



## FOLKESTONE TOWN COUNCIL

Date of Publication: 4 November 2021

### AGENDA

Meeting: **Folkestone Town Council**  
Date: **11 November 2021**  
Time: **7.00 p.m.**  
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**

To: **Town Councillors**

**YOU ARE HEREBY SUMMONED** to attend a meeting of the Folkestone Town Council on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor or Town Clerk.

A handwritten signature in blue ink, appearing to read 'J Childs'.

**J Childs**  
**Town Clerk**

### Prayers

#### 1. **APOLOGIES FOR ABSENCE**

To receive and approve any apologies for absence.

#### 2. **DECLARATIONS OF INTEREST**

To receive any declarations of either personal or prejudicial interest that Members may wish to make.

**3. MINUTES**

To receive the Minutes of Meeting of the Council held on 17<sup>th</sup> June 2021 and to authorise the Town Mayor to sign them as a correct record.

**4. PUBLIC QUESTIONS**

Up to 15 minutes shall be allowed for written public questions from registered electors to be put to the Council in accordance with the Council's approved Standing Orders.

**5. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

**6. MINUTES OF THE PLANNING COMMITTEE**

To receive the Minutes of the above Committee's meeting of 20<sup>th</sup> May 2021. Application comments submitted to the District Council under the Town Clerks Scheme of Delegation are included at Appendix A.

**7. MINUTES OF THE COMMUNITY SERVICES COMMITTEE**

To receive the Minutes of the above Committee's meetings of the 2<sup>nd</sup> February, 6<sup>th</sup> April and 1<sup>st</sup> June 2021.

**8. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**

To receive the Minutes of the above Committee's meetings of the 18<sup>th</sup> February, 22<sup>nd</sup> April, 17<sup>th</sup> June and 29<sup>th</sup> July 2021.

**9. MINUTES OF THE CLIMATE & ENVIRONMENT COMMITTEE**

To receive the Minutes of the above Committee's meeting of the 3<sup>rd</sup> June and 2<sup>nd</sup> September 2021.

**10. MATTERS AND RESOLUTIONS FROM COMMITTEES**

*(items in bold italic have been brought forward for debate, remaining items to be noted)*

**i. Planning Committee – 2021/22**

It was resolved that Councillor Graham be appointed Chairman and Councillor Bingham be appointed Vice Chairman of the Planning Committee for the 2021/22 Municipal Year.

**ii. Community Services Committee – 2021/22**

It was resolved that Councillor West be appointed Chairman and Councillor Keen be appointed Vice Chairman of the Community Services Committee for the 2021/22 Municipal Year.

**iii. Climate & Environment Committee - 2021/22**

It was resolved that Councillor Akuffo-Kelly be appointed Chairman and Councillor Walker be appointed Vice Chairman of the Climate & Environment Committee for the 2021/22 Municipal Year.

**iv. Finance and General Purposes Committee – 2021/22**

It was resolved that Councillor McConville be appointed Chairman and Councillor Prater be appointed Vice Chairman of the Finance and General Purposes Committee for the 2021/22 Municipal Year.

***On the 21<sup>st</sup> October 2021 at minute 1439 following the Climate & Environments resolution to support the optimum option in relation to refurbishing the parks, (£250,000 for the first year and a further £35,000 per annum for the next 4 years), it was resolved:***

***To begin preparations for tender and seek external funding, reporting to Full Council with further information when available.***

***Proposed: Councillor T Prater***

***Seconded: Councillor M Keutenius***

***Voting: F:8, Ag:0, Ab:1***

***The Town Clerk has started the process and advises that circa 10% of the project cost will be required to support the tender preparation and contract administration as specialist support is required and having advised committee that a grant application was ready to be submitted to the Roger De Haan Charitable Trust, Council has subsequently been advised that we cannot apply for the funding until we have committed our own funds to the project. The Town Clerk, therefore, requests Council:***

- ***confirm the maximum budget to set for the tender to deliver the optimum option approved by the Climate & Environment Committee,***
- ***approve the release of the £100,000 parks dowry,***
- ***approve the release of £93,687 from the new services reserves to support the tender preparation, contract administration and contracted works,***
- ***authorise the preparation of a Parish Infrastructure Investment Plan and consultation to support the release of £33,859 CIL funding for the project,***
- ***confirm in principal that any shortfall that cannot be raised through third party funding will be met from the general fund.***

**v. Personnel Sub-Committee - 2021/22**

It was resolved that Councillor Lawes be appointed Chairman and Councillor Walker be appointed Vice Chairman of the Personnel Sub-Committee for the 2021/22 Municipal Year.

**11. NOTICE OF MOTION**

Councillor Jonathan Graham would like to move a motion that this Council notes that with the eight parks, transferred from Folkestone and Hythe District Council to Folkestone Town Council, it is our responsibility to not only

maintain, but improve the parks for our communities, as well as caring for the environment and therefore this council resolves:

- To work proactively to make sure all parks under Town Council control, are improved to the benefit to all members of our communities, becoming more inclusive, more accessible and more enjoyable for all.
- To make sure that all parks are being treated equal, in the sense of apparatuses, allowing all citizens and their children equal opportunity to access equipment local to them.
- Facilitating apparatuses, socialising areas and paths to the playgrounds for:
  - a) Children and adults who are visually impaired
  - b) Children and adults who are learning impaired
  - c) Children and adults who are physically impaired
- As well as to work proactively to make sure all parks under Town Council control, are as environmentally friendly as possible, such as, but not limited to planting more trees, changing building materials for future apparatuses and cutting chemicals used in maintenance.

## **12. REVIEW OF TERMS OF REFERENCE**

The Terms of Reference for all committees have been reviewed, and other than moving the Climate items to the top of the Climate & Environment Committees they remain unchanged.

## **13. REVIEW OF TOWN GRANT REDUCED AWARD PERCENTAGE**

The Terms of Reference for town grants is currently set as less than 50% no award, 50-75% a reduced award and 75-100% full award with the calculator set at 50% of the amount requested for the reduced award. In the past Grants Committee members would review the reduced award based on the budget available and consider increasing the percentage en bloc. Members are asked whether they wish to adjust the percentage ratio of the reduced awards.

## **14. COUNTY COUNCILLORS REPORT**

Attached for members information is a Kent County Council report by Councillors Jeffrey and Meade.

## **15. DATE AND TIME OF NEXT MEETINGS**

13<sup>th</sup> January 2022 @ 7.00pm (precept)

## Folkestone Town Council

### **MINUTES of the Full Council Meeting of the Folkestone Town Council held at the Town Council Offices on Thursday, 17<sup>th</sup> June 2021 at 6.00 p.m.**

**PRESENT:** Councillors Ann Berry (from 6.05 pm), Paul Bingham, Peter Gane, Michelle Keutenius, David Horton (from 6.05 pm), Dylan Jeffrey, Mary Lawes, Connor McConville (from 6.05 pm), Tim Prater, Belinda Walker, and Roger West.

**ABSENT:** Councillors Abena Akuffo-Kelly (apologies received after the meeting), Ray Field, Nicola Keen (arrived after the meeting had concluded), Jackie Meade (arrived after the meeting had concluded) and Richard Wallace.

**In attendance:** Jennifer Childs (Town Clerk) Phil Cross (Finance Officer)

#### **1798. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Danny Brook and Jonathan Graham.

#### **1799. DECLARATIONS OF INTEREST**

No declarations were made.

#### **1800. MINUTES**

The Full Council was asked to receive the Minutes of an Ordinary Meeting of the Council held on 4<sup>th</sup> May 2021 and to authorise the Town Mayor to sign them as a correct record.

**RESOLVED: That the Minutes of the Annual Council meeting held on 4<sup>th</sup> May 2021 be received and signed as a correct record.**

Proposed: Councillor Paul Bingham

Seconded: Councillor Belinda Walker

Voting: F: 8, Ag: 0, Ab: 0

Councillors Ann Berry, David Horton and Connor McConville arrived at this juncture.

#### **1801. INTERNAL AUDITOR'S REPORT**

The Town Council noted the report. It was acknowledged that approval of the Scheme of Delegation by Council on 12 May 2020 (Minute 1696) should have been recorded in a way which gave the reader an indication of what had been resolved.

Councillor Dylan Jeffrey thanked the Town Clerk and the Finance Officer for ensuring that financial and legal requirements were met during the last year, which had been particularly difficult due to the pandemic.

**RESOLVED: That the Internal Auditor's Report be noted.**

Proposed: Councillor Roger West

Seconded: Councillor Dylan Jeffrey

Voting: F: 11, Ag: 0, Ab: 0

**1802. STATEMENT OF INTERNAL CONTROL**

**RESOLVED: To approve the Statement of Internal Control 2021/22 and for the Chairman and Town Clerk to sign.**

Proposed: Councillor Dylan Jeffrey

Seconded: Councillor Roger West

Voting: F: 11, Ag: 0, Ab: 0

**1803. ANNUAL GOVERNANCE STATEMENT 2020/21**

The Council considered the Annual Governance Statement and proposed that the following boxes be ticked:

Boxes 1 to 8 'Yes'

Box 9 'N/A'

**RESOLVED: To complete as above and approve the Annual Governance Statement 2020/21 and for the Chairman and Town Clerk to sign.**

Proposed: Councillor Dylan Jeffrey

Seconded: Councillor Roger West

Voting: F: 11, Ag: 0, Ab: 0

**1804. STATEMENT OF ACCOUNTS AND ANNUAL RETURN 2020/21**

**RESOLVED: To approve the Statement of Accounts and Annual Return 2020/21 and for the Chairman to sign.**

Proposed: Councillor David Horton

Seconded: Councillor Belinda Walker

Voting: F: 11, Ag: 0, Ab: 0

**1805. DATE AND TIME OF NEXT MEETING**

Thursday, 9<sup>th</sup> September 2021 at 6.30pm

The meeting ended at 6.15 pm

.....Town Mayor

## Folkestone Town Council

**Minutes of the Planning Committee Meeting held on Thursday 20<sup>th</sup> May 2021 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.**

**PRESENT: Councillors Paul Bingham, Jonathan Graham, Nicola Keen, Mary Lawes, Jackie Meade, Richard Wallace and Roger West.**

Five members of the public were present.

**OFFICERS PRESENT:** Jennifer Childs (Town Clerk)  
Georgina Wilson (Executive Assistant)

1. **APOLOGIES FOR ABSENCE**  
No apologies were received.

2. **APPOINTMENT OF CHAIRMAN**

**RESOLVED:** That Councillor Jonathan Graham be appointed as Chairman for the 2021/22 municipal year.

Proposed: Councillor Jackie Meade  
Seconded: Councillor Nicola Keen  
Voting: F:7, Ag:0, Ab:0

3. **APPOINTMENT OF VICE CHAIRMAN**

**RESOLVED:** That Councillor Paul Bingham be appointed as Vice Chairman for the 2021/22 municipal year.

Proposed: Councillor Nicola Keen  
Seconded: Councillor Jackie Meade  
Voting: F:7, Ag:0, Ab:0

4. **DECLARATIONS OF INTEREST**  
There were no declarations of interest.

5. **REVIEW OF THE TERMS OF REFERENCE**

In line with Councils adopted standing orders the Town Clerk requested that members review the Terms of Reference for the Planning Committee. Any changes the Committee wish to make will need to be approved by Full Council at a future meeting.

**RESOLVED:** To accept the Terms of Reference with no changes.

Proposed: Councillor Jonathan Graham  
Seconded: Councillor Jackie Meade  
Voting: F:6, Ag:0, Ab:1

6. **21/0926/FH**

After discussions between Councillors and members of the public it was agreed to change the Planning Committees comment to:

Object – The Committee now understand the important heritage of this building but also the state of disrepair it is in and felt that in the event this building could not be saved, as much of the original materials as possible should be used in rebuilding in the same footprint to a sympathetic design. Committee asked that a structural survey be carried out and expressed concern that no tree plan had been included in the application. Councillor Jonathan Graham maintained his comment of no objection.

## **7. APPLICATION PROCESS**

**RESOLVED:** To continue with the current process of emailing out applications weekly, with any member of the Planning Committee being able to request that the Town Clerk calls for a Committee meeting to be held within the statutory timeframes if the majority of the Committee members agree it is needed.

Proposed: Councillor Richard Wallace  
 Seconded: Councillor Jonathan Graham  
 Voting: F;7, Ag:0, Ab:0

## **8. UPDATE ON PREVIOUS APPLICATIONS**

The previous applications were noted.

## **9. DATE OF NEXT MEETING**

TBC

..... Chairman



## FOLKESTONE TOWN COUNCIL

**Minutes of the Community Services Committee meeting held virtually by Zoom on Tuesday, 2<sup>nd</sup> February 2021 at 6.30pm.**

**Present:** Councillors Ann Berry, Abena Akuffo-Kelly (Chair), Paul Bingham, Peter Gane, Michelle Keutenius, Belinda Walker and Roger West.

**In attendance:** Jennifer Childs, Town Clerk  
Vicky Deakin, Communities & Events Officer  
Councillor Richard Wallace

### **1135. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Jonathan Graham due to work commitments.

### **1136. DECLARATIONS OF INTEREST**

Councillors Paul Bingham, Michelle Keutenius and Belinda Walker declared a personal interest in the Museum Report as Friends of the Museum.  
Councillor Michelle Keutenius declared a personal interest in the Hot Meal Scheme.

### **1137. MINUTES**

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 19<sup>th</sup> November 2020 and to authorise the Chairman of the Committee to sign them as a correct record.

**RESOLVED: That the minutes of the meeting held on the 19<sup>th</sup> November 2020 be received and signed as a correct record.**

Proposed: Councillor Roger West  
Seconded: Councillor Paul Bingham  
Voting: F:7, Ag:0, Ab:0

### **1138. FAIRTRADE**

The Communities and Events Officer updated the Committee in respect of ongoing tasks and their development to achieve the remaining two goals to attain Fairtrade Status for Folkestone Town Council with details of associated projects required in 2021 to re-engage with the local business and residential communities whilst sustaining momentum for this initiative. It was suggested that a Steering Group be re-established to meet quarterly at 5pm with a proposal for the first to be held at the end of February and the Co-Op be invited to submit an article for the community magazine as a strong advocate for Fairtrade. Members were asked to bring any suggestions to the Communities and Events Officer ASAP in respect of a small online event(s) they would like Folkestone Town Council to organise as part of Fairtrade Fortnight which takes place from 22<sup>nd</sup> Feb – 7<sup>th</sup> Mar 2021.

**1139. TREE PLANTING 2020/21 AND PROPOSALS FOR 2021/22**

The Communities and Events Officer and Councillor Richard Wallace updated the Committee in respect of the current planting schedule including key observations and details from Tree Wardens to assist and facilitate considerations for the 2021/22 scheme.

**1140. FLOWER & SHRUB BEDS 2020/21 & 2021/22**

The Town Clerk advised Committee that the schedule provided by the district council covered the annual shrub and flower bed maintenance work for 2020/21, 2021/22 and 2022/23; and in line with Council's commitment to becoming Carbon Neutral by 2030 proposals for planting wildflower verges are currently being developed with the County Council.

