



FOLKESTONE TOWN COUNCIL

Date of Publication: 6 January 2022

AGENDA

Meeting: **Folkestone Town Council**
Date: **13 January 2022**
Time: **7.00 p.m.**
Place: **Town Council Chamber, 1/2 Guildhall Street, Folkestone**

To: **Town Councillors**

YOU ARE HEREBY SUMMONED to attend a meeting of the Folkestone Town Council on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor or Town Clerk.

A handwritten signature in blue ink, appearing to read 'J Childs'.

J Childs
Town Clerk

Prayers

1. **APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of either personal or prejudicial interest that Members may wish to make.
3. **MINUTES**
To receive the Minutes of the Ordinary Meeting of the Council held on 11th November 2021 and to authorise the Town Mayor to sign them as a correct record.

4. PUBLIC QUESTIONS

Up to 15 minutes shall be allowed for written public questions from registered electors to be put to the Council in accordance with the Council's approved Standing Orders.

5. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

6. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

To receive the Minutes of the above Committee's meeting of 21st October 2021.

7. SCHEDULE OF MEETINGS

An amended schedule of provisional meeting dates for 2021/22 is attached together with the schedule of provisional dates for 2022/23.

8. FOLKESTONE TOWN COUNCIL BUDGET AND PRECEPT 2022/23

Report C/22/302 concludes the budget making process for the Town Council's precept requirements for 2022/23. The proposed budget is £941,550 and precept to be decided.

9. TOWN GRANTS

The following Town Grant applications have been received and assessed by members on merit against five categories.

Ref	Applicant	Purpose	Amount Requested
1	South Kent Mind	CRM Database Project	£2,500
2	Target Ovarian Cancer	GP training	£2,000
3	Folkestone Festivals	Bandstand Summer Programme	£800
4	Folkestone Festivals	Music Festival Weekend	£2,000
5	Folkestone Festivals	Jubilee Weekend	£2,500
6	Treat Me Right CIC	Empowering Women- Personal Safety Training	£1,515
7	The Rotary Club	Channel Triathlon	£1,500
8	Folkestone Fringe	Signals	£2,500
9	Folkestone Pride	Folkestone LGBT+ history month	£950
10	Music and Arts for the Shepway Community	Headstrong Singers Choir	£2,500
	Total		£18,765

EXCLUSION OF PRESS AND PUBLIC

The press and public are to be excluded for the remainder of this meeting under Section 1, sub-section 2, of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

The Town Clerk has reconciled members scores and the exempt table provided sets out the percentage scored and the calculated final award which is based on combined score and available budget in accordance with Council's adopted guidelines. Council is asked to approve the final award.

10. DATE AND TIME OF NEXT MEETING
Thursday, 19th March 2020 at 7pm

Folkestone Town Council

MINUTES of the Full Council Meeting of the Folkestone Town Council held at the Town Council Offices on Thursday, 11th November 2021 at 7 p.m.

PRESENT: Councillors Ann Berry, Paul Bingham, Peter Gane, Jonathan Graham, Michelle Keutenius, David Horton, Dylan Jeffrey, Mary Lawes, Connor McConville, Belinda Walker, Richard Wallace and Roger West.

ABSENT: Councillor Danny Brook

In attendance: Jennifer Childs (Town Clerk), Georgina Wilson (Executive Assistant)

1806. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Abena Akuffo-Kelly, Ray Field, Nicola Keen, Jackie Meade and Tim Prater.

1807. DECLARATIONS OF INTEREST

Councillor Dylan Jeffrey declared an interest in the County Councillors Report.

1808. MINUTES

The Full Council was asked to receive the Minutes of an Ordinary Meeting of the Council held on 17th June 2021 and to authorise the Town Mayor to sign them as a correct record.

RESOLVED: That the Minutes of the Ordinary Council meeting held on 17th June 2021 be received and signed as a correct record with a note added to explain that Cllrs Ann Berry, David Horton and Connor McConville were late due to being unable to gain access to the Town Hall.

