LOCAL COUNCIL AWARD SCHEME QUALITY GOLD

FOLKESTONE TOWN COUNCIL

Date of Publication: 9 December 2021

AGENDA

Meeting: **Finance and General Purposes Committee**
Date: **Thursday 16th December 2021**
Time: **7.00 p.m.**
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**

To: **The Finance and General Purposes Committee**

YOU ARE HEREBY SUMMONED to attend a meeting of the Finance and General Purposes Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor, the Committee Chairman or the Town Clerk.

J L Childs

J L Childs
Town Clerk

1. APOLOGIES FOR ABSENCE
To receive and approve any apologies for absence.

2. DECLARATIONS OF INTERESTS
To receive any declarations of either personal or prejudicial interests that Members may wish to make.

3. MINUTES

To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 21st October 2021 and to authorise the Chairman of the Committee to sign them as a correct record.

4. SCHEDULE OF PAYMENTS

The attached schedule details payments made between 1st October 2021 and 30th November 2021.

5. BUDGET MONITORING STATEMENT 2021/22

The attached statement sets out details of the Town Council's expenditure/income up to the 30th November 2021.

6. BANK RECONCILIATION

In line with financial regulations the bank reconciliation statement at 30th November 2021 is attached for information.

7. WARD GRANTS

For information, the attached shows ward grants approved by the Town Clerk between 1st October 2021 and 30th November 2021.

8. WARD GRANT BALANCES

For information, the attached shows ward grant balances available to each Councillor as of 3rd December 2021.

9. BUDGET 2022/23

Report F/21/301 sets out the draft proposals for the Town Council's budget for 2022/23, considering proposed growth items submitted by spending committees. Members are requested to make final recommendations for the budget/precept for presentation to the full Council on 13th January 2022.

10. PARISH INFRASTRUCTURE INVESTMENT PLAN & REPORT 2021/22

Attached for committee's approval prior to submission to Folkestone & Hythe District Council by 31st December 2021, is a Parish Infrastructure Investment Plan & Report focusing on improvements to Parks and Play Areas during the 2021/22 and 2022/23 financial years.

11. SILVERSCREEN CINEMA GAS BOILER

The Town Clerk will update members regarding a variation to Charliers contract to accommodate replacing the gas boiler in the cinema with a new Worcester Greenstar Boiler, 2 additional radiators and associated works for the sum of £11,518.75 ex VAT.

12. DATE OF NEXT MEETING

17th February 2022 @ 7.00pm

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 21st October 2021 at 7.00 p.m.

PRESENT: Councillors D Brook, P Gane, D Horton, D Jeffrey, M Keutenius, M Lawes, C McConville (Chair), T Prater and B Walker.

ABSENT:

OFFICERS PRESENT: J Childs (Town Clerk) and P Cross (Finance Officer).

1430. APOLOGIES FOR ABSENCE

Apologies were received from Councillor R Field.

1431. DECLARATIONS OF INTEREST

There were no declarations of interest.

1432. MINUTES

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 21st July 2021. The reason why Councillor D Horton had been unable to attend the previous meeting was noted and accepted by the Committee.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 21st July 2021 be received and signed as a correct record.
Proposed: Councillor B Walker
Seconded: Councillor M Keutenius
Voting: F:9, Ag:0, Ab:0

1433. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments for the period 1st July 2021 to 30th September 2021.

RESOLVED: That the Schedule of Payments for the period 1st July 2021 to 30th September 2021 be approved.
Proposed: Councillor M Lawes
Seconded: Councillor D Horton
Voting: F:9, Ag:0, Ab:0

1434. BUDGET MONITORING STATEMENT 2021/22

The budget monitoring statement to 30th September 2021 was received by the Committee.

RESOLVED: That the Budget Monitoring Statement to 30th September 2021 be approved.
Proposed: Councillor M Keutenius
Seconded: Councillor P Gane
Voting: F:9, Ag:0, Ab:0

1435. BANK RECONCILIATION

The Committee received the bank reconciliation statement to 30th September 2021.

1436. APPROVAL OF ACCOUNTS 2020/21

The Committee noted that the external auditor had approved the Folkestone Town Council Accounts and Annual Return for 2020/21 without qualification. The Town Clerk confirmed that the return had been published on Council's website.

1437. WARD GRANTS

A list of ward grants approved by the Town Clerk between 1st July 2021 and 30th September 2021 was provided for the Committee's information and duly noted.

1438. WARD GRANT BALANCES 2021/22

A list of ward grant balances available to each Councillor as at 30th September 2021 was provided for the Committee's information and duly noted.

1439. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES

At the Climate and Environment Committee meeting held on 2nd September 2021, the following was resolved:
Minute 17. C & G OFFICER - PLAY PARKS REPORT CE/21/294

i) To approve Optimum Option: 'Refurbishing the parks to a high specification and make them more inclusive, increasing the play value of the parks and making them into an asset for the local community. The approximate cost of this would be £250,000 for the first year and, it is estimated, a further £35,000 per annum for the next 4 years. If the Town Council was to include all the parks in one large tender, it would prove to be more cost effective for two reasons: 1; Usually deals can be struck with play companies who are willing to offer discounts to win the business. 2; Once work on the parks is complete the maintenance would be very little. Spreading out the £250,000 over three years, for example, would still require the minimum spend on some of the parks to make them safe in the first year or so'.

ii) ‘The Parks Working Group recommends the Committee resolve to approve the release of a further £150,000 from reserves, subject to the approval of the Finance and General Purposes Committee, at its next meeting on 21st October 2021, to commence with the ‘Optimum’ option presented’.

Proposed: Councillor Connor McConville
Seconded: Councillor Jackie Meade
Voting: F:9, Ag:0, Ab:0

It was noted that the £100,000 dowry from Folkestone & Hythe District Council had been insufficient to get the parks to a reasonable standard. It was agreed that the release of funding for this project should be a Full Council decision.

RESOLVED: To begin preparations for tender and seek external funding, reporting to Full Council with further information when available.
Proposed: Councillor T Prater
Seconded: Councillor M Keutenius
Voting: F:8, Ag:0, Ab:1

1440. BUDGET 2022/23 – POTENTIAL GROWTH ITEMS

The Committee was asked to give thought to possible growth items and non-recurring revenue expenditure for the next financial year. The following was noted:

Play Areas – An additional £10,000 (recurring)

There was also some discussion on the possibility of reducing funding available for ward and/or town grants and mayoral clothing. All proposals, along with those from other committees, will be discussed at the next meeting.

1441. DATE OF NEXT MEETING
Thursday, 16th December 2021

The meeting concluded at 7.50pm

Chairman…………………………………………………

Date……………………………………………………

SCHEDULE OF PAYMENTS
1/10/21-30/11/21

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/10/2021	Kent County Council	E03182	£6.00	4 x Modroc Plaster Rolls
01/10/2021	Convergence Comms Ltd	E03183	£1,500.00	Telephone System - Final
01/10/2021	J.Childs	E03184A	£75.18	Various Reimbursements
01/10/2021	J.Childs	E03148B	£8.20	Reimb. Parking
01/10/2021	Mayoress of Folk's Ch'ty Fund	E03185	£50.00	Mayoral Event 30/10/21
01/10/2021	Amazon	E03186	£31.86	CCTV Jubilee Banding
01/10/2021	Harmer & Sons Ltd	E03187A	£38.40	Grass-Cutting PFR 24/9/21
01/10/2021	Harmer & Sons Ltd	E03187B	£38.40	Grass-Cutting TKL 24/9/21
01/10/2021	Harmer & Sons Ltd	E03187C	£2,412.00	Maint/Insp Play Areas - Sep
01/10/2021	J.Childs	E03184B	£8.20	Reimb. Parking
05/10/2021	RBS PLC Mentor Services	DD051021	£80.40	Health & Safety Mgt
06/10/2021	Faversham Town Council	E03188	£40.00	Mayoral Event 16/10/21
06/10/2021	KM Media Group	E03189	£228.00	Advert re. HSO
06/10/2021	Convergence Comms Ltd	E03190	£30.00	Monthly Telephone Maint.
06/10/2021	T.Brenchley	E03191	£42.05	Reimb. Parking
06/10/2021	Business Stream	E03192	£97.43	Waste Water OTH Jun-Sep 2021
06/10/2021	Godden Allen Lawn	E03193	£1,799.34	Consultancy re. Repairs OTH
06/10/2021	Three Hills Sports Park	E03194	£125.00	Pitch Hire re. Kwik Cricket
06/10/2021	Orbit Folkestone Ltd	E03195	£265.00	Museum Website Development
06/10/2021	Museums Association	E03196	£205.00	Museum Association Membership
06/10/2021	Shred Station	E03197	£74.26	Confidential Waste Collection
06/10/2021	D.Cowd	E03198	£24.35	Various Reimbursements
14/10/2021	Kent County Council	E03199	£104.52	Education Resources
14/10/2021	Folkestone Cricket Club	E03200	£150.00	Donation re. Kwik Cricket
14/10/2021	Independent Insurance Services	E03201	£237.80	Insurance Cheriton Switch-On
14/10/2021	Tenterden Town Council	E03202	£80.00	Mayoral Event 5/12/21
14/10/2021	Ashford BC Collection Account	E03203	£7,552.50	CCTV Monitoring Oct-Dec 2021