**RESOLVED: That £32,500 be released for the 2020/21 Parks, Gardens & Recs budget for the annual shrub and flower bed maintenance.**

Proposed: Councillor Roger West  
 Seconded: Councillor Ann Berry  
 Voting: F:7, Ag:0, Ab:0

**RESOLVED: That £32,500 be released from the 2021/22 Parks, Gardens & Recs budget for the annual shrub and flower bed maintenance.**

Proposed: Councillor Peter Gane  
 Seconded: Councillor Roger West  
 Voting: F:7, Ag:0, Ab:0

**RESOLVED: That £1,275 be released from the 2020/21 local projects budget to support the wild verges initiative.**

Proposed: Councillor Peter Gane  
 Seconded: Councillor Michelle Keutenius  
 Voting: F:7, Ag:0, Ab:0

**1141. RED TELEPHONE BOX, THE STADE**

The Town Clerk updated the Committee in respect of the Red Telephone Box on the Stade which has been used since 2010 by Shane Record.

**RESOLVED: That the Town Clerk write to Shane Record and thank him for utilising the phone box and advise that the Town Council will no longer be allowing third party use as it is going to be re-utilised to house a community defibrillator.**

Proposed: Councillor Abena Akuffo-Kelly  
 Seconded: Councillor Peter Gane  
 Voting: F:7, Ag:0, Ab:0

**1142. FOLKESTONE MUSEUM REPORT CS/21/279**

**RESOLVED: That report CS/21/279 be received and noted.**

Proposed: Councillor Roger West

Seconded: Councillor Ann Berry  
 Voting: F:7, Ag:0, Ab:0

#### **1143. ENVIRONMENT WORKING GROUP REPORT CS/21/280**

**RESOLVED:** That report CS/21/280 be received and noted; and to recommend to Full Council that the revised Committee Structures together with associated Terms of Reference, Schedule of Dates and Budget Allocations be implemented for the 2021/22 Municipal Year.

Proposed: Councillor Belinda Walker  
 Seconded: Councillor Ann Berry  
 Voting: F:7, Ag:0, Ab:0

#### **1144. CHRISTMAS LIGHTING AND FESTIVITIES REPORT CS/21/281**

Committee asked that any repairs necessary for the ceiling of lights in Rendezvous Street be monitored and should replacement be needed, braids or baubles are to be utilised to reduce ongoing costs.

**RESOLVED:** That report CS/21/281 be received, noted and option 1 to maintain the status quo with regard to re-utilising the current infrastructure be approved.

Proposed: Councillor Roger West  
 Seconded: Councillor Peter Gane  
 Voting: F:7, Ag:0, Ab:0

#### **1145. TOURISM REPORT CS/21/282**

Further to the presentation provided by Alex Ridings and Nina Jackson of MyFolkestone ahead of the meeting, committee considered the request for support to provide a virtual high street to enable local businesses to recover from the impact of the coronavirus pandemic against the tourism service already being provided by Council.

**RESOLVED:** That report CS/21/282 be received and noted.

Proposed: Councillor Roger West  
 Seconded: Councillor Belinda Walker  
 Voting: F:7, Ag:0, Ab:0

**RESOLVED:** To participate in the MyFolkestone Discover Package for a maximum of 12 more months at a rate of £149 a month; after which MyFolkestone be advised to apply for funding via the Councillor grant schemes.

Proposed: Councillor Peter Gane  
 Seconded: Councillor Roger West  
 Voting: F:5, Ag:1, Ab:1

#### **1146. HOT MEAL SCHEME REPORT CS/21/283**

Councillor Michelle Keutenius moved a vote of thanks for the Communities and Events Officer for co-ordinating the Christmas Hot Meal Scheme at such short notice.

**RESOLVED:** That report CS/21/283 be received and noted.

Proposed: Councillor Paul Bingham  
Seconded: Councillor Michelle Keutenius  
Voting: F:7, Ag:0, Ab:0

**RESOLVED: That £3,000 be released from the Xmas Meals budget to provide hampers during the April half term holiday to families in need that do not qualify for Free School Meal vouchers from the County Council.**

Proposed: Councillor Michelle Keutenius  
Seconded: Councillor Peter Gane  
Voting: F:7, Ag:0, Ab:0

**1147. DATE OF NEXT MEETING – 6<sup>th</sup> April 2021 @ 6.30pm**

The meeting concluded at 19.30pm

**Chairman .....**

**Date .....**

## FOLKESTONE TOWN COUNCIL

**Minutes of the Community Services Committee meeting held virtually by Zoom on Tuesday, 6<sup>th</sup> April 2021 at 7pm.**

**Present:** Councillors Ann Berry, Abena Akuffo-Kelly (Chair), Paul Bingham, Peter Gane, Jonathan Graham, Michelle Keutenius, Belinda Walker and Roger West.

**In attendance:** Jennifer Childs, Town Clerk  
Vicky Deakin, Communities & Events Officer

### **1148. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **1149. DECLARATIONS OF INTEREST**

Councillors Paul Bingham, Michelle Keutenius and Belinda Walker declared a personal interest in the Museum Report as Friends of the Museum.

Councillor Belinda Walker declared a personal interest in the Fairtrade initiative as a representative of Folkestone Baptist Church on the Steering Group.

### **1150. MINUTES**

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 2<sup>nd</sup> February 2021 and to authorise the Chairman of the Committee to sign them as a correct record.

**RESOLVED: That the minutes of the meeting held on the 2<sup>nd</sup> February 2021 be received and signed as a correct record.**

Proposed: Councillor Michelle Keutenius

Seconded: Councillor Paul Bingham

Voting: F:8, Ag:0, Ab:0

### **1151. FOLKESTONE MUSEUM REPORT CS/21/286**

The committee were asked to receive and note the Museum Report.

**RESOLVED: That Report CS/21/286 be received and noted.**

Proposed: Councillor Roger West

Seconded: Councillor Paul Bingham

Voting: F:8, Ag:0, Ab:0

### **1152. COMMUNITIES & EVENTS OFFICER REPORT CS/21/287**

The committee were asked to receive and note the report.

Members suggested schools sports tournaments should be held in September / October 2021 in the new school year allowing comprehensive considerations on health and safety elements required based on Covid19 guidelines and the opportunity to reflect on other local events held ahead of this and the level of safety, attendance and success they achieve.

Members suggested that Veterans, military charities such as SSAFA and RBL, Councillors and members of the public are invited to provide their video clips from past AFD events to create digital postcards that FTC will publish on its website and social media platforms as part of the scheduled virtual Armed Forces Day events w/c 21<sup>st</sup> June 2021.

**RESOLVED: That Report CS/21/287 be received and noted.**

Proposed: Councillor Jonathan Graham

Seconded: Councillor Ann Berry

Voting: F:8, Ag:0, Ab:0

**RESOLVED: To approve the release of £2,100 from the 2021/22 Youth Facilities budget for primary school's cricket coaching provided by Folkestone Cricket Club.**

Proposed: Councillor Peter Gane

Seconded: Councillor Paul Bingham

Voting: F:8, Ag:0, Ab:0

**RESOLVED: To approve the release of £1,000 from the 2021/22 Local Projects budget to facilitate support of the Fairtrade Action Plan.**

Proposed: Councillor Michelle Keutenius

Seconded: Councillor Peter Gane

Voting: F:8, Ag:0, Ab:0

### **1153. DATE OF NEXT MEETING – 1<sup>st</sup> June 2021 (Provisional)**

The meeting concluded at 19.25pm

**Chairman .....**

**Date .....**

## FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Hall,  
1 – 2 Guildhall Street, Folkestone, CT20 1DY on Tuesday, 1<sup>st</sup> June 2021 at  
6.30pm.

**Present:** Councillors Ann Berry, Paul Bingham, Peter Gane, Nicola Keen and  
Roger West.

**Absent:** Councillor Akuffo-Kelly was Absent with Accepted Reason due to  
the return to Face to Face Meetings and Coronavirus Self Isolation.

**In attendance:** Jennifer Childs, Town Clerk  
Vicky Deakin, Communities & Events Officer

### 1154. APOLOGIES FOR ABSENCE

None

### 1155. APPOINTMENT OF CHAIRMAN

**RESOLVED:** That Councillor Roger West be appointed as Chairman for  
the Committee for the 2021/22 Municipal Year.

Proposed: Councillor Peter Gane

Seconded: Councillor Ann Berry

Voting: F:5, Ag:0, Ab:0

### 1156. APPOINTMENT OF VICE CHAIRMAN

**RESOLVED:** That Councillor Nicola Keen be appointed as Vice Chairman  
for the Committee for the 2021/22 Municipal Year.

Proposed: Councillor Peter Gane

Seconded: Councillor Ann Berry

Voting: F:5, Ag:0, Ab:0

### 1157. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 1158. MINUTES

The Committee were asked to receive the Minutes of the meeting of the  
Community Services Committee held on 6<sup>th</sup> April 2021 and to authorise the  
Chairman of the Committee to sign them as a correct record.

**RESOLVED:** That the minutes of the meeting held on the 6<sup>th</sup> April 2021 be  
received and signed as a correct record.

Proposed: Councillor Ann Berry

Seconded: Councillor Peter Gane

Voting: F:5, Ag:0, Ab:0

**1159. REVIEW OF THE TERMS OF REFERENCE**

In line with Councils adopted standing orders the Town Clerk has requested that members review the Terms of Reference for the Community Services Committee. Any changes the Committee wish to make will need to be approved by Full Council at a future meeting.

In line with Councils adopted standing orders members reviewed the Terms of Reference for the Community Services Committee.

**RESOLVED: That the Terms of Reference be re-adopted without any changes.**

Proposed: Councillor Peter Gane  
 Seconded: Councillor Nicola Keen  
 Voting: F:5, Ag:0, Ab:0

**1160. WORKING GROUPS**

The Committee were asked to approve nominations for membership to the 2021/22 Working Groups.

**RESOLVED: To adopt the following working groups and nominations:**

**Community Events (Volunteers) - Councillors Ann Berry, Peter Gane, Nicola Keen and Roger West.**

**Museum (Ambassadors) – Councillors Paul Bingham, David Horton, Michelle Keutenius and Belinda Walker.**

Proposed: Councillor Nicola Keen  
 Seconded: Councillor Roger West  
 Voting: F:5, Ag:0, Ab:0

**1161. FOLKESTONE MUSEUM REPORT CS/21/289**

The committee were asked to receive and note the Museum Report.

**RESOLVED: That Report CS/21/289 be received and noted with a vote of thanks recorded acknowledging the achievements of officers since lockdown began in March 2020.**

Proposed: Councillor Roger West  
 Seconded: Councillor Paul Bingham  
 Voting: F:5, Ag:0, Ab:0

**1162. COMMUNITIES & EVENTS OFFICER REPORT CS/21/290**

The committee were asked to receive and note the report.

**RESOLVED: That Report CS/21/290 be received and noted with a vote of thanks recorded acknowledging the Town Clerk's agreement to officers facilitating support of the Community Hub and Vaccination Centres.**

Proposed: Councillor Roger West



Seconded: Councillor Nicola Keen  
 Voting: F:5, Ag:0, Ab:0

**RESOLVED:**

- i) To approve the release of a maximum of £6,000 from the 2021/22 Air Show / Armed Forces Day budget as a contribution to Folkestone & Hythe District Council to match fund the cost for the attendance of the Red Arrows on Sunday 8<sup>th</sup> August 2021.
- ii) FTC are unable to provide any Officer, planning or administrative support or any other resource to this event.

Proposed: Councillor Peter Gane  
 Seconded: Councillor Nicola Keen  
 Voting: F:5, Ag:0, Ab:0

**Councillor Peter Gane left the meeting at this juncture (18:47)**

**1163. BUDGET 2022/23**

At this juncture the Committee were asked to consider proposals for possible growth or adjustments including non-recurring revenue expenditure for Community Services for the next financial year. The Finance & General Purposes Committee will consider the full list of proposals put forward by all Committees at a future meeting ahead of submitting the budget request to Full Council in January 2022.

**RESOLVED: That the existing 2021/22 Budget remain unchanged for 2022/23.**

Proposed: Councillor Ann Berry  
 Seconded: Councillor Paul Bingham  
 Voting: F:4, Ag:0, Ab:0

**1164. DATE OF NEXT MEETING**

12<sup>th</sup> October 2021 @ 6.30pm (provisional)

Meeting concluded at 19.04pm

Chairman .....

Date .....

## FOLKESTONE TOWN COUNCIL

**MINUTES of the Finance and General Purposes Committee Meeting held virtually by Zoom on Thursday, 18 February 2021 at 6.30 p.m.**

**PRESENT:** Councillors P Bingham, P Gane, D Jeffrey, M Lawes, C McConville, J Meade (Chair) and T Prater.

**ABSENT:** Councillor R Field.

**OFFICERS PRESENT:** J Childs (Town Clerk) and P Cross (Finance Officer).

### **1382. APOLOGIES FOR ABSENCE**

Apologies received from Councillor Keen due to district council training.

### **1383. DECLARATIONS OF INTEREST**

None

### **1384. MINUTES**

- 1) The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 17 December 2020.
- 2) The Committee received and noted the Minutes of the meeting of the Personnel Sub Committee held on 7 July and 17 December 2020.

**RESOLVED:** That the Minutes of the meeting of the Finance and General Purposes Committee held on 17 December 2020 be received and signed as a correct record.

Proposed: Councillor Paul Bingham

Seconded: Councillor Peter Gane

Voting: F:7 Ag:0, Ab:0

**RESOLVED:** That the Minutes of the Personnel Sub Committee held on 7 July and 17 December 2020 be received and noted.

Proposed: Councillor Dylan Jeffrey

Seconded: Councillor Mary Lawes

Voting: F:7 Ag:0, Ab:0

**1385. SCHEDULE OF PAYMENTS**

The Committee considered the schedule of payments made between 1 December 2020 and 31 January 2021.

**RESOLVED: That the Schedule of Payments for the period 1 December 2020 and 31 January 2021 be approved.**

Proposed: Councillor Connor McConville

Seconded: Councillor Mary Lawes

Voting: F:7 Ag:0, Ab:0

**1386. BUDGET MONITORING STATEMENT 2020/21**

The budget monitoring statement to the 31 January 2021 was received by the Committee.

**RESOLVED: That the Budget Monitoring Statement to 31 January 2021 be approved.**

Proposed: Councillor Peter Gane

Seconded: Councillor Connor McConville

Voting: F:7 Ag:0, Ab:0

**1387. BANK RECONCILIATION**

In line with financial regulations the bank reconciliation statement to 31 December 2020 was received and duly noted.

**1388. APPOINTMENT OF INTERNAL AUDITOR**

The Committee was asked to approve the appointment of the internal auditor for 2020/21.

**RESOLVED: That David Buckett be appointed as the 2020/21 Internal Auditor and the list of internal auditors be revisited next year.**

Proposed: Councillor Peter Gane

Seconded: Councillor Tim Prater

Voting: F:7 Ag:0, Ab:0

**1389. PROCUREMENT POLICY**

The Committee was asked to approve the procurement policy.

**RESOLVED: To adopt the Procurement Policy with an amendment that the RFO strives to obtain 3 estimates for procurement between £500 and £3,000.**

Proposed: Councillor Dylan Jeffrey

Seconded: Councillor Peter Gane

Voting: F:7 Ag:0, Ab:0

**1390. WARD GRANTS**

A list of ward grants approved by the Town Clerk between 1 December 2020 and 31 January 2021 was provided for the Committee's information and duly noted.