Proposed: Councillor Jonathan Graham

Seconded: Councillor Roger West

Voting: F: 12, Ag: 0, Ab: 0

1809. PUBLIC QUESTIONS

Mr Moulard asked how many of the trees planted in the last two years have died and been removed? The Mayor responded that the trees are currently being reviewed and once we have this information a letter will be sent to Mr Moulard. It was reported that unfortunately the Tree Working Group had been postponed but would be rearranged as soon as possible.

1810. MAYORS COMMUNICATIONS AND ANNOUNCEMENTS

The Mayor reported on the events that she had attended since the last Council meeting and thanked the organisers of these events.

1811. MINUTES OF THE PLANNING COMMITTEE

RESOLVED: That the Minutes of the Planning Committee Meeting held on 20th May 2021 be received and signed as a correct record.

Proposed: Councillor Jonathan Graham
 Seconded: Councillor David Horton
 Voting: F:12, Ag: 0, Ab: 0

1812. MINUTES OF THE COMMUNITY SERVICES COMMITTEE

RESOLVED: That the Minutes of the Community Services Committee Meetings held on 2nd February, 6th April and 1st June 2021 be received and signed as a correct record.

Proposed: Councillor Roger West
 Seconded: Councillor Peter Gane
 Voting: F:12, Ag: 0, Ab: 0

1813. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED: That the Minutes of the Finance and General Purposes Committee Meetings held on 18th February, 22nd April, 17th June and 29th July 2021 be received and signed as a correct record.

Proposed: Councillor Connor McConville
 Seconded: Councillor David Horton
 Voting: F:12, Ag: 0, Ab: 0

1814. MINUTES OF THE CLIMATE AND ENVIRONMENT COMMITTEE

RESOLVED: That the Minutes of the Climate and Environment Committee Meetings held on 3rd June and 2nd September 2021 be received and signed as a correct record.

Proposed: Councillor Belinda Walker
 Seconded: Councillor Richard Wallace
 Voting: F:12, Ag: 0, Ab: 0

1815. MATTERS AND RESOLUTIONS FROM COMMITTEES

- i. **Planning Committee 2021/22**
Chair and Vice Chair were noted.
- ii. **Community Services Committee 2021/22**
Chair and Vice Chair were noted.
- iii. **Climate and Environment Committee 2021/22**
Chair and Vice Chair were noted.
- iv. **Finance and General Purposes Committee 2021/22**
Chair and Vice Chair were noted.

The Town Clerk discussed the current situation regarding preparations for tender and seeking external funding for the refurbishment of the parks. Council need to commit funds to the project to enable external funding to be sought. There were discussions around committing a large amount of money to this project, however committing the money does not mean that it will all be needed, as it is hoped to receive external funding. Any future financial

commitments would need to be discussed by Finance and General Purposes Committee.

RESOLVED: That the maximum budget for the tender to deliver the optimum option approved by the Climate and Environment Committee be £250,000. To approve the release of the £100,000 parks dowry. To approve the release of £93,687 from the new services reserve to support the tender preparation, contract administration and contracted works. To authorise the preparation of a Parish Infrastructure Investment Plan and consultation to support the release of £33,859 CIL funding for the project. To confirm in principle that any shortfall that cannot be raised through third party funding will be met from the general fund.

Councillor David Horton requested a recorded vote.

Ann Berry	For
Paul Bingham	For
Peter Gane	For
Jonathan Graham	For
Michelle Keutenius	For
David Horton	For
Dylan Jeffrey	Abstain
Mary Lawes	For
Connor McConville	For
Belinda Walker	For
Richard Wallace	For
Roger West	For

Proposed: Councillor Peter Gane
 Seconded: Councillor Mary Lawes
 Voting: F:11, Ag: 0, Ab: 1

v. Personnel 2021/22

Chair and Vice Chair were noted.