SCHEDULE OF PAYMENTS
1/10/21-30/11/21

14/10/2021	Harmer & Sons Ltd	E03204	£624.00	Repairs to Lights in Precinct
14/10/2021	DAC Beachcroft Claims	E03205	£163.20	VAT only re. Insurance (Flood)
14/10/2021	J.Childs	E03206	£122.40	Various Reimbursements
14/10/2021	Stranks Removals & Storage	E03207	£53.15	Museum Storage Fees - Oct 2021
14/10/2021	ADM Computer Services Ltd	E03208	£675.41	Various Monthly IT Fees
19/10/2021	Daisy Communications	DD191021	£457.38	Telephone Services - Sep 2021
19/10/2021	RBS PLC Mentor Services	DD191021A	£109.20	HR Resources
21/10/2021	SSE Hydro-Electric	DD211021	£5.12	Elect. to Phone Box - Sep 2021
25/10/2021	HM Revenue & Customs	BP251021A	£7,381.99	PAYE/N.I. - Oct 2021
25/10/2021	KCC re. Kent Pension Fund	BP251021B	£6,826.12	Pension Contribs - Oct 2021
25/10/2021	Standard Life Assurance Co.	BP251021C	£1,000.00	AVC Pension - Oct 2021
25/10/2021	HM Courts & Tribunals Service	BP251021D	£90.00	Salary Ded'n re. Court Order
25/10/2021	Various	BP251021	£19,525.68	Salaries - Oct 2021
25/10/2021	SSE Hydro-Electric	DD251021	£646.77	Electricity OTH - Sep 2021
25/10/2021	Leppard Cleaning	SO251025	£620.00	Cleaning OTH - Oct 2021
26/10/2021	V.Deakin	E03209	£51.52	Various Reimbursements
26/10/2021	Harmer & Sons Ltd	E03210	£48.00	Replace Flag OTH
26/10/2021	Folk & Hythe DC	E03211	£30.00	Road Closure re. Xmas Event
26/10/2021	Convergence Comms Ltd	E03212	£28.80	Telephone Charges - Sep 2021
26/10/2021	Kent MS Therapy Centre	E03213	£120.00	Mayoral Event 11/12/21
26/10/2021	Music & Arts For Shepway	E03214	£350.00	2 x Ward Grants 20/10/21
26/10/2021	Tyson Road Residents Group	E03215	£350.00	2 x Ward Grants 20/10/21
26/10/2021	Mayor of Faversham Charity	E03216	£35.00	Mayoral Event 24/11/21
26/10/2021	Maidstone Borough Council	E03217	£60.00	Mayoral Event 23/11/21
26/10/2021	A.Moore	E03218	£31.50	Reimb. Parking/Bus Fare
26/10/2021	Charlier Construction Ltd	E03219	£57,748.67	Building Works OTH - Interim 1
28/10/2021	Veolia ES (UK) Ltd	DD281021	£87.89	Waste Collection - Sep 2021
01/11/2021	Incredible Edible	E03220	£100.00	Ward Grant 22/10/21

01/11/2021	Rye Old Scholars Association	E03221	£20.00	Mayoral Event 20/11/21
01/11/2021	Folk & Hythe DC	E03222	£260.00	Legal Fees re. Xmas Lights
01/11/2021	Amazon	E03223	£139.80	1,000 x Face Masks
01/11/2021	Harmer & Sons Ltd	E03224	£192.00	Rat Baiting PFR May-Jul 2021
01/11/2021	T.Goody	E03225	£50.00	Refund of Deposit P30A
01/11/2021	A.Moore	E03226	£45.00	Reimb. Parking
01/11/2021	ADM Computer Services Ltd	E03227	£417.36	Various Monthly IT Fees
01/11/2021	SSE Hydro-Electric	DD011121	£7.94	Gas OTH - Sep 2021
03/11/2021	RBS PLC Mentor Services	DD031121	£80.40	Health & Safety Mgt
04/11/2021	Kent County Council	E03228A	£67.38	Various Materials re. Museum
04/11/2021	Kent County Council	E03228B	£16.08	Block Printing Inks
04/11/2021	Harmer & Sons Ltd	E03229A	£1,092.00	Qtly Storage Fees
04/11/2021	Harmer & Sons Ltd	E03229B	£2,574.00	Maint/Insp Play Areas - Oct
04/11/2021	Godden Allen Lawn	E03230	£1,800.00	OTH Works Consultancy Fees
04/11/2021	DAC Beachcroft	E03231	£198.02	VAT only re. Insurance (Flood)
04/11/2021	Convergence Comms Ltd	E03232	£30.00	Monthly Telephone Maint.
04/11/2021	Caboodle Office Supplies	E03233A	£65.19	Tea/Coffee re. Xmas Event
04/11/2021	Caboodle Office Supplies	E03233B	£18.21	Stationery
04/11/2021	D.Cowd	E03234	£33.73	Various Reimbursements
04/11/2021	Cleverley & Spencer	E03235A	£996.00	Cleaning of RAF Memorial
04/11/2021	Cleverley & Spencer	E03235B	£1,020.00	Cleaning of War Memorial
04/11/2021	PSS Ltd	E03236	£2,400.00	Play Area Software Licence
04/11/2021	Folk & Hythe Orch Society	E03237	£24.00	Mayoral Event 6/11/21
04/11/2021	Amazon	E03238	£22.97	Hot Chocolate re. Xmas Event
05/11/2021	Royal Mail Group	E03239	£613.78	Road Closure Notices Xmas
05/11/2021	T.Brenchley	E03240	£35.40	Reimb. Parking
05/11/2021	Harmer & Sons Ltd	E03241	£1,536.00	Maint. Christmas Lights
05/11/2021	Metroline Security Ltd	E03242	£60.00	Alarm Call-Out

05/11/2021	J.Conway	E03243	£2.00	Reimb. Stationery
05/11/2021	Sound Experience Disco	E03244	£545.00	Sound/Lighting Xmas Event
05/11/2021	Coulson Media Ltd	E03245	£2,714.40	Xmas Dinosaur Show
05/11/2021	Initial	E03246	£388.44	Sanitary Bins to 20/11/22
05/11/2021	Amazon	E03247	£18.98	25 x Lanyards
11/11/2021	BM Ambulance Service Ltd	E03248	£1,122.00	First Aid re. Xmas Event
11/11/2021	David S Sales	E03249	£669.16	Toys for Xmas Bags
11/11/2021	Nisbets	E03250	£31.19	Refreshments re. Xmas Event
11/11/2021	Ashley White	E03251	£100.00	Grinch re. Xmas Event
11/11/2021	Caboodle Office Supplies	E03252	£43.44	A3 Paper
11/11/2021	ADM Computer Services Ltd	E03253	£1,350.00	Cyber Essentials
11/11/2021	Not Required	E03254		
11/11/2021	A.Moore	E03255	£35.60	Reimb. Parking
11/11/2021	Harmer & Sons Ltd	E03256	£168.00	Repairs to Roman Way Gates
11/11/2021	Folkestone Fixings	E03257	£61.29	Ballast/Cement re. PFR
11/11/2021	Kent County Council	E03258	£35.76	Glue Sticks (Museum)
11/11/2021	Caboodle Office Supplies	E03259	£46.40	Stationery
11/11/2021	A.Moore	E03260	£26.50	Reimbursements
11/11/2021	Margate Charter Trustees	E03261	£50.00	Mayoral Event 9/1/22
17/11/2021	T.Brenchley	E03262	£25.15	Refreshments re. Remembrance
17/11/2021	ADM Computer Services Ltd	E03263A	£3,318.25	Central Intercept (IT)
17/11/2021	ADM Computer Services Ltd	E03263B	£1,092.77	Various Monthly IT Fees
17/11/2021	Strange Cargo	E03264	£150.00	2 x Ward Grants
17/11/2021	Stranks Removals & Storage	E03265	£51.43	Museum Storage - Nov 2021
17/11/2021	St John Ambulance	E03266	£282.00	First Aid re. Canada Day
17/11/2021	Right Guard Security UK Ltd	E03267	£838.80	Security re. Xmas Event
17/11/2021	Folkestone Printing.com Ltd	E03268	£243.93	Printing re. Xmas Event
17/11/2021	Vaughtons	E03269	£81.42	DTM Ribbon

