

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 20 February 2020 at 7.00 p.m.

PRESENT: Councillors P Bingham, R Field, P Gane, D Jeffrey, N Keen, M Lawes (Chair), C McConville, J Meade and T Prater.

OFFICERS PRESENT: J Childs (Town Clerk) and P Cross (Finance Officer).

1328. APOLOGIES FOR ABSENCE

No apologies were received. Councillor D Brook was absent.

1329. DECLARATIONS OF INTEREST

There were no declarations of interest.

1330. MINUTES

The Committee was asked to receive and authorise the Minutes of the Finance and General Purposes Committee meeting held on 19 December 2019.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 19 December 2019 be received and signed as a correct record.

Proposed: Councillor D Jeffrey

Seconded: Councillor J Meade

Voting: F:9 Ag:0, Ab:0

The Committee was asked to receive and note the Minutes of the Personnel Sub-Committee meetings held on 7 November 2019.

RESOLVED: That the Minutes of the meetings of the Personnel Sub-Committee held on 7 November 2019 be received and noted.

Proposed: Councillor P Gane

Seconded: Councillor N Keen

Voting: F:9 Ag:0, Ab:0

1331. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments for the period 1 December 2019 to 31 January 2020.

RESOLVED: That the Schedule of Payments for the period 1 December 2019 to 31 January 2020 be approved.

Proposed: Councillor P Gane

Seconded: Councillor J Meade

Voting: F:9, Ag:0, Ab:0

1332. BUDGET MONITORING STATEMENT 2019/20

The budget monitoring statement to 31 January 2020 was received by the Committee.

RESOLVED: That the Budget Monitoring Statement to 31 January 2020 be approved.

Proposed: Councillor D Jeffrey

Seconded: Councillor N Keen

Voting: F:9, Ag:0, Ab:0

1333. QUARTERLY BANK RECONCILIATION

In line with the Town Council's financial regulations (paragraph 2.2), the bank reconciliation statement at 31 December 2019, as approved by the Town Clerk and a non-signatory Councillor, was attached for information.

RESOLVED: That the bank reconciliation statement at 31 December 2019 be noted.

Proposed: Councillor P Gane

Seconded: Councillor N Keen

Voting: F:9, Ag:0, Ab:0

1334. APPOINTMENT OF INTERNAL AUDITOR

The Committee was asked to approve the appointment of the KALC recommended internal auditor for 2019/20.

RESOLVED: That the KALC recommended internal auditor, David Buckett, be appointed to carry out the internal audit of Folkestone Town Council for 2019/20.

Proposed: Councillor M Lawes

Seconded: Councillor J Meade

Voting: F:9, Ag:0, Ab:0

1335. SILVER SCREEN CINEMA TENANCY

The Committee received Report F/20/262 which provided an update on the current position regarding the cinema tenancy, as requested at the meeting of 19 December 2019.

RESOLVED: That the Town Clerk open negotiations with the Silver Screen Cinema to renew the tenancy, including the clarification of cinema opening hours.

Proposed: Councillor D Jeffrey

Seconded: Councillor P Gane

Voting: F:9, Ag:0, Ab:0

1336. CCTV – THE STADE

At its meeting of 19 December, the Committee deferred a decision on the provision of CCTV cameras at the Stade and requested that a report on the CCTV service be presented (see minute 1323). Report CS/20/264 was subsequently presented to the Community Services Committee on 4 February and its recommendations accepted (Community Services minute 1107). The report was attached for information.

RESOLVED: That CCTV issues be discussed with Folkestone & Hythe District Council at the next Partnership meeting.

Proposed: Councillor T Prater

Seconded: Councillor P Gane

Voting: F:9, Ag:0, Ab:0

1337. WARD GRANTS

A list of ward grants approved by the Town Clerk from 1 December to 31 January 2020 was provided for the Committee’s information and duly noted.

1338. WARD GRANT BALANCES 2019/20

A list of ward grant balances available to each Councillor at 10 February 2020 was provided for the Committee’s information and duly noted.

1339. DATE OF NEXT MEETING

Thursday, 23 April 2020

Chairman.....

Date.....