Closing date 3rd June 2019
FHDC Officer Katy Claw
Comment **Noted**

8. PREMISES LICENCE

There were none.

9. UPDATE ON PREVIOUS OBJECTIONS

No updates were reported.

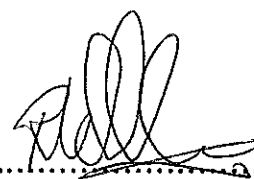
10. AGENDA ITEMS FOR NEXT MEETING

Councillor Richard Wallace will investigate how to get updates on previous objections now there is no cabinet member from the District Council on the FTC Planning Committee.

Windle?

11. DATE OF NEXT MEETING

Thursday 6th June 2019


..... Chairman
6th June 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 6th June 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Ann Berry, Jonathan Graham, David Horton, Mary Lawes, Jackie Meade and Richard Wallace.

OFFICER PRESENT: Georgina Wilson (Admin Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Belinda Walker.

2. DECLARATIONS OF INTEREST

There were no declarations.

3. PLANNING COMMITTEE MEETING 16th May 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 16th May 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 16th May 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Jackie Meade

Seconded: Councillor Mary Lawes

Voting: F:6, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application number	Y19/008/PA
Location	106 Cheriton Road
Proposal	Determination as to whether the prior approval of the local planning authority is required under class O of the Town and Country Planning (general permitted development) (England) order 2015 for the change of use of a building from office use (class B1(A)) up to x3 dwelling houses (Class C3)
Closing date	24 th June 2019
FHDC Officer	Isabelle Hills
Comment	Noted. Will there be any parking?

Application number	Y19/0318/FH
Location	Burgoyne Barracks North and Napier Barracks, West Road

Proposal	Erection of 355 dwellings along with associated landscaping, infrastructure and earthworks at phases 2c and 4, Burgoyne Barracks North and Napier Barracks, pursuant to outline planning permission Y14/0300/SH
Closing date	11 th June 2019
FHDC Officer	Adam Tomaszewski
Comment	Object – We reiterate our previous objections on the lack of Horn Street Bridge improvements. The Committee feels that the developments provision of affordable housing must not be reduced from 15% and should be angled toward more social housing for which this is a good site. It feels that the experience of Shorncliffe Heights residents suggest that drainage provision was inadequate in previous plans and wants the drainage double checked here. It feels that the reported problems of Shorncliffe Heights with road widths in the smaller roads should be considered. The turning and movement of vans, fire services, lorries etc must be adequate and highways officers should monitor carefully. The Committee supports the provision of electric charging points and urges consideration of more to be provided. It also suggests that solar panels should be installed in advance. The tree avenues should be maintained rather than trees being grouped all the time.

RESOLVED: To invite the developers to attend a future meeting to give a presentation on this application.

Proposed: Councillor Jackie Meade

Seconded: Councillor Jonathan Graham

Voting: F:6, Ag:0, Ab:0

Application number	Y19/0320/FH
Location	5 Snowdrop Close
Proposal	Retrospective application for engineering works to form an enlarged driveway/parking area to the front elevation
Closing date	21 st June 2019
FHDC Officer	Katy Claw
Comment	No objection

Application number	Y19/0394/FH
Location	Flat 4 17 Clifton Crescent

Proposal	Listed building consent for the installation of replacement windows
Closing date	24 th June 2019
FHDC Officer	Katy Claw
Comment	No objection provided they are white and fit with the conservation area.
Application number	Y19/0447/FH
Location	105 Canterbury Road
Proposal	Erection of a pair of semi-detached dwelling houses, resubmission of application Y18/0200/SH
Closing date	25 th June 2019
FHDC Officer	Katy Claw
Comment	The Committee maintains its previous objection, it is too intensive a development, particularly for such a shallow plot.
Application number	Y19/0474/FH
Location	United Reformed Church, Castle Hill Avenue
Proposal	External alterations to the rear hall of the existing church
Closing date	18 th June 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application number	Y19/0490/FH
Location	Manor Court, 38 Manor Road
Proposal	Erection of a four storey and roof terrace mixed use development comprising 7 self-contained apartments and flexible A1/A2/A3/B1 commercial space
Closing date	10 th June 2019
FHDC Officer	Adam Tomaszewski
Comment	Object – there are mature trees on the site which need consideration. The cladding is not in keeping with the Victorian neighbours which are attractive. It should not follow the design of the ultra-modern building further away. The parking is completely inadequate particularly for the mixed use. The Committee looks forward to a proposed meeting with the applicants.
Application number	Y19/0500/FH
Location	Flat 2, 25 Clifton Crescent

Proposal	Retrospective listed building consent for internal alterations
Closing date	14 th June 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application number	Y19/0542/FH
Location	14 Woodfield Close
Proposal	Erection of a two-storey side extension together with formation of tarmac hard-standing to rear amenity area
Closing date	25 th June 2019
FHDC Officer	Katy Claw
Comment	No objection
Application number	Y19/0555/FH
Location	35 Wear Bay Road
Proposal	Variation of condition 3 of planning application Y16/0318/SH (erection of a garage extension, to create a three-bay garage) to include 4 no. rooflights and alterations to the ground level
Closing date	14 th June 2019
FHDC Officer	Danielle Wilkins
Comment	The Committee has been given a copy of an objection and photograph by a neighbour at No 36. The variation has already been built and looks significantly higher than previously allowed. It supports the calling in of the variation for careful consideration of whether planning guidelines are infringed.
Application number	Y19/0560/FH
Location	171 Shorncliffe Road
Proposal	Erection of single storey front and side extension
Closing date	7 th June 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application number	Y19/0568/FH
Location	81-83 Sandgate Road
Proposal	Change of use and conversion of vacant upper floor offices into 7 self-contained flats with external alterations, including new rear dormers, new roof lights & replacement UPVC windows and doors

Closing date	10 th June 2019
FHDC Officer	Adam Tomaszewski
Comment	The majority of the Committee supports residential conversion in principle but expresses a lot of concern over the lack of any parking provision for 7 flats.

Application number	Y19/0597/FH
Location	15-16 Bouverie Place Shopping Centre Alexandra Gardens
Proposal	Advertisement consent for x1 replacement fascia sign to be internally illuminated
Closing date	20 th June 2019
FHDC Officer	Piran Cooper
Comment	No objection

Application number	Y19/0608/FH
Location	20 Sandgate Road
Proposal	Installation of a roller shutter to existing entrance lobby
Closing date	20 th June 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application number	Y19/0621/FH
Location	12 Clarence Street
Proposal	Erection of an extension to the roof and installation of a rear dormer to provide additional living accommodation in the roof space
Closing date	24 th June 2019
FHDC Officer	
Comment	No objection

Application number	Y19/0634/FH
Location	1 Audley Road
Proposal	Demolition of existing front entrance porch and erection of larger front entrance porch
Closing date	24 th June 2019
FHDC Officer	Isabelle Hills
Comment	No objection

FOR COMMENT

Proposed Radio Base Station Installation at Land at Folkestone Harbour, Harbour Arm

Comment **Noted**

5. PREMISES LICENCE

Application number	WK/201914828
Premise	Folkestone Pride 2019
Type of application	New premise licence
Description	Folkestone Pride which will be held on the Leas (including bandstand) for a limited time on Saturday 20.07.19
Activities	Live Music: 13.00 – 13.20 then 14.40 – 16.00. Recorded music: 13.30 – 14.30 then 16.00 – 18.00. Alcohol sales, on and off: 13.00 – 17.30.

Comment **No objection**

Application number	WK/201914706
Premise	Salentinos 13 Rendezvous Street
Type of application	New premise licence
Description	A new premise application for an Italian Restaurant serving food and drink
Activities	Alcohol sales on and off: 10.00 – 23.30

Comment **No objection**

6. UPDATE ON PREVIOUS OBJECTIONS

No updates were reported.

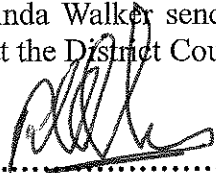
7. AGENDA ITEMS FOR NEXT MEETING

There were none.

8. DATE OF NEXT MEETING

Thursday 27th June 2019

Councillors Jackie Meade, David Horton and Belinda Walker send apologies to the next meeting as they will be attending the training at the District Council.


..... **Chairman**
27th June 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 27th June 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Ann Berry, Jonathan Graham, Mary Lawes and Richard Wallace.

OFFICER PRESENT: Liz Timmins (Marketing and Communications Officer)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors David Horton, Jackie Meade and Belinda Walker.

2. DECLARATIONS OF INTEREST

There were no declarations.