17/11/2021	Amazon	E03270	£23.99	Paper Cups
17/11/2021	Daisy Communications	DD171121	£457.38	Telephone Services - Oct 2021
17/11/2021	RBS PLC Mentor Services	DD171121A	£109.20	HR Resources
19/11/2021	Caboodle Office Supplies	E03271	£73.14	A4 Paper
19/11/2021	Academy FM Folkestone	E03272	£225.00	Broadcast re. Xmas Event
19/11/2021	Three Hills Sports Park	E03273	£459.60	Pitch Hire re. Cllrs Cup
19/11/2021	White Cliffs Engraving	E03274	£328.74	Trophies re. Cllrs Cup
19/11/2021	SLCC Enterprises Ltd	E03275	£90.00	Practitioners' Conference 15-17/2/22
19/11/2021	Russell & Wheeler	E03276	£72.00	CCTV Power Supply
19/11/2021	FairFX (aka Equals)	E03277	£1,317.12	Credit Card Top-Up (details below)
19/11/2021	SSE Hydro-Electric	DD191121	£5.12	Elect. to Phone Box - Oct 2021
22/11/2021	Perkbox (Huddlebuy)	DD221121A	£234.00	Perkbox Nov 2021-Feb 2022
22/11/2021	ICO (Information Commissioner)	DD221121B	£55.00	Data Protection Subscription
22/11/2021	SSE Hydro-Electric	DD221121C	£681.37	Electricity OTH - Oct 2021
22/11/2021	SSE Hydro-Electric	DD221121D	£139.11	Gas OTH - Oct 2021
25/11/2021	Chloe Scott	E03278	£150.00	Performance Xmas Event
25/11/2021	Angels Allstars	E03279	£150.00	Performance Xmas Event
25/11/2021	N.P.Collard	E03280	£88.00	Call-Out re. Dishwasher
25/11/2021	V.Deakin	E03281	£63.07	Reimbursements
25/11/2021	Amazon	E03282	£79.99	Oil Filled Radiator
25/11/2021	Isle Heritage CIC	E03283	£350.00	Archaeology Facility
25/11/2021	Right Guard Security UK Ltd	E03284	£460.80	Security re. Remembrance
25/11/2021	Harmer & Sons Ltd	E03285	£180.00	Top Soil re. PFR
25/11/2021	Convergence Comms Ltd	E03286	£28.80	Telephone Charges - Oct 2021
25/11/2021	Charlier Construction Ltd	E03287	£24,712.83	Building Works OTH - Interim 2
25/11/2021	HM Revenue & Customs	BP251121A	£7,895.33	PAYE/N.I. - Nov 2021
25/11/2021	KCC re. Kent Pension Fund	BP251121B	£7,197.27	Pension Contribs. - Nov 2021
25/11/2021	Standard Life Assurance Co.	BP251121C	£1,000.00	AVC Pension - Nov 2021

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25/11/2021	HM Courts & Tribunals Service	BP251121D	£90.00	Salary Ded'n re. Court Order
25/11/2021	Various	BP251121	£20,517.83	Salaries - Nov 2021
25/11/2021	Leppard Cleaning	SO251121	£620.00	Cleaning OTH - Nov 2021
29/11/2021	Veolia ES (UK) Ltd	DD291121	£78.19	Waste Collection - Oct 2021
CREDIT CARD TOP-UP 19/11/21:				
06/07/2021	Tesco Mobile		£10.00	Phone Top-Up
07/07/2021	Shoezone		£17.99	Shoes re. Town Sergeant
29/07/2021	Wilko		£55.00	Cordless Drill
31/07/2021	Wilko		£18.00	Batteries
05/08/2021	Zoom		£143.88	Zoom Subscription
07/08/2021	Wilko		£10.00	Subsistence
09/08/2021	RS Components		£13.03	Power Cable Museum
13/08/2021	Geniepoint		£10.00	Charging Vehicle
25/08/2021	Tesco		£94.75	Community Awards Gifts
26/08/2021	Wilko		£12.00	Tea Spoons
08/09/2021	Future Communities		£64.49	NALC Taining Course
08/09/2021	Geniepoint		£10.00	Charging Vehicle
09/09/2021	WH Smith		£35.18	Magazines re. Workshops
10/09/2021	WH Smith		£24.90	Clipboards re. Workshops
10/09/2021	RS Components		£61.18	Repairs to Heart Interactive
12/09/2021	Poundland		£3.00	Sweets re. Activity Prizes
12/09/2021	The Works		£9.00	Crafting Materials
16/09/2021	Geniepoint		£10.00	Charging Vehicle
20/09/2021	The Works		£26.00	Crafting Materials
30/09/2021	Amazon		£120.00	24 x £5 Vouchers re. Kwik Cricket
02/10/2021	Asda		£4.74	Refreshments re. Homeschooling Taster
05/10/2021	Disclosure Services		£52.00	DBS Check

SCHEDULE OF PAYMENTS
1/10/21-30/11/21

07/10/2021	Geniepoint		£10.00	Charging Vehicle
09/10/2021	Geniepoint		£10.00	Charging Vehicle
17/10/2021	Wilko		£17.00	Cleaning Materials
21/10/2021	Geniepoint		£10.00	Charging Vehicle
25/10/2021	Geniepoint		£10.00	Charging Vehicle
27/10/2021	Wilko		£10.50	Masking Tape/Cable Ties
28/10/2021	Tesco		£128.55	Contents for Christmas Bags
29/10/2021	Geniepoint		£10.00	Charging Vehicle
30/10/2021	Wilko		£19.00	Wooden Toys re. Museum
30/10/2021	Wilko		£5.50	Spray Paint re. Remembrance
02/11/2021	Booker		£211.14	Contents for Christmas Bags
06/11/2021	Geniepoint		£10.00	Charging Vehicle
06/11/2021	Tesco		£25.15	Xmas Performers Refreshments
08/11/2021	McDonalds		£14.95	Officers & Volunteers Food Xmas
08/11/2021	Aksular Restaurant		£16.00	Xmas Volunteer Food
14/11/2021	McDonalds		£4.19	Officers Food Cllrs Cup
			£1,317.12	

CODE	FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2021/2022	ORIGINAL BUDGET 2021/2022	VIREMENTS 2021/2022	REVISED BUDGET 2021/2022	ACTUALS TO 30 NOV 2021/2022	BUDGET TO 30 NOV 2021/2022	VARIANCE TO 30 NOV 2021/2022	TOTAL BUDGET REMAINING 2021/2022	% OF BUDGET TO DATE 2021/2022	TO/(FROM) RESERVES FOR INFO.	RESERVE CODE(S)
		£	£	£	£	£	£	£	%		
101	***ADMINISTRATION***										
4001	SALARIES, PENSIONS & NI	416,000		416,000	278,336	277,333	1,003	137,664	67		
4002	TOTAL CONTRIBUTION PAY	5,000		5,000	0	3,333	-3,333	5,000	0		
4004	STAFF WELLBEING	3,000		3,000	585	2,000	-1,415	2,415	20		
4005	AGENCY STAFF	0		0	0	0	0	0	0		
4006	TRAINING (Staff) (£6,000 overspend approved)	3,000		3,000	8,827	2,000	6,827	-5,827	294		
4008	RELOCATION COSTS	0		0	0	0	0	0	0		
4009	ADVERTISING FOR STAFF	0		0	0	0	0	0	0		
4010	EQUIPMENT/FURNITURE NEW	2,000		2,000	1,590	1,333	257	410	80		
4012	INTERVIEW EXPENSES	0		0	0	0	0	0	0		
4013	BANK CHARGES	300		300	72	200	-128	228	24		
4014	HR/H&S MANAGEMENT FEES	1,900		1,900	1,277	1,267	10	623	67		
4021	PRINTING	500		500	0	333	-333	500	0		
4022	STATIONERY	1,000		1,000	720	667	53	280	72		
4024	PHOTOCOPYING	1,400		1,400	523	933	-410	877	37		
4025	POSTAGE	1,000		1,000	675	667	8	325	68		
4026	TELECOMMUNICATION SERVICES	2,400		2,400	1,804	1,600	204	596	75		
4060	ICT SUPPORT	15,000		15,000	12,849	10,000	2,849	2,151	86		
4070	MISCELLANEOUS SUBSCRIPTIONS	380		380	689	380	309	-309	181		
4071	CINQUE PORT FEDERATION SUB	340		340	350	340	10	-10	103		
4072	SOCIETY OF LOCAL COUNCIL CLERKS	530		530	538	530	8	-8	102		
4073	KENT ASSOC. OF LOCAL COUNCILS	2,300		2,300	2,307	2,300	7	-7	100		
4080	PUBLIC TRANSPORT & CAR PARKS	250		250	584	167	417	-334	234		
4103	SUBSISTENCE ALLOWANCES	200		200	25	133	-108	175	13		
4104	CAR ALLOWANCES (Staff)	1,600		1,600	873	1,067	-194	727	55		
4105	CAR ALLOWANCES (Volunteers)	50		50	0	33	-33	50	0		
4712	ACCOUNTANCY SUPPORT	590		590	365	370	-5	225	62		
4720	TO ALLOTMENTS ADMINISTRATION (4503)	-4,100		-4,100	-2,733	-2,733	0	-1,367	67		
	TOTAL ADMIN. EXPENDITURE	**454,640**	**0**	**454,640**	**310,256**	**304,253**	**6,003**	**144,384**	68		
1190	INVESTMENT INTEREST	-200		-200	-38	-133	95	-162	19		
1199	OTHER INCOME	0		0	0	0	0	0	0		
	TOTAL ADMIN. INCOME	**-200**	**0**	**-200**	**-38**	**-133**	**95**	**-162**	19		
	NET ADMIN. EXPENDITURE/INCOME	**454,440**	**0**	**454,440**	**310,218**	**304,120**	**6,098**	**144,222**	68		
102	***DEMOCRATIC COSTS***										
4007	TRAINING/CONFERENCE EXPS (Cllrs.)	500		500	0	333	-333	500	0		
4081	CAR ALLOWANCES (Cllrs)	100		100	0	67	-67	100	0		
4950	FTC REF/ELECTION FEES	0		0	5,740	0	5,740	-5,740	0		
4951	FOLK TC REF/ELECTIONS (TO RESERVE)	10,200		10,200	0	0	0	10,200	0		
	TOTAL DEMOCRATIC COSTS EXP.	**10,800**	**0**	**10,800**	**5,740**	**400**	**5,340**	**5,060**	53		