1816. NOTICE OF MOTION

Councillors discussed their support of the motion Cllr Jonathan Graham raised, there needs to be consideration for the costs of large pieces of equipment but there are other types of smaller equipment that are inclusive and improving access to parks as well as planting more trees in these areas would be beneficial to the whole community as well as caring for the environment. When going out to tender it needs to be made clear that this is a priority for our parks and external funding could also be sought.

RESOLVED: To work proactively to make sure all parks under Town Council control, are improved to the benefit to all members of our communities, becoming more inclusive, more accessible and more enjoyable for all. To make sure that all parks are being treated equal, in the sense of apparatus, allowing all citizens and their children equal opportunity to access equipment local to them. Consideration given to

facilitating apparatus, socialising areas and paths to the playgrounds for children and adults who are visually impaired, learning impaired and physically impaired. As well as to work proactively to make sure all parks under Town Council control, are as environmentally friendly as possible, such as, but not limited to planting more trees, changing building materials for future apparatus and cutting chemicals used in maintenance.

Proposed: Councillor Jonathan Graham
 Seconded: Councillor Michelle Keutenius
 Voting: F:12, Ag:0, Ab:0

1817. REVIEW OF THE TERMS OF REFERENCE

RESOLVED: To accept the Terms of Reference with the amendment to the Climate and Environment Committee.

Proposed: Councillor Jonathan Graham
 Seconded: Councillor Roger West
 Voting: F:12, Ag: 0, Ab: 0

RESOLVED: To return to face-to-face for future Planning Committee meetings.

Proposed: Councillor Dylan Jeffery
 Seconded: Councillor Mary Lawes
 Voting: F:12, Ag: 0, Ab: 0

1818. REVIEW OF TOWN GRANT REDUCED AWARD PERCENTAGE

There were discussions around the process and how Councillors preferred to have the applicants at the meeting to answer questions and give further information or clarify anything. The Town Clerk confirmed that she could invite applicants to attend the next Council meeting for this reason.

RESOLVED: To review the current process for Grants after the next Council meeting.

Proposed: Councillor Peter Gane
 Seconded: Councillor David Horton
 Voting: F:11, Ag: 0, Ab: 1

1819. COUNTY COUNCILLORS REPORT

RESOLVED: To receive the County Councillors Report and express Council's gratitude to Councillors Dylan Jeffrey and Jackie Meade.

Proposed: Councillor Jonathan Graham
 Seconded: Councillor Ann Berry
 Voting: F:12, Ag: 0, Ab: 0

1820. DATE AND TIME OF NEXT MEETING

Thursday, 13th January 2022 at 7.00pm

The meeting ended at 7.45pm

.....Town Mayor

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 21st October 2021 at 7.00 p.m.

PRESENT: Councillors D Brook, P Gane, D Horton, D Jeffrey, M Keutenius, M Lawes, C McConville (Chair), T Prater and B Walker.

ABSENT:

OFFICERS PRESENT: J Childs (Town Clerk) and P Cross (Finance Officer).

1430. APOLOGIES FOR ABSENCE

Apologies were received from Councillor R Field.

1431. DECLARATIONS OF INTEREST

There were no declarations of interest.

1432. MINUTES

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 21st July 2021. The reason why Councillor D Horton had been unable to attend the previous meeting was noted and accepted by the Committee.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 21st July 2021 be received and signed as a correct record.

Proposed: Councillor B Walker

Seconded: Councillor M Keutenius

Voting: F:9, Ag:0, Ab:0

1433. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments for the period 1st July 2021 to 30th September 2021.

RESOLVED: That the Schedule of Payments for the period 1st July 2021 to 30th September 2021 be approved.

Proposed: Councillor M Lawes

Seconded: Councillor D Horton

Voting: F:9, Ag:0, Ab:0

1434. BUDGET MONITORING STATEMENT 2021/22

The budget monitoring statement to 30th September 2021 was received by the Committee.

RESOLVED: That the Budget Monitoring Statement to 30th September 2021 be approved.

