

# FOLKESTONE TOWN COUNCIL



The Town Hall  
1-2 Guildhall Street  
Folkestone  
Kent  
CT20 1DY

Telephone: (01303) 257946  
Email: [enquiries@folkestone-tc.gov.uk](mailto:enquiries@folkestone-tc.gov.uk)  
Web: [www.folkestone-tc.gov.uk](http://www.folkestone-tc.gov.uk)

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## AGENDA

Meeting: **Folkestone Town Council Extraordinary Meeting**  
Date: **25<sup>th</sup> January 2024**  
Time: **6.00 p.m.**  
Place: **Town Council Chamber, Town Hall, 1-2 Guildhall Street, Folkestone**

To: **Town Councillors**

**YOU ARE HEREBY SUMMONED** to attend a meeting of the Folkestone Town Council on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to contact the Town Clerk prior to the meeting.

Toni Brackley

**Town Clerk**

## PRAYERS

## PUBLIC QUESTIONS

Up to 15 minutes shall be allowed for public questions from registered electors to be put to the Council in accordance with the Council's approved Standing Orders. Questions may not be answered at the meeting if they require further investigation, a written response will be sent after the meeting.

### 1. **APOLOGIES FOR ABSENCE**

To receive and approve any apologies for absence.

### 2. **DECLARATIONS OF INTEREST**

To receive any declarations of either personal or prejudicial interest that Members may wish to make.

### 3. **MINUTES**

To receive the Minutes of the meeting of the Full Council Meeting held on 11<sup>th</sup> January 2024 and to authorise the Town Mayor to sign them as a correct record.

## **EXCLUSION OF PRESS AND PUBLIC**

The remainder of the Agenda has classified item 4 as disclosing exempt information under Paragraph 8 of Schedule 12A of the Local Government Act 1972 (as amended) thereby excluding the press and public from the meeting whilst this item is debated. Press and members of the public should now leave.

## **4. CCTV PROVISION**

Council is asked to consider Exempt Report C/24/355.

*Detective Inspector James WYLES (Folkestone Community Safety Unit), Michelle Anderson (Safer Streets Project Officer), Scott Butler (Community Safety Specialist for Folkestone & Hythe District Council) and Sean Smith (CCTV Manager Swale) will be in attendance to present the option to Councillors and answer questions.*

## **5. DATE OF NEXT MEETING**

Thursday, 14<sup>th</sup> March 2024

### **Councillors on Committee**

Cllr Abena Akuffo-Kelly  
Cllr Charlie Bain Smith  
Cllr Bridget Chapman  
Cllr Jane Darling  
Cllr Laura Davison  
Cllr Christine Dickinson  
Cllr Peter Gane  
Cllr Nicola Keen  
Cllr Keiran Leigh  
Cllr Adrian Lockwood  
Cllr Connor McConville  
Cllr Liz McShane  
Cllr Lucy McGirr  
Cllr Jackie Meade  
Cllr Tim Prater  
Cllr John Renshaw  
Cllr Belinda Walker  
Cllr Roger West

Due to time constraints and the request by the Safer Streets Partnership for 24/7 CCTV monitoring, Councillor Connor McConville would like to move a motion to request Council to waive financial regulations related to contracts in order to enter into a 12 month agreement

with Swale Borough Council for CCTV monitoring. This will be funded by the Kent Safer Streets Fund. Use of the In-House CCTV Control Room will commence after this period.

*Parking available for Councillors @ 6.00pm on the precinct area at the front of the Town Hall.*



## **Folkestone Town Meeting**

**MINUTES of the Full Council Meeting held at the Town Hall, Folkestone on Thursday, 11<sup>th</sup> January 2024 at 7.00 p.m.**

**TOWN COUNCILLORS PRESENT:** Councillors Abena Akuffo-Kelly, Laura Davison, Peter Gane, Nicola Keen, Kieran Leigh, Adrian Lockwood, Connor McConville, Liz McShane, Jackie Meade, Tim Prater, John Renshaw and Belinda Walker.

**ABSENT:**

**IN ATTENDANCE:** Toni Brenchley – Town Clerk, Georgina Wilson – Corporate Support Officer, Liz Timmins – Communities and Grants Officer, Roland Domingo – Finance Officer and Ian Bishop - Town Sergeant.

No questions were received.

### **2018. APOLOGIES**

Apologies were received from Councillors Christine Dickinson, Roger West, Lucy McGirr, Charles Bain Smith, Jane Darling and Bridget Chapman.