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2021/2022

CODE		ORIGINAL BUDGET 2021/2022	VIREMENTS 2021/2022	REVISED BUDGET 2021/2022	ACTUALS TO 30 NOV 2021/2022	BUDGET TO 30 NOV 2021/2022	VARIANCE TO 30 NOV 2021/2022	TOTAL BUDGET REMAINING 2021/2022	% OF BUDGET TO DATE 2021/2022	TO/(FROM) RESERVES FOR INFO.	RESERVE CODE(S)
103	***MAYORALTY***										
4011	CLOTHING & UNIFORMS	600		600	18	400	-382	582	3		
4170	REGALIA - NEW	1,000		1,000	101	667	-566	899	10		
4171	REGALIA - REPAIR & MAINT.	400		400	269	267	2	131	67		
4180	MAYOR'S INSTALLATION (Annual Meeting)	1,100		1,100	60	1,100	-1,040	1,040	5		
4181	REMEMBRANCE SUNDAY	2,300		2,300	415	420	-5	1,885	18		
4182	CANADA DAY	2,550		2,550	1,863	2,550	-687	687	73		
4183	WILLIAM HARVEY COMMEMORATION	650		650	685	650	35	-35	105		
4184	HOLOCAUST DAY	320		320	0	0	0	320	0		
4185	CINQUE PORT WARDEN	100		100	0	67	-67	100	0		
4249	COVER FOR CIVIC DRIVER	500		500	0	333	-333	500	0		
4250	FUEL/CHARGING CIVIC VEHICLE	500		500	157	333	-176	343	31		
4251	MTCE/SERVICE/REPAIRS - EXTERNAL	150		150	10	100	-90	140	7		
4252	CAR INSURANCE	500		500	500	500	0	0	100		
4253	CIVIC VEHICLE - GEN. CONTRIBS.	3,000		3,000	3,254	3,000	254	-254	108		
4255	MAYOR'S EXPENSES MAY-MAR	5,490		5,490	1,943	3,660	-1,717	3,547	35		
4256	MAYOR'S EXPENSES APR-MAY	1,100		1,100	545	1,100	-555	555	50		
4257	FOLK/ETAPLES REMEMBRANCE EVENTS	0		0	0	0	0	0	0		
4258	MISCELLANEOUS EVENTS (MAYORALTY)	0		0	0	0	0	0	0		
4260	BURMA STAR (VJ DAY)	500		500	546	500	46	-46	109		
4261	NORMANDY VETERANS	320		320	196	320	-124	124	61		
4262	LUNCHES FOR CHILDREN	0		0	0	0	0	0	0		
4263	CHRISTMAS GIFTS FOR CHILDREN	0		0	0	0	0	0	0		
	TOTAL MAYORALTY EXPENDITURE	**21,080**	**0**	**21,080**	**10,562**	**15,967**	**-5,405**	**10,518**	50		
1005	OTHER INCOME (MAYORALTY)	0		0	0	0	0	0	0		
	TOTAL MAYORALTY INCOME	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0		
	NET MAYORALTY EXPENDITURE/INCOME	**21,080**	**0**	**21,080**	**10,562**	**15,967**	**-5,405**	**10,518**	50		
201	***PREMISES***										
4501	BUILDING REPS/MAINT	14,000		14,000	76,187	9,333	66,854	-62,187	544	-68,718	362
4509	CLEANING	9,000		9,000	5,128	6,000	-872	3,872	57		
4601	RENT	0		0	0	0	0	0	0		
4602	RATES	22,000		22,000	21,332	22,000	-668	668	97		
4603	PWLB CAPITAL REPAYMENTS	23,250		23,250	12,181	12,180	1	11,069	52		
4604	PWLB INTEREST REPAYMENTS	16,050		16,050	7,470	7,470	0	8,580	47		
4615	SERVICES, HEATING & LIGHTING	10,000		10,000	4,254	6,667	-2,413	5,746	43		
4616	MOVING COSTS	0		0	0	0	0	0	0		
4617	SUNDRIES	2,500		2,500	1,406	1,667	-261	1,094	56		
4620	HIRE OF FACILITIES (inc. Garage)	7,100		7,100	3,675	4,733	-1,058	3,425	52		
	TOTAL PREMISES EXPENDITURE	**103,900**	**0**	**103,900**	**131,633**	**70,050**	**61,583**	**-27,733**	127		
1010	RENTAL INCOME	-15,660		-15,660	-16,000	-15,660	-340	340	102		
1011	OTHER INCOME (PREMISES)	0		0	-100	0	-100	100	0		
1020	PWLB INCOME	0		0	0	0	0	0	0		
	TOTAL PREMISES INCOME	**-15,660**	**0**	**-15,660**	**-16,100**	**-15,660**	**-440**	**440**	103		
	NET PREMISES EXPENDITURE/INCOME	**88,240**	**0**	**88,240**	**115,533**	**54,390**	**61,143**	**-27,293**	131		

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2021/2022

CODE		ORIGINAL BUDGET 2021/2022	VIREMENTS 2021/2022	REVISED BUDGET 2021/2022	ACTUALS TO 30 NOV 2021/2022	BUDGET TO 30 NOV 2021/2022	VARIANCE TO 30 NOV 2021/2022	TOTAL BUDGET REMAINING 2021/2022	% OF BUDGET TO DATE 2021/2022	TO/(FROM) RESERVES FOR INFO.	RESERVE CODE(S)
301	***SERVICES***										
4030	NEWSLETTERS	0		0	0	0	0	0	0		
4031	MISCELLANEOUS INSURANCES (inc. Heritage)	11,000		11,000	8,556	11,000	-2,444	2,444	78		
4503	ALLOTMENTS - ADMINISTRATION	4,100		4,100	2,733	2,733	-0	1,367	67		
4504	ALLOTMENTS - PFR MAINTENANCE	3,000		3,000	2,151	2,000	151	849	72		
4505	ALLOTMENTS - TKL MAINTENANCE	3,000		3,000	2,192	2,000	192	808	73		
4840	MAINTENANCE OF BEACON	300		300	25	200	-175	275	8		
4850	LOCAL PROJECTS	4,000	-1,000	3,000	14	2,000	-1,986	2,986	0		
4851	NOTICE BOARDS	7,000		7,000	0	4,667	-4,667	7,000	0		
4852	BUS SHELTERS	500		500	0	333	-333	500	0		
4874	COMMUNITY RESILIENCE FUND	0		0	0	0	0	0	0		
4875	WARD GRANTS	19,800		19,800	7,866	13,200	-5,334	11,934	40		
4876	TOWN GRANTS	34,200		34,200	15,329	22,800	-7,471	18,871	45		
4878	PARKS, GARDENS & RECS - FLOWERBEDS	32,500		32,500	36,066	32,500	3,566	-3,566	111		
4879	CHRISTMAS LIGHTING	40,000		40,000	-545	0	-545	40,545	-1		
4880	CHRISTMAS FESTIVITIES	12,000		12,000	7,314	7,320	-6	4,686	61	-238	405
4881	YOUTH FACILITIES	11,600		11,600	1,158	7,733	-6,575	10,442	10		
4884	PARKS, GARDENS & RECS - TREES	15,000		15,000	0	0	0	15,000	0		
4885	PARKS, GARDENS & RECS - PLAY AREAS	25,000		25,000	18,660	16,667	1,993	6,340	75		
4890	PARK BENCHES	500		500	0	333	-333	500	0		
4891	LITTER/SALT BINS, BOLLARDS & RAILINGS	2,250		2,250	0	1,500	-1,500	2,250	0		
4894	FAIRTRADE INITIATIVES	0	1,000	1,000	0	667	-667	1,000	0		
4895	TOURIST INFORMATION	9,000		9,000	1,298	6,000	-4,702	7,702	14		
4900	MAINTENANCE OF PUBLIC CLOCKS	500		500	0	333	-333	500	0		
4901	MAINTENANCE OF MEMORIALS	2,500		2,500	1,680	1,667	13	820	67		
4903	TELEPHONE BOX	100		100	34	67	-33	66	34		
4904	CCTV MONITORING	25,000		25,000	18,881	18,750	131	6,119	76		
4905	CCTV MAINTENANCE	18,000		18,000	-197	12,000	-12,197	18,197	-1		
4998	AIR SHOW/ARMED FORCES' DAY	22,800		22,800	6,116	22,800	-16,684	16,684	27		
4999	CONTINGENCY	3,000		3,000	0	2,000	-2,000	3,000	0		
	TOTAL SERVICES EXPENDITURE	**306,650**	**0**	**306,650**	**129,331**	**191,270**	**-61,939**	**177,319**	42		
1002	ALLOTMENT RENTS PFR	-5,000		-5,000	-5,342	-5,000	-342	342	107		
1003	ALLOTMENT RENTS TKL	-4,800		-4,800	-4,958	-4,800	-158	158	103		
1004	OTHER INCOME (SERVICES)	0		0	-11,858	0	-11,858	11,858	0	11,848	406
	TOTAL SERVICES INCOME	**-9,800**	**0**	**-9,800**	**-22,158**	**-9,800**	**-12,358**	**12,358**	226		
	NET SERVICES EXPENDITURE/INCOME	**296,850**	**0**	**296,850**	**107,173**	**181,470**	**-74,297**	**189,677**	36		