3. PLANNING COMMITTEE MEETING 6th June 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 6th June 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 6th June 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Jonathan Graham

Seconded: Councillor Richard Wallace

Voting: F:4, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application number	Y19/0473/FH
Location	Street Record Castle Mews
Proposal	Crown reduction of a sycamore located opposite 5 Castle Mews, the subject of tree preservation order no1 of 1972
Closing date	27 th June 2019
FHDC Officer	Jo Daniels
Comment	No objection

Application number	Y19/0489/FH
Location	Land adjoining Cheriton Parc Hotel Cheriton High Street
Proposal	Erection of a three-storey office/storage building (class B1/B8), with external storage area, associated parking and delivery areas

Closing date	4 th July 2019
FHDC Officer	Adam Tomaszewski
Comment	No objection
Application number	Y19/0493/FH
Location	Flat 4 10 Trinity Crescent
Proposal	Variation of condition 2 of application 83/1121/SH to allow permanent occupation of a ground floor flat following the amalgamation of two existing ground floor studio flats (resubmission of Y18/1418/FH)
Closing date	4 th July 2019
FHDC Officer	Claire Dethier
Comment	No objection
Application number	Y19/0497/FH
Location	Viaduct and swing bridge Folkestone Harbour
Proposal	Change of use to bar and seating area, including erection of servery and stepped access to existing seating area/terrace in association with 4-5 Fish Market (Rocksalt)
Closing date	11 th July 2019
FDHC Officer	Katy Claw
Comment	No objection – the Committee is not against the idea in principle but has concerns over the safety and disabled access. It feels that the barrier is rather too close to the exit/stairlift and would like the Police to be thoroughly consulted.
Application number	Y19/0498/FH
Location	Rocksalt 4-5 Fish Market
Proposal	Listed building consent for erection of servery, terrace and stepped access
Closing date	4 th July 2019
FHDC Officer	Katy Claw
Comment	No objection
Application number	Y19/0576/FH
Location	Turner Free School Tile Kiln Lane
Proposal	Erection of 2 x two storey modular classroom buildings for a temporary period of 2 years
Closing date	2 nd July 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application number	Y19/0588/FH
Location	Tontine Street
Proposal	Application for retention of Triennial art installation consisting of 7 no. pole mounted boats at various locations on the public pavement
Closing date	26 th June 2019
FHDC Officer	Katy Claw
Comment	Support
Application number	Y19/0589/FH
Location	Land approximately 83m west of The Bandstand The Leas
Proposal	Application for retention of Triennial art installation 'Folk Stones'
Closing date	26 th June 2019
FHDC Officer	Katy Claw
Comment	Support
Application number	Y19/0595/FH
Location	The Grand The Leas
Proposal	Listed building consent for installation and upgrade of internal fire doors in lobby areas across floors 3-8
Closing date	27 th June 2019
FHDC Officer	Katy Claw
Comment	No objection
Application number	Y19/0601/FH
Location	Flat 1 2 Albion Villas
Proposal	Rendering to existing external painted brick walls together with installation of a new timber sash window and blocking up of two existing windows, all to rear and side (north east) elevations
Closing date	27 th June 2019
FHDC Officer	Katy Claw
Comment	No objection – provided it is in keeping with listed neighbours
Application number	Y19/0602/FH
Location	Flat 1 2 Albion Villas
Proposal	Listed building consent for rendering to existing external painted brick walls together with installation of a new timber sash window and blocking up of two

	existing windows, all to rear and side (north east) elevations
Closing date	27 th June 2019
FHDC Officer	Katy Claw
Comment	No objection
Application number	Y19/0609/FH
Location	13 Castle Mews
Proposal	Crown reduction of a copper beech tree situated within a conservation area
Closing date	27 th June 2019
FHDC Officer	Jo Daniels
Comment	No objection – subject to the views of the Tree Officer
Application number	Y19/0633/FH
Location	2 Kings Road
Proposal	Erection of a two-storey dwelling in the garden of 2 Kings Road
Closing date	1 st July 2019
FHDC Officer	Adam Tomaszewski
Comment	No objection
Application number	Y19/0636/FH
Location	Units opposite warehouse 7 Bowles Well Gardens
Proposal	Complete removal of existing industrial buildings (units C & D) to provide a new replacement detached industrial building (use classes B1 & B8)
Closing date	3 rd July 2019
FHDC Officer	Louise Daniels
Comment	No objection
Application number	Y19/0640/FH
Location	Flats 1-20 Lorraine Court Green Lane
Proposal	Installation of replacement UPVC windows and doors
Closing date	26 th June 2019
FHDC Officer	Katy Claw
Comment	No objection
Application number	Y19/0643/FH
Location	48 Downs Road
Proposal	Proposed single storey rear extension, two storey side extension, loft conversion and installation of rear

	dormer window along with the conversion of existing garage to living accommodation
Closing date	8 th July 2019
FHDC Officer	Isabelle Hills
Comment	No objection – subject to neighbour’s views
Application number	Y19/0655/FH
Location	St Margarets Court Grimston Avenue
Proposal	Crown reduction of a weeping willow subject of tree preservation order no 17 of 2001
Closing date	10 th July 2019
FHDC Officer	Jo Daniels
Comment	No objection
Application number	Y19/0662/FH
Location	9 Wellfield Road
Proposal	Retrospective application for the conversion of garage to habitable room
Closing date	5 th July 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application number	Y19/0693/FH
Location	Flat A 66 Bouverie Road West
Proposal	Alteration to rear ground floor roof and fenestration, to include 2no roof lights and patio doors
Closing date	15 th July 2019
FHDC Officer	Danielle Wilkins
Comment	No objection
Application number	Y19/0701/FH
Location	Kelston Lodge West 14 Jointon Road
Proposal	Erection of timber shed in rear garden
Closing date	15 th July 2019
FHDC Officer	Isabelle Hills
Comment	No objection
Application number	Y19/0715/FH
Location	Glenlee 33 Cheriton Gardens
Proposal	Replace all existing windows and doors with new UPVC double glazing
Closing date	15 th July 2019
FHDC Officer	Danielle Wilkins

Council or developer state that the scientific light diffusion plans on the application show a better situation for the neighbours than the existing Three Hills lights? If not, then what do we compare with, and how else do we decide they are acceptable? In any event are the developers prepared to make serious concessions on the higher and lower banks of lights? Are the lower banks of lights, which may be on until 10:00pm invasive? The Town Council feels that planning conditions should prevent floodlighting from at least the powerful top lights after 9:00pm, except possibly for a couple of formal events per year if required at all. It also feels that lighting from both lighting levels should be assessed against the existing effect of Three Hills floodlights on existing houses, and be set at a slightly lower level than the worst existing effects (which are still much complained of by neighbours) in scientifically provable terms (lux units?).

Some anxiety has also been expressed over public address systems and the Committee would like the 9:00pm restrictions to apply to any system above a low decibel level. It also assumes that the athletics track planning permission would not cover concerts etc. As locals, the Committee believes that the Folkestone Invicta ground is far more suitable for noisy events.

The Town Council notes the Environment Agency objections to the covering up of the underground Pent Stream, and of some of the grass, by the hard surfaces of the track and by its small and now largely 'grasscrete' car park. It cannot second guess the technical arguments on increased run off and the like and therefore it leaves this matter largely to the experts. There is a need to balance disadvantages of the scheme, including football ground loss, against the considerable advantage of greatly improved sporting facilities. The Committee would resent any development which made flooding of dwellings more likely, but notes that all but one house, asserted by neighbours to be 41 Fairway Avenue, are physically above track level and seemingly safe.

The Town Council notes that two full size football pitches are being lost (not now stated in the reworded planning application title). Again, the experts of the Sports Council, which has objected, should be trusted to argue this point. If the developers can prove there is no local shortage of football pitches on objective criteria, then this point is answered. But these pitches have been well used most days a week in season according to neighbours, albeit liable to flooding, and the Town Council believes the District Council and the developers should be pressed about why at least one of the two full sized pitches is not being replaced nearby, at say Morehall Rec, Cheriton Rec (top level), former Turner School playing fields in Coolinge Lane or St Mary's playing field in Shorncliffe Road. It has been advised by Planning Officers that the smaller football pitches marked on the application are apparently indicative only and not promised.

At the meeting and before neighbours on the Broadmead Village side were disappointed with the relocation of the dog-walking area. But this seems to the

Committee an inevitable consequence of the development, which it has to support as a valuable facility. However, the Committee is worried about tree removal and the size of any replacement species. The tree boundary screen must be as solid and mature as possible in view of the new fencing and floodlighting which even with more baffles will be unpleasant.

Application number	Y19/0016/FH
Location	Land adjoining 86 to 88 Tontine Street
Proposal	Erection of part 3-storey and part 6-storey building comprising 45 no. studio apartments with associated access, parking and communal garden
Closing date	28 th June 2019
FHDC Officer	Louise Daniels
Comment	Object - The new Town Council's Planning Committee feels that the units are too small. There should be fewer but slightly larger units and some should be social housing.

Application number	Y19/0366/FH
Location	Flat 2 17 Clifton Crescent
Proposal	Proposed internal alterations and replacement double glazed timber windows and door
Closing date	21 st June 2019
FHDC Officer	Danielle Wilkins
Comment	No objection – provided the design is in keeping.

Application number	Y19/0367/FH
Location	Flat 2 17 Clifton Crescent
Proposal	Listed building consent for proposed internal alterations and replacement double glazed timber windows and door
Closing date	21 st June 2019
FHDC Officer	Danielle Wilkins
Comment	No objection

5. PREMISES LICENCE

No premises licence applications had been received.

6. UPDATE ON PREVIOUS OBJECTIONS

38 Manor Road, developers are TBC for the next Committee meeting 18th July 2019.

7. AGENDA ITEMS FOR NEXT MEETING

38 Manor Road.

8. **DATE OF NEXT MEETING**
Thursday 18th July 2019

.....  **Chairman**
18th July 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 18th July 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors David Horton, Mary Lawes, Jackie Meade (arrived at 7.45pm), Belinda Walker and Richard Wallace (Chair).

OFFICER PRESENT: Vicky Deakin (Communities and Events Officer)

(4 members of the public were in attendance)

Presentations were made from Ansham with regards to Manor Road, Barton Willmore regarding the Burgoyne Barracks and Alliance Builders with regards to the amendments to the Royal Victoria Hospital application. The Chair thanked the applicants for coming to the meeting. The applicants and the public left and the meeting began at 8.05pm.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Ann Berry and Jonathan Graham.

2. DECLARATIONS OF INTEREST

Councillor Belinda Walker declared an interest in application Y12/0980/SH as it is her workplace and Councillors Jackie Meade and Richard Wallace have been lobbied.

3. PLANNING COMMITTEE MEETING 27th June 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 27th June 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 27th June 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Jackie Meade

Seconded: Councillor David Horton

Voting: F:5, Ag:0, Ab: 0

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application number	Y19/0318/FH
Location	Burgoyne Barracks North and Napier Barracks, West Road
Proposal	Erection of 355 dwellings along with associated landscaping, infrastructure and earthworks at phases 2c and 4, Burgoyne Barracks North and Napier Barracks, pursuant to outline planning permission Y14/0300/SH
Closing date	11 th June 2019

FHDC Officer
Comment

Adam Tomaszewski

The Committee continues to be concerned about foul water drainage to the development. It also views with concern reports of trees being removed and would expect the District Council to look into it. It feels that electrical charging points should now be taken into account and provided to some degree.

