

Date of Publication: 15 February 2019

AGENDA

Meeting: **Finance and General Purposes Committee**
Date: **Thursday 21 February 2019**
Time: **7.00 p.m.**
Place: **Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone**

To: **The Finance and General Purposes Committee**

YOU ARE HEREBY SUMMONED to attend a meeting of the Finance and General Purposes Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor, the Committee Chairman or the Town Clerk.

A handwritten signature in dark ink, appearing to read 'J L Childs', is written on a light-colored rectangular background.

J L Childs
Town Clerk

1. APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence.

2. DECLARATIONS OF INTERESTS

To receive any declarations of either personal or prejudicial interests that Members may wish to make.

3. MINUTES

To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 13 December 2018 and to authorise the Chairman of the Committee to sign them as a correct record.

4. SCHEDULE OF PAYMENTS

The attached schedule details payments made between 1 December 2018 and 31 January 2019.

5. BUDGET MONITORING STATEMENT 2018/19

The attached statement sets out details of the Town Council's expenditure/income up to the end of January 2019.

6. APPOINTMENT OF INTERNAL AUDITOR

The Committee is asked to approve the appointment of the internal auditor for 2018/19.

7. GIFTING AGREEMENT

Kent County Council's gifting agreement for the Folkestone Collection is attached. The Town Clerk requests the Committee's approval to sign the deed on behalf of Folkestone Town Council, officially taking ownership of the Folkestone Collection.

8. COMMUNICATIONS AND MEDIA POLICY

The draft Communications and Media Policy is attached for the Committee's approval.

9. WARD GRANTS

For information, the attached shows ward grants approved by the Town Clerk from 1 December 2018 to 31 January 2019.

10. WARD GRANT BALANCES 2018/19

For information, the attached shows ward grant balances available to each Councillor as at 10 February 2019.

11. DATE OF NEXT MEETING

Thursday, 25 April 2019