Proposed: Councillor M Keutenius

Seconded: Councillor P Gane

Voting: F:9, Ag:0, Ab:0

1435. BANK RECONCILIATION

The Committee received the bank reconciliation statement to 30th September 2021.

1436. APPROVAL OF ACCOUNTS 2020/21

The Committee noted that the external auditor had approved the Folkestone Town Council Accounts and Annual Return for 2020/21 without qualification. The Town Clerk confirmed that the return had been published on Council's website.

1437. WARD GRANTS

A list of ward grants approved by the Town Clerk between 1st July 2021 and 30th September 2021 was provided for the Committee's information and duly noted.

1438. WARD GRANT BALANCES 2021/22

A list of ward grant balances available to each Councillor as at 30th September 2021 was provided for the Committee's information and duly noted.

1439. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES

At the Climate and Environment Committee meeting held on 2nd September 2021, the following was resolved:

Minute 17. C & G OFFICER - PLAY PARKS REPORT CE/21/294

- i) To approve Optimum Option: 'Refurbishing the parks to a high specification and make them more inclusive, increasing the play value of the parks and making them into an asset for the local community. The approximate cost of this would be £250,000 for the first year and, it is estimated, a further £35,000 per annum for the next 4 years. If the Town Council was to include all the parks in one large tender, it would prove to be more cost effective for two reasons: 1; Usually deals can be struck with play companies who are willing to offer discounts to win the business. 2; Once work on the parks is complete the maintenance would be very little. Spreading out the £250,000 over three years, for example, would still require the minimum spend on some of the parks to make them safe in the first year or so'.

- ii) 'The Parks Working Group recommends the Committee resolve to approve the release of a further £150,000 from reserves, subject to the approval of the Finance and General Purposes Committee, at its next meeting on 21st October 2021, to commence with the 'Optimum' option presented'.

Proposed: Councillor Connor McConville

Seconded: Councillor Jackie Meade

Voting: F:9, Ag:0, Ab:0

It was noted that the £100,000 dowry from Folkestone & Hythe District Council had been insufficient to get the parks to a reasonable standard. It was agreed that the release of funding for this project should be a Full Council decision.

RESOLVED: To begin preparations for tender and seek external funding, reporting to Full Council with further information when available.

Proposed: Councillor T Prater

Seconded: Councillor M Keutenius

Voting: F:8, Ag:0, Ab:1

1440. BUDGET 2022/23 – POTENTIAL GROWTH ITEMS

The Committee was asked to give thought to possible growth items and non-recurring revenue expenditure for the next financial year. The following was noted:

Play Areas – An additional £10,000 (recurring)

There was also some discussion on the possibility of reducing funding available for ward and/or town grants and mayoral clothing. All proposals, along with those from other committees, will be discussed at the next meeting.

1441. DATE OF NEXT MEETING

Thursday, 16th December 2021

The meeting concluded at 7.50pm

Chairman.....

Date.....

FOLKESTONE TOWN COUNCIL

SCHEDULE OF MEETING DATES 2021/22

(Please note that all meeting dates are provisional and may be subject to change or cancellation)

	Planning Committee (Thursday)	Community Services Committee (Tuesday)	Climate & Environment Committee	Finance & General Purposes Committee (Thursday)	Personnel Sub- Committee (5.00pm)	Full Council
April 2021		6		22	22	
May 2021	20					Tuesday 4 (Annual Council)
June 2021		1	3	17		17 (AGAR Meeting)
July 2021						
August 2021				19	19	
September 2021			2			9
October 2021		12	14	21		
November 2021						11
December 2021				16 (Budget Meeting)	16	
January 2022	27					13 (Precept Meeting)
February 2022	24	1	3	17	17	
March 2022	31					17
April 2022	28	5	7	21	21	
May 2022	26					Tuesday 10 (Annual Council) Tuesday 17 (Town Assembly)

FOLKESTONE TOWN COUNCIL

SCHEDULE OF MEETING DATES 2022/23

(Please note that all meeting dates are provisional and may be subject to change or cancellation)