**RESOLVED:** To accept the apologies from Councillors Christine Dickinson, Roger West, Lucy McGirr, Charles Bain Smith, Jane Darling and Bridget Chapman.

Proposed: Councillor Jackie Meade

Seconded: Councillor Jonathan Renshaw

Voting: F: 12, Ag: 0, Ab: 0

### **2019. DECLARATIONS OF INTEREST**

There were no declarations.

### **2020. MINUTES**

The Council was asked to receive and authorise the Minutes of the Full Council Meeting held on 16<sup>th</sup> November 2023 and to ask the Town Mayor to sign them as a correct record.

**RESOLVED:** That the Minutes of the Full Council Meeting held on 16<sup>th</sup> November 2023 be received and signed as a correct record.

Proposed: Councillor Nicola Keen

Seconded: Councillor Peter Gane

Voting: F: 12, Ag: 0, Ab: 0

### **2021. TOWN GRANT APPLICATIONS**

**RESOLVED: To transfer £10,000 from the General Reserve to the Town Grants Reserve increasing funds available for this meeting and the March Council meeting to a total of £12,986.40. Funds would come from investment income (of which £15,000 had been budgeted for but it is expected that we will receive £30,000). With the caveat that no applicant at this meeting, and the March meeting, would receive more than 50% of the amount requested. Any funds remaining after the March meeting would go back into General Reserve. This would mean there would not be a Town Grant Reserve after May 2024.**

Proposed: Councillor Conner McConville

Seconded: Councillor Nicola Keen

Voting: F: 12, Ag: 0, Ab: 0

The Mayor invited applicants to speak and answer questions on their grant applications and informed them that due to budgetary constraints they would only receive up to a maximum of 50% of the requested grant. When the applicants are informed of the outcome of this meeting, they will be given further information on other funding sources that may be available such as District and County Grants etc.

There were discussions around whether the Ward Grant balances can be rolled over to the next year, this is still the procedure apart from in an election year.

**RESOLVED: To award Cheriton Bowls Club £200 towards purchasing a new mower due to the amount they have received through Ward Councillor grants.**

Proposed: Councillor Connor McConville

Seconded: Councillor Laura Davison

Voting: F: 12, Ag: 0, Ab: 0

**RESOLVED: To award Playground Proms £937.50, which is three quarters of the requested amount, as three out of the four schools they will be visiting are in Folkestone, and then 50% of that due to budget constraints.**

Proposed: Councillor Connor McConville

Seconded: Councillor Kieran Leigh

Voting: F: 8, Ag: 4, Ab: 0

**RESOLVED: To not award the Yarp Festival a grant but to offer a room within the Town Hall for free, for one of the film showings.**

Proposed: Councillor Tim Prater

Seconded: Councillor Nicola Keen

Voting: F: 12, Ag: 0, Ab: 0

PROPOSED: To not award Channel Rotary a grant.

Proposed: Councillor Nicola Keen

Seconded: Councillor Adrian Lockwood

Voting: F: 3, Ag: 9, Ab: 0

This motion was lost.

**RESOLVED: To award Channel Rotary a grant of £500 for the Channel Triathlon.**

Proposed: Councillor Tim Prater

Seconded: Councillor Abena Akuffo-Kelly

Voting: F: 10, Ag: 1, Ab: 1

**RESOLVED: To award Folkestone Rescue £1,250, which is 50% of the amount requested, to invite them back to the March Council meeting to reapply for further funding and to advise them to approach Ward Councillors for grants also.**

Proposed: Councillor Connor McConville

Seconded: Councillor Adrian Lockwood

Voting: F: 10, Ag: 0, Ab: 2

**RESOLVED: To not award Target Ovarian Cancer a grant, but to ask them to come back to us with information on the specific benefits this project would bring to the residents of Folkestone.**

Proposed: Councillor Abena Akuffo-Kelly

Seconded: Councillor Jackie Meade

Voting: F: 12, Ag: 0, Ab: 0

**RESOLVED: To award Fourth Wall £1,006.14 which is 50% of the amount requested.**

Proposed: Councillor Connor McConville

Seconded: Councillor Laura Davison

Voting: F: 11, Ag: 0, Ab: 1

**RESOLVED: To award Music and Arts for the Shepway Community £1,250 which is 50% of the amount requested and to invite them back to reapply at the March Council meeting for further funding if available.**

Proposed: Councillor Connor McConville

Seconded: Councillor Adrian Lockwood

Voting: F: 12, Ag: 0, Ab: 0

A total of £5,143 was awarded for Town Grants.