RESOVLED: To bring forward application Y12/0980/SH and to allow public to speak on this application.

Proposed: Councillor Jackie Meade

Seconded: Councillor Mary Lawes

Voting: F:5, Ag:0, Ab:0

Application number

Y12/0980/SH

Location

Royal Victoria Hospital, Radnor Park Avenue

Proposal

Hybrid application comprising a full planning application for the change of use, conversion and part demolition of the main former Royal Victoria Hospital building to provide 18 residential units and associated parking, together with an outline application for the redevelopment of the remaining parts of the site, including demolition of outbuildings to provide 26 houses and associated car parking with all matters reserved for future consideration

Closing date

25th July 2019

FHDC Officer

Robert Allan

Members of the public expressed significant and numerous concerns specifically relating to Health and Safety practices being ignored and very high levels of dust. Councillor Jackie Meade suggested mediation with the developers and residents before development/ground works continue any further.

Christian Worrall, representing Alliance – the developer answered the concerns.

Comment

The Committee supports the provision of 18 units in the main building. The Committee heard representations from 4 residents in Radnor Park Gardens who had video evidence of poor building practice and considerable generation of dust. The Committee would expect Environmental Health and Planning to keep a close eye on the development. Cllr Meade understands that there were tons of

rubble on the lower Radnor Park Gardens side from demolition of Wakefield Hall etc. There were residents' assertions that there is historical evidence that there is sloping, made-up ground. The Committee objects to as many as 26 houses being given outline permission because the ground, the old retaining wall and the removal of trees near Radnor Park Gardens give concern that there will be inadequate room and extensive overlooking. No warning was given to resident neighbours of significant dangerous work. A representative of the building firm Alliance Building, Christian Worrall, did say that asbestos and bats were being dealt with in accordance with instructions. He recognised that there were deficiencies but mainly blamed the contractors. However, he did state that he inspected daily. The Committee feel strongly that dust suppression and waste disposal are inadequate as at this date. However, Mr Worrell advised that a new water supply to dampen dust was imminent. Piling would be necessary to strengthen the area near Radnor Park Gardens which would be 7 metres from Radnor Park Gardens. This does suggest the proposed development is excessive.

Due to the length of the presentations it was decided that some of the subsequent applications could not be looked at in detail within time limits: some were already familiar and those that gave cause for concern were deferred, including the Manor Road application.

Application number	Y19/0419/FH
Location	Eton Suite The Grand The Leas
Proposal	Certificate of lawfulness of proposed works to a listed building for replacement windows
Closing date	18 th July 2019
FHDC Officer	Danielle Wilkins
Comment	No comment

Application number	Y19/0467/FH
Location	Garden Flat 40 Earls Avenue
Proposal	Replacement of existing timber sashes (timber boxes will remain) with new double-glazed timber sashes
Closing date	23 rd July 2019



FHDC Officer	Katy Claw
Comment	No comment
Application number	Y19/0475/FH
Location	United Reformed Church Castle Hill Avenue
Proposal	Listed building consent for interior and exterior works to rear hall of existing church
Closing date	25 th July 2019
FHDC Officer	Piran Cooper
Comment	No comment
Application number	Y19/0623/FH
Location	45 Shorncliffe Road
Proposal	Change of use of ground floor from dental surgery (class D1) to residential (class C3), whole building to return to residential use
Closing date	25 th July 2019
FHDC Officer	Adam Tomaszewski
Comment	No comment
Application number	Y19/0648/FH
Location	33 Earls Avenue
Proposal	Change of use and conversion of part of the existing building ground floor level from D1 use to 1 x 2 bed self-contained flat (C3 use) and conversion of the third-floor roof space to 1 x self-contained studio flat (C3 use). Together with consent for the demolition of later rear extension and garage in the conservation area, and consent for removal of a sycamore tree in the conservation area
Closing date	18 th July 2019
FHDC Officer	Adam Tomaszewski
Comment	Defer to next meeting
Application number	Y19/0654/FH
Location	32 Calgary Crescent
Proposal	Installation of replacement roof and frames to existing rear conservatory
Closing date	24 th July 2019
FHDC Officer	Katy Claw
Comment	No comment
Application number	Y19/0661/FH

Location	Church & Dwight UK Ltd Bowles Well Gardens
Proposal	Formation of new vehicular access to serve Church & Dwight UK Ltd
Closing date	17 th July 2019
FHDC Officer	Adam Tomaszewski
Comment	No comment
Application number	Y19/0665/FH
Location	The Leas Club The Leas
Proposal	Listed building consent for the removal of the existing canopy to frontage
Closing date	23 rd July 2019
FHDC Officer	Isabelle Hills
Comment	Defer to the next meeting
Application number	Y19/0677/FH
Location	3 Clifton Crescent
Proposal	Section 73 application for variation of condition 2 (approved plans) of planning permission Y18/0629/FH (change of use from care home to residential flats comprising 1no. studio, 2no. 1 bed flat and 8no. 2 bed flats (11 total). Reconfiguration of internal layout, extend basement terrace area, repair façade, existing roof and dormers and replace all windows) to enable external alterations, including the provision of terrace areas with glass balustrades to rear elevation and at fourth floor and replacement/additional dormers.
Closing date	29 th July 2019
FHDC Officer	Katy Claw
Comment	Defer to the next meeting
Application number	Y19/0682/FH
Location	Seafood Stall Beach Street
Proposal	Retrospective application for extensions to existing seafood stall
Closing date	17 th July 2019
FHDC Officer	Adam Tomaszewski
Comment	No comment
Application number	Y19/0684/FH
Location	15 Dolphins Road



Proposal	Erection of hip-to-gable extension to the main roof along with the installation of a rear dormer window and associated loft conversion
Closing date	23 rd July 2019
FHDC Officer	Isabelle Hills
Comment	No comment
Application number	Y19/0685/FH
Location	Ground floor flat 156 Sandgate Road
Proposal	Installation of replacement aluminium double-glazed windows
Closing date	29 th July 2019
FHDC Officer	Katy Claw
Comment	No comment
Application number	Y19/0704/FH
Location	Highview School Moat Farm Road
Proposal	Erection of 33 residential units with access road, footpaths and associated landscaping
Closing date	23 rd July 2019
FHDC Officer	Adam Tomaszewski
Comment	Defer to the next meeting
Application number	Y19/0719/FH
Location	Telecommunications mast West Pier Folkestone Harbour
Proposal	Prior notification of telecommunications base station, including the installation of a 20m monopole supporting three antennas, two dishes, equipment cabinets and ancillary apparatus
Closing date	17 th July 2019
FHDC Officer	Adam Tomaszewski
Comment	No comment
Application number	Y19/0727/FH
Location	3 The Rangers
Proposal	Certificate of lawful development (proposed) for the erection of a single storey rear extension
Closing date	23 rd July 2019
FHDC Officer	Isabelle Hills
Comment	No comment
Application number	Y19/0733/FH

Location	3 Clifton Crescent
Proposal	Application to discharge condition 6 (joinery), 7 (rooflights), 9 (cornices) and 11 (upgrading doors) for planning application Y18/0630/FH. (Listed building consent for reconfiguration of internal layout, extend basement terrace area, repair façade, existing roof and dormers and replace all windows.
Closing date	5 th August 2019
FHDC Officer	Katy Claw
Comment	Defer to the next meeting
Application number	Y19/0742/FH
Location	Playing field Coolinge Lane
Proposal	Various pruning works to one sycamore (T1), one oak (T2) and one Norway maple (T3), all subject of tree preservation order no 14 of 2016
Closing date	25 th July 2019
FHDC Officer	Jo Daniels
Comment	No comment
Application number	Y19/0752/FH
Location	Turner Free School Tile Kiln Lane
Proposal	Demolition of existing school buildings and erection of new 3 storey school building, refurbishment of existing sports hall, provision of 3 court multi-use games area (MUGA), playing pitch, car parking, landscaping, new pedestrian access and ancillary works
Closing date	24 th July 2019
FHDC Officer	Isabelle Hills
Comment	Defer to the next meeting
Application number	Y19/0759/FH
Location	The Guildhall 42 The Bayle
Proposal	Retrospective application for the modification of existing hardstanding and bin store and replacement of an existing fence with the accessible facilities to remove the bins
Closing date	29 th July 2019
FHDC Officer	Isabelle Hills
Comment	No comment
Application number	Y19/0779/FH
Location	3 Clifton Crescent

Proposal	Listed building consent for variation of condition 2 (approved plans) of planning permission Y18/0630/FH (listed building consent for reconfiguration of internal layout, extend basement terrace area, repair façade, existing roof and dormers and replace all windows) to enable alterations including the provision of terrace areas with glass balustrades to rear elevation and at fourth floor and replacement/additional dormers
Closing date	29 th July 2019
FHDC Officer	Katy Claw
Comment	Defer to the next meeting

Application number	Y19/0784/FH
Location	53 Holywell Avenue
Proposal	Erection of a single storey rear and side extension
Closing date	31 st July 2019
FHDC Officer	Isabelle Hills
Comment	No comment

APPEAL

Application number	Y18/1241/FH
Location	33 Julian Road
Proposal	Proposed 2no. semi-detached houses each with 3-4 bedrooms following demolition of existing garage block
Closing date	7 th August 2019
FHDC Officer	Llywelyn Lloyd
Comment	Defer to the next meeting

5. **PREMISES LICENCE**
No premises licence applications had been received.

6. **UPDATE ON PREVIOUS OBJECTIONS**
There were none.

7. **AGENDA ITEMS FOR NEXT MEETING**
Applications deferred to the next meeting.

8. **DATE OF NEXT MEETING**
Thursday 8th August 2019


 **Chairman**
 8th August 2019

Folkestone Town Council

Minutes of the Planning Committee Meeting held on Thursday 8th August 2019 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.

PRESENT: Councillors Ann Berry, Jonathan Graham, David Horton, Mary Lawes, Jackie Meade, Belinda Walker and Richard Wallace (Chair).