**1391. WARD GRANT BALANCES 2020/21**

A list of ward grant balances available to each Councillor on 31 January 2021 was provided for the Committee's information and duly noted.

**1392. CORONAVIRUS COMMUNITY RESILIENCE GRANTS**

A list of coronavirus community resilience grants approved to 31 January 2021 was provided for the Committee's information and duly noted.

**1393. DATE OF NEXT MEETING**

Thursday, 22 April 2021 @ 6.30pm

Meeting concluded at 18.43pm

Chairman.....

Date.....

## FOLKESTONE TOWN COUNCIL

**MINUTES of the Finance and General Purposes Committee Meeting held virtually by Zoom on Thursday, 29 April 2021 at 6.30 p.m.**

**PRESENT:** Councillors P Bingham, P Gane, D Jeffrey, N Keen (Chair), M Lawes, R Field (18.36pm), J Meade and T Prater.

**ABSENT:** Councillor C McConville.

**IN ATTENDANCE:** Councillor A Berry

**OFFICERS PRESENT:** J Childs (Town Clerk) and P Cross (Finance Officer).

### **1394. APOLOGIES FOR ABSENCE**

No apologies were received.

### **1395. DECLARATIONS OF INTEREST**

None

### **1396. MINUTES**

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 18 February 2021.

**RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 18 February 2021 be received and signed as a correct record.**

Proposed: Councillor P Gane

Seconded: Councillor P Bingham

Voting: F:7 Ag:0, Ab:0

### **1397. SCHEDULE OF PAYMENTS**

The Committee considered the schedule of payments made between 1 February 2021 and 31 March 2021.

**RESOLVED: That the Schedule of Payments for the period 1 February 2021 and 31 March 2021 be approved.**

Proposed: Councillor P Bingham

Seconded: Councillor J Meade

Voting: F:7 Ag:0, Ab:0

**1398. BUDGET MONITORING STATEMENT 2020/21**

The budget monitoring statement to the 31 March 2021 was received by the Committee.

**RESOLVED: That the Budget Monitoring Statement to 31 March 2021 be approved.**

Proposed: Councillor J Meade

Seconded: Councillor P Gane

Voting: F:8 Ag:0, Ab:0

**1399. BANK RECONCILIATION**

In line with financial regulations the bank reconciliation statement to 31 March 2021 was received and duly noted.

**1400. WARD GRANTS**

A list of ward grants approved by the Town Clerk between 1 February 2021 and 31 March 2021 was provided for the Committee's information and duly noted.

**1401. WARD GRANT BALANCES 2020/21**

A list of ward grant balances available to each Councillor on 1 April 2021 was provided for the Committee's information and duly noted.

**1402. EXTERNAL TOWN HALL REDECORATIONS & REPAIRS**

The Town Clerk advised Committee that a call for fixed price tenders for the external redecorations and repairs of the Town Hall had been placed in line with Council's financial regulations, the information was duly noted

**1403. DATE OF NEXT MEETING**

**Thursday, 17<sup>th</sup> June 2021 @ 6.30pm**

Meeting concluded at 18.43pm

Chairman.....

Date.....

## FOLKESTONE TOWN COUNCIL

**MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 17 June 2021 at 6.30 p.m.**

**PRESENT:** Councillors R Field, P Gane, D Horton, D Jeffrey, M Keutenius, M Lawes, C McConville, T Prater and B Walker.

**OFFICERS PRESENT:** J Childs (Town Clerk) and P Cross (Finance Officer).

### **1404. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor D Brook.

### **1405. APPOINTMENT OF CHAIRMAN**

Nominations for the appointment of Chairman of the Finance and General Purposes Committee for 2021/22 were sought.

**RESOLVED: That Councillor Connor McConville be appointed Chairman of the Finance and General Purposes Committee for the 2021/22 Municipal Year.**

Proposed: Councillor D Horton

Seconded: Councillor B Walker

Voting: F:8, Ag:0, Ab:1

### **1406. APPOINTMENT OF VICE CHAIRMAN**

Nominations for the appointment of Vice Chairman of the Finance and General Purposes Committee for 2021/22 were sought.

**RESOLVED: That Councillor Tim Prater be appointed as Vice Chairman of the Finance and General Purposes Committee for the 2021/22 Municipal Year.**

Proposed: Councillor M Keutenius

Seconded: Councillor C McConville

Voting: F:9, Ag:0, Ab:0

### **1407. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**1408. MINUTES**

- 1) The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 29 April 2021.
- 2) The Committee received and noted the Minutes of the meeting of the Personnel Sub Committee held on 18 February 2021 and 29 April 2021.

**RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 29 April 2021 be received and signed as a correct record.**

Proposed: Councillor D Jeffrey

Seconded: Councillor D Horton

Voting: F:9 Ag:0, Ab:0

**RESOLVED: That the Minutes of the meetings of the Personnel Sub Committee held on 18 February 2021 and 29 April 2021 be received and noted.**

Proposed: Councillor M Lawes

Seconded: Councillor P Gane

Voting: F:8 Ag:0, Ab:1

**1409. TERMS OF REFERENCE**

In line with the Town Council's adopted standing orders, the Committee was asked to consider its Terms of Reference.

**RESOLVED: That the existing Terms of Reference be re-adopted without any changes.**

Proposed: Councillor M Keutenius

Seconded: Councillor P Gane

Voting: F:9, Ag:0, Ab:0

**1410. WORKING GROUPS 2021/22**

The Committee was asked to note and approve nominations for the membership of the Folkestone & Hythe District Council/Folkestone Town Council Working Group for the 2021/22 Municipal Year. It was also agreed that a CCTV Working Group should be established.

**RESOLVED: That the FHDC/FTC Partnership Working Group should comprise of the Town Clerk, Town Mayor and Chairs of the standing committees. The Deputy Mayor and Vice-Chairs will act as substitutes if required.**

Proposed: Councillor P Gane

Seconded: Councillor M Keutenius

Voting: F:9, Ag:0, Ab:0

**RESOLVED: That a CCTV Working Group be established. Members to be agreed.**

Proposed: Councillor D Jeffrey

Seconded: Councillor M Lawes

Voting: F:9, Ag:0, Ab:0



**1411. SCHEDULE OF PAYMENTS**

The Committee considered the schedule of payments for the period 1 April 2021 to 31 May 2021.

**RESOLVED: That the Schedule of Payments for the period 1 April 2021 to 31 May 2021 be approved.**

Proposed: Councillor M Lawes

Seconded: Councillor B Walker

Voting: F:9, Ag:0, Ab:0

**1412. BUDGET MONITORING STATEMENT 2021/22**

The budget monitoring statement to 31 May 2021 was received by the Committee. It was noted that the Community Services Committee had approved the flowerbeds maintenance schedule and consequently the budget had been overspent, as this was done without confirmation as to how the additional funding would be met the process should be fixed by discussion at the next Council meeting.

The District Council was experiencing a slight delay in replanting the flowerbeds, but this would begin shortly. It was suggested that this be publicised on the Town Council's website for the information of residents and visitors.

**RESOLVED: That the Budget Monitoring Statement to 31 May 2021 be approved.**

Proposed: Councillor M Keutenius

Seconded: Councillor M Lawes

Voting: F:9, Ag:0, Ab:0

**1413. BANK RECONCILIATION**

The Committee received the bank reconciliation statement to 31 May 2021.

**RESOLVED: That the bank reconciliation statement to 31 May 2021 be received and noted.**

Proposed: Councillor P Gane

Seconded: Councillor B Walker

Voting: F:9, Ag:0, Ab:0

**1414. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES**

At the Personnel Sub-Committee held on 29<sup>th</sup> April 2021 it was resolved, at Minute 512, that a request be made to the Finance & General Purposes Committee to increase the training budget to accommodate the 2021/22 Officer Training Schedule.

Proposed: Councillor Dylan Jeffrey

Seconded: Councillor Mary Lawes

Voting: F:4, Ag:0, Ab:0

The Town Clerk confirmed that an additional £6,000 was required.

**RESOLVED:** That an additional £6,000 be made available for Staff Training in 2021/22, to be met from the General Reserve.

Proposed: Councillor T Prater

Seconded: Councillor M Keutenius

Voting: F:9, Ag:0, Ab:0

**1415. TOWN HALL EXTERNAL REPAIRS**

Report F/21/293, in relation to the appointment of a contractor to carry out external repairs to the Town Hall, was attached for approval.

There was considerable discussion over the marking criteria, and it was the Committee's view that, in future, they should approve such criteria prior to the tender process.

**RESOLVED:** To receive Report F/21/293 and in line with the recommendation, the tender be awarded to bidder 3.

Proposed: Councillor P Gane

Seconded: Councillor M Lawes

Voting: F:7, Ag:0, Ab:2

**1416. WARD GRANTS**

A list of ward grants approved by the Town Clerk between 1 April 2021 and 31 May 2021 was provided for the Committee's information and duly noted.

**1417. WARD GRANT BALANCES 2021/22**

A list of ward grant balances available to each Councillor as at 31 May 2021 was provided for the Committee's information and duly noted.

**1418. DATE OF NEXT MEETING**

Thursday, 19 August 2021

Chairman.....

Date.....

## FOLKESTONE TOWN COUNCIL

**MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 29<sup>th</sup> July 2021 at 6.30 p.m.**

**PRESENT:** Councillors P Gane, D Jeffrey, M Lawes (Chair) and B Walker.

**ABSENT:** Councillor D Horton.

**OFFICERS PRESENT:** J Childs (Town Clerk) and P Cross (Finance Officer).

### **1419. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors D Brook, R Field, M Keutenius, C McConville and T Prater.

### **1420. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **1421. MINUTES**

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 17 June 2021.

**RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 17 June 2021 be received and signed as a correct record.**

Proposed: Councillor P Gane

Seconded: Councillor B Walker

Voting: F:4 Ag:0, Ab:0

### **1422. SCHEDULE OF PAYMENTS**

The Committee considered the schedule of payments for the period 1<sup>st</sup> June 2021 and 30<sup>th</sup> June 2021.

**RESOLVED: That the Schedule of Payments for the period 1<sup>st</sup> June 2021 and 30<sup>th</sup> June 2021 be approved.**

Proposed: Councillor D Jeffrey

Seconded: Councillor P Gane

Voting: F:4 Ag:0, Ab:0

**1423. BUDGET MONITORING STATEMENT 2021/22**

The budget monitoring statement to 30 June 2021 was received by the Committee.

**RESOLVED:** That the Budget Monitoring Statement to 30 June 2021 be approved.

Proposed: Councillor M Lawes

Seconded: Councillor P Gane

Voting: F:4, Ag:0, Ab:0

**1424. BANK RECONCILIATION**

The Committee received the bank reconciliation statement to 30 June 2021.

**1425. WARD GRANTS**

A list of ward grants approved by the Town Clerk between 1<sup>st</sup> June 2021 and 18<sup>th</sup> July 2021 was provided for the Committee's information and duly noted.

**1426. WARD GRANT BALANCES 2021/22**

A list of ward grant balances available to each Councillor as at 18<sup>th</sup> July 2021 was provided for the Committee's information and duly noted.

**1427. PARLIAMENTARY BOUNDARY REVIEW 2023**

The Committee was asked to provide an official response to the Parliamentary Boundaries Review, which was open to consultation until 2<sup>nd</sup> August 2021.

**RESOLVED:** That the Town Clerk writes to the Boundaries Commission expressing the view of the Town Council that constituents in North Downs East and West use Folkestone services and secondary schools and should therefore be retained within the Folkestone and Hythe district.

Proposed: Councillor P Gane

Seconded: Councillor B Walker

Voting: F:4, Ag:0, Ab:0

**1428. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES**

At the Personnel Sub-Committee held on 29<sup>th</sup> July 2021 it was resolved that a request be made to the Finance & General Purposes Committee to release funds from the Museum Reserve for the re-establishment of the current museum vacancy.

**RESOLVED:** To release the funds for the re-establishment of the current vacancy as required.

Proposed: Councillor P Gane

Seconded: Councillor B Walker

Voting: F:4, Ag:0, Ab:0

**1429. DATE OF NEXT MEETING**  
**Thursday, 21<sup>st</sup> October 2021**

Chairman.....

Date.....

## FOLKESTONE TOWN COUNCIL

**Minutes of the Climate and Environment Committee meeting held on Thursday, 3<sup>rd</sup> June 2021 at 6.30pm at the Town Hall.**

**Present:** Councillors Ann Berry, Abena Akuffo-Kelly (arrived at 6.34pm), Danny Brook, Ray Field, David Horton, Connor McConville, Jackie Meade, Belinda Walker and Richard Wallace (arrived at 6.44pm).

**Absent:** Cllr Tim Prater (apologies were received after the meeting)

**In attendance:** Jennifer Childs, Town Clerk  
Georgina Wilson, Executive Assistant

One member of the public was in attendance.

### 1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

### 2. APPOINTMENT OF CHAIRMAN

**RESOLVED:** That Councillor Abena Akuffo-Kelly be Chairman for the Committee for the municipal year of 2021/22 and that Councillor Belinda Walker Chair this meeting until Councillor Akuffo-Kelly arrives.

Proposed: Councillor Jackie Meade

Seconded: Councillor Connor McConville

Voting: F:7, Ag:0, Ab:0

### 3. APPOINTMENT OF VICE CHAIRMAN

**RESOLVED:** That Councillor Belinda Walker be Vice Chairman for the Committee for the municipal year of 2021/22.

Proposed: Councillor David Horton

Seconded: Councillor Jackie Meade

Voting: F:6, Ag:0, Ab:1

### 4. DECLARATIONS OF INTEREST

There were no declarations.

### 5. TERMS OF REFERENCE

The terms of reference were noted. It was suggested that as this was the Climate and Environment Committee, the Climate items on the terms of reference should be at the top.

Councillor Akuffo-Kelly arrived at this juncture.

### 6. WORKING GROUPS 2021/22

The Committee considered the need for Working Groups.

Councillor Richard Wallace arrived at this juncture.

**RESOLVED: To create working groups for the following Parks, Fairtrade, Allotments, Flowers, Trees and Electric Charging Points.**

Proposed: Councillor Abena Akuffo-Kelly  
 Seconded: Councillor David Horton  
 Voting: F:9, Ag:0, Ab:0

The Town Clerk will email all Councillors for nominations and arrange for the working groups to meet via zoom.

The Town Clerk will contact the District Council to ask about a Town Councillor being invited to be a representative on the Place Plan.

**7. COMMUNITIES AND EVENTS OFFICER REPORT CE/21/291**

The Committee noted the report and discussed the tree budget, it was felt it would be fairer to split the budget equally between the wards to ensure an even spread of trees being planted. All suggestions for new planting sites would be considered by the Tree Champion and Tree Wardens and information brought back to the next Committee.

The Town Clerk confirmed that public tree planting sites had been received and would be considered with all other suggestions that had been received.

**RESOLVED: To receive and note Report CE/21/291 and accept the recommendation to vire £1,000 from the Local Projects budget to the Fairtrade budget code to facilitate support of the Fairtrade Action Plan.**

Proposed: Councillor Connor McConville  
 Seconded: Councillor Belinda Walker  
 Voting: F: 9, Ag:0, Ab:0

**8. COMMUNITIES AND GRANTS OFFICER PARK REPORT CE/21/292**

Cllr McConville felt a Business Plan was needed to show what is needed and where, not all of the dowry should be spent immediately on improving the parks only maintaining them. The Town Clerk explained that the dowry was to bring the parks up to a safe level of play, the suggestions in the report were to make them safe and meet the ROSPA recommendations and to replace missing or damaged equipment.