	Planning Committee (Thursday)	Community Services Committee (Tuesday)	Climate & Environment Committee	Finance & General Purposes Committee (Thursday)	Personnel Sub- Committee (5.00pm)	Full Council
April 2022	28	5	7	21	21	
May 2022	26					Tuesday 10 (Annual Council) Tuesday 17 (Town Assembly)
June 2022	30	7	9	16		16 (AGAR Meeting)
July 2022	28					
August 2022	25					
September 2022	29			1	1	22
October 2022	27	4	6	20		
November 2022	24					17
December 2022	20*			15 (Budget Meeting)		
January 2023	26					11 (Precept Meeting)
February 2023	23	7	9	16	16	
March 2023	30					16
April 2023	27	4	6	20	20	
May 2023	25					Tuesday 9 (Annual Council) Tuesday 16 (Town Assembly)

* changed to Tuesday

This report will be made
public on **7 January 2022**



Report Number **C/22/302**

To: Council
Date: 13 January 2022
Status: Public Report
Responsible Officer: Town Clerk

Subject: BUDGET AND PRECEPT 2022/23

SUMMARY:

This report concludes the budget-making process for 2022/23, making recommendations to enable the Council to set its Precept for 2022/23 and to notify the tax collecting authority in accordance with statutory legislation.

REASONS FOR RECOMMENDATIONS

The Council is asked to agree the recommendations set out below because:

1. The Council must approve its Precept for 2022/23 and notify the principal tax collecting authority in January 2022.
2. The approval of the budget makes provision for spending plans for next year.
3. The Town Council must make adequate provision to cover its liabilities and service growth proposals for 2022/23 and beyond.
4. The Town Council needs to provide for adequate reserves in the event of sudden unforeseen, or unplanned, expenditure demands.

RECOMMENDATIONS:

1. To receive and note Report C/22/302
2. To approve the Town Council's budget for 2022/23 as set out in the attached Appendix.
3. To confirm the Precept for 2022/23 in accordance with the provisions in Sections 39, 41 and 50 of the Local Government Finance Act 1992.
4. To authorise the Town Mayor to sign the Precept demand on the District Council.

Aims and Objectives – To comply with Best Practice and Quality Council legislation.

Financial Implications – The Town Council must ensure it has sufficient funds to carry out its proposed services.

Equal Opportunities – Equal access to services for all.

Environmental Impact – The environmental impact has been considered in the preparation of all budgets.

*Background Documents: The following unpublished documents have been relied upon in the preparation of this report:
Data from the Folkestone Town Council's Financial System and budget working papers.*

1. INTRODUCTION AND BACKGROUND

- 1.1 This report concludes the budget-making process for 2022/23.
- 1.2 At its last meeting on 16 December 2021 the Finance and General Purposes Committee considered Report F/21/301 which set out the Council's budget requirements for 2022/23, including growth items.
- 1.3 The Town Council must now determine its precept level and budget requirements for 2022/23, taking into account:
 - i. Expenditure required in 2022/23 to carry out its functions
 - ii. Appropriate amounts for contingencies
 - iii. The need to provide adequate reserves
 - iv. Any expenditure incurred in 2021/22 not yet paid

2. REVENUE BUDGET 2022/23

- 2.1 The Town Council commenced its budget-making process by reviewing its aims and objectives and considering possible growth items and service enhancements for 2022/23 and beyond.
- 2.2 The appendix sets out the latest budget as approved by the Finance and General Purposes Committee, including the growth items.
- 2.3 The draft revenue budget for 2022/23 presently stands at £941,550 compared to the current year of £911,150 – an increase of £30,400 (3.36%).
- 2.4 Last year the Council agreed to meet £37,200 of the proposed budget from the General Reserve if necessary. The precept was therefore set at £873,950, charged at an annual rate of £61.67 per Band D property.
- 2.5 The Principal Council has indicated that the property tax base will increase this year from 14,171.12 to 14,468.83.
- 2.6 Should the Council decide to precept the sum of £941,550 at the expected tax base level of 14,468.83, the Town Council's Band D tax would be £65.07p per year, an increase of £3.40p (5.51%). This equates to an increase of approximately £0.07p per week.
- 2.7 Alternatively, should the Council again decide to meet some of the budget from the General Reserve, the precept could be set at a lower rate. Some possibilities are shown in the table below (precept figures are rounded to the nearest £10):