OFFICER PRESENT: Toni Brenchley (Corporate and Civic Services Officer)

(No members of the public were in attendance)

1. APOLOGIES FOR ABSENCE

No apologies were received from Councillors.

2. DECLARATIONS OF INTEREST

There were none.

3. PLANNING COMMITTEE MEETING 18th July 2019

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 18th July 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 18th July 2019 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor David Horton
Seconded: Councillor Belinda Walker
Voting: F:6, Ag:0, Ab: 1

4. APPLICATIONS FOR PLANNING CONSENT, APPEALS, PLANS TO DEVELOPMENT CONTROL COMMITTEE AND LICENSING

Application number	Y19/0490/FH
Location	Manor Court 38 Manor Road
Proposal	Erection of a four storey and roof terrace mixed use development comprising 7 self-contained apartments and flexible A1/A2/A3/B1 commercial space
Closing date	10 th June 2019
FHDC Officer	Adam Tomaszewski
Comment	Object - The Committee is unconvinced that the parking provision is safe. Some members remain unhappy that the design is too modern and unsympathetic, but opinion was divided. The Committee does not feel there is any need for more commercial space when Sandgate Road is part

vacant and thinks ground floor flats for the elderly would be better.

Application number Y19/0648/FH
Location 33 Earls Avenue
Proposal Change of use and conversion of part of the existing building ground floor level from D1 use to 1 x 2 bed self-contained flat (C3 use) and conversion of the third-floor roof space to 1 x self-contained studio flat (C3 use). Together with consent for the demolition of later rear extension and garage in the conservation area, and consent for removal of a sycamore tree in the conservation area
Closing date 18th July 2019 (comments accepted asap after 8.8.19)
FHDC Officer Adam Tomaszewski
Comment No objection subject to reports of badger setts being investigated. There was concern over the sizes of the third-floor studio which should conform to modern standards. No objection to tree removal subject to Tree Officer's views.

Application number Y19/0665/FH
Location The Leas Club The Leas
Proposal Listed building consent for the removal of the existing canopy to frontage
Closing date 23rd July 2019 (comments accepted asap after 8.8.19)
FHDC Officer Isabelle Hills
Comment No objection to removal as it is affecting the building. However, the Committee is very concerned that there should be planning conditions to store it safely if in reasonable condition and re-use it or install a replica.

Application number Y19/0668/FH
Location 27 Tontine Street
Proposal Proposed new shop front to create separate entrance for access to ground floor retail unit
Closing date 14th August 2019
FHDC Officer Louise Daniels
Comment No objection

Application number Y19/0677/FH
Location 3 Clifton Crescent

Proposal	Section 73 application for variation of condition 2 (approved plans) of planning permission Y18/0629/FH (change of use from care home to residential flats comprising 1no. studio, 2no. 1 bed flat and 8no. 2 bed flats (11 total). Reconfiguration of internal layout, extend basement terrace area, repair façade, existing roof and dormers and replace all windows) to enable external alterations, including the provision of terrace areas with glass balustrades to rear elevation and at fourth floor and replacement/additional dormers.
Closing date	29 th July 2019 (comments accepted asap after 8.8.19)
FHDC Officer	Katy Claw
Comment	Object - The Committee is concerned about the lack of clarity over what new alterations are now proposed.
Application number	Y19/0687/FH
Location	18 Hill Road
Proposal	Erection of a two-storey side and single storey rear extension
Closing date	12 th August 2019
FHDC Officer	Katy Claw
Comment	No objection
Application number	Y19/0704/FH
Location	Highview School Moat Farm Road
Proposal	Erection of 33 residential units with access road, footpaths and associated landscaping
Closing date	23 rd July 2019 (comments accepted asap after 8.8.19)
FHDC Officer	Adam Tomaszewski
Comment	No objection – The Committee wishes for the drainage provisions to be carefully checked in practice. It supports the alleyway provision for local pedestrians.
Application number	Y19/0733/FH
Location	3 Clifton Crescent
Proposal	Application to discharge condition 6 (joinery), 7 (rooflights), 9 (cornices) & 11 (upgrading doors) for planning application Y18/0630/FH. (Listed building consent for reconfiguration of internal layout, extend basement terrace area, repair façade, existing roof and dormers and replace all windows).



Closing date 5th August 2019 (comments accepted asap after 8.8.19)
FHDC Officer Katy Claw
Comment **Object – The Committee does not support wholesale discharge of conditions in a listed area.**

Application number Y19/0740/FH
Location 76 & 78 Sandgate Road
Proposal Proposed conversion of vacant first floor offices to no. 78 Sandgate Road, into a one bedroomed flat & self-containment of existing maisonette over, plus replacement of rear & third floor timber windows with new timber and UPVC sash windows. To include the provision of a communal bin & recycling store to the rear of no. 76 Sandgate Road & associated external alterations (resubmission of application Y19/0492/FH)

Closing date 12th August 2019
FHDC Officer Katy Claw
Comment **No objection – The District Council's comments are noted and supported.**

Application number Y19/0750/FH
Location Discovery House Park Farm Road
Proposal Advertisement consent for 1 non illuminated fascia sign and 2 non illuminated free standing (post) signs showing company logo and name of building

Closing date 20th August 2019
FHDC Officer Piran Cooper
Comment **No objection**

Application number Y19/0752/FH
Location Turner Free School Tile Kiln Lane
Proposal Demolition of existing school buildings and erection of new 3 storey school building, refurbishment of existing sports hall, provision of 3 court multi-use games area (MUGA), playing pitch, car parking, landscaping, new pedestrian access and ancillary works

Closing date 24th July 2019
FHDC Officer Isabelle Hills
Comment **No objection – There is some concern about the possible overlooking from the third floor, where windows may need, in some cases, to be opaque. Also, about the effect of any floodlights. We are concerned that Sports England is still worried about**

certain details. A development of this size should be considered by District Committee.

Application number	Y19/0770/FH
Location	5 Earlscliffe Mews Shorncliffe Road
Proposal	Crown reduction back to previous pruning points of a sycamore tree subject of tree preservation order no 10 of 2017
Closing date	15 th August 2019
FHDC Officer	Jo Daniels
Comment	No objection
Application number	Y19/0779/FH
Location	3 Clifton Crescent
Proposal	Listed building consent for variation of condition 2 (approved plans) of planning permission Y18/0630/FH (listed building consent for reconfiguration of internal layout, extend basement terrace area, repair façade, existing roof and dormers and replace all windows) to enable alterations including the provision of terrace areas with glass balustrades to rear elevation and at fourth floor and replacement/additional dormers
Closing date	29 th July 2019 (comments accepted asap after 8.8.19)
FHDC Officer	Katy Claw
Comment	Object – The Committee does not support wholesale discharge of conditions in a listed area.
Application number	Y19/0790/FH
Location	43 Sandgate Road
Proposal	Listed building consent to remove an existing ‘through the wall’ or TTW ATM & infill the wall aperture, decorated off-white to match existing. Confidential banking slip bin below ATM bezel to be removed and made good. Internal works to replace an existing through wall lobby ATM with a new ATM model. The works require the aperture in the non-load bearing, non-original, timber stud wall to be adapted. The new ATM is to receive a new Lloyds internal collar and white wall backing panel to match the existing. Following removal of the existing.
Closing date	20 th August 2019
FHDC Officer	Piran Cooper
Comment	No objection



Application number Y19/0795/FH
 Location Flat 6 23-25 Earls Avenue
 Proposal Installation of replacement UPVC windows.
 Resubmission of Y18/1398/FH
 Closing date 12th August 2019
 FHDC Officer Katy Claw
Comment No objection

Application number Y19/0799/FH
 Location Railway Viaduct Bradstone Road
 Proposal Listed building consent for maintenance works to the Foord viaduct involving the removal of lightly adhering deposits by jet washing, the removal of hangers and bracings and gin wheels and the replacement of corroded grills over drainage
 Closing date 20th August 2019
 FHDC Officer Piran Cooper
Comment No objection – The removal of hangers, bracings and gin wheels should be discussed with Conservation Officers and local history societies as photographs might be desirable

Application number Y19/0807/FH
 Location 33 Shorncliffe Crescent
 Proposal Erection of a two-storey side extension and a single storey rear extension along with the installation of x2 first floor rear Juliette balconies
 Closing date 8th August 2019
 FHDC Officer Isabelle Hills
Comment No objection

Application number Y19/0837/FH
 Location The Samuel Peto 23 Rendezvous Street
 Proposal Relocate existing railings to side of building and remove exiting stair lift and add new disabled access lift to side entrance
 Closing date 20th August 2019
 FHDC Officer Piran Cooper
Comment No objection in principle. The Committee feels that the security to Merchant's Place block should be improved

Application number	Y19/0838/FH
Location	The Samuel Peto 23 Rendezvous Street
Proposal	Listed building consent to relocate existing railings to side of building and remove exiting stair lift and add new disabled access lift to side entrance
Closing date	20 th August 2019
FHDC Officer	Piran Cooper
Comment	No objection in principle. The Committee feels that the security to the Merchant's Place block should be improved

Application number	Y19/0846/FH
Location	15 Dolphins Road
Proposal	Erection of a single storey side and rear extension
Closing date	23 rd August 2019
FHDC Officer	D Wilkins
Comment	No objection

Application number	Y19/0847/FH
Location	Orchard House 2 Bouverie Road West
Proposal	Alterations to window to form a side door, formation of external steps to access side door and relocation of a soil stack and downpipe
Closing date	20 th August 2019
FHDC Officer	Isabelle Hills
Comment	No objection

Application number	Y19/0848/FH
Location	50 The Bayle
Proposal	Erection of a side/rear conservatory
Closing date	23 rd August 2019
FHDC Officer	D Wilkins
Comment	No objection

Application number	Y19/0851/FH
Location	61 Dudley Road
Proposal	Erection of a first floor rear extension
Closing date	27 th August 2019
FHDC Officer	Adam Tomaszewski
Comment	No objection

AMENDED

Application number	Y19/0634/FH
Location	1 Audley Road
Proposal	Demolition of existing front entrance porch and erection of larger front entrance porch
Closing date	7 th August 2019
FHDC Officer	Isabelle Hills
Comment	Noted

Application number	Y19/0704/FH
Location	Highview School, Moat Farm Road
Proposal	Erection of 33 residential units with access road, footpaths and associated landscaping
Closing date	16 th August 2019
FHDC Officer	Adam Tomaszewski
Comment	Noted

APPEAL

Application number	Y18/1241/FH
Location	33 Julian Road
Proposal	Proposed 2no. semi-detached houses each with 3-4 bedrooms following demolition of existing garage block
Closing date	7 th August 2019
FHDC Officer	Llywelyn Lloyd
Comment	Noted

Application number	Y19/0354/FH
Location	11 Ilex Road
Proposal	Outline application for the erection of a chalet bungalow. All matters reserved except for landscaping
Closing date	19 th August 2019
FHDC Officer	Llywelyn Lloyd
Comment	The Committee maintains its previous objections

PRIOR APPROVAL

Application number	Y19/0010/PA
Location	1a Sandgate Road
Proposal	Determination as to whether the prior approval of the local planning authority is required under class O of the town and country planning (general permitted

development) (England) order 2015 for the change of use of upper floors of existing building from office use (class B1(A)) to x4 dwelling house apartments (class C3)

Closing date 19th August 2019

FHDC Officer Isabelle Hills

Comment **Noted**

5. PREMISES LICENCE

No premises licence applications had been received.