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2021/2022

CODE		ORIGINAL BUDGET 2021/2022	VIREMENTS 2021/2022	REVISED BUDGET 2021/2022	ACTUALS TO 30 NOV 2021/2022	BUDGET TO 30 NOV 2021/2022	VARIANCE TO 30 NOV 2021/2022	TOTAL BUDGET REMAINING 2021/2022	% OF BUDGET TO DATE 2021/2022	TO/(FROM) RESERVES FOR INFO.	RESERVE CODE(S)
401	***FEES***										
4713	CONSULTANTS FEES	0		0	0	0	0	0	0		
4714	EXTERNAL AUDIT FEES	2,500		2,500	2,000	2,500	-500	500	80		
4715	INTERNAL AUDIT FEES	1,000		1,000	884	1,000	-116	116	88		
4716	LEGAL FEES	0		0	0	0	0	0	0		
4717	CARD RECEIPTS FEES	940		940	22	627	-605	918	2		
4718	SECURITY - TOWN HALL	10,000		10,000	0	6,667	-6,667	10,000	0		
	TOTAL FEES	**14,440**	**0**	**14,440**	**2,906**	**10,793**	**-7,887**	**11,534**	20		
402	***MUSEUM/HERITAGE***										
5006	M/H TRAINING	700		700	723	467	256	-23	103		
5007	M/H SUBSCRIPTIONS	450		450	463	300	163	-13	103		
5009	M/H ADVERTISING FOR STAFF	0		0	190	0	190	-190	0		
5010	M/H EQUIPMENT/FURNITURE	400		400	278	267	11	122	70		
5011	M/H EXHIBIT REPAIRS	200		200	74	133	-59	126	37		
5012	M/H HISTORIC COSTUMES	250		250	0	167	-167	250	0		
5013	M/H NEW EXHIBITS	0		0	0	0	0	0	0		
5030	M/H MATERIALS	1,500		1,500	576	1,000	-424	924	38		
5031	M/H PUBLICITY & PROMOTION	1,000		1,000	3	667	-664	997	0		
5032	M/H EVALUATION/PRESS COVERAGE	500		500	0	333	-333	500	0		
5033	M/H LEAFLETS/PUBLICATIONS	1,000		1,000	0	667	-667	1,000	0		
5035	M/H MERCHANDISE	2,000		2,000	437	1,333	-896	1,563	22		
5040	M/H SERVICES	1,500		1,500	1,557	1,000	557	-57	104		
5041	M/H EVENTS	5,000		5,000	1,100	3,333	-2,233	3,900	22		
5042	M/H EXHIBITIONS	4,000		4,000	28	2,667	-2,639	3,972	1		
5043	M/H EDUCATION RESOURCES	500		500	290	333	-43	210	58		
5044	M/H WORKSHOPS	4,000		4,000	1,950	2,667	-717	2,050	49		
5070	M/H VOLUNTEERS EXPENSES	0		0	0	0	0	0	0		
5090	M/H HOSPITALITY	500		500	0	333	-333	500	0		
5091	M/H PROFESSIONAL FEES	6,000		6,000	834	4,000	-3,166	5,166	14		
5092	MUSEUM ASSN. PROJECT	0		0	0	0	0	0	0		
5099	CONT. TO MUSEUM/HERITAGE RESERVE	0		0	0	0	0	0	0		
	TOTAL MUSEUM/HERITAGE EXPENDITURE	**29,500**	**0**	**29,500**	**8,503**	**19,667**	**-11,164**	**20,997**	29		
1030	M/H INCOME	-500		-500	-1,150	-333	-817	650	230		
1031	M/H KCC CASH CONTRIBUTION HERITAGE	0		0	0	0	0	0	0		
1032	M/H SDC CASH CONTRIBUTION TOURISM	0		0	0	0	0	0	0		
1033	M/H HLF GRANT	0		0	0	0	0	0	0		
1034	M/H TRANSFERS FROM RESERVE	0		0	0	0	0	0	0		
1035	M/H RETAIL SALES	-3,000		-3,000	-387	-2,000	1,613	-2,613	13		
1036	M/H DONATIONS	-700		-700	-125	-467	342	-575	18		
	TOTAL MUSEUM/HERITAGE INCOME	**-4,200**	**0**	**-4,200**	**-1,662**	**-2,800**	**1,138**	**-2,538**	40		
	NET MUSEUM/HERITAGE EXP/INCOME	**25,300**	**0**	**25,300**	**6,841**	**16,867**	**-10,026**	**18,459**	27		

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2021/2022

CODE		ORIGINAL BUDGET 2021/2022	VIREMENTS 2021/2022	REVISED BUDGET 2021/2022	ACTUALS TO 30 NOV 2021/2022	BUDGET TO 30 NOV 2021/2022	VARIANCE TO 30 NOV 2021/2022	TOTAL BUDGET REMAINING 2021/2022	% OF BUDGET TO DATE 2021/2022	TO/(FROM) RESERVES FOR INFO.	RESERVE CODE(S)
	SUMMARY										
	TOTAL EXPENDITURE	**941,010**	**0**	**941,010**	**598,931**	**612,400**	**-13,469**	**342,079**	64		
	TOTAL INCOME	**-29,860**	**0**	**-29,860**	**-39,958**	**-28,393**	**-11,565**	**10,098**	134		
	NET TOTAL	**911,150**	**0**	**911,150**	**558,973**	**584,007**	**-25,034**	**352,177**	61		
1176	**PRECEPT**	-873,950		-873,950	-582,633	-582,633	0	-291,317	67		
	TRANSFER TO / (FROM) RESERVES				-57,108		-57,108	57,108	0	-57,108	TOTAL
	NET (SURPLUS) / DEFICIT	**37,200**	**0**	**37,200**	**-80,768**	**1,373**	**-82,141**	**117,968**	0		
7001	**TRANSFER TO RESERVES**										
	Summary of Revenue Account:	***Exp***	***Inc***	***Net***	***To/(From) Reserves***		***Total Net Exp/(Inc)***		Budget *2021/22*		
	ADMINISTRATION	**310,256**	**-38**	**310,218**	**0**		**310,218**		454,440		
	DEMOCRATIC COSTS	**5,740**	**0**	**5,740**	**0**		**5,740**		10,800		
	MAYORALTY	**10,562**	**0**	**10,562**	**0**		**10,562**		21,080		
	PREMISES	**131,633**	**-16,100**	**115,533**	**-68,718**		**46,815**		88,240		
	SERVICES	**129,331**	**-22,158**	**107,173**	**11,610**		**118,783**		296,850		
	FEES	**2,906**	**0**	**2,906**	**0**		**2,906**		14,440		
	MUSEUM/HERITAGE	**8,503**	**-1,662**	**6,841**	**0**		**6,841**		25,300		
	PRECEPT	**0**	**-582,633**	**-582,633**			**-582,633**		-873,950		
	TOTAL	**598,931**	**-622,591**	**-23,660**	**-57,108**		**-80,768**		37,200		