Further discussions on this would take place at the Parks Working Group which would be arranged as quickly as possible.

**RESOLVED: To received and note Report CE/21/292 and to defer this item to discuss further at the Parks Working Group.**

Proposed: Councillor Connor McConville

Seconded: Councillor David Horton  
 Voting: F:9, Ag:0, Ab:0

There were discussions around the inspections of the parks, the Town Clerk reported that the Communities and Grants Officer would be trained to assist in carrying out the inspections although due to Covid19 the training had been delayed, members advised that they would like to also undertake this training in the future. Liability was then discussed, the Town Clerk advised that using our grounds maintenance contractor to undertake the weekly inspections afforded Council additional protection and had the added benefit due to being specialists repairs or isolate of equipment could be carried out in a timely manner.

## 9. CLIMATE ACTION PLAN

The Committee considered the Action Plan and the Town Clerk informed the Committee that within the Procurement Policy it states that the Council should use services to reduce the carbon footprint of the Council wherever possible.

Councillor Ray Field requested 3.3 be amended to 28 new trees. Point 4 to include the art piece of the wire fish for the collection of single use plastic bottles. The Town Clerk updated the Committee on this project, which will be a joint project between the District and Town Councils, a proposal will be brought forward at a future Committee.

Councillor Connor McConville commented that at point 2, the electric minibus that the Town Clerk got funding for from KCC should be added in.

Discussions then took place on the Town Council's current carbon footprint of 26.85 tonnes, this is relatively low for a Town Council due to the renovations that were carried out on the Town Hall when it was purchased by the Town Council. Members asked that a plan be developed to help see an annual reduction in the region of 10%.

**RESOLVED: To approve the Action Plan with the above amendments.**

Proposed: Councillor Connor McConville  
 Seconded: Councillor Danny Brook  
 Voting: F:9, Ag:0, Ab:0

## 10. CARBON FOOTPRINT REDUCTION POLICY

Councillor Jackie Meade felt that the Town Council should include in the procurement policy something on offsetting only when no other option was available.

There were discussions on the possibility of a Land Train to help reduce emissions if less cars are travelling around the town, members felt that any land train should have an electric engine.



The Carbon Footprint Reduction Policy was noted.

# **11. UNAUTHORISED ENCAMPMENT**

The Town Clerk updated the Committee on the unauthorised encampment at Firs Lane, Town and District Officers attended the site and 28 days grace has been given for the encampment to move before any legal action will be taken.

# **12. BUDGET 2022/23 – POTENTIAL GROWTH ITEMS**

Councillor Ray Field felt that a budget should be made for the Harbour Line, it is coming under the ownership of the District Council and provision should be made to support them in this project. Consideration would be given to how much should be allocated for this project and agreed at the next meeting.

**RESOLVED: To increase the Tree Budget by £6,000 to a total of £21,000.**

Proposed: Councillor Danny Brook

Seconded: Councillor David Horton

Voting: F:9, Ag:0, Ab:0

The Town Clerk informed the Committee that the Parks, Gardens and Flowerbeds budget should be increased as this is overspent every year.

# **13. DATE OF NEXT MEETING – 2<sup>nd</sup> September 2021 at 7.00pm**

The meeting concluded at 8pm.

Chairman .....

Date .....

## FOLKESTONE TOWN COUNCIL

**Minutes of the Climate and Environment Committee meeting held on Thursday, 2<sup>nd</sup> September 2021 at 7pm at the Town Hall.**

**Present:** Councillors Ann Berry, Abena Akuffo-Kelly (Chair), Ray Field, David Horton, Connor McConville, Jackie Meade, Tim Prater, Belinda Walker and Richard Wallace.

**Absent:** Cllr Danny Brook

**In attendance:** Vicky Deakin – Communities & Events Officer  
Liz Timmins – Communities & Grants Officer

One member of the public was in attendance.

### **14. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **15. MINUTES**

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 3<sup>rd</sup> June 2021 and to authorise the Chairman of the Committee to sign them as a correct record.

**RESOLVED:** That the minutes of the meeting held on the 3<sup>rd</sup> June 2021 be received and signed as a correct record.

Proposed: Councillor Jackie Meade

Seconded: Councillor Connor McConville

Voting: F:9, Ag:0, Ab:0

At this juncture it was

**RESOLVED:** That agenda Item 7. Trees 2021 / 22 be brought forward.

Proposed: Councillor Richard Wallace

Seconded: Councillor Belinda Walker

Voting: F:9, Ag:0, Ab:0

### **16. TREES 2021 / 22**

Following suggestions from Councillors, Tree Wardens and members of the public; the Tree Working Group compiled the tree planting schedule in partnership with KCC. The schedule includes proposals for planting throughout Folkestone Parks and Highways. Committee were asked to consider the draft schedule and approve the release of the £15,000 budget.

Cllr Richard Wallace and the C & E Officer updated the committee further to which it was

**RESOLVED:** That the planting schedule be approved in principle and further to receipt of a KCC site inspection report, the final list of viable sites be sent to all Town Councillors for last inspection / feedback upon which it is agreed that, providing trees are planted equally, where practicable across all FTC Wards, the £15k budget be released.

Proposed: Councillor Abena Akuffo - Kelly

Seconded: Councillor Richard Wallace

Voting: F:9, Ag:0, Ab:0

**17. C & G OFFICER - PLAY PARK REPORT CE/21/294**

The C & G Officer updated Members and provided comprehensive supporting information further to her research on best value for money. The committee were asked to receive, consider the options and approve the attached report.

Cllr McConville briefed the committee further to Parks Working Group meetings and regarding RoSPA recommendations.

**RESOLVED:**

**i) To approve Optimum Option: 'Refurbishing the parks to a high specification and make them more inclusive, increasing the play value of the parks and making them into an asset for the local community. The approximate cost of this would be £250,000' for the first year and it is estimated a further £35,000 per annum for the next 4 years. If you were to do all the parks in one large tender this would prove to be more cost effective for two reasons: 1; Usually deals can be struck with play companies who are willing to offer discounts to win the business. 2; Once work on the parks is complete the maintenance would be very little. Spreading out the £250,000 over three years, for example, would still require the minimum spend on some of the parks to make them safe in the first year or so'.**

**ii) 'The Parks Working Group recommends the Committee resolve to approve the release a further £150,000 from reserves, subject to the approval of the Finance and General Purposes Committee, at its next meeting 21<sup>st</sup> October 2021, to commence with the 'Optimum' option presented'.**

Proposed: Councillor Connor McConville

Seconded: Councillor Jackie Meade

Voting: F:9, Ag:0, Ab:0

iii) Folkestone Town Council's large planters currently situated in Cheriton should be relocated to George Gurr play park further to the C & G Officer ascertaining viability and costs.

Proposed: Councillor Jackie Meade  
 Seconded: Councillor Belinda Walker  
 Voting: F:9, Ag:0, Ab:0

**18. C & E OFFICER - FAIRTRADE EVENTS REPORT CE/21/295**

The committee were asked to receive, consider the options and approve the attached report.

The C & E Officer briefed the committee in respect of the report.

**RESOLVED:**

- i) To receive and note Report CE/21/295
- ii) To support hosting a Fairtrade Awareness event on Sunday 26<sup>th</sup> September as part of Great Big Green Week.
- iii) To approve a request to the Finance & General Purposes Committee to consider a virement of £2,000 from the New Services Reserve to the Fairtrade budget to assist in the delivery of the Fairtrade event.

Proposed: Councillor Jackie Meade  
 Seconded: Councillor Belinda Walker  
 Voting: F:9, Ag:0, Ab:0

**19. ALLOTMENTS 2022/23 RENT REVIEW REPORT CE/21/296**

The committee were asked to receive, consider and approve the attached report.

**RESOLVED: To receive and approve report CE/21/296 and maintain the status quo with the rent remaining at £0.556p per m2.**

Proposed: Councillor Belinda Walker  
 Seconded: Councillor David Horton  
 Voting: F:9, Ag:0, Ab:0

**20. PLANT A TREE FOR THE JUBILEE**

The C & E Officer is currently contacting local schools, community and youth groups, Cadet Units and all other appropriate / eligible organisations to establish if they may wish to be involved with the 'Plant a Tree for the Jubilee' initiative that FTC are delivering to Commemorate the Queen's Platinum Reign (<https://www.woodlandtrust.org.uk/plant-trees/schools-and-communities/queens-green-canopy/>)

Members were asked to nominate possible schools, community groups or any other organisation that may wish to be part of this initiative with land on which individual trees or avenues, copses and whole woodlands can be planted.

Noted

**21. FLOWER AND SHRUB BED PLANTING 2021 / 22**

The C & E Officer provided the committee with an update following liaising with the FHDC Horticultural Manager to ascertain a timeframe for the delivery of the agreed renewal of all FTC sponsored shrub beds.

**22. CLIMATE ACTION PLAN**

The committee were asked to note the additions to the attached Climate Action Plan.

**RESOLVED: That this item be deferred to the next meeting to facilitate additional information being provided for Members to comprehensively consider the Climate Action Plan and all additions.**

Proposed: Councillor Jackie Meade

Seconded: Councillor David Horton

Voting: F:9, Ag:0, Ab:0

**23. DATE OF NEXT MEETING**

14<sup>th</sup> October 2021 @ 7.00pm

The meeting concluded at 8.30pm.

**Chairman .....**

**Date .....**



## **CLIMATE & ENVIRONMENT COMMITTEE**

### **COMMITTEE STRUCTURE – 10 MEMBERS**

#### **TERMS OF REFERENCE**

1. To exercise the powers and duties of the Town Council on the physical environment of the town, including:
  - a) Monitoring of the council's action plan for becoming carbon neutral by 2030
  - b) Climate & Environment Communications with Community Partnership Working
  - c) Open spaces and common land
  - d) Public Parks, Gardens (inc. Community Gardens), Recreation and Pleasure Grounds (inc. Tree Planting and Flowerbeds with associated carbon emission compensation strategies)
  - e) Provision of play equipment, sports and recreation facilities
  - f) Allotments (inc. biodiversity development plan and establishment of 'bug hotels')
  - g) Engagement with Allotments Associations
  - h) Plastic Free Folkestone
  - i) Folkestone Fairtrade Status
2. To exercise the powers and duties of the Town Council on the following highways and transportation matters:
  - a) Cycling and cycle ways
  - b) Community transport
  - c) Public rights of way, footpaths and bridleways
3. To consider and make recommendations on:
  - a) Support for projects and organisations in Folkestone which aim to: promote biodiversity and wildlife, improve air quality, support renewable energy generation
  - b) Climate Change / Action Plan and Carbon Reduction Strategy
  - c) Litter Management (via schemes such as 'Keep Folkestone Beautiful Campaign')
  - d) Youth facilities
4. To prepare budgetary forecasts, where necessary, on any of the above activities for inclusion in the Town Council's budget for the following financial year and submit these to the Finance and General Purposes Committee in the Autumn to calculate the precept for the ensuing year.
5. To consider and make recommendations to the Council on any changes to these terms of reference that might be required to enable the committee to adapt to changing circumstances and be better prepared to carry out its mission.

## **KENT COUNTY COUNCIL REPORT BY DYLAN JEFFREY AND JACKIE MEADE**

We are very pleased to start our first report to Folkestone Town Council by thanking you for your support in advising us of things that might need doing or looking into, and in welcoming us into our new roles as Kent County Councillors. Whilst we may disagree in some policy discussions at County Hall, we are working hard for our local community and do stand side by side in seeking to get the best deal for residents of our town. Jackie and Dylan have jointly funded projects and are always open to discuss ideas and to work with each other, and with you, in making sure Folkestone's voice is being heard and giving the opportunity for our town to thrive whilst also looking after those who need extra support and help. Together, we hope we can continue to be a great team for Folkestone.

Dylan currently sits on Health reform and Public Health Cabinet committee; Governance and Audit Committee; Regulation Committee; and the Electoral and Boundary Review Committee. In addition, he has been appointed to be one of two KCC members on the Pension Board, and to the Kent and Medway Fire and Rescue Authority. Jackie sits on Adult Social Care Cabinet Committee; Growth, Economic Development and Communities Cabinet Committee; and the Planning Applications Committee. With Rory Love, who covers part of Cheriton Ward and the Folkestone part of Sandgate and West Folkestone ward, sitting on the Children's, Young People and Education Cabinet Committee; Environment and Transport Cabinet Committee; Policy and Resources Cabinet Committee; Standards Committee, and Scrutiny Committee, it means that we have good representation across most Committees at KCC ensuring Folkestone always has a voice.

We want to start our report with reassurance about the winter road gritting service. The teams who drive gritting vehicles for Kent Highways work full time for KCC and our partners so we do not expect to see any issues over driver shortages. They are supplemented by some of the local farmers who are issued with snow ploughs that can be attached to their tractors for more rural roads that many use to get into Folkestone by joining the rest of the roads network.

Winter preparations are taking place to replenish the saltbins which are for use on the public highway (roads and pavements but not private drives) by the public. You need very little grit to be effective so spread it thinly and widely. Please make your own winter preparations as well. Working from home has proved viable for many so in bad weather don't travel if you have a choice. Snow chains or snow socks on tyres help if we do end up with heavy snow and a shovel rather than a spade shifts snow more efficiently (because of the raised sides). Finally remember to have a blanket and boots/wellingtons in your car over the winter months as there were many stories last time of cars stuck or abandoned, even locally, at places like the hills leading up and down from Hawkinge and Capel.

KCC is currently holding a consultation on its Heritage Strategy. Do have a look and I think you'll be surprised at quite how much it covers. A world heritage site at Canterbury, 352 scheduled monuments, 17,432 listed buildings, 503 conservatuon

areas and 407 historic parks and gardens. One of the issues that views are being sought on is whether the windmills owned by KCC (including the one at Stelling Minnis in three Folkestone and Hythe district) should have a trust to operate them instead of the council. We're also seeking views on metal detecting on KCC land. Please respond by 13 December at [www.kent.gov.uk/about-the-council/have-your-say](http://www.kent.gov.uk/about-the-council/have-your-say)

This portal is used for all consultations undertaken by the County Council and there is currently another consultation underway seeking views on proposals for the future delivery of the Specialist Teaching and Learning Service (STLS) in Kent. The joint OfSTED (Office for Standards in Education, Children's Services and Skills) and CQC (Care Quality Commission) inspection of services in early 2019 highlighted that too many children and young people with Special Educational Needs and Disabilities (SEND) do not get the support they need in Kent. This consultation looks at how KCC can move forward to address those issues.

In the news is COP26, the UN Climate Conference. KCC recognises the climate agenda and understand the role we play, working with partners, in accelerating work to improve environmental outcomes in the future. In line with Government-led scientific advice, Kent County Council has made a commitment to make its buildings and services Net Zero by 2030 with the rest of the county following by 2050. Work continues all the time to meet the climate busting target with LED upgrades recently being completed for four of KCC's buildings, saving an estimated 13 tonnes of CO2 a year.