6. PROPOSED BASE STATION INSTALLATION AT FOLKESTONE CIVIC BUILDING

The proposal was noted.

7. UPDATE ON PREVIOUS OBJECTIONS

No decisions have been made on any items objected to.

8. AGENDA ITEMS FOR NEXT MEETING

There were none.

9. DATE OF NEXT MEETING

Thursday 29th August 2019



..... **Chairman**
29th August 2019

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 21 February 2019 at 7.00 p.m.

PRESENT: Councillors D Brook, J Collier, P Gane, N Jones, D Monk (Chairman), M Salmon, R Theobald and R Wheeler.

OFFICERS PRESENT: J Childs (Town Clerk) and P Cross (Finance Officer).

1255. APOLOGIES FOR ABSENCE

Apologies were received from Councillor J Meade.

1256. DECLARATIONS OF INTEREST

There were no declarations of interest.

1257. MINUTES

The Committee was asked to receive and authorise the Minutes of the Finance and General Purposes Committee meeting held on 13 December 2018.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 13 December 2018 be received and signed as a correct record.

Proposed: Councillor P Gane

Seconded: Councillor R Theobald

Voting: F:8 Ag:0, Ab:0

1258. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments for the period 1 December 2018 to 31 January 2019.

RESOLVED: That landscape documents be stapled at the top left hand corner.

Proposed: Councillor D Monk

Seconded: Councillor R Theobald

Voting: F:8, Ag:0, Ab:0

RESOLVED: That the Schedule of Payments for the period 1 December 2018 to 31 January 2019 be approved.

Proposed: Councillor R Theobald

Seconded: Councillor P Gane

Voting: F:8, Ag:0, Ab:0

1259. BUDGET MONITORING STATEMENT 2018/19

The budget monitoring statement to 30 November 2018 was received by the Committee. It was requested that a summary showing the position of each cost centre be added to the end of the document in future.

RESOLVED: That the Budget Monitoring Statement to 31 January 2019 be approved.

Proposed: Councillor R Theobald

Seconded: Councillor N Jones

Voting: F:8, Ag:0, Ab:0

1260. APPOINTMENT OF INTERNAL AUDITOR

The Committee was asked to consider the appointment of a suitably qualified internal auditor for 2018/19. It was requested that the Town Clerk write to KALC asking them to expand the list of prospective auditors for next year.

RESOLVED: That David Buckett be appointed as internal auditor for 2018/19.

Proposed: Councillor M Salmon

Seconded: Councillor P Gane

Voting: F:8, Ag:0, Ab:0

1261. GIFTING AGREEMENT

The Town Clerk requested the Committee's approval to sign the agreement for Kent County Council's gifting of the Folkestone Collection to Folkestone Town Council.

RESOLVED: That the Town Clerk be granted permission to sign the gifting agreement on behalf of the Town Council.

Proposed: Councillor P Gane

Seconded: Councillor M Salmon

Voting: F:8, Ag:0, Ab:0

1262. COMMUNICATIONS AND MEDIA POLICY

The draft Communications and Media Policy is attached for the Committee's approval.

RESOLVED: That the Communications and Media Policy be approved.

Proposed: Councillor M Salmon

Seconded: Councillor N Jones

Voting: F:8, Ag:0, Ab:0

1263. WARD GRANTS

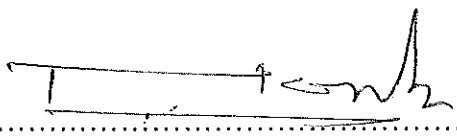
A list of ward grants approved by the Town Clerk from 1 December 2018 to 31 January 2019 was provided for the Committee's information and duly noted.

1264. WARD GRANT BALANCES 2018/19

A list of ward grant balances available to each Councillor at 10 February 2019 was provided for the Committee's information and duly noted.

1265. DATE OF NEXT MEETING

Thursday, 25 April 2019

Chairman.....

Date.....25 April 2019

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 25 April 2019 at 7.00 p.m.

PRESENT: Councillors J Collier, P Gane, N Jones, J Meade, D Monk (Chairman), M Salmon, R Theobald and R Wheeler.

OFFICERS PRESENT: J Childs (Town Clerk) and P Cross (Finance Officer).

1266. APOLOGIES FOR ABSENCE

No apologies were received. Councillor D Brook was absent.

1267. DECLARATIONS OF INTEREST

Councillors P Gane and J Collier declared an interest in item 9 – CCTV Cheriton High Street. They also wished it to be noted that they had not been involved in the publicity stating that CCTV would be introduced to the area.

1268. MINUTES

The Committee was asked to receive and authorise the Minutes of the Finance and General Purposes Committee meeting held on 21 February 2019.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 21 February 2019 be received and signed as a correct record.

Proposed: Councillor N Jones

Seconded: Councillor P Gane

Voting: F:8 Ag:0, Ab:0

The Committee was asked to receive and note the Minutes of the Personnel Sub-Committee meetings held on 27 September 2018, 21 February 2019 and 8 March 2019.

RESOLVED: That the Minutes of the meetings of the Personnel Sub-Committee held on 27 September 2018, 21 February 2019 and 8 March 2019 be received and noted.

Proposed: Councillor J Collier

Seconded: Councillor P Gane

Voting: F:8 Ag:0, Ab:0



1269. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments for the period 1 February to 31 March 2019.

It was noted that card payment receipt fees were £350 for the second half year. The Town Clerk was asked to produce a report on options for card payments for the next meeting.

RESOLVED: That the Schedule of Payments for the period 1 February to 31 March 2019 be approved.

Proposed: Councillor R Wheeler

Seconded: Councillor P Gane

Voting: F:8, Ag:0, Ab:0

1270. BUDGET MONITORING STATEMENT 2018/19

The budget monitoring statement to 31 March 2019 was received by the Committee. An overall underspend in the region of £44,380 was expected. The Finance Officer recommended that this amount be moved to the New Services Reserve rather than adding to the General Fund, which was already within the guidelines of 10-15% of the precept value.

RESOLVED: That the Budget Monitoring Statement to 31 March 2019 be approved and the underspend be transferred to the New Services Reserve.

Proposed: Councillor J Meade

Seconded: Councillor J Collier

Voting: F:8, Ag:0, Ab:0

RESOLVED: That the Town Clerk and Finance Officer be thanked for their contributions to the Committee during the last four years.

Proposed: Councillor P Gane

Seconded: Councillor R Theobald

Voting: F:8, Ag:0, Ab:0

1271. SECURITY

The Town Clerk outlined a number of recent security issues in the Town Hall. Due to concerns for the safety of staff, a uniformed security presence was being deployed during opening hours and it was recommended that this continues on a permanent basis. It was suggested that a report be prepared for the next meeting, indicating how this would be funded.

1272. MEMORIAL, SOUTH STREET

The Committee considered a request from members of the public to restore the memorial at South Street.

RESOLVED: That the Town Council restores the South Street Memorial at a cost of £454 including VAT.

Proposed: Councillor R Wheeler

Seconded: Councillor P Gane

Voting: F:8, Ag:0, Ab:0

1273. AIR DISPLAY

The Town Clerk requested the Committee's approval to sign the grant agreement with the District Council for a grant of £20,000 for the Town Council to provide the RAF Air Display.

RESOLVED: That approval be given to sign the grant agreement.

Proposed: Councillor R Wheeler

Seconded: Councillor J Collier

Voting: F:8, Ag:0, Ab:0

1274. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES

Community Services Committee 2 April 2019

CCTV – Cheriton High Street

At its meeting of 2 April, the Community Services Committee had received Report CS/19/246 and resolved to recommend that sufficient budget be released from the CCTV Reserve to extend CCTV into Cheriton High Street.

RESOLVED: That the report be accepted with two cameras to be monitored by Ashford Monitoring Centre and the service to be reviewed in nine months' time.

Proposed: Councillor D Monk

Seconded: Councillor R Wheeler

Voting: F:8, Ag:0, Ab:0

1275. WARD GRANTS

A list of ward grants approved by the Town Clerk from 1 February to 31 March 2019 was provided for the Committee's information and duly noted.

1276. DATE OF NEXT MEETING

Thursday, 14 June 2019

Chairman..... *MRS. H. [Signature]*

Date..... *13 June 2019.*

FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Council offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone on Tuesday 5th February 2019 at 7pm.

Present: Councillors A Berry, J Collier, P Gane, M Lawes, P West and R West (Chair)

In attendance: Vicky Deakin – Communities and Events Officer

1019. APOLOGIES FOR ABSENCE

Apologies were received from Councillors E Arnold, C Sacre & S Wallace.