RESERVES & PROVISIONS AT 30 NOVEMBER 2021			
		BALANCE	BALANCE
CODE		AT 1/4/21	AT 30/11/21
		£	£
310	GENERAL FUND	221,520	221,520
340	NEW SERVICES RESERVE	93,687	93,687
362	MUSEUM/HERITAGE RESERVE	289,504	220,786
363	TOURISM RESERVE	4,735	4,735
365	BUS SHELTERS	3,855	3,855
383	WARD GRANTS RESERVE	14,684	14,684
385	TOWN GRANTS RESERVE	7,490	7,490
386	FTC ELECTIONS	10,200	10,200
387	ARMED FORCES' DAY RESERVE	0	0
390	SALT BINS	6,168	6,168
392	LEAS FLOWER POWER	0	0
393	ANTI-LITTER CAMPAIGN	2,000	2,000
396	BENCHES	0	0
400	PLAY AREAS	100,000	100,000
403	CCTV EQUIPMENT/MAINTENANCE	0	0
404	CHRISTMAS EVENT (FTC)	0	0
405	CHRISTMAS EVENT (CHERITON)	3,227	2,989
406	NEIGHBOURHOOD FUND	22,011	33,859
407	LUNCHES FOR CHILDREN	1,030	1,030
408	CHRISTMAS GIFTS FOR CHILDREN	1,187	1,187
409	COMMUNITY TRANSPORT	71,303	71,303
499	PROVISION FOR OUTSTANDING INVOICES	5,134	5,134
TOTAL		857,735	800,627

Bank Reconciliation Statement as at 30/11/2021
for Cashbook 1 - Current Bank Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC Current Account	30/11/2021	447	73,271.24
			73,271.24
Unpresented Cheques (Minus)		**Amount**	
		0.00	
			0.00
			73,271.24
Receipts not Banked/Cleared (Plus)			
		0.00	
			0.00
			73,271.24
		Balance per Cash Book is :-	**73,271.24**
		Difference is :-	**0.00**

APPROVED WARD GRANTS
01/10/21-30/11/21

DATE APPROVED	*RECIPIENT*	*PURPOSE*	*WARD CLLR*	*POWER*	*AMOUNT AWARDED*
19/10/2021	Music & Arts for the Shepway Community	Kath's Krafts – Secret Art Club	J Meade	LGA 72, Sec 145	£150.00
19/10/2021	Music & Arts for the Shepway Community	Kath's Krafts – Secret Art Club	M.Keutenius	LGA 72, Sec 145	£200.00
19/10/2021	Tyson Road Residents' Association	Children's Christmas Party	J.Meade	LGA 72, Sec 145	£200.00
20/10/2021	Tyson Road Residents' Association	Children's Christmas Party	M.Keutenius	LGA 72, Sec 145	£150.00
22/10/2021	Incredible Edible Cheriton and Broadmead	All Souls Garden Project	P Bingham	LGA 72, Sec 133	£100.00
12/11/2021	Strange Cargo	Cheriton Light Festival	R West	LGA 72, Sec 145	£75.00
12/11/2021	Strange Cargo	Cheriton Light Festival	P Gane	LGA 72, Sec 145	£75.00
24/11/2021	Tyson Road Residents' Association	Children's Christmas Party	N Keen	LGA 72, Sec 145	£200.00
24/11/2021	Tyson Road Residents' Association	Children's Christmas Party	C Mconville	LGA 72, Sec 145	£112.50
24/11/2021	Christchurch PTFA	Festive Fayre	A Akuffo-Kelly	LGA 72, Sec 145	£125.00
24/11/2021	Christchurch PTFA	Festive Fayre	B Walker	LGA 72, Sec 145	£100.00

Please note: The last four ward grants above were paid after 30/11/21 and are therefore not included in the Schedule of Payments or Budget Monitoring Statement.

SUMMARY

NAME	WARD	BALANCE AT START (INC. B/F FROM PREV. YEAR)	AMOUNT GRANTED TO DATE	AMOUNT LEFT TO GRANT AT 3/12/21
ABENA AKUFFO-KELLY	Folkestone Central	£1,864.00	£525.00	£1,339.00
ANN BERRY	Folkestone Broadmead	£907.00	£400.00	£507.00
PAUL BINGHAM	Cheriton West	£1,303.00	£846.00	£457.00
DAN BROOK	Folkestone Central	£3,464.00	£550.00	£2,914.00
MICHELLE KEUTENIUS	East Folkestone	£2,004.00	£600.00	£1,404.00
RAY FIELD	Folkestone Harbour	£2,248.00	£0.00	£2,248.00
PETER GANE	Cheriton West	£2,218.00	£75.00	£2,143.00
JONATHAN GRAHAM	Cheriton East	£3,056.00	£0.00	£3,056.00
DAVID HORTON	Folkestone Central	£2,464.00	£0.00	£2,464.00
DYLAN JEFFREY	East Folkestone	£2,679.00	£1,700.00	£979.00
NICOLA KEEN	Folkestone Harbour	£1,173.00	£950.00	£223.00
MARY LAWES	Folkestone Harbour	£936.00	£750.00	£186.00
CONNOR McCONVILLE	East Folkestone	£2,619.00	£112.50	£2,506.50
JACKIE MEADE	East Folkestone	£1,654.00	£500.00	£1,154.00
TIM PRATER	Folkestone Harvey West	£446.00	£0.00	£446.00
BELINDA WALKER	Folkestone Central	£1,809.00	£320.00	£1,489.00
RICHARD WALLACE	Folkestone Broadmead	£1,772.00	£1,000.00	£772.00
ROGER WEST	Cheriton West	£1,868.00	£75.00	£1,793.00
TOTAL		**£34,484.00**	**£8,403.50**	**£26,080.50**

Ward Grants Budget 2021/22 £19,800

Ward Grants based on the following:

Ward	Electorate	Per Ward	No. of Cllrs	Amount Per Cllr	Say	Total Per Ward
Broadmead	3,200	£1,814.17	2	£907.09	£907	£1,814
Central	8,118	£4,602.33	4	£1,150.58	£1,151	£4,604
Cheriton East	3,289	£1,864.63	1	£1,864.63	£1,865	£1,865
Cheriton West	6,125	£3,472.44	3	£1,157.48	£1,157	£3,471
East Folkestone	8,453	£4,792.25	4	£1,198.06	£1,198	£4,792
Harbour	4,954	£2,808.57	3	£936.19	£936	£2,808
Harvey West	786	£445.61	1	£445.61	£446	£446
Total	**34,925**	**£19,800.00**	**18**			**£19,800**

This report will be made public on 10 December 2021

Folkestone
Town Council

Report Number **F/21/301**

To: **Finance and General Purposes Committee**
Date: **16 December 2021**
Status: **Public Report**

Responsible Officer: Town Clerk

Subject: **FOLKESTONE TOWN COUNCIL – PROJECTED OUTTURN FOR 2021/22, BASE BUDGET AND GROWTH ITEMS FOR 2022/23**

SUMMARY:
This report projects the likely expenditure/income for the Council's revenue budget for 2021/22 and presents figures for a draft revenue budget for 2022/23, including proposed growth items for the Committee's consideration.

REASONS FOR RECOMMENDATION
The Committee is asked to consider the recommendations set out below because:

i. the Council will need to agree a precept at its meeting on 13 January 2022.
ii. the Council needs to identify a revenue budget, including growth items, for 2022/23.
iii. the Committee closely monitors actual expenditure against approved budgets.
iv. appropriate provision needs to be made to provide funding for approved growth services.

RECOMMENDATIONS:
1. **To receive and note Report F/21/301.**
2. **To determine the 2022/23 budget and to recommend the appropriate level of precept to the full Council in January 2022.**

Aims and Objectives – *To comply with Best Value and Quality Council legislation.*
Financial Implications – *An underspend of around £24,710 is estimated for 2021/22.*
Equal Opportunities – *Equal access to services for all.*
Environmental Impact – *The environmental impact has been considered in the preparation of all budgets.*

1. INTRODUCTION AND BACKGROUND

1.1 The Council has agreed a financial timetable to ensure that the precept is confirmed and notified to the Principal Council – Folkestone & Hythe District Council – in accordance with statutory dates.

1.2 As part of the Council's detailed monitoring of its revenue budget, the attached appendix projects expenditure to show a likely outturn for 2021/22, together with a projected draft base budget for 2022/23 and proposed growth items which have been considered by service committees and put forward tonight.

1.3 The Committee needs to take into account the proposed level of increases for growth which, when added to the base budget, will determine the level of precept for 2022/23.

2. PROJECTED OUTTURN 2021/22

2.1 The projected net revenue expenditure for the current year (2021/22), based on figures at the end of October 2021, is estimated to be around £849,240 (including transfers to/from reserves). This would represent an underspend of about £24,710, which will go into the Council's General Reserve.