KCC's Kent Green Action campaign offers helpful information for people who want to contribute to enhancing their environment. Visit <https://www.kent.gov.uk/environment-waste-and-planning/kent-green-action> to find out more, or search for Kent Green Action on social media.

Following on this theme, KCC held its annual Kent Environment Strategy Conference on 2<sup>nd</sup> November to look at the progress made by KCC, Medway and our district council partners on the environment agenda. The conference was a mixture of in person and online and a recording is available on YouTube. Our Plan (Pollinator Action Plan) will also be holding a conference on 23 November. This will be entirely online and again will be available on YouTube afterwards. The theme is on how linear structures such as roadside verges, railway embankments, waterways and paths in people's gardens can support pollinators and other wildlife.

We were all really pleased that KCC stepped in to help with food vouchers for families whose children are entitled to benefits-related Free School Meals during the October half-term. KCC funded one £15 food voucher per eligible child or young person, allocated by their schools, which were able to be used in supermarkets and local shops through its allocation from the Government's Household Support Fund, which was launched in September to help local authorities support some of their most vulnerable households during the winter. The vouchers are the first scheme KCC has announced it will be funding from its £11.06m allocation and details of further proposed spending will be announced in due course. We all agree that more needs to be done to support our vulnerable families and no child should go hungry during the school holidays.



The Government has made funding available to KCC for one-off grants to help young people resume social and sporting activities. These Reconnect grants can be up to £8,000 and can be used for activities till August 2022. Full details are available at <https://www.kent.gov.uk/leisure-and-community/community-grants-and-funding/reconnect-locality-grant>

The Kent County Council-led Reconnect: Kent Children and Young People programme, in which more than 4,000 four to 16-year-olds enjoyed healthy, nutritious meals and a range of sports and other pursuits over the summer, is also being expanded further. The provision, funded by the national Holiday Activities and Food (HAF) programme, which allows local authorities to deliver these sessions to families whose children are eligible for benefits-related Free School Meals – for free – during the Easter, summer, and Christmas holidays. The application process for the Christmas holidays is now open – the closing date is Wednesday, November 17, 2021 – and KCC is confident the opportunities will be just as exciting and beneficial. The summer HAF programme in Kent benefited from £1,978,306.

A total of 84 programmes were delivered in Kent over the summer by a range of partners including schools, sports-based organisations, holiday playschemes, charities, district and borough councils, football clubs, community organisations, and The Education People – a Local Authority Trading Company of KCC. Providers have already started signing up for the December HAF programme and details will be released closer to the time.

For more information about the application process and the Kent HAF programme visit <https://www.theeducationpeople.org/holiday-activities-and-food-programme-kent/> or email [kenthaf@theeducationpeople.org](mailto:kenthaf@theeducationpeople.org)

Businesses across Kent are being invited to apply for interest-free loans of between £100,000 and £500,000 to help realise their ambitions for growth and support Kent's economic recovery. Kent County Council is offering a total of £8 million in Kent and Medway Business Fund loans to help small and medium-sized enterprises in Kent and Medway develop new product lines and services, invest in plant, machinery and premises, to boost growth and productivity and create jobs. The funding for these loans comes from the repayment of previous loans made by Kent County Council under a similar scheme started in 2017.

Details of the scheme are available by clicking this link: [www.kent.gov.uk/business/business-loans-and-funding/kent-and-medway-business-fund/kent-and-medway-business-fund-loans](https://www.kent.gov.uk/business/business-loans-and-funding/kent-and-medway-business-fund/kent-and-medway-business-fund-loans) and it's hoped that applications are made by ambitious businesses with sound plans to help grow the Kent & Medway economy. Those applying should be able to:

- demonstrate strong and effective foundations and plans for growth and innovation, whilst protecting and creating jobs in Kent and Medway
- introduce a new product, service, or technology or invest in new processes to improve productivity
- evidence a pledge to reduce their net carbon footprint; and
- identify economic support through a Kent-based supply chain.

Thank you to all those who responded to the consultation about whether to keep the booking system for KCC's Household Waste Recycling Centres (HWRCs). We received a massive 10,635 responses which will take some time to fully analyse. In the meantime, we'll be trialling same day bookings at a few of the HWRCs as it's already clear that this is something people want to see introduced.

There is heaps of other work going on at Committee level from school appeals to waste and environmental enforcement, and all political groups at County Hall are now analysing and number crunching in preparation for next year's budget proposals. Local government has been promised a headline 3.0% average real-terms increase in core spending power for the next three years. That includes £3.6bn to fund social care reforms—the increase for councils' existing responsibilities will be 1.8% a year on average. We were expecting a a real-terms cut in grants next year, and instead can now expect a small increase in grants next year, followed by a 2-year freeze. Once we have looked at the full settlement consideration can be given to any rise in Council tax or social care elements which will not be able to be complete until the settlement later this year.

KCC is also reviewing ways of working and have an ongoing review of assets and asset disposal to make our services and building better than ever and truly fit for purpose. Any political decisions on this and other financial matters will be taken in due course by full council.

On Thursday 4<sup>th</sup> November there will be the first full physical meeting of Council held at Sessions House in Maidstone. We are mindful of the rising rates of infection and measures are being put in place for a meeting with 81 members, staff and public, to be able to get together safely. The meeting will be poignant as we remember Ann Allen, the Chairman, who died suddenly and unexpectedly last month. One of her last engagements was to be at the opening of the new Nepalese Community Centre in Cheriton. Once the meeting gets down to other council business, there will be discussions on amongst other things, Member Remuneration. The current proposal is for Member Allowances to be frozen other than for the Leaders of the Opposition Parties (Labour, Lib Dems, Greens), who to be given an overall increase of nearly £6,000 each to reflect their increased workload. Other items include Treasury Management, Armed Forces Covenant, minor Council Restructure and an update on the Strategy for Adult Social Care in Kent. There is also a motion that has been put forward to support Kent Carers which is seconded by Jackie Meade.

Finally, we all recognise the need for highways schemes to be put in place where they are really needed, from Tiln Kiln Lane to Black Bull Road to The Leas to Tram Road and more. In previous administrations, the annual combined member grant available for such projects was at least £25,000 per year, which is enough to get improvements like a crossing investigated, sourced and implemented. Last year, before the elections, the combined member grant was reduced to £10,000 per year, which is insufficient to get anything done on its own. We all hope for this grant to be increased next year so that we can get improvements made in our area and local organisations receiving funding support to make a real difference. At present, we have to bid for wider improvements to be done from the already stretched Highways budget. There has

been some success, but we recognise that it is insufficient to meet demand. Keep working with us to get change and we will keep speaking up and demanding more for Folkestone.

### **FOLKESTONE WEST NEWS – Dylan Jeffrey**

Thank you to everyone who everyone who attended the two public meetings, held in Cheriton, about the detailed proposals for new cycle lanes and the second phase of consultation, that I organised with Rory Love to discuss the proposals and give feedback to officers and councillors. It was a great success with nearly 250 people attending and everyone being able to have their say, no matter where they were on the political spectrum or what their views were about the proposals. There was a spike in responses to the consultation and additional comments about the proposals for inclusion in discussions at County Hall by members. I don't yet have the final figures for the consultation but do know that it is much higher than usual response rates for similar matters. If the overwhelming response is against, then I will be pushing for an early executive Decision to abandon the current proposals and stop the distress being caused to local traders and residents about the proposals. At the very least, it is hoped for a decision around January 2022, if not sooner.

I am pleased to report some success in getting some improvements made to roads in the centre of town, with new bollards planned to protect local traders and their customers, following minor accidents and near misses, in places like Cheriton Place. We are also tried to get many gullies that had become overgrown, tidied up before the autumn leaves hit the floor and localised flooding may have occurred. I know there are still problems with some flooding particularly around or near Castle Hill Avenue, and I am working to get these issues resolved. Thank you to everyone who has raised any issues with me, or Jackie and Rory, so that they can be reported or chased accordingly, and this includes street lighting where most repairs within my division have now been carried out. I will continue to press for more resources as it is essential that our town of Folkestone, and Cheriton, are vibrant hubs attractive to visitors and locals alike.

### **FOLKESTONE EAST NEWS – Jackie Meade**

I am currently working on moving forward with various pledges made at Election time.

These currently include introducing 20mph zones around Schools, I have met with Highways who have agreed to take forward an application for the introduction around Martello Primary School.

I am currently putting together a portfolio of "traffic" hotspots which Highways have also agreed to work with me on, including Black Bull Road junctions and crossings.

I have had success in getting agreement to replace some of the damaged, and I consider dangerous, safety fencing along Hill Road and by the Community gardens and I am just awaiting a date for delivery. Once installed, I will be working with the Residents Association to paint to match the existing. I know this has heartened the residents considerably.

The handrails by Grace Hill step have now also been renewed and replaced.

A good number of reports regarding potholes and damaged pavements have been reported and I have been encouraging residents to report them directly via the Fix My Street App –

<https://www.fixmystreet.com/>

I have been working closely with various carers groups around Kent and I have co-written a motion going to full KCC council to ensure that they are fully integrated into any strategies going forward.

I raised concern in GET committee regarding the poorly state our Central library, due to lack of maintenance, and gained public reassurance that this is now being taken forward.

I was also involved in a Challenging Domestic Violence meeting where I have managed to ensure that KCC strategy concentrates on all people suffering abuse and not just concentrating on women – this includes men and LGBT as well as Cultural and Religious violence sufferers – all of whom have differing needs, in order to become safe.

As Dylan previously mentioned, we have jointly funded some Children's Music Workshops in schools in our area which are due to start shortly, building resilience and working together in teams, helping the children to "bounce back" after the upsetting and isolating lockdown times the last year and half have brought.

I have also joined the Bee Committee at District helping to ensure that our environment supports important pollinators and have also been working closely with two of our community gardens.

Dylan Jeffrey  
Member for Folkestone West

Jackie Meade  
Member for Folkestone East

Kent County Council

Year	Application number	Location	Proposal	Comment	Mtg Date	Closing date
21/	0944/FH	10 Trinity Crescent	Section 73 Application for removal of Condition 2 (Submitted plans) of Planning Permission 83/1121/SH (Conversion of hotel into 15 self-contained and 2 non-self-contained self catering studio holiday apartments) to allow the remaining self-contained holiday flats to be used as permanent self-contained apartments.	No objection. Cllr J Meade - No objection as long as the owner can prove that it has been fully marketed for at least a year. Cllr M Lawes - Object as conditions are there for a reason and should not be changed after approval given.	10.5.21	25.5.21
21/	0940/FH	5 Martello Road	Remove existing rear conservatory and extension ground floor walls. Erect a new rear and side extension with an internal courtyard. Replace all external windows and doors, raise the outrigger roof and erect a rear terrace at second floor, erect a single storey garage at the base of the garden, replace cladding to the front elevation	Object due to the extension blocking the light to neighbouring property, overlooking into surrounding gardens and excessive size not in-keeping with the area. Cllr J Meade - No objection. Cllr R Wallace - Abstain	10.5.21	26.5.21
21/	0980/FH	McDonalds Restaurant Ltd, Park Farm Road	Refurbishment of restaurant to include changes to elevations with the construction of a 9.2 sqm extension, a winter terraced area and an extended BOH corral, finished in brickwork to match existing. Alterations to the site layout to include the minor relocation of the side-by-side signage island within the drive thru lane to include amended kerb lines, changes to parking bays and associated works to the site. The construction of a new remote corral finished with Trespa cladding. The relocation of the 2 no. Customer Order Displays (COD) and the	No objection	10.5.21	28.5.21
20/	APPL2250/W/21/327336	Flat D, Avenay Court, 217 Sandgate Road	20/1431/FH - Replacement of 12 windows to 3 sides of the property. Works to include full Sash Box removal and strengthening works to the large bays front and rear of the property.	No objection. Cllr R Wallace - The officer is objecting to this sweeping work to a distinguished building. We are reported already as not objecting, although I did make comment last time. I wish my personal objection and support of the officers to be recorded, and wonder if some other Councillors have missed some details.	10.5.21	9.6.21
21/	0887/FH/PA	Queens House, Guildhall Street	Determination as to whether the prior approval of the Local Planning Authority is required under Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from of the existing offices (Class B1A) to No.24 x self-contained residential flats (class C3)	Prior approval is required. Cllr J Meade - Objection as too many flats in the space and it has been proven the offices blocks do not make good residential accommodation. Cllr R Wallace - This was allowed in 2018 and I don't see the Social Security offices as having been 'principally' used for access to the public, so legally it doesn't unfortunately require prior approval. However I wish to state that an opportunity for complete redevelopment of a very poor but prominent building would be missed.	10.5.21	20.5.21
21/	0906/FH	8 Southmead Close	Erection of first floor side extension over existing garage and partial conversion of garage into a living space	Objection as garage looks too close to boundary line. If within allowable distance subject to neighbours comments.	10.5.21	22.5.21
21/	0860/FH	ARC House, St Eanswythe Way	Change of use of ground floor from solely class E (business use) to combined use as Class E, Class F2(b), (community hall or meeting place) and dance & live music venue.	No objection. Cllr R Wallace - I think we should actually support this. It may provide an opportunity to replace Dance Easy.	10.5.21	20.5.21
21/	0983/FH	21A Tontine Street	Retrospective application for the erection of a wood, metal and mesh enclosure with access through an existing roof light.	No objection. Cllr J Graham - Object - It is unclear how the wooden and metal enclosure is secured to the roof.	17.5.21	31.5.21
21/	0832/FH	12 The Bayle	Listed building consent to remove render from external walls and tidy/re-point any damaged brickwork with traditional lime mortar.	No objection	17.5.21	10.6.21
21/	1006/FH	1 Crete Road East	Proposed side extension and internal alterations	No objection subject to neighbours comments	17.5.21	1.6.21
21/	0995/FH	109 Canterbury Road	Erection of a third floor rear extension with associated balconies and staircase.	No objection subject to neighbours comments	17.5.21	1.6.21