1020. DECLARATIONS OF INTEREST

There were no declarations of interest.

1021. MINUTES

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 20th November 2018 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the minutes of the meeting 20th November 2018 be received and signed as a correct record.

Proposed: Cllr P Gane

Seconded: Cllr P West

Voting: F:6, Ag:0, Ab:0

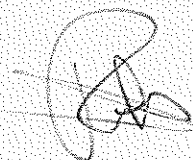
1022. CHRISTMAS LIGHTING AND FESTIVITIES

Further to the Christmas Working Group meeting on 7th January and event De-Brief meeting on 8th January, the Communities and Events Officer updated the committee in respect of the Christmas lighting schemes 2018 and the 'Big Switch On' event held on Friday 30 November 2018.

The committee were advised that a full report in respect of Christmas Lighting and Christmas festivities will be brought to the Community Services committee meeting on 2nd April 2019.

Councillors Lawes and Sacre asked that an item be included for consideration to be given to new Christmas lights to be installed on Tontine Street and at The Stade respectively.

Councillor Peter Gane made a suggestion for further consideration at a later date that the Cheriton Christmas lights should be switched on in 2019 on 30th November.



Further to a request by the Christmas Working Group at its meeting on 7th January 2019 that the Community Services Committee consider adding Martyn Jackson to the Christmas Working Group it was

RESOLVED: That Martyn Jackson be added as an external member of the Christmas Working Group for 2018/19.

Proposed: Cllr J Collier

Seconded: Cllr P Gane

Voting: F:6, Ag:0, Ab:0

1023. TOURISM WEBSITE

Since the Visit Folkestone and Hythe tourism website launched in May 2018, it has been significantly developed and a soft relaunch is proposed this year, ahead of the Easter holiday. The Communities and Events Officer updated the Committee in respect of its overall performance and target audience reached in the last 9 months with feedback received.

1024. CRICKET COACHING

Since 2010 the Community Services Committee has agreed to fund free Kwik Cricket Coaching for all the primary schools in the Town. The coaching has been hugely successful with most schools taking part with an average of 20 children per session. The Committee were asked if it wished to release the £2,100 provided in the Youth Facilities Budget for the cricket coaching to continue in 2019/20.

RESOLVED: That £2,100 be released from the Youth Facilities Budget to provide primary schools cricket coaching in 2019/20.

Proposed: Cllr P Gane

Seconded: Cllr P West

Voting: F:6, Ag:0, Ab:0

1025. ARMED FORCES DAY

Folkestone Town Councils Community Fun Day in support of the national Armed Forces Day has been scheduled for Sunday 30th June 2019. The Communities and Events Officer updated the Committee in respect of other funding applications that have been made to support the budget for this major event which the town council have been delivering for the past 11 years.

The committee were advised that it had been brought to Council's attention that FHDC had appointed an external event coordinator to deliver an AFD Community Fun Day on the same day. As it would not be logistically viable for two organisations to plan and deliver this event, in part due to inevitable duplication and therefore increase of workload with a significant risk of miscommunication and key elements including safety measures being overlooked, it was



RESOLVED: That the Town Clerk formally seek clarification from F & HDC as to what they intend to organise in respect of Armed Forces Day on 30th June 2019.

Proposed: Cllr P Gane

Seconded: Cllr R West

Voting: F:6, Ag:0, Ab:0

1026. FOLKESTONE MUSEUM REPORT CS/19/243

The committee received and noted the report.

1027. DATE OF NEXT MEETING – 2 April 2019


.....Chairman

2 April 2019

FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Council offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone on Tuesday 2nd April 2019 at 7pm.

Present: Councillors E Arnold (arrived at 19.05hrs), A Berry, J Collier, P Gane, M Lawes, S Wallace, P West and R West (Chair)

In attendance: Vicky Deakin – Communities and Events Officer

1028. APOLOGIES FOR ABSENCE

Apologies were received from Councillor C Sacre.

1029. DECLARATIONS OF INTEREST

There were no declarations of interest.

1030. MINUTES

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 5th February 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the minutes of the meeting 5th February 2019 be received and signed as a correct record.

Proposed: Cllr P Gane

Seconded: Cllr A Berry

Voting: F:7, Ag:0, Ab:0

Cllr E Arnold arrived at this juncture.

1031. CCTV REPORT CS/19/246

The committee were asked to receive and consider the report.

RESOLVED: That the committee recommend to the Finance & General Purposes Committee that sufficient budget is released from Council's CCTV Reserve to extend the Public Realm CCTV into Cheriton High Street.

Proposed: Cllr P Gane

Seconded: Cllr S Wallace

Voting: F:6, Ag:1, Ab:1



1032. FOLKESTONE MUSEUM REPORT CS/19/247

The committee were asked to receive and note the report and were advised that HLF have confirmed appointment of the Evaluation Consultant, facilitated by HLF funding, to prepare the overarching project report that the Town Clerk is commencing imminently.

RESOLVED: That the committee receive and note Museum Report CS/19/247.

Proposed: Cllr S Wallace

Seconded: Cllr A Berry

Voting: F:8, Ag:0, Ab:0

1033. ARMED FORCES DAY CS/19/248

The Committee received and noted the attached report.

RESOLVED: That £3,800 Armed Forces Day 2019 Budget and £10,000 Air Display Budget be released.

Proposed: Cllr P Gane

Seconded: Cllr A Berry

Voting: F:8, Ag:0, Ab:0

1034. CHRISTMAS LIGHTING AND FESTIVITIES REPORT CS/19/249

The committee received and noted the attached report.

RESOLVED:

- i) That the current Christmas Lighting provision is sufficient and any plans to develop further should be considered this year for 2020 implementation.
- ii) That the status quo is maintained utilising the existing stock with any required repairs to infrastructure, lights, columns and obsolete trees to be undertaken on an ad hoc basis.

Proposed: Cllr P Gane

Seconded: Cllr S Wallace

Voting: F:6, Ag:1, Ab:1

1035. TREE PLANTING UPDATE AND TREE WATERING /ADOPTION SCHEME

The Communities & Events Officer provided an update in respect of the delivery and progress of the 2018/19 Tree Planting Schedule in partnership with KCC.

RESOLVED: That £200 Local Projects Budget be earmarked to support Tree Planting community projects that support the FTC Tree Planting Scheme.

Proposed: Cllr P Gane

Seconded: Cllr R West

Voting: F:3, Ag:3, Ab:1

1036. SOUTH & SOUTH EAST IN BLOOM

Members were asked to consider if they wish Folkestone Town Council to enter the Parishes in Bloom Pilot programme (information paper attached).

RESOLVED: That the Communities & Events Officer submit an application on behalf of FTC entering the Parishes in Bloom Pilot Programme.

Proposed: Cllr S Wallace

Seconded: Cllr A Berry

Voting: F:7, Ag:0, Ab:0

1037. FLOWER AND SHRUB BED MAINTENANCE 2019/20

The Committee were asked to approve the release of £32,500 from the 2019/20 Parks, Gardens & Recs budget for the annual shrub and flower bed maintenance.

RESOLVED:

- i) That consideration be given at a later meeting for Pine Way Play Area and The Stade to be included in the 2020/21 Flower and Shrub Bed Maintenance sponsorship.
- ii) That £32,500 be released from the 2019/20 Parks, Gardens & Recs budget for the annual shrub and flower bed maintenance.

Proposed: Cllr S Wallace

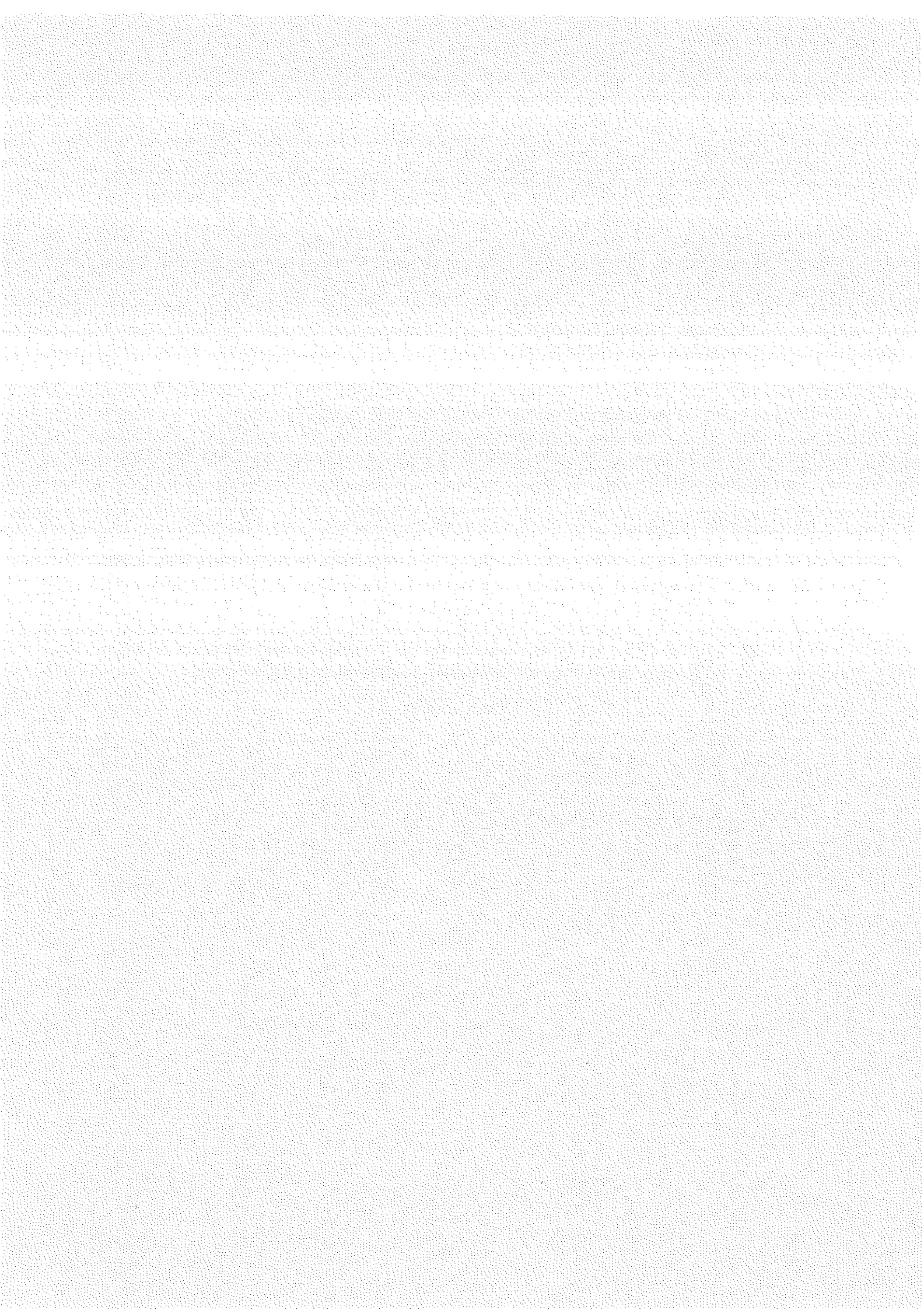
Seconded: Cllr P Gane

Voting: F:7, Ag:0, Ab:0

1038. DATE OF NEXT MEETING – 4 June 2019

.....Chairman

4 June 2019



FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Council offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone on Tuesday 4th June 2019 at 7pm.