3. BASE BUDGET 2022/23

3.1 The base revenue budget for 2022/23, before any approved growth, is estimated to be £926,550 (including inflation). This represents an increase of approximately 1.69% on last year's budget of £911,150.

4. PROPOSED GROWTH ITEMS 2022/23

4.1 The attached Appendix includes proposed growth items received to date from all Committees and indicates whether this is recurring or non-recurring (one-off) expenditure. If all proposed growth items are approved, the base revenue budget will be £941,550, an increase of 3.34%.

5. PRECEPT

5.1 Last year the Council agreed to meet £37,200 of the proposed budget from the General Reserve if necessary. The precept was therefore set at £873,950. Should the Property Tax Base remain unchanged (currently 14,171.12), a precept of £941,550 would represent an increase of 7.73%. The annual charge for a Band D property would be £66.44 (£1.28 per week). This represents an increase of £4.77 per year (about 9p per week).

6. RECOMMENDATION

6.1 The Finance and General Purposes Committee is asked to determine the budget and to recommend the required precept to the full Council.

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023								
				ADJUSTED		RECURRING	NON-REC'NG	
		BASE	ESTIMATED	BASE		REVENUE	GROWTH	
		BUDGET	OUTTURN	BUDGET		GROWTH	ITEMS	BUDGET
CODE		2021/2022	2021/2022	2022/2023	INFLATION	2022/2023	2022/2023	2022/2023
		£	£	£	£	£	£	£
101	***ADMINISTRATION***							
4001	SALARIES, PENSIONS & NI	416,000	416,000	454,300				454,300
4002	TOTAL CONTRIBUTION PAY	5,000	0	5,000				5,000
4004	STAFF WELLBEING	3,000	3,000	3,000				3,000
4005	AGENCY STAFF	0	0	0				0
4006	TRAINING (Staff)	3,000	9,000	3,000				3,000
4009	ADVERTISING FOR STAFF	0	0	0				0
4010	EQUIPMENT/FURNITURE NEW	2,000	2,000	2,000				2,000
4013	BANK CHARGES	300	150	300				300
4014	HR/H&S MANAGEMENT FEES	1,900	1,900	1,900	50			1,950
4021	PRINTING	500	500	500				500
4022	STATIONERY	1,000	1,000	1,000				1,000
4024	PHOTOCOPYING	1,400	1,400	1,400				1,400
4025	POSTAGE	1,000	1,000	1,000				1,000
4026	TELECOMMUNICATION SERVICES	2,400	4,000	2,400				2,400
4060	ICT SUPPORT	15,000	15,000	15,000				15,000
4070	MISCELLANEOUS SUBSCRIPTIONS	380	690	700				700
4071	CINQUE PORT FEDERATION SUB	340	350	350	10			360
4072	SOCIETY OF LOCAL COUNCIL CLERKS	530	540	540	10			550
4073	KENT ASSOC. OF LOCAL COUNCILS	2,300	2,310	2,310	50			2,360
4080	PUBLIC TRANSPORT & CAR PARKS	250	260	250				250
4103	SUBSISTENCE ALLOWANCES	200	150	200				200
4104	CAR ALLOWANCES (Staff)	1,600	1,600	1,600				1,600
4105	CAR ALLOWANCES (Volunteers)	50	0	0				0
4712	ACCOUNTANCY SUPPORT	590	590	590	20			610
4720	TO ALLOTMENTS ADMINISTRATION (4503)	-4,100	-4,100	-4,100				-4,100
	TOTAL ADMIN. EXPENDITURE	**454,640**	**457,340**	**493,240**	**140**	**0**	**0**	**493,380**
1190	INVESTMENT INTEREST	-200	-70	-200				-200
1199	OTHER INCOME	0	0	0				0
	TOTAL ADMIN. INCOME	***-200***	***-70***	***-200***	***0***	***0***	***0***	***-200***
	NET ADMIN. EXPENDITURE/INCOME	**454,440**	**457,270**	**493,040**	**140**	**0**	**0**	**493,180**
102	***DEMOCRATIC COSTS***							
4007	TRAINING/CONFERENCE EXPS (Cllrs.)	500	0	500				500
4081	CAR ALLOWANCES (Cllrs)	100	0	100				100
4950	FTC REF/ELECTION FEES	0	5,740	0				0
4951	FOLK TC REF/ELECTIONS (To Reserve)	10,200	10,200	10,200				10,200
	TOTAL DEMOCRATIC COSTS EXP.	**10,800**	**15,940**	**10,800**	**0**	**0**	**0**	**10,800**

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023

CODE		BASE BUDGET 2021/2022 £	ESTIMATED OUTTURN 2021/2022 £	ADJUSTED BASE BUDGET 2022/2023 £	INFLATION £	RECURRING REVENUE GROWTH 2022/2023 £	NON-REC'NG GROWTH ITEMS 2022/2023 £	BUDGET 2022/2023 £
103	***MAYORALTY***							
4011	CLOTHING & UNIFORMS	600	600	600				600
4170	REGALIA - NEW	1,000	1,000	1,000				1,000
4171	REGALIA - REPAIR & MAINT.	400	400	400				400
4180	MAYOR'S INSTALLATION (Annual Meeting)	1,100	60	1,100				1,100
4181	REMEMBRANCE EVENTS	2,300	2,800	2,800				2,800
4182	CANADA DAY	2,550	1,900	2,550				2,550
4183	WILLIAM HARVEY COMMEMORATION	650	110	650				650
4184	HOLOCAUST DAY	320	320	320				320
4185	CINQUE PORT WARDEN	100	100	100				100
4249	COVER FOR CIVIC DRIVER	500	0	500				500
4250	FUEL/CHARGING CIVIC VEHICLE	500	300	500				500
4251	MTCE/SERVICE/REPAIRS - EXTERNAL	150	150	150				150
4252	CAR INSURANCE	500	500	500				500
4253	CIVIC VEHICLE - GEN. CONTRIBS.	3,000	3,260	3,060				3,060
4255	MAYOR'S EXPENSES MAY-MAR	5,490	5,490	5,490				5,490
4256	MAYOR'S EXPENSES APR-MAY	1,100	550	1,100				1,100
4260	BURMA STAR (VJ DAY)	500	550	550				550
4261	NORMANDY VETERANS	320	200	320				320
	TOTAL MAYORALTY EXPENDITURE	**21,080**	**18,290**	**21,690**	**0**	**0**	**0**	**21,690**
1005	OTHER INCOME (MAYORALTY)	0	0	0				0
	TOTAL PREMISES INCOME	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	NET PREMISES EXPENDITURE/INCOME	**21,080**	**18,290**	**21,690**	**0**	**0**	**0**	**21,690**
201	***PREMISES***							
4501	BUILDING REPS/MAINT	14,000	14,000	14,000				14,000
4509	CLEANING	9,000	8,200	8,500				8,500
4602	RATES	22,000	21,340	21,340	400			21,740
4603	PWLB CAPITAL REPAYMENTS	23,250	24,360	24,360				24,360
4604	PWLB INTEREST REPAYMENTS	16,050	14,940	14,940				14,940
4615	SERVICES, HEATING & LIGHTING	10,000	8,500	10,000	500			10,500
4617	SUNDRIES	2,500	2,500	2,500				2,500
4620	HIRE OF FACILITIES (inc. Garage)	7,100	6,000	7,100				7,100
	TOTAL PREMISES EXPENDITURE	**103,900**	**99,840**	**102,740**	**900**	**0**	**0**	**103,640**