21/	0764/FH	70 Canterbury Road	Erection of ground floor and part second floor rear extension	No objection - Subject to neighbour comments. Cllr M Lawes - I object as this is over development and will have no garden area. This is very odd to ask for an extra bedroom in a house that only has one bathroom. Whether it be a family home or all rooms rented out. Inadequate facilities for possibly 5 plus people sharing a kitchen a bathroom & lounge is not workable.	17.5.21	3.6.21
21/	1021/FH	98 Downs Road	Proposed single storey rear extension	No objection subject to neighbours comments	17.5.21	2.6.21
21/	0992/FH/PA	Houghton House, 16 Radnor Park Road	Determination as to whether the prior approval of the Local Planning Authority is required under schedule 2, part 20 - class A (General permitted development order 2015) for the enlargement of a block of flats by construction of two additional storeys for 4 apartments re-submission of 20/2022FH/PA.	Object, Prior Approval is required. We believe that prior approval of the Local Planning Authority should have been required, as it's not simply converting a block of flats into 6 apartments, but a full blown construction of two additional storeys to enlarge the block.	17.5.21	2.6.21
21/	1029/FH	Flat 2, 17 Ingles Road	Replacement of timber windows with upvc windows	No objection	17.5.21	17.6.21
21/	0954/FH	Flat 6, 63 Earls Avenue	Replacement of 12 existing single glazed white critical windows with double glazed conservation line aluminium windows	No objection	17.5.21	15.6.21
21/	0941/FH	32 Garden Road	Change of use of dwelling to HMO comprising of 4 bedsits with shared toilet and kitchen and one self contained flat.	Object – over intensified for the size of the property and the street is at full capacity for parking. The design shows shared toilets with access through the kitchen which has health and safety issues. Strong objection to this HMO.	24.5.21	9.6.21
21/	1000/FH	Harvey Grammar School Playing Fields, Cherry Garden Avenue	Application for the installation of two perimeter fences within our pavilion ground.	No objection although it was felt any trees removed should be replaced. Cllr R Wallace – Object due to the lack of any tree replacement policy by a body which should be concerned about such matters.	24.5.21	7.6.21
21/	1067/FH	63, Pine Way	Existing garden shed to be demolished and replaced with a new garage.	No objection subject to neighbours comments. Cllr M Lawes – No objection but would like guidance on the closeness to the corner and the traffic management in the immediate area.	24.5.21	8.6.21
21/	1069/FH	15 Plimsoll Avenue	Ground & First floor Side Extension	No objection subject to neighbours comments. Cllr M Lawes - Object. This is an end terrace, the extension would not be in keeping with the rest of the Avenue. There are a couple of side windows in neighbours side wall that should not lose any light or cause any harm to neighbouring property.	24.5.21	8.6.21
21/	1073/FH	1 Coolinge House, Paddock Close	Garage extension to create a home study.	No objection subject to Grade 2 listing rules being followed.	24.5.21	15.6.21
21/	1040/FH	Garages, Wear Bay Crescent	Demolition of existing garages; erection of a three storey 3 bed dwelling.	No objection. Cllr M Lawes - Object. This proposed property will only be a couple of feet away from the side fence of 71 Warren Road & a couple of feet from fence of 69 Warren Road. This house will be a full story higher than 69, 71, 73 & 75 Warren Road. This property in height, bulk and closeness to these 4 properties will be very over bearing. This application by height will over shadow these 4 gardens even though they are south facing properties. Residents in 4 of these properties will lose all privacy to their gardens with the closeness and being a 3 storey property while the 4 properties are only 2 storey. Their gardens have had thousands of pounds spent on planting them with lawns flower beds and vegetable growing will all be damaged. The resident in 71 Warren Road has solar panels on her roof. This building will block sun light to these which will affect the cost of her electricity and will hit her in the pocket. A 2 storey would be acceptable but not a 3 storey.	24.5.21	9.6.21
21/	1081/FH	Arc House, St Eanswythe Way	Mural on whole wall to the front of the building.	No objection subject to neighbours comments. Cllr J Graham - No objection - Subject to addition information, regarding whether the building is listed having stood for 120 years. It looks to be an amazing design that will be a talking point, similar to the sea gull mural, that is close by. Cllr M Lawes – Support. Cllr J Meade - I particularly like the fun fair ride mural planned for the side of the building.	24.5.21	11.6.21
21/	1066/FH	Queens House, 2-10 Guildhall Street	External works to existing building including replacement windows, cladding, refurbishment of ground floor entrance canopy and associated works.	No objection since the current building is very poor, and so the proposed layout and the cladding appear an improvement. However there appears nothing stated yet about the fire proofness of the improvements, which following Grenfell should be an absolute requirement.	31.5.21	14.6.21
21/	1051/FH	Flat 4, 17 Clifton Crescent	Repair of 4 no existing wooden sash windows	No objection	31.5.21	18.6.21
21/	1121/FH	Castle House, Castle Hill Avenue	Relocation of generator from the roof of castle house to ground level to rear.	No objection. Cllr J Meade - Objection. The purpose of putting plant on a roof is to disperse resulting fumes away from residents. Bringing it ground level could cause a pollution nuisance and also a noise nuisance due to the acoustics.	31.5.21	15.6.21

21/	1122/FH/PA	Tram Road Car Park, The Tram Road, (Harbour Streetworks)	Determination as to whether the prior approval of the Local Planning Authority is required under Schedule 2, Part 16, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 for a proposed 20m Phase 8 Monopole C/W wraparound Cabinet at base and associated ancillary works.	Prior Approval required. Cllr M Lawes - Prior approval needed from LA. These units will look ugly and out of place at proposed site. There is a site located at the end of Coronation Parade that is not near people or peoples homes. This would be a safer place for installation and would not be taking away valuable pavement space.	31.5.21	15.6.21
21/	1126/FH	5 Risborough Lines	Erection of a single storey rear extension re-submission of 21/0758/FH	No objection subject to neighbouring comments.	31.5.21	15.6.21
21/	0904/FH	Church and Dwight, Discovery House, Park Farm Road	Erection of specialist gas house	No objection	31.5.21	17.6.21
20/	1456/FH	Formerly No's 30-73 Pilgrim Spring, Vacant brownfield land (previously No's 30-73 Pilgrim Spring),	Redevelopment to provide 62 affordable residential units with associated car parking, landscaping and a new bus stop and bus turning circle.	Object. Cllr M Lawes - Objection, still not defined as to demographics of complex. Insufficient parking on site which will have an impact on already overcrowded existing resident parking. Kent Highways still have a holding objection. Parking should be 1 space per unit as a minimum, as per KCC Tony Jensen. Motion, stating 0.65% space per unit. There seems to be let's put a square peg in a round hole. It doesn't fit and will have a huge impact on immediate residents parking. Turning Circle will need to be cut into AONB which has an objection in from Kent Downs AONB Unit. There is still a holding objection from Stagecoach buses about the turning circle and bus stop. Can you please confirm, if an email from Catherine Stephen's to you on 23 December. Item 2 it is agreed that parking restrictions will be covered for the turning circle? Is this the intention to remove residents parking? Where do you expect those residents who park their vehicles should park? They have been parking there, some for more than 40 years. Cllr J Meade - As much as I applaud the design for incorporating services, bus services and being very DDA compliant the extra storey taking it to 5 storeys I believe is over bearing not only for residents but also as it is in an AONB. The brick work colour should be red and not grey as is in keeping with traditional Kent buildings as per Kent ANOB OBJECTION. Also if memory serves me they are looking to cut down some of the trees for parking but this doesn't seem to be highlighted ...need a strong tree protection plan if this is to go ahead. Also I am concerned that many of the residents surrounding this plot are not being given information by the Housing Association as to the extent of the works thereby making neighbours comments superfluous. Cllr J Graham - No objection.	31.5.21	9.6.21
21/	1096/FH	Flat 14, 23-25 Earls Avenue	Installation of 6no roof lights.	No objection	31.5.21	18.6.21
21/	1019/FH	19 Milestone Close	Erection of single-storey extensions to rear and side of existing property	No objection	31.5.21	19.6.21
21/	1149/FH	57 Ingoldsby Road	Erection of a part double story, part single story side extension	No objection. Cllr J Meade - Objection. Out of keeping with the street and strong possibility of over looking into neighbours and affecting light.	31.5.21	18.6.21
21/	1151/FH	5 Grace Hill	Retrospective application for installation of security shutters to protect front windows and glass doors to Folkestone Youth Centre.	No objection. Cllr J Graham - I wish for it to be noted, that I believe that the Folkestone Youth Centre should have known that planning permission should have been obtained, I normally strongly object to retrospective application, but understand the installation of security shutters to protect front windows and glass doors.	31.5.21	18.6.21
21/	1162/FH	8 Park Road	Ground floor rear extension and the removal of existing rear kitchen.	No objection	7.6.21	22.6.21
21/	1173/FH	288 Dover Road	Extension of roof to form gable end and new dorma	No objection	7.6.21	22.6.21
21/	1178/FH	19 Walton Gardens	First floor rear extension, single storey side and front extension	No objection	7.6.21	23.6.21
21/	1176/FH/PA	70 Pavilion Road	Determination as to whether the prior approval of the Local Planning Authority is required under Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use of existing building from retail/office use (Class B1(a)) to 2 residential units (Class C3) including external changes and alterations.	Prior approval required	7.6.21	23.6.21
21/	1188/FH	1 Foster Way	Erection of single storey rear conservatory	No objection	7.6.21	24.6.21



21/	1202/FH/PA	Builders Yard And Office Adjacent 1 Edward Terrace, Folly Road	Determination as to whether the prior approval of the Local Planning Authority is required under Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use of existing building from office use (Class B1(a)) to 5 residential units (Class C3). Comments: Cllr J Graham - I don't know if the two applications are linked, but I would like to share below the previous comment, that I wrote on Tuesday, 27th April, which shows my response to the previous planning application. Cllr M Lawes - I object to this application on the grounds it is over development. It will have a big impact to immediate properties and on Folly Road. Too many properties, too close to residents gardens/properties. Insufficient parking on site. No available parking on Folly Road, which has recently gone Controlled Parking dues to issues with parking from the business there already. The windows at the rear and roof lights are insufficient. These would not meet lighting standards.	The Committee believe prior approval of the Local Planning Authority is required under Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use of existing building from office use (Class B1(a)) to 5 residential units (Class C3). Comments: Cllr J Graham - I don't know if the two applications are linked, but I would like to share below the previous comment, that I wrote on Tuesday, 27th April, which shows my response to the previous planning application. Cllr M Lawes - I object to this application on the grounds it is over development. It will have a big impact to immediate properties and on Folly Road. Too many properties, too close to residents gardens/properties. Insufficient parking on site. No available parking on Folly Road, which has recently gone Controlled Parking dues to issues with parking from the business there already. The windows at the rear and roof lights are insufficient. These would not meet lighting standards.	14.6.21	28.6.21
21/	1129/FH	16 - 18 Guildhall Street	Conversion of 1st and 2nd floor 1 x 4 bed flat to 2 x 1 bed flats. Installation of a railing, installation of bin storage to the rear of Flats A and B, installation of new windows with vent for Flat A.	No objection	14.6.21	28.6.21
21/	1210/FH	Eastern Apron, Folkestone Harbour	Section 73 application for removal/variation of condition 1 of planning permission Y18/0718/FH (Retrospective application for the erection of Cinema screen, toilet block, seating store, vendor and management huts, and mobile food trailers, together with change of use of part of the existing car park to an open air cinema area for a period of 8 years)	Object, retrospective applications shouldn't be used by applicants who know how the planning system works. All applications for the Harbour area from this applicant should be grouped together because of the accumulative disruption and noise that residents are experiencing. By using retrospective planning applications it is not allowing residents to comment before any works have started.	14.6.21	1.7.21
21/	1215/FH	2 Albion Villas	Overall crown reduction of 2 metres of one Holm Oak subject of Tree Preservation Order No 9 of 2021	No objection subject to tree wardens comments.	14.6.21	29.6.21
21/	1211/FH	1 Pond Hill Road	Installation of external wall insulation to MoD service family accommodation (properties 1,2,6, 8-12 (inc) & 22-30 (even)) Pond Hill Rd. 1-27 (odd) Fusilier Av. 1-16 (inc) & 1-18 Buffs Av. 50sfa in total.	No objection	14.6.21	2.7.21
21/	1177/FH	63 - 67 Cheriton High Street	Proposed conversion of existing vacant ground floor office suite, into two self-contained one-bedroomed flats, including minor external alterations.	Object, there should be proof it has been marketed for a minimum of one year. There is inadequate parking which is at a premium in this area, there is also no cycle store. Cllr R Wallace - Object on grounds of inadequate parking only, as conversion is a good idea for an ugly building that was never properly adapted as a shop. 21/1232/FH - 68 Dolphins Road - No objection - In keeping with local properties. Cllr J Meade - no objection subject to condition that top windows either obscured or angled at a height to ensure no overlooking	14.6.21	2.7.21
21/	1232/FH	68 Dolphins Road	Loft conversion including hip to gable and dormer extension	No objection	14.6.21	2.7.21
21/	1233/FH	2 Melanie Close	Proposed single storey rear extension. Re-submission of planning application 21/0765/FH.	No objection	14.6.21	2.7.21
21/	1194/FH	Folkestone Harbour, Harbour Approach Road	Proposed/retrospective permission to extend the current building to add internal seating, external stairs, and a roof terrace for Sui Generis use of the temporary commercial units for 8 years.	Object, retrospective applications shouldn't be used by applicants who know how the planning system works. All applications for the Harbour area from this applicant should be grouped together because of the accumulative disruption and noise that residents are experiencing. By using retrospective planning applications it is not allowing residents to comment before any works have started.	14.6.21	3.7.21
21/	1197/FH/HH	8 Pelham Gardens	High Hedges complaint	The Committee acknowledges the sentiment behind this complaint. everyone should be able to enjoy their properties to their full potential, it should be the responsibility of the owner of the tree to apply for an application to have the tree reduced. Mediation may be appropriate to come to a satisfactory compromise. Once a tree officer report has been submitted further comments may follow.	14.6.21	3.7.21
21/	1227/FH	Ground Floor Flat, 9 Turketel Road	Single storey rear extension	No objection	14.6.21	2.7.21
21/	1241/FH	Sainsburys, Park Farm Road	Cut back by approximately 1 metre and up to a height of 4 metres of all lateral branches encroaching over fence of a group of mixed species trees subject of Tree Preservation Order No 24 of 2001	No objection - Subject to tree wardens comments, especially in regards to the mixed species of trees. Councillors felt the young trees in Sainsburys need a watering regime and proper protection against car damage in order to survive.	21.6.21	5.7.21
21/	1237/FH	33 Middle Mead	Erection of first floor side extension.	No objection	21.6.21	8.7.21