Present: Councillors Abena Akuffo-Kelly, Ann Berry, Paul Bingham and Peter Gane.

In attendance: Jennifer Childs – Town Clerk
Vicky Deakin – Communities and Events Officer

1039. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Roger West, Belinda Walker, Jonathan Graham and Michelle Dorrell.

1040. APPOINTMENT OF CHAIRMAN

RESOLVED: That Councillor Roger West be appointed as Chairman for the Committee for the 2019/20 Municipal Year.

Proposed: Cllr Peter Gane
Seconded: Cllr Ann Berry
Voting: F:4, Ag:0, Ab:0

In the absence of Councillor West, the Town Clerk asked the Committee to appoint a Chairman for this meeting.

RESOLVED: That Councillor Peter Gane be appointed Chairman for this meeting.

Proposed: Cllr Paul Bingham
Seconded: Cllr Abena Akuffo-Kelly
Voting: F:4, Ag:0, Ab:0

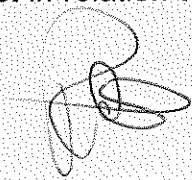
1041. APPOINTMENT OF VICE CHAIRMAN

RESOLVED: That Councillor Paul Bingham be appointed as Vice Chairman for the Committee for the 2019/20 Municipal Year.

Proposed: Cllr Ann Berry
Seconded: Cllr Abena Akuffo-Kelly
Voting: F:4, Ag:0, Ab:0

1042. DECLARATIONS OF INTEREST

Cllr Ann Berry declared a personal interest in relation to the Folkestone Great War Baseball Game.



1043. MINUTES

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 2nd April 2019 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the minutes of the meeting 2nd April 2019 be received and signed as a correct record.

Proposed: Cllr Peter Gane
Seconded: Cllr Ann Berry
Voting: F:4, Ag:0, Ab:0

1044. REVIEW OF THE TERMS OF REFERENCE

In line with Councils adopted standing orders the Town Clerk requested that members review the Terms of Reference for the Community Services Committee.

RESOLVED: That the existing Terms of Reference remain unchanged.

Proposed: Cllr Paul Bingham
Seconded: Cllr Ann Berry
Voting: F:4, Ag:0, Ab:0

1045. WORKING GROUPS

The Committee were asked to approve nominations for membership to the 2019/20 working groups.

RESOLVED: To adopt the following working groups and nominations.

Christmas (Volunteers) - Councillors Peter Gane, Roger West, Conor McConville, Jonathan Graham, Nicola Keen.

Museum (Ambassadors) – Councillors Jackie Meade, Roger West, Paul Bingham, Michelle Dorrell, David Horton.

Environment (Champions) – Councillors Roger West (Allotments), Jackie Meade (Fairtrade), Ann Berry (Flowers), Richard Wallace (Trees), Belinda Walker (Plastic Free), Abena Akuffo-Kelly (Climate Change).

Proposed: Cllr Peter Gane
Seconded: Cllr Paul Bingham
Voting: F:4, Ag:0, Ab:0

1046. FAIRTRADE

It was noted that Council needs to meet five goals to submit an application to be formally awarded Fairtrade Town Status by the Fairtrade Foundation; some of which have already been achieved.

Work towards Goal 4: '*Attract media coverage and popular support for the campaign*' and Goal 5: '*Set up a local Fairtrade steering group to ensure the Fairtrade Town campaign continues to develop and gain new support*' will be



championed by Councillor Jackie Meade.

1047. CLIMATE CHANGE

As a member of the Cinque Ports, committee was asked to consider facilitating the reduction of carbon emissions.

Resolved: That Folkestone Town Council wishes to facilitate the reduction of carbon emissions by:

- **Committing to becoming a carbon-neutral organisation by 2030.**
- **Seeking ways to encourage our community to reduce direct and indirect CO2 emissions and to become resilient to climate change.**
- **Taking active steps, wherever possible to encourage:**
 - a) **More sustainable transport**
 - b) **Reductions in energy use in homes and businesses**
 - c) **Use and development of renewable energy sources**
 - d) **Production, sale and consumption of locally sourced food**
 - e) **Any other methods of achieving the aims above**
- **Requesting Finance & General Purpose release £5,000 from the New Services Reserve to support this initiative.**

Proposed: Cllr Peter Gane

Seconded: Cllr Ann Berry

Voting: F:4, Ag:0, Ab:0

1048. SINGLE-USE PLASTIC FREE

Committee was asked to consider pledging to become a 'single-use plastic free' Council, this would mean phasing out the use of 'single use plastic' (SUP) products such as bottles, cups, cutlery, food containers and drinking straws in all council activities wherever it is reasonable to do so and encouraging other organisations to do the same, by championing alternatives such as reusable water bottles and developing local initiatives under a 'Plastic-Free Folkestone' banner.

RESOLVED: That the Council pledges to become a 'single-use plastic free' Council and adopts the Plastic Free Communities Toolkit.

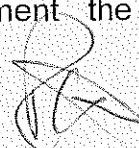
Proposed: Cllr Abena Akuffo-Kelly

Seconded: Cllr Paul Bingham

Voting: F:4, Ag:0, Ab:0

1049. FOLKESTONE MUSEUM REPORT CS/19/252

Committee reviewed report CS/19/252. Councillor Bingham advised he may have some memorabilia that would compliment the Channel Tunnel Exhibition.



RESOLVED: That the committee receive and note Museum Report CS/19/252 and request the Museum Officers deliver a presentation to the Town Council.

Proposed: Cllr Peter Gane
Seconded: Cllr Ann Berry
Voting: F:4, Ag:0, Ab:0

1050. ARMED FORCES DAY

The Town Clerk advised committee that following the Safety Advisory Group meeting for the 2019 Armed Forces Day event, additional recommendations were needed to be put into place to ensure a safe event is delivered.

RESOLVED: That Finance & General Purpose release funds as necessary from the New Services Reserve to cover the extra costs being accrued following the recommendations made by Safety Advisory Group.

Proposed: Cllr Peter Gane
Seconded: Cllr Paul Bingham
Voting: F:4, Ag:0, Ab:0

1051. FOLKESTONE GREAT WAR BASEBALL GAME

The Town Clerk updated committee regarding the funding situation for this event and the links between Council and the Canadian Armed Forces.

RESOLVED: That up to £1,500 is allocated from the Local Projects budget to support a Folkestone Great War Anglo/Canadian Baseball Game at Three Hills Sports Ground on the 16th June via a Service Level Agreement and for the Town Clerk to manage this via her delegated authority.

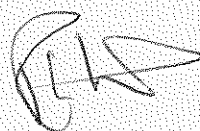
Proposed: Cllr Peter Gane
Seconded: Cllr Paul Bingham
Voting: F:4, Ag:0, Ab:0

1052. KCC LIBRARIES

At the Annual Assembly of the Town of Folkestone on the 21st May a question was raised by a member of the public regarding the consultation around a reduction in library opening hours and resources. Committee noted that the Town Clerk had contacted Kent County Council and asked for an update, but no response had been received to date.

1053. SIDNEY COOPER WESTON FOUNTAIN

At the Annual Assembly of the Town of Folkestone on the 21st May a question was raised by a member of the public regarding the relocation of the Sidney Cooper Weston Fountain from the East Cliff to the Harbour.



Committee noted that the Town Clerk advised that she had contacted Folkestone & Hythe District Council's property department who confirmed that 'FHDC has no intention to re-position the fountain, nor is it looking to complete any works to the fountain at this time'.

1054. ADDITION OF NAME TO FOLKESTONE SECOND WORLD WAR MEMORIAL

The Town Clerk advised that Council had been approached by the family of Henry James Savery who served with 'The Royal Tank Regiment, Royal Armoured Corps' in the Second World War and died on 19th July 1944 in Normandy. Evidence has been provided showing that Henry James Savery and his parents lived in Folkestone when he was born, and it is therefore requested that his name be added to the War Memorial in Folkestone.

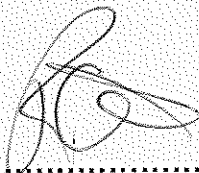
RESOLVED: That Henry James Savery be added to the War Memorial

Proposed: Cllr Peter Gane
Seconded: Cllr Abena Akuffo-Kelly
Voting: F:4, Ag:0, Ab:0

1055. CHRISTMAS CRAFT MARKET

Committee noted that the Town Clerk had been in discussion with the Town Mayor regarding the feasibility of a Christmas craft market in Guildhall St / Rendezvous St. The Town Clerk advised that she had contacted Folkestone & Hythe District Council who informed her that their market policy will not be completed until at least September 2019 but they believe that Folkestone Town Centre Management will be holding a Christmas market this year, however, a licence would be required to support any potential market. Further information will be brought before committee when it is available.