Increase per Tax Payer	Cost per Band D Property	Total Precept	From General Fund	Total Budget
0%	£61.671	£892,310	£49,240	£941,550
1%	£62.288	£901,230	£40,320	£941,550
2%	£62.904	£910,150	£31,400	£941,550
3%	£63.521	£919,080	£22,470	£941,550
4%	£64.138	£928,000	£13,550	£941,550
5%	£64.755	£936,930	£4,620	£941,550

- 2.7 The permitted level of spending under S137 is £8.82p per elector of Folkestone, equal to £296,740 for 2022/23.

3. RESERVES AND PROVISIONS

- 3.1 The Town Council must maintain adequate reserves and provisions to cover unforeseen expenditure and possible emergencies.
- 3.2 The list of Reserves and Provisions at the time of publication is shown below. Please note that the New Services and Neighbourhood Fund Reserves have been earmarked for Play Areas: -

FOLKESTONE TOWN COUNCIL RESERVES AND PROVISIONS

RESERVE / PROVISION	BALANCE AT 31/12/21 £
General Fund	221,520
New Services	93,687
Museum/Heritage	220,786
Tourism	4,735
Ward Grants	14,684
Town Grants	7,490
FTC Elections	10,200
Salt Bins	6,168
Anti-Litter Campaign	2,000
Play Areas	100,000
Christmas Events (Cheriton)	2,249
Neighbourhood Fund	33,859
Lunches for Children	1,030
Christmas Gifts for Children	1,187
Community Transport	71,303
Provision for Outstanding Invoices	5,134

4. CONCLUSION

- 4.1 The Town Council must determine its budget and precept requirements to fund expenditure for 2022/23 and beyond. The Council is therefore required to agree and confirm its spending plans for next year. Subject to any further changes in growth or service transfers, the Town Council's proposed budget for 2022/23 is £941,550 and precept to be decided.

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023									
CODE		BASE BUDGET 2021/2022	ESTIMATED OUTTURN 2021/2022	ADJUSTED BASE BUDGET 2022/2023	INFLATION	RECURRING REVENUE GROWTH 2022/2023	NON-REC'NG GROWTH ITEMS 2022/2023	BUDGET 2022/2023	BUDGET 2022/2023
		£	£	£	£	£	£	£	£
101	ADMINISTRATION								
4001	SALARIES, PENSIONS & NI	416,000	416,000	454,300				454,300	
4002	TOTAL CONTRIBUTION PAY	5,000	0	5,000				5,000	
4004	STAFF WELLBEING	3,000	3,000	3,000				3,000	
4005	AGENCY STAFF	0	0	0				0	
4006	TRAINING (Staff)	3,000	9,000	3,000				3,000	
4009	ADVERTISING FOR STAFF	0	0	0				0	
4010	EQUIPMENT/FURNITURE NEW	2,000	2,000	2,000				2,000	
4013	BANK CHARGES	300	150	300				300	
4014	HR/H&S MANAGEMENT FEES	1,900	1,900	1,900	50			1,950	
4021	PRINTING	500	500	500				500	
4022	STATIONERY	1,000	1,000	1,000				1,000	
4024	PHOTOCOPYING	1,400	1,400	1,400				1,400	
4025	POSTAGE	1,000	1,000	1,000				1,000	
4026	TELECOMMUNICATION SERVICES	2,400	4,000	2,400				2,400	
4060	ICT SUPPORT	15,000	15,000	15,000				15,000	
4070	MISCELLANEOUS SUBSCRIPTIONS	380	680	700				700	
4071	QUINQUE PORT FEDERATION SUB	340	350	350	10			350	
4072	SOCIETY OF LOCAL COUNCIL CLERKS	530	540	540	10			550	
4073	KENT ASSOC. OF LOCAL COUNCILS	2,300	2,310	2,310	50			2,360	
4080	PUBLIC TRANSPORT & CAR PARKS	250	260	250				250	
4103	SUBSISTENCE ALLOWANCES	200	150	200				200	
4104	CAR ALLOWANCES (Staff)	1,600	1,600	1,600				1,600	
4105	CAR ALLOWANCES (Volunteers)	50	0	0				0	
4712	ACCOUNTANCY SUPPORT	590	590	590	20			610	
4720	TO ALLOTMENTS ADMINISTRATION (4503)	-4,100	-4,100	-4,100				-4,100	
	TOTAL ADMIN. EXPENDITURE	454,640	457,340	493,240	140	0	0	493,380	
1190	INVESTMENT INTEREST	-200	-70	-200				-200	
1199	OTHER INCOME	0	0	0				0	
	TOTAL ADMIN. INCOME	-200	-70	-200	0	0	0	-200	
	NET ADMIN. EXPENDITURE/INCOME	454,440	457,270	493,040	140	0	0	493,180	
102	DEMOCRATIC COSTS								
4007	TRAINING/CONFERENCE EXPS (Cllrs.)	500	0	500				500	
4081	CAR ALLOWANCES (Cllrs)	100	0	100				100	
4950	FTC REFLECTION FEES	0	5,740	0				0	
4951	FOLK TC REFLECTIONS (To Reserve)	10,200	10,200	10,200				10,200	
	TOTAL DEMOCRATIC COSTS EXP.	10,800	15,940	10,800	0	0	0	10,800	