21/	1264/FH	9 Connaught Road	Installation of new external fire escape staircase to the first floor flat	No objection, should encourage more external fire escapes.	21.6.21	8.7.21
21/	1272/FH	8 Segrave Crescent	Erection of a single storey rear extension with a mono-pitch roof	No objection	21.6.21	8.7.21
21/	1161/FH	30 Morrison Road	Erection of a single storey rear extension.	No Objection	21.6.21	8.7.21
	APPL2250/D21/327525	12 Welson Road	Appeal against refusal of planning application 21/0024/FH for installation of underground car lift.	Committee supports the District Council's refusal. Cllr Jonathan Graham - No objection - I understand District's reasoning but don't believe that the noise will be excessive of average street noises and it assists with off street parking.		
21/	1307/FH	52 Wear Bay Road	Erection of a single storey and two storey front extension	No objection - subject to neighbour comments.	28.6.21	15.7.21
21/	1306/FH	12 Sandgate Road	Conversion of first, second, third floors and loft space from ancillary storage to 8 No. residential studio apartments including a single storey extension at second floor and associated refuse storage at ground floor.	Object, over intensive, no plans for parking, cycle storage or bin area, studios very small and concern over the escape route. Cllr Jonathan Graham - No objection.	28.6.21	13.7.21
21/	1323/FH/PA	Builders Yard and Office Adjacent 1 Edward Terrace, Folly R	Determination as to whether the prior approval of the Local Planning Authority is required under Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use of existing building from office use (Class B1(a)) to 1 residential unit (Class C3)	Prior approval of the Local Planning Authority is required	28.6.21	14.7.21
21/	1330/FH/PA	Xchanging Ins-Sure Services, Trinity Road	Determination as to whether prior approval of the Local Planning Authority is required under Schedule 2, part 3, Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of office use Class B1(a) to residential change of office use Class B1(a) to residential C3 to create nineteen residential units to include 4 electrical charge points, parking and sheltered dwelling to a 7 bed HMO (House in Multiple Occupation).	Prior approval of the Local Planning Authority is required	28.6.21	19.7.21
21/	1317/FH	28 Darby Road	Application for change of use of residential dwelling to a 7 bed HMO (House in Multiple Occupation).	Object, there were no internal plans available to view, no information on cycle or bin storage, additional residential units will increase congestion in this area.	28.6.21	19.7.21
21/	1343/FH	6 Birch View, Earls Avenue	Erection of a contemporary timber clad garden building.	No objection subject to neighbours comments and provided it is not used as living accommodation.	28.6.21	19.7.21
21/	1299/FH	Flat 12, Martin Neame House, 8-9 Marine Parade	Replacement sash windows two to front and two to rear of the property.	No objection. Cllr Jonathan Graham - Glad to see supporting statements made by heritage.	5.7.21	19.7.21
21/	1370/FH	Flat 12, Martin Neame House, 8-9 Marine Parade	Listed building consent for replacement sash windows two to front and two to rear of the property.	No objection. Cllr Jonathan Graham - Glad to see supporting statements made by heritage.	5.7.21	19.7.21
21/	1355/FH	12 Audley Road	Erection of a ground floor rear extension and loft conversion	No objection subject to neighbour comments and in keeping with other extensions in local area.	5.7.21	22.7.21
21/	1318/FH	Castle House, Castle Hill Avenue	Installation of new air conditioning units to include new fencing around the perimeter	No objection subject to neighbour comments and glad to see an Acoustic Assessment. Councillor Wallace urged high efficiency air conditioning since traditional air-con could not be a long term answer to global warming as it made matters worse.	5.7.21	20.7.21
21/	1273/FH	Flat 1, 7 Ashley Avenue	Section 73 application for the variation of condition 2 (approved drawings) of planning permission 20/0869/FH (Change of use from Nursery (Use Class D1) at ground and first floor to Supported Residential Use (Use Class C3) comprising one 1 bed flat at ground level and one 2 bed flat at first floor level. (The existing second floor flat to be retained as a C3 flat). To allow changes to the ground floor layout.	No objection however conditions should not change once agreed.	5.7.21	21.7.21
21/	1395/FH/7CA	30 Earls Avenue	2.5 metre overall crown reduction of one Portuguese Laurel situated within a conservation area	No objection subject to tree warden comments.	5.7.21	21.7.21
21/	1373/FH	10 Welson Road	Demolition of existing single storey 'lean to' to rear and extension of existing bedroom and pitched roof over existing single storey kitchen below.	No objection subject to neighbour comments and in keeping with other extensions in local area. Cllr Jackie Meade - the new window on the first floor should be frosted to preserve privacy in gardens.	5.7.21	24.7.21

21/	1434/FH/PA	115 Sandgate Road	Determination as to whether the prior approval of the Local Planning Authority is required under Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from Office B1 to Residential C3 to form a new 2 Bed unit.	Prior approval required	12.7.21	28.7.21
21/	1446/FH	St Martins Church, Horn Street	Listed Building Consent for the repairs to church lychgate including re-roofing pitched tiled roofs (including new reclaimed crested ridge tiles), joinery repairs, isolated re-pointing of stonework and redecoration of woodwork.	No objection - In support from the Heritage Statement.	12.7.21	28.7.21
21/	1455/FH/PA	Cheriton Parc House, Cheriton High Street	Determination as to whether prior approval of the Local Planning Authority is required under Schedule 2, part 3, Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of office use Class B1(a) to residential C3 to provide 31 residential units. This will consist of 26 x 2 bedroom units and 5 x 1 bedroom units.	Prior approval required	12.7.21	29.7.21
21/	1278/FH	1 Ash Tree Road	Conversion of existing property to 5 self-contained flats with 2 front dormer roof extensions, front rooflight & 1 rear dormer roof extension.	Objection, over-crowding in an already crowded area, the loss of two off street parking facilities, no information on additional refuse bins or the garden set up.	12.7.21	30.7.21
21/	1200/FH	Palling House, Trinity Road	Fell one Sycamore (T29) and various pruning works to one Holly (T21); five Sycamores (T22, T24, T26, T27 and T28); one Lime (T23); and one Lawson Cypress (T25), all subject of Tree Preservation Order No 1 of 1971	No objection subject to Tree Warden's comments. Cllr R Wallace - Object subject to explanation by Tree Officer. Tree numbers in this former park area are gradually reducing over the years. This seems a very good tree survey by applicants but why should overall numbers not be maintained?	19.7.21	2.8.21
21/	1396/FH	Flat 2, 22 Clifton Crescent	Listed building consent for refurbishment of seven windows	No objection	19.7.21	6.8.21
21/	1430/FH	38 Lynwood	Erection of a 6ft high fence from the garages at the bottom of the garden, incorporating an access gate. Resubmission of planning application 21/0684/FH.	No objection	19.7.21	3.8.21
21/	1485/FH	315 Dover Road	Erection of a single storey rear extension.	No objection, in keeping with neighbouring properties who have had extensions.	19.7.21	3.8.21

21/	1492/FH	Folkestone Harbour, Pedestrian Area, The Stade	Erection of 6 pitches to be used by mobile units along with electric cabinets for power supply.	Object due to over intensive planning, leading to overcrowding and dangerous conditions. Also will affect existing businesses on the Stade. Cllr R Wallace - Object. This is quite important and we need more discussion or presentation. Although we need tourism here, 4 mobiles would probably be better. Would 6 large mobiles, which seem from the plans to be in addition to one or two existing, leave a too continuous and ugly obstruction to the photography, viewing and enjoyment of the attractive parts of the harbour? Would disposal implications given the ease of dropping litter into the harbour itself? Cllr M Lawes - Object. No extra units should be put on this site. If the council is of a mind to allow units to be there, there should not be anymore than 5 units including the two existing ones. It was agreed that there would be no foods sold that existing established businesses serve. It was agreed on FHC Facebook page that opening hours would be 11-18. These timings must be maintained. It was stated that a contract would be written and agreed by all parties. No alcohol licenses for these units as there are already established businesses serving alcohol. Unless the units sell different than establish businesses. Electric, water fresh and waste were installed, why are there large gas bottles behind the units? This is not a retrospective application and it was stated no units are operating. Two new units are not only installed but are in full operation so far until 7 or 8pm. Not only will these units blocking the views of local residents but they have to face the smell of these foods, the waste bins, gas bottles and ugly signs. All signs above the units height should be removed. No storage allowed on top of units. No ugly signs to be placed on near these units. I have grave concerns about the safety of this area, if there are a total of 8 units. This is far too many. These units take up nearly 50% of the pavement and with the crowds of people descending on Folkestone these pavements are 10 deep with families with small children. The open edge on the quayside is a serious accident waiting to happen. I have yet to see any risk assessment. There has been no consultations to all residents and businesses in the immediately affected area. Yet there are implications that are going to affect them. Loss of earnings to existing businesses. Object to removal of a row of conifer trees unless there are structural issues. They should only be reduced in height if no issues are found.	19.7.21	10.8.21
21/	1499/FH/TCA	8 Earls Avenue	Works to trees situated within a conservation area comprising: fell a row of approximately ten Conifers (T1) and one Yew (T2) and crown reduce one Sycamore (T3) by 7 metres in height and 2 metres laterally Creation of a balcony above an existing flat roof extension with new double doors	Object to removal of a row of conifer trees unless there are structural issues. They should only be reduced in height if no issues are found.	19.7.21	4.8.21
21/	1494/FH	Sensei, 1A Darby Road		No objection. Cllr M Lawes - Object as this would impede access to the roof of the neighbour below for repairs or work.	19.7.21	10.8.21
21/	1493/FH	Folkestone Harbour, Harbour Approach Road	Application for temporary planning permission of 4 years for a Sui Generis use to the "Shepards Hut" to provide drinks and food	No objection. Cllr M Lawes - Object at location. The serving area is close to temporary steps leading from Rocksalt. This area to steps and lift can get quite congested causing a bottle neck. This could become a safety issue for this unit because of its proximity.	19.7.21	5.7.21
21/	1516/FH	74 The Bayle	Proposed rear extension following demolition of existing outbuilding and balcony	No objection, subject to neighbour comments.	19.7.21	17.8.21
21/	0462/FH	55-57 Tontine Street	The reconfiguration of the rear access to the bin store and entrance to the flat	No objection	19.7.21	30.7.21
21/	1507/FH	Manor Court, 38 Manor Road	Erection of a five storey building with roof terraces and mixed use development comprising 9 self-contained flats with flexible a1/a2/a3/a4/b1/d1 commercial space at ground floor level.	No objection, subject to neighbour comments. Cllr M Lawes - I still object at the loss of parking spaces for this application. There is also no stopping points in order to use the businesses at the bottom. FTC's previous comment in 2019 - Object - there are mature trees on the site which need consideration. The cladding is not in keeping with the Victorian neighbours which are attractive. It should not follow the design of the ultra-modern building further away. The parking is completely inadequate particularly for the mixed use.	19.7.21	8.8.21
21/	1519/FH	131 Shorncliffe Road	Two storey rear extension	No objection	19.7.21	9.8.21
21/	1543/FH	3 Wilton Road	Formation of eyebrow windows in existing roof to the front elevation.	No objection subject to neighbours comments.	26.7.21	13.8.21
21/	1552/FH	Edinburgh Suite, The Grand, The Leas	Listed Building Consent for change of use from Holiday Let (Edinburgh Suite) to a residential family unit	Abstain - As there is no heritage statement regarding this Historical Building. Cllr J Meade - object as in order to change from holiday let to residential they need to prove that it has been marketed unsuccessfully for a minimum of a year and I can see no such information on the application. I would also expect some form of Heritage Statement. Cllr R Wallace - The Grand is a showpiece and even the sanitaryware should be replaced in Edwardian style to try and get back to the appropriate condition.	26.7.21	19.8.21

21/	1530/FH	Edinburgh Suite, The Grand, The Leas,	Change of use from Holiday Let (Edinburgh Suite) to a residential family unit	Abstain - As there is no heritage statement regarding this Historical Building. Cllr J Meade - object as in order to change from holiday let to residential they need to prove that it has been marketed unsuccessfully for a minimum of a year and I can see no such information on the application. I would also expect some form of Heritage Statement. Cllr R Wallace - The Grand is a showpiece and even the sanitaryware should be replaced in Edwardian style to try and get back to the appropriate condition.	26.7.21	13.8.21
21/	1554/FH	8 Park Farm Road	Proposed single storey rear extension, new pitched roof over existing flat roof and cement based cladding added to elevations	No objection, subject to neighbour comments	26.7.21	13.8.21
21/	1571/FH/TCA	Flat A, 39 Grimston Avenue	20% crown thin, 2.5-3 metre reduction of laterals on south side of canopy and 2 metre (approximately) reduction of one lateral on north side of canopy of one Atlas Cedar situated within a conservation area.	No objection subject to tree warden comments.	2.8.21	16.8.21
21/	1317/FH	28 Darby Road	Application for change of use of residential dwelling to a 7 bed HMO (House in Multiple Occupation).	Object, the ratio of bathrooms to bedrooms do not seem in keeping with the sanitary requirements of the residents with 6 rooms to 1 bathroom and is over development of a single property. This will also lead to increased parking issues in an already busy road, will increase noise levels due to increased number of occupants. Neighbours have stated that it will stretch the infrastructure and services and harm an already highly populated area. Cllr R Wallace and Cllr Keen - No objection on principle as HMOs are necessary and this is a good location but we should ask if refuse disposal facilities are properly constructed for the number of people, and if the sanitary facilities are within guidelines.	2.8.21	9.8.21
21/	1570/FH	31 Walton Gardens	Proposed two-storey side extension and single storey rear/side extension following removal of existing shed. Re-submission of 21/0878/FH.	No objection	2.8.21	17.8.21
21/	1568/FH	36 Walton Gardens	Proposed first floor side extension over existing ground floor	No objection	2.8.21	17.8.21
21/	1579/FH	63 Sandgate Road	Section 73 application for the variation of condition 2 (hours of use) of planning permission 20/0764/FH/PA (Determination as to whether the prior approval of the Local Planning Authority is required under Class C of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from A1 retail to A3 cafe) - Opening hours from 7 to 10.30 on any day	No objection	2.8.21	18.8.21
21/	1585/FH/PA	The Saga Building, Middelburg Square	Determination as to whether prior approval of the Local Planning Authority is required under Schedule 2, part 3, Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of office use Class B1(a) to residential C3 for the conversion to 53 x 2 bed & 33 x 1 bed flats.	Prior approval of the Local Planning Authority is required. With this being a major project it is too important to the town to not be discussed democratically by the Town and District Councils. It was felt that at this stage it should be objected to as there would be insufficient parking, loading and refuse collections due to the location of the site. The layout and density of the building would lead to over development from business to residential. A presentation should be given with a chance for questions due to the size of the project.	2.8.21	18.8.21
21/	1582/FH	33 Julian Road	Proposed block of 2 garages, including off-road parking for 3 cars. Resubmission of planning application 21/0612/FH.	No objection, if there is a tree present it should be replaced in a suitable location. Cllr R Wallace and Cllr Keen - object to two garages now being inserted if any street tree is or has been removed outside this house recently, unless it is replaced.	2.8.21	18.8.21
21/	1491/FH	87 Cheriton High Street	Change of use of vacant tea room / coffee shop (class E(b)) to hot food takeaway class (sui generis) with erection of a single storey rear extension and installation of cooking extractor flue to rear elevation.	No objection	2.8.21	18.8.21
21/	1476/FH	Flat 4, 72 Guildhall Street	Dormer window to be replaced with french doors and Juliette balcony and rooms to be reconfigured internally.	No objection	2.8.21	18.8.21