1056. DATE OF NEXT MEETING – 6th August 2019


.....Chairman

6 August 2019

FOLKESTONE TOWN COUNCIL

MINUTES of the Grants Committee meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 8 November 2018 at 6.30 p.m.

PRESENT: Councillors A Berry, M Lawes and P West.

OFFICERS PRESENT: J Childs (Town Clerk), E Timmins (Marketing and Communications Officer).

98. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Claire Jeffrey, Richard Theobald, Richard Wallace and Rodica Wheeler.

99. DECLARATIONS OF INTEREST

There were no declarations of interest.

100. MINUTES

The Committee was asked to receive and authorise the Minutes of the Grants Committee meeting held on 16 August 2018.

RESOLVED: That the Minutes of the meeting of the Grants Committee held on 16 August 2018 be received and signed as a correct record.

Proposed: Councillor Ann Berry

Seconded: Councillor Mary Lawes

Voting: F:3 Ag:0, Ab:0

101. TOWN GRANT APPLICANTS

Representatives of the town grant applicants attended the meeting and answered questions from the Committee.

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: The press and public were excluded for the remainder of the meeting under Section 1; sub-section 2 of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Proposed: Councillor Ann Berry

Seconded: Councillor Mary Lawes

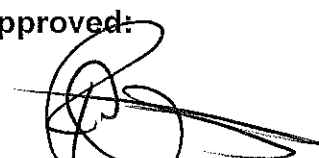
Voting: F:3, Ag:0, Ab:0

102. TOWN GRANTS

Town Grant applications were assessed on merit against five categories by each Councillor. Scores were then accumulated and used as the basis for discussion.

RESOLVED: That the following town grants be approved:

Proposed: Councillor Ann Berry



Seconded: Councillor Mary Lawes
Voting: F:3, Ag:0, Ab:0

Ref	Applicant	Purpose	Award
1	Folkestone Flower Power	Hanging baskets on the Leas	£2,500.00
2	The Rotary Club of the Channel	Channel Triathlon	£1,500.00
3	Audrey Green Oakes	From Belgians To Brexit	£1,500.00
4	Folkestone Fringe	Profound Sound Festival	£1,600.00
5	Touchbase Care	The Golden Age of Hollywood	£2,000.00

103. BUDGET 2019/20

The Committee was asked to consider its budget requirements for the next financial year.

RESOLVED: That the Grants Budget remains at £35,000.

Proposed: Councillor Pat West

Seconded: Councillor Mary Lawes

Voting: F:3, Ag:0, Ab:0

104. TOWN GRANT APPLICATION PROCESS - FEEDBACK

There were no feedback forms presented.

105. DATE OF NEXT MEETING

Thursday, 23 May 2019, at 6.30pm



FOLKESTONE TOWN COUNCIL

MINUTES of the Grants Committee meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Monday 20 May 2019 at 6.30 p.m.

PRESENT: Councillors Abena Akuffo- Kelly, Michelle Dorrell, David Horton, Connor McConville, Tim Prater and Roger West.

OFFICERS PRESENT: J Childs (Town Clerk), E Timmins (Marketing and Communications Officer).

1. APOLOGIES FOR ABSENCE

Councillor Richard Wallace was marked as absent.

2. APPOINTMENT OF CHAIRMAN

Nominations for the appointment of Chairman of the Grants Committee for 2019/20 were sought.

RESOLVED: That Councillor Roger West be appointed Chairman of the Grants Committee for the 201/20 Municipal Year.

Proposed: Councillor Michelle Dorrell

Seconded: Councillor David Horton

Voting: F:6, Ag:0, Ab:0

3. APPOINTMENT OF VICE CHAIRMAN

Nominations for the appointment of Vice Chairman of the Grants Committee for 2019/20 were sought.

RESOLVED: That Councillor Abena Akuffo-Kelly be appointed Vice Chairman of the Grants Committee for the 2018/19 Municipal Year.

Proposed: Councillor Connor McConville

Seconded: Councillor David Horton

Voting: F:6, Ag:0, Ab:0

4. DECLARATIONS OF INTERESTS

Councillor Roger West declared a personal interest in the Community Donation Station Rest/Social Area for Staff application.

Councillor Tim Prater declared a personal interest in the HG Wells Short Story Competition application.

Councillor Connor McConville declared a personal interest in the Strange Cargo Charivari application.

Councillors Connor McConville, Abena Akuffo-Kelly and Michelle Dorrell declared a personal interest in the Railway Club application.



5. MINUTES

The Committee was asked to receive and authorise the Minutes of the Grants Committee meeting held on 8 November 2018.

RESOLVED: That the Minutes of the meeting of the Grants Committee held on 8 November 2018 be received and signed as a correct record.

Proposed: Councillor Roger West

Seconded: Councillor Connor McConville

Voting: F:5 Ag:0, Ab:1

6. REVIEW OF THE TERMS OF REFERENCE

The Committee noted the current Terms of Reference and agreed to review them at the next Grants Committee Meeting. Councillors were asked to email any suggestions they wish to make to the Marketing and Communications Officer.

7. REVIEW OF THE POLICY GUIDELINES

The Committee noted the current Policy Guidelines and agreed to review them at the next Grants Committee Meeting. Councillors were asked to email any suggestions they wish to make to the Marketing and Communications Officer.

8. TOWN GRANT APPLICANTS

Applicants requesting town grants £1000 and over, answered any questions that the Committee had. Applications were considered later in the meeting.

EXCLUSION OF PRESS AND PUBLIC

The press and public are to be excluded for the remainder of this meeting under Section 1, sub-section 2, of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Proposed: Councillor Connor McConville

Seconded: Councillor David Horton

Voting: F:6, Ag:0, Ab:0

9. TOWN GRANT ASSESSMENT

Town Grant applications were assessed on merit against five categories by each Councillor. Scores were then accumulated and used as the basis for discussion.

RESOLVED: That the following town grants be approved:

Proposed: Councillor Michelle Dorrell

Seconded: Councillor Abena Akuffo-Kelly

Voting: F:6, Ag:0, Ab:0

A handwritten signature in black ink, appearing to be a stylized 'G' or 'K' followed by a horizontal line.

Ref	Applicant	Purpose	Award
1	Strange Cargo	Charivari	£2,500
2	Folkestone Railway Club	Fire Alarm and Maintenance	£0
3	Hell Fire Corner	War of the Words	£1,000
4	Folkestone Great War Baseball Game	Folkestone Great War Baseball Game	£0
5	Living Words	Level Up Folkestone	£2,450
6	Folkestone Fringe	SALT Festival	£2,250
7	Folkestone Cricket Club	One to One Coaching	£0
8	Folkestone Skabour Festival	Folkestone Skabour Festival **	£1,000
9	Musical Walkabout	Young Onset Dementia Singing/Songwriting Music Project	£1,329
10	Community Donation Station	Rest/Social Are for Staff	£1,000
11	Folkestone Festivals	Vintage Music Festival	£2,000
12	Folkestone Festivals	UK Strongest Man U105kg Comp	£500
13	Folkestone Festivals	One Great Day	£500
14	Folkestone Sport Centre Trust	Eco-Club	£600
15	Champions 4 Wellbeing	Pamper Weekend	£0
16	Purl Queens	Trivento and Folkestone Twin Yarn Installations	£0
17	Folkestone Fencing Club	To attract more girls into the sport	£0
18	The Beacon School	Residential Trips	£300
19	The Beacon School	Duke of Edinburgh Award Scheme	£400
20	Cleaner Kent	Folkestone Beach Clean Up	£0
21	H G Wells Short Story Competition	H G Wells Short Story Competition	£300
22	The Martello Learning and Lifeskills Centre	Charivari workshops	£0

** any surplus on this year's event, up to £1000 be returned to FTC

10. TOWN GRANT APPLICATION PROCESS - FEEDBACK

The feedback forms received since the last meeting were noted.

11. DATE OF NEXT MEETING

Thursday, 15 August 2019, at 6.30pm



August 2019

To all Parish and Town Councils in the Folkestone & Hythe District

To Whom it may concern,

Members Allowance Schemes for Towns and Parishes

I am writing to you as the chair of the Independent Remuneration Panel (IRP) for Folkestone & Hythe District Council. The role of the IRP is to advise the Council on allowances for Elected Members and Co-optees under the Local Authorities (Members' Allowances) (England) Regulations 2003 ('the regulations'). The IRP for Folkestone & Hythe District Council also serves as the Parish Remuneration Panel, covering Town and Parish Councils within the District.

I understand that Town and Parish Councils often decide not to pay allowances to their Members however, where they do pay allowances, the regulations require that those allowances are set taking into account the recommendations of the Parish Remuneration Panel. I am therefore writing to all Town and Parish Councils, as I have done previously, to ask if you would like the Panel to review your arrangements for Member allowances as part of its current work programme.

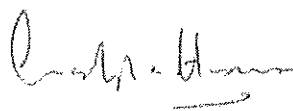
Under the regulations the Panel can consider:

1. The amount of parish basic allowance payable to members of such authorities;
2. The amount of travelling and subsistence allowance payable;
3. Whether parish basic allowance should be payable only to the chairman of any such authority or to all of its members;
4. Whether, if parish basic allowance should be payable to both the chairman and the other members of any such authority, the allowance payable to the chairman should be set at a level higher than that payable to the other members and, if so, the higher amount so payable; and
5. The responsibilities or duties in respect of which members should receive parish travelling and subsistence allowance.

If you would like the Panel to review your arrangements for allowances, please contact Mrs. Kate Clark, Committee Services Officer, (Tel: 01303 853267, Email: kate.clark@folkestone-hythe.gov.uk) at the Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY by 18th September 2019.

Many thanks for your time and I look forward to hearing from you.

Yours Faithfully



Chris Harman
Chair

Folkestone & Hythe District Council Independent Remuneration Panel

