

Date of Publication: 11 October 2019

AGENDA

Meeting: **Finance and General Purposes Committee**
Date: **Thursday 17 October 2019**
Time: **7.00 p.m.**
Place: **Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone**

To: **The Finance and General Purposes Committee**

YOU ARE HEREBY SUMMONED to attend a meeting of the Finance and General Purposes Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor, the Committee Chairman or the Town Clerk.

A handwritten signature in dark ink, appearing to read 'J L Childs', with a stylized flourish to the left.

J L Childs
Town Clerk

- 1. APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive any declarations of either personal or prejudicial interests that Members may wish to make.

3. MINUTES

- 1) To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 5 September 2019 and to authorise the Chairman of the Committee to sign them as a correct record.
- 2) To receive and note the Minutes of the meeting of the Personnel Sub Committee held on 1 August 2019.

4. SCHEDULE OF PAYMENTS

The attached schedule details payments made between 1 August 2019 and 30 September 2019.

5. BUDGET MONITORING STATEMENT 2019/20

The attached statement sets out details of the Town Council's expenditure/income up to the end of September 2019.

6. BUDGET 2020/21 – POTENTIAL GROWTH ITEMS

The Committee is asked to give thought to possible growth items and non-recurring revenue expenditure for next year. The Committee will receive and discuss the full list of proposals put forward for growth/savings by all Committees at its meeting on 19 December 2019.

7. APPROVAL OF ACCOUNTS 2018/19

For the Committee's information, the external auditor, PKF Littlejohn LLP, has approved the Folkestone Town Council Accounts and Annual Return for 2018/19 without qualification.

8. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES

Grants Committee – 15 August 2019

Councillor David Horton requested that the Grants Committee consider awarding a town grant of £2,000 for use in the Town Council's tree planting schedule. The following was resolved:

That a request is made to the Finance & General Purposes Committee to release £2,000 from the Town Grants Reserve to cover the shortfall required to deliver the tree planting schedule.

9. WARD GRANTS

For the Committee's information, attached is a list of ward grants approved by the Town Clerk from 1 August to 30 September 2019.

10. WARD GRANT BALANCES 2019/20

For information, the attached shows ward grant balances available to each Councillor as at 6 October 2019.

11. DATE OF NEXT MEETING

Thursday, 19 December 2019