CODE	FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023	BASE BUDGET 2021/2022	ESTIMATED OUTTURN 2021/2022	ADJUSTED BASE BUDGET 2022/2023	INFLATION	RECURRING REVENUE GROWTH 2022/2023	NON-REC'NG GROWTH ITEMS 2022/2023	BUDGET 2022/2023
		£	£	£	£	£	£	£
1010	RENTAL INCOME	-15,660	-15,750	-15,750				-15,750
1020	PWLB INCOME	0	0	0				0
	TOTAL PREMISES INCOME	**-15,660**	**-15,750**	**-15,750**	**0**	**0**	**0**	**-15,750**
	NET PREMISES EXPENDITURE/INCOME	**88,240**	**84,090**	**86,990**	**900**	**0**	**0**	**87,890**
301	***SERVICES***							
4031	MISCELLANEOUS INSURANCES (inc. Heritage)	11,000	8,600	9,000				9,000
4503	ALLOTMENTS - ADMINISTRATION	4,100	4,100	4,100				4,100
4504	ALLOTMENTS - PFR MAINTENANCE	3,000	3,000	3,000				3,000
4505	ALLOTMENTS - TKL MAINTENANCE	3,000	3,000	3,000				3,000
4840	MAINTENANCE OF BEACON	300	30	300				300
4849	COMMUNITY EVENTS	0	0	0				0
4850	LOCAL PROJECTS	4,000	3,000	4,000				4,000
4851	NOTICE/INFORMATION/HERITAGE BOARDS	7,000	7,000	1,100				1,100
4852	BUS SHELTERS	500	500	500				500
4875	WARD GRANTS	19,800	19,800	19,800				19,800
4876	TOWN GRANTS	34,200	34,200	34,200				34,200
4878	PARKS, GARDENS & RECS - FLOWERBEDS	32,500	36,070	35,000				35,000
4879	CHRISTMAS LIGHTING	40,000	30,000	30,000				30,000
4880	CHRISTMAS FESTIVITIES	12,000	12,000	12,000				12,000
4881	YOUTH FACILITIES	11,600	11,600	11,600				11,600
4884	PARKS, GARDENS & RECS - TREES	15,000	15,000	15,000		5,000		20,000
4885	PARKS, GARDENS & RECS - PLAY AREAS	25,000	25,000	25,000		10,000		35,000
4890	PARK BENCHES	500	500	500				500
4891	LITTER BINS, BOLLARDS & RAILINGS	2,250	2,250	2,250				2,250
4894	FAIRTRADE INITIATIVES	0	1,000	0				0
4895	TOURIST INFORMATION/VISITOR SERVICES	9,000	9,000	5,000				5,000
4900	MAINTENANCE OF PUBLIC CLOCKS	500	500	500				500
4901	MAINTENANCE OF MEMORIALS	2,500	2,500	2,500				2,500
4903	TELEPHONE BOX	100	80	100				100
4904	CCTV MONITORING	25,000	25,200	25,200				25,200
4905	CCTV MAINTENANCE	18,000	18,000	16,000				16,000
4998	AIR SHOW/ARMED FORCES DAY	22,800	6,120	22,800				22,800
4999	CONTINGENCY	3,000	0	3,000				3,000
	TOTAL SERVICES EXPENDITURE	**306,650**	**278,050**	**285,450**	**0**	**15,000**	**0**	**300,450**
1002	ALLOTMENT RENTS PFR	-5,000	-5,000	-5,000				-5,000
1003	ALLOTMENT RENTS TKL	-4,800	-4,800	-4,800				-4,800
1004	OTHER INCOME (SERVICES)	0	-22,860	0				0
	TOTAL SERVICES INCOME	***-9,800***	***-32,660***	***-9,800***	***0***	***0***	***0***	***-9,800***
	NET SERVICES EXPENDITURE/INCOME	**296,850**	**245,390**	**275,650**	**0**	**15,000**	**0**	**290,650**

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023								
				ADJUSTED		RECURRING	NON-REC'NG	
		BASE	ESTIMATED	BASE		REVENUE	GROWTH	
		BUDGET	OUTTURN	BUDGET		GROWTH	ITEMS	BUDGET
CODE		2021/2022	2021/2022	2022/2023	INFLATION	2022/2023	2022/2023	2022/2023
		£	£	£	£	£	£	£
401	***FEES***							
4713	CONSULTANTS FEES	0	0	0				0
4714	EXTERNAL AUDIT FEES	2,500	2,000	2,000	100			2,100
4715	INTERNAL AUDIT FEES	1,000	900	1,000				1,000
4716	LEGAL FEES	0	0	0				0
4717	CARD RECEIPT FEES	940	450	940				940
4718	SECURITY - TOWN HALL (£12,900 from Reserve)	10,000	5,000	10,000				10,000
	TOTAL FEES	**14,440**	**8,350**	**13,940**	**100**	**0**	**0**	**14,040**
402	***MUSEUM/HERITAGE***							
5006	M/H TRAINING	700	800	700				700
5007	M/H SUBSCRIPTIONS	450	470	450				450
5009	M/H ADVERTISING FOR STAFF	0	190	0				0
5010	M/H EQUIPMENT/FURNITURE	400	400	400				400
5011	M/H EXHIBIT REPAIRS	200	200	200				200
5012	M/H HISTORIC COSTUMES	250	250	250				250
5013	M/H EXHIBITS	0	0	0				0
5030	M/H MATERIALS	1,500	1,500	1,500				1,500
5031	M/H PUBLICITY & PROMOTION	1,000	500	1,000				1,000
5032	M/H EVALUATION/PRESS COVERAGE	500	0	500				500
5033	M/H LEAFLETS/PUBLICATIONS	1,000	0	1,000				1,000
5035	M/H MERCHANDISE	2,000	1,000	2,000				2,000
5040	M/H SERVICES	1,500	3,000	3,500				3,500
5041	M/H EVENTS	5,000	3,000	5,000				5,000
5042	M/H EXHIBITIONS	4,000	4,000	5,000				5,000
5043	M/H EDUCATION RESOURCES	500	500	500				500
5044	M/H WORKSHOPS	4,000	4,000	4,000				4,000
5070	M/H VOLUNTEERS' EXPENSES	0	0	0				0
5090	M/H HOSPITALITY	500	500	500				500
5091	M/H PROFESSIONAL FEES	6,000	3,000	3,000				3,000
	TOTAL MUSEUM/HERITAGE EXPENDITURE	**29,500**	**23,310**	**29,500**	**0**	**0**	**0**	**29,500**
1030	M/H INCOME	-500	-1,200	-2,500				-2,500
1033	M/H GRANTS	0	0	0				0
1034	M/H TRANSFERS FROM RESERVES	0	0	0				0
1035	M/H RETAIL SALES	-3,000	-1,500	-3,000				-3,000
1036	M/H VISITOR DONATIONS	-700	-700	-700				-700
	TOTAL MUSEUM/HERITAGE INCOME	**-4,200**	**-3,400**	**-6,200**	**0**	**0**	**0**	**-6,200**
	NET MUSEUM/HERITAGE EXPENDITURE/INCOME	**25,300**	**19,910**	**23,300**	**0**	**0**	**0**	**23,300**

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2022/2023

CODE		BASE BUDGET 2021/2022	ESTIMATED OUTTURN 2021/2022	ADJUSTED BASE BUDGET 2022/2023	INFLATION	RECURRING REVENUE GROWTH 2022/2023	NON-REC'NG GROWTH ITEMS 2022/2023	BUDGET 2022/2023
		£	£	£	£	£	£	£
	SUMMARY							
	TOTAL EXPENDITURE	941,010	901,120	957,360	1,140	15,000	0	973,500
	TOTAL INCOME	-29,860	-51,880	-31,950	0	0	0	-31,950
	NET TOTAL	911,150	849,240	925,410	1,140	15,000	0	941,550
1176	**PRECEPT**	-873,950	-873,950	-925,410				-941,550
	TRANSFER TO/(FROM) RESERVES							
	NET (SURPLUS) / DEFICIT	37,200	-24,710	0				0

Folkestone Town Council
Parish Infrastructure Investment Plan & Report 2021/22

Parks and Play Areas

December 2021

Parish Infrastructure Investment Plan (PIIP)

Parish name(s)	FOLKESTONE
Area covered (if combinedarea)	FOLKESTONE
Date of PIIP	07 December 2021
Date of next review	18 November 2022
Date adopted / approved by Parish Council	16 December 2021
Existing infrastructure audit – list of services and facilities within the local area, their condition, location, existing capacity and catchment area.	Folkestone Town Council has recently adopted 8 play parks and it is now our responsibility to enhance the play value in these parks to ensure the play provision meets the needs of Folkestone Community. Folkestone and Hythe District Council reviewed their Play Strategy in 2017 – 2019 and it revealed that the play provision in Folkestone was well below the FiT (Fields in Trust) recommended benchmark standard per 1,000 head of population for equipped/designated play areas. The District Council decided that achieving a good standard of play provision would prove to be financially challenging and they would therefore only prioritise the management and enhancement of priority play areas (PPAs). In 2021 the following Strategically Important Play Areas (SIPAs) and Non-Strategic Play Areas (NSPA) play parks were adopted by the Town Council. Downs Road (SIPA) Coniston Road (SIPA) Firs Lane (NSPA) George Gurr (NSPA) Naseby Ave (SIPA) Pine Way (NSPA) Roman Way (SIPA) Southern Way (SIPA) The 8 Parks came with a dowry of £100,000 to be used to bring the parks up to a safe standard and increase the play value.

	In March 2021, the RoSPA inspection identified the minimum safety repairs required for the parks for insurance purposes but did not look at play value and when this is considered, many of the parks fall short of Play England standards. In most of the parks, equipment is missing where it has been irreparable or beyond its useful life, leaving behind unusable rubber tiles that have created trip hazards.
External infrastructure audit – as above, identifying the services and facilities outside the PIIP that are used by the community.	Lower Leas Coastal Park (PPA) Radnor Park (PPA) Cheriton Park (PPA) Canterbury Road Recreation Ground (PPA) Brabner Park (PPA) Jocks Pitch (PPA) Payers Park (PPA)
Community Infrastructure needs and/or aspirations. This should be based upon the gaps and/or deficits identified in the preceding two rows	Being at the heart of local democracy, FTC believe all sectors of our community should be treated equally, this