21/	1607/FH/PA	70 Pavilion Road	Determination as to whether prior approval of the Local Planning Authority is required under Schedule 2, Part 3, Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use of existing building from office use (Class B1(a)) to 2 residential units (Class C3) to provide a 1 bed flat and 3 bed maisonette.	No objection, however 1 small bathroom seems insufficient for a 3 bedroom flat. Cllr R Wallace - : Reluctantly no objection to 2 flats being created from offices although I wish to comment that one garage/ps is one lower than guidelines. I don't regard this as town centre, it is a residential area.	2.8.21	20.8.21
21/	1576/FH	St Eanswythes Church of England primary school, Church Street	Removal of existing clay roof tiles and replacement with new clay roof tiles. Works also include the replacement and repair of lead flashings, timber fascias, rainwater goods and the installation of snow guards	No objection	2.8.21	20.8.21
21/	0520/FH	La Tavernetta, Leaside Court, Clifton Gardens	Change of use from restaurant (class use E(b) to 2no. 2 bed apartments (Class use C3)	No objection	9.8.21	13.8.21
21/	1604/FH	23 William Avenue	Proposed ground floor extension following existing conservatory demolition, loft conversion, remodeling, and garden office.	No objection	9.8.21	24.8.21
21/	1605/FH	Cedar House, Wilton Road	Partial lateral reduction of a Cedar subject of Tree Preservation Order No 13 of 1997	No objection subject to tree warden	9.8.21	24.8.21
21/	1629/FH	154 Wear Bay Road	Erection of a single storey side extension and internal alteration.	No objection	9.8.21	24.8.21
21/	1644/FH/PA	Xchanging Ins-Sure Services, Trinity Road	Determination as to whether prior approval of the Local Planning Authority is required under Schedule 2, part 3, Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of office use Class B1(a) to residential C3 to create twenty seven residential units to include 4 electrical charge points, parking and sheltered cycle storage. Re-submission of	Prior approval required	9.8.21	26.8.21
21/	1643/FH/PA	Builders Yard and Offices (rear yard offices), adjacent 1 Edward Terrace, Folly Road	Determination as to whether the prior approval of the Local Planning Authority is required under Class O of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use of existing building from office use (Class B1(a)) to 3 reduced floor area class E(a) retail unit with 3 new 2 bedroom residential dwellings class C3 re-submission of previously approved planning permission Y15/1038/FH.	Prior approval required	9.8.21	26.8.21
21/	1591/FH	140 - 142 Foord Road	Change of Use from class E(a) retail unit to reduced floor area class E(a) retail unit with 3 new 2 bedroom residential dwellings class C3 re-submission of previously approved planning permission Y15/1038/FH.	No objection. Cllr Jackie Meade - no objection however I see a problem if the retail are having deliveries as it will block residents cars in or out.	16.8.21	31.8.21
21/	1672/FH	162 Sandgate Road, Rear of Flat A	Demolition of 3 garages, retention and conversion of an existing coach house erection of a new annexe to the coach house with a surrounding boundary wall, to form a single, self-contained, courtyard dwelling house.	Robert Allan confirmed property is not in a conservation area. Cllr J Graham approved amending comment to No objection (email dated 31.8.21).	16.8.21	1.9.21
21/	1671/FH	Folkestone College, Shorncliffe road	Installation of two external flues to the north and west elevations, together with creation of an external plant compound and associated fencing to the north elevation.	No objection	16.8.21	3.9.21
21/	1701/FH	79 Weymouth Road	Erection of ground floor rear extension	No objection	16.8.21	5.9.21
21/	1709/FH	Flat 1B, 176 Sandgate Road	Demolition of existing extensions and erection of a single storey rear extension	No objection	23.8.21	6.9.21
21/	1719/FH	5 Godwyn Gardens	Removal of garage and erection of single storey side and rear extensions	No objection	23.8.21	6.9.21
21/	1742/FH/TCA	Holy Trinity Church, Sandgate Road	Reduction back to boundary of the overhanging west facing lateral branches of two trees situated within a conservation area	No objection subject to Tree Warden	23.8.21	7.9.21

21/	1306/FH	12 Sandgate Road	Conversion of first, second, third floors and loft space from ancillary storage to 8 No. residential studio apartments including a single storey extension at second floor and associated refuse storage at ground floor.	Object - no cycle storage against policy T5 and over intensification of the building	23.8.21	31.8.21
21/	1747/FH/TCA	13 Castle Mews	Removal of dead branches in upper canopy and reduction of lateral branches by up to 3 metres of a Copper Beech tree situated within a conservation area.	No objection subject to Tree Warden	23.8.21	9.9.21
21/	1707/FH	Bayle Court, The Parade	Alterations to roof of building to accommodate two two-bedroom flats within the roof space	Object - over intensification and there does not appear to be extra parking put aside	23.8.21	16.9.21
21/	1682/FH	21A Tortine Street	Creation of rear roof terrace.	Object - will overlook into adjoining and opposite gardens and rooms including possible bedrooms	23.8.21	10.9.21
21/	1618/FH	Risborough Barracks, Pond Hill Road, Shorncliffe Garrison	Application for the approval of reserved matters – means of access, appearance, layout, landscaping and scale, for the erection of 227 dwellings together with associated infrastructure and earthworks (pursuant to outline planning permission reference Y14/0300/SH).	Object - object over intensification as per the rest of the site, also all the affordable housing has been placed on the outskirts, should be better integrated throughout.	23.8.21	10.9.21
21/	1734/FH	2 Dyke Road	Removal and replacement of the existing conservatory with a single storey rear extension incorporating a rooflight and bi-fold doors to the rear elevation as well as a new garden wall at the front of the property.	No objection	23.8.21	13.9.21
21/	1757/FH	24 Royal Military Avenue	Erection of a first floor rear extension	No objection	30.8.21	13.9.21
21/	1762/FH	Abbott Court, 115-119 Dover Road	Refurbishment and thermal retrofit works to existing communal areas so to rectify water ingress, reduce solar gain and improve thermal efficiency. Works include: replacement roof, new drainage, installation of roof lights and replacement windows.	No objection	30.8.21	15.9.21
21/	1764/FH	Harvey Place, Rendezvous Street	Refurbishment and thermal retrofit works to existing communal areas so to rectify water ingress, reduce solar gain and improve thermal efficiency.	No objection	30.8.21	23.9.21
21/	1766/FH	Flat 3, 7 Grimston Gardens	Installation of 2 rooflights and removal of sash window to be replaced with off-set french door and an external Juliet balcony	No objection	30.8.21	13.9.21
21/	1781/FH	8 Southmead Close	Erection of first floor side extension over existing garage and partial conversion of garage into a living space. Re-submission of planning application 21/0906/FH	No objection	30.8.21	17.9.21
21/	1784/FH	3 Radnor Park Gardens	Single storey rear extension with lean-to pitched roof and new flat roof dormer window to second floor	No objection	30.8.21	17.9.21
21/	1770/FH	South Kent Christian Community Church, 32 Cheriton Road	Change of use of existing church hall to three self contained flats	No objection as the conversion to 3 flats seems the best approach under the circumstances, but the Town Council is always unhappy about central conversions to several flats without parking and cycle storage, there doesn't seem to be any details on waste storage. Clearly parking is impossible on site but it is ridiculous to say there is no parking pressure in this neighbourhood. We need more public car parking.	30.8.21	18.9.21
21/	1764/FH	Harvey Place, Rendezvous Street	Refurbishment and thermal retrofit works to existing communal areas so to rectify water ingress, reduce solar gain and improve thermal efficiency. Works include replacement roof, replacement finish to balcony terrace, installation of roof windows and replacement of glass panels with 6mm solid grade laminate panels including additional installation.	No objection	30.8.21	23.9.21



21/	1317/FH	28 Darby Road	Change of use of residential dwelling to a 7 bed HMO (House in Multiple Occupation).	No objection, the Committee is pleased to see the ratio of bedrooms to bedrooms has been amended as per previous objection. However there are still concerns about the increase of parking in an already busy road and increased noise levels due to a higher number of occupants, neighbours feel that it will stretch the infrastructure in the local area. Councilors felt that HMOs are necessary and that this is a good location for this type of property. Cllr J Meade – Object due to parking issues and noise affecting neighbours. Cllr M Lawes – Object, my objections to this type of property still stands. Insufficient bathroom facilities. Insufficient parking in another over subscribed area. I support all residents objections to this application. These type of properties increase deprivation to the town.	6.9.21	15.9.21
21/	1651/FH	72 Cheriton High Street	Erection of 12 terraced dwellings with associated car parking and landscaping following demolition of existing buildings	No objection. Cllr M Lawes agrees with KCC Highways on bicycle storage. Cllr R West felt more parking is required. Cllr R Wallace - I feel this scheme on the corner of Chilham Road is generally well designed and sympathetic to the Victorian neighbourhood. I will lobby for small amendments but don't object. I hope the specific 'red' brick used is as sympathetic as possible to the Chilham Road houses. I would like the Town Council to request an input into the currently unspecific tree plan to ensure it includes substantial, preferably native species with watering or bird nesting planning conditions if necessary. I request an additional tree, which would improve overall landscaping, in the grass outside Building 1 in Cheriton High Street. I request a plaque of some modest sort to note that Cheriton Electric Cinema operated on this site, and will forward more details. A metal plate with a photograph of the cinema might be obtainable. The hand car wash will be missed by many.	13.9.21	7.10.21
21/	1800/FH	Upper Maisonette, 57 Dover Road	Change of use and conversion of ground, first and second floors to provide 3 self-contained flats resubmission of planning permission Y07/0144/SH	No objection	13.9.21	29.9.21
21/	1828/FH	Mandalay, 10-14 Julian Road	Erection of a single storey rear extension	No objection subject to neighbours comments.	13.9.21	29.9.21
21/	1830/FH	23 Trinity Drive	Replacement roof to existing semi-detached house, to create additional accommodation within loft-space, including new windows and rooflights.	No objection subject to neighbours comments.	13.9.21	30.9.21
21/	1843/FH	3 Beachborough Road	Demolition of existing conservatory and rear kitchen annex and erection of single storey rear extension.	No objection subject to neighbours comments.	13.9.21	28.9.21
21/	1855/FH	2 Dallas Brett Crescent	Creation of front porch.	No objection subject to neighbours comments.	13.9.21	30.9.21
21/	1848/FH	Plamli House, Bowles Well Gardens	Erection of new link between two existing buildings	No objection	13.9.21	29.9.21
21/	1877/FH	45A Broadfield Road	Erection of a first floor side extension.	No objection subject to neighbours comments	20.9.21	4.10.21
21/	1820/FH	Garden Flat, 59 Earls Avenue	Replacement of windows to garden flat	No objection subject to neighbours comments	20.9.21	21.10.21
21/	1884/FH	Flat B, 38 Earls Avenue	To replace existing sash windows with sliding sash upvc windows to front and rear bays.	No objection subject to neighbours comments	20.9.21	8.10.21
21/	1925/FH	Folkestone Library 2 Grace Hill	Listed Building consent for external renewal of drainage connections, with roof improvements.	No objection subject to the views of the Conservation Officer. This is a very fine building and is an important one to Folkestone and so should be repaired and maintained for future generations.	27.9.21	11.10.21
21/	1816/FH	51 Woodcottage Lane	Rolling consent for the crown reduction of 1 X Field Maple Tree by 3 metres in height, 2 meters laterally and crown thin of 25% for a period of 10 years subject to TPO No 6 of 1995.	No objection subject to tree officers report.	27.9.21	14.10.21
21/	1939/FH/TCA	The Manor Office Car Park, 43 Castle Hill Avenue	Fell one Sycamore situated within a conservation area	Object. Cllr R Wallace - Only one tree is shown being removed but on Street View there are two. I strongly object if there are none left in this position because the tree is part of the much thinned tree avenue to listed Ingles Manor. I don't object if it is removing the weaker of two trees that are too close to each other.	27.9.21	13.10.21
21/	1929/FH	252 Dover Road	Retrospective application for the erection of DA compliant wheelchair ramp from the pavement to the front door.	No objection subject to residents comments. Cllr J Graham – abstain due to not agreeing with retrospective applications, however can understand the circumstances.	27.9.21	15.10.21
21/	1934/FH	Flat 5, 11 Clifton Crescent	Retrospective consent for renewal of replacement doors and installation of a glazed balcony guard	No objection	27.9.21	13.10.21
21/	1954/FH	Flat 5, 11 Clifton Crescent	Listed Building Consent for Retrospective consent for renewal of replacement doors and installation of a glazed balcony guard	No objection	27.9.21	13.10.21

21/	1893/FH	Meadowlea, Crete Road West	Erection of a porch canopy to front of dwelling and a single storey rear extension	No objection	27.9.21	16.10.21
21/	1959/FH	3 Radnor Park Road	Determination as to whether the prior approval of the Local Planning Authority is required under Schedule 2, Part 16, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the partial demolition of kitchen annex and erection of full width single storey rear extension with accompanying roof lights and glazing. Removal of single panel from side bay window and placement of glass door.	Prior approval required	4.10.21	20.10.21
21/	1965/FH	24 Grimston Gardens	Replacement of the timber window to the dormer on the front elevation along with replacement of critical windows to the rear.	No objection subject to neighbours comments	4.10.21	28.10.21
21/	1971/FH	17 Moat Farm Road	Erection of a single storey side and porch extension.	No objection subject to neighbours comments	4.10.21	21.10.21
21/	1964/FH/TCA	6 - 8 Clifton Crescent	Works to trees in a Conservation area comprising of: T1-Holly. Remove large leaning stem overhanging property to rear T2-Sycamore. - Remove fire damaged limb growing over the adjacent property to the rear T3-Sycamore. Significant Removal of deadwood in the high crown. Die back present in at least one large stem. To be left until Summer to see extent of die-back and will be reviewed.	No objections subject to tree wardens comments, however it was felt replacement trees should be planted.	4.10.21	23.10.21
21/	1991/FH	Garden Flat, 11 Clifton Crescent	Retention of replacement windows and doors	Object, support District Councils comments	11.10.21	27.10.21
21/	2004/FH	Garden Flat, 11 Clifton Crescent	Listed building consent for retention of replacement windows and doors	Object, support District Councils comments	11.10.21	27.10.21
21/	1992/FH	Currys Ltd, Park Farm Road	Advertisement consent for the installation of 1no econoflex box sign (Sign A), 2no flexface box sign (Sign B & C), 2no retroframe box sign (Sign D & E), 1no dibond panel.	No objection	11.10.21	27.10.21
21/	1780/FH	91 Harcourt Road	Resubmission of planning permission Y17/1092/SH (Erection of two storey rear and front/side extensions incorporated under a new roof of the main house and erection of single storey front and side extensions and a boundary wall and fence, together with erection of a detached garage and formation of a new vehicular access and driveway) to include amendments comprising the installation of 4 additional velux roof windows, increase in pitch of roof, changes to external cladding/tiles and	No objection	11.10.21	29.10.21
21/	1999/FH	The Leas Club, The Leas	Advertisement consent for print to polymeric mounted on ACM (Aluminium composite) to approved hoarding (license number: EKH/636-753). CGI's show approved development.	No objection	11.10.21	4.11.21
21/	2014/FH	74 The Bayle	Proposed rear extension following demolition of existing outbuilding and balcony to rear elevation re-submission of Planning Permission 21/1516/FH	No objection subject to neighbours comments	11.10.21	11.11.21
21/	2007/FH	86 Cooling Road	Erection of single and three storey rear extension with accompanying rear facing windows. Proposed new cladding and pitched roof with roof lights to existing ground floor kitchen annex.	No objection subject to neighbours comments	11.10.21	28.10.21



21/	2010/FH	1 Crete Road East	T1 Ash Fell and replace with native sapling. T2 Ash Fell and replace with native sapling all subject to Tree Preservation Order No 01 of 2009	No objection subject to comments from Tree Warden	11.10.21	31.10.21
21/	1890/FH	46 - 48 Charlotte Street	Redevelopment of existing workshop and buildings to deliver x 7 new 2-bed dwellings and x 1 3-bed dwelling.	No objection subject to neighbours comments. The Committee fully support applications that include electric charging points for vehicles. Cllr M Lawes - This is a very good design. However these will be family homes which will have more than one car per flat. Charlotte Street is very overcrowded road at present. To add further cars will push residents cars elsewhere. This would mean residents are back to square 1 before permit parking came in. Not being able to park in their own street. FHDC will be taking payment but not delivering on parking for existing residents. Is the contamination of site used as a garage/repair shop for many years being tested and any remedial action taken, if needed?	11.10.21	1.11.21
21/	1998/FH 1918/FH	108 Linksway Royal Victoria Hospital, Radnor Park Avenue	Erection of a single storey rear extension Section 73 application for variation of condition 6 (approved drawings) of planning permission Y12/0980/SH (redevelopment of the former Royal Victoria Hospital site) to update layout and cycle parking details.	No objection subject to neighbours comments No objection subject to neighbours comments	18.10.21 18.10.21	5.11.21 11.11.21