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023									
CODE		BASE BUDGET 2021/2022	ESTIMATED OUTTURN 2021/2022	ADJUSTED BASE BUDGET 2022/2023	INFLATION	RECURRING REVENUE GROWTH 2022/2023	NON-REC'NG GROWTH ITEMS 2022/2023	BUDGET 2022/2023	
		£	£	£	£	£	£	£	£
103	MAYORALTY								
4011	CLOTHING & UNIFORMS	600	600	600				600	
4170	REGALIA - NEW	1,000	1,000	1,000				1,000	
4171	REGALIA - REPAIR & MAINT.	400	400	400				400	
4180	MAYOR'S INSTALLATION (Annual Meeting)	1,100	60	1,100				1,100	
4181	REMEMBRANCE EVENTS	2,300	2,800	2,800				2,800	
4182	CANADA DAY	2,550	1,900	2,550				2,550	
4183	WILLIAM HARVEY COMMEMORATION	650	650	650				650	
4184	HOLCAUST DAY	320	320	320				320	
4185	CINQUE PORT WARDEN	100	100	100				100	
4249	COVER FOR CIVIC DRIVER	500	0	500				500	
4250	FUEL/CHARGING CIVIC VEHICLE	500	300	500				500	
4251	IMTC/SERVICE/REPAIRS - EXTERNAL	150	150	150				150	
4252	CAR INSURANCE	500	500	500				500	
4253	CIVIC VEHICLE - GEN. CONTRIBS.	3,000	3,260	3,060				3,060	
4255	MAYOR'S EXPENSES MAY-MAR	5,490	5,490	5,490				5,490	
4256	MAYOR'S EXPENSES APR-MAY	1,100	550	1,100				1,100	
4260	BURMA STAR (VJ DAY)	500	550	550				550	
4261	NORMANDY VETERANS	320	200	320				320	
	TOTAL MAYORALTY EXPENDITURE	21,080	18,290	21,690	0	0	0	21,690	
1005	OTHER INCOME (MAYORALTY)	0	0	0				0	
	TOTAL PREMISES INCOME	0	0	0				0	
	NET PREMISES EXPENDITURE/INCOME	21,080	18,290	21,690	0	0	0	21,690	
201	PREMISES								
4501	BUILDING REPS/MAINT	14,000	14,000	14,000				14,000	
4509	CLEANING	9,000	8,200	8,500				8,500	
4602	RATES	22,000	21,340	21,340	400			21,740	
4603	PWLB CAPITAL REPAYMENTS	23,250	24,360	24,360				24,360	
4604	PWLB INTEREST REPAYMENTS	16,050	14,940	14,940				14,940	
4615	SERVICES, HEATING & LIGHTING	10,000	8,500	10,000	500			10,500	
4617	SUNDRIES	2,500	2,500	2,500				2,500	
4620	HIRE OF FACILITIES (inc. Garage)	7,100	6,000	7,100				7,100	
	TOTAL PREMISES EXPENDITURE	103,900	99,840	102,740	900	0	0	103,640	