## **2022. MAYORS COMMUNICATIONS AND ANNOUNCEMENTS**

The Mayor reported on a busy few months over the Christmas period

which included attending various Carol Services, including the Mayors own Carol Service of Year Six children. The Mayor thanked the Deputy Mayor for attending the Folkestone Christmas Light Switch On event on her behalf as the Mayor was attending a funeral.

The Mayor also reported on the new appointments of Toni Brenchley as Town Clerk, Roland Domingo as Deputy Clerk and Georgina Wilson as Corporate Support Officer with a vacancy for an Administrative Assistant which is currently being advertised.

The Holocaust Service is being held on 26<sup>th</sup> January at 10.45am at the Holy Trinity Church, all Councillors are welcome to attend. The Mayor will also be attending the funeral of William Brown at St Eanswythe Church on 13<sup>th</sup> January, again all Councillors are welcome to attend to show their support for the family of William Brown.

**2023. MINUTES OF THE PLANNING COMMITTEE**

**RESOLVED: That the Minutes of the Planning Committee's meetings of 26<sup>th</sup> October 2023 be received and signed as a correct record.**

Proposed: Councillor Laura Davison

Seconded: Councillor Jonathan Renshaw

Voting: F: 12, Ag: 0, Ab: 0

**2024. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

**RESOLVED: That the Minutes of the Finance and General Purposes Committee of 19<sup>th</sup> October and 30<sup>th</sup> November 2023 be received and signed as a correct record.**

Proposed: Councillor Connor McConville

Seconded: Councillor Nicola Keen

Voting: F: 12, Ag: 0, Ab: 0

**2025. MATTERS AND RESOLUTIONS FROM COMMITTEES**

Councillors noted the resolutions.

**2026. SCHEDULE OF MEETINGS 2024/25**

**RESOLVED: To approve the schedule of meetings 2024/25.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Jonathan Renshaw

Voting: F: 12, Ag: 0, Ab: 0

**2027. GRANTS SCHEME REVIEW**

**RESOLVED: To accept the recommendations in report C/24/351 and to look at amending the scoring system to give the exact amount of money to correspond with the percentage awarded, for instance if**

**the score is 85%, the applicant would receive that percentage of the grant requested.**

Proposed: Councillor Connor McConville

Seconded: Councillor Jackie Meade

Voting: F: 12, Ag: 0, Ab: 0

## **2028. CCTV POLICY**

**RESOLVED: To accept the CCTV Policy.**

Proposed: Councillor Connor McConville

Seconded: Councillor Peter Gane

Voting: F: 11, Ag: 0, Ab: 0

*Cllr Kieran Leigh had briefly left the Chamber when this vote was taken.*

## **2029. EQUALITY, DIVERSITY AND INCLUSION POLICY**

**RESOLVED: To accept the Equality, Diversity and Inclusion Policy.**

Proposed: Councillor Peter Gane

Seconded: Councillor Connor McConville

Voting: F: 12, Ag: 0, Ab: 0

## **2030. COUNCILLOR TRAINING POLICY**

**RESOLVED: To accept the Councillor Training Policy.**

Proposed: Councillor Connor McConville

Seconded: Councillor Jonathan Renshaw

Voting: F: 12, Ag: 0, Ab: 0

## **2031. QUALITY COUNCIL SCHEME**

**RESOLVED: To go forward with applying to NALC confirming that Council meets the criteria outlined for Quality Gold Award.**

Proposed: Councillor Peter Gane

Seconded: Councillor Jackie Meade

Voting: F: 12, Ag: 0, Ab: 0

## **2032. MEMBERS ALLOWANCE SCHEME FOR TOWN AND PARISHES**

**RESOLVED: To thank the Chair of the Independent Remuneration Panel for their offer, but Councillors do not wish to change the current arrangements with regards to Members Allowance.**

Proposed: Councillor Connor McConville

Seconded: Councillor Keiran Leigh

Voting: F: 12, Ag: 0, Ab: 0

## **2033. FOLKESTONE TOWN COUNCIL BUDGET AND PRECEPT 2024/25**



**RESOLVED:** To accept the recommendations in report C/24/352, Budget and Precept 2024/25, to increase the budget by 5%, but once the tax base increase is taken into account, this will be an increase of 2.61% for the residents of Folkestone.

Proposed: Councillor Connor McConville

Seconded: Councillor Tim Prater

Voting: F: 11, Ag: 1, Ab: 0

**2034. DATE OF THE NEXT MEETING**

14<sup>th</sup> March 2024 at 7.00 p.m. – Ordinary Full Council Meeting

**The meeting concluded at 9.15pm.**

.....Town Mayor