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FOLKSTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023									
		BASE BUDGET	ESTIMATED OUTTURN	ADJUSTED BASE BUDGET			RECURRING REVENUE GROWTH	NON-REC'NG GROWTH ITEMS	
CODE		2021/2022 £	2021/2022 £	2022/2023 £	INFLATION	2022/2023 £	2022/2023 £	2022/2023 £	2022/2023 £
FEES									
401	CONSULTANTS FEES	0	0	0					0
4713	EXTERNAL AUDIT FEES	2,500	2,000	2,000	100				2,100
4715	INTERNAL AUDIT FEES	1,000	900	1,000					1,000
4716	LEGAL FEES	0	0	0					0
4717	CARD RECEIPT FEES	940	450	940					940
4718	SECURITY - TOWN HALL (£12,900 from Reserve)	10,000	5,000	10,000					10,000
	TOTAL FEES	14,440	8,350	13,940	100	0	0	0	14,040
MUSEUM/HERITAGE									
402	M/H TRAINING	700	800	700					700
5006	M/H SUBSCRIPTIONS	450	470	450					450
5009	M/H ADVERTISING FOR STAFF	0	190	0					0
5010	M/H EQUIPMENT/FURNITURE	400	400	400					400
5011	M/H EXHIBIT REPAIRS	200	200	200					200
5012	M/H HISTORIC COSTUMES	250	250	250					250
5013	M/H EXHIBITS	0	0	0					0
5030	M/H MATERIALS	1,500	1,500	1,500					1,500
5031	M/H PUBLICITY & PROMOTION	1,000	500	1,000					1,000
5032	M/H EVALUATION/PRESS COVERAGE	500	0	500					500
5033	M/H LEAFLETS/PUBLICATIONS	1,000	0	1,000					1,000
5035	M/H MERCHANDISE	2,000	1,000	2,000					2,000
5040	M/H SERVICES	1,500	3,000	1,500					3,500
5041	M/H EVENTS	5,000	3,000	5,000					5,000
5042	M/H EXHIBITIONS	4,000	4,000	5,000					5,000
5043	M/H EDUCATION RESOURCES	500	500	500					500
5044	M/H WORKSHOPS	4,000	4,000	4,000					4,000
5070	M/H VOLUNTEERS' EXPENSES	0	0	0					0
5090	M/H HOSPITALITY	500	500	500					500
5091	M/H PROFESSIONAL FEES	6,000	3,000	3,000					3,000
	TOTAL MUSEUM/HERITAGE EXPENDITURE	29,500	23,310	29,500	0	0	0	0	29,500
1030	M/H INCOME	-500	-1,200	-2,500					-2,500
1033	M/H GRANTS	0	0	0					0
1034	M/H TRANSFERS FROM RESERVES	0	0	0					0
1035	M/H RETAIL SALES	-3,000	-1,500	-3,000					-3,000
1036	M/H VISITOR DONATIONS	-700	-700	-700					-700
	TOTAL MUSEUM/HERITAGE INCOME	-4,200	-3,400	-6,200	0	0	0	0	-6,200
	NET MUSEUM/HERITAGE EXPENDITURE/INCOME	25,300	19,910	23,300	0	0	0	0	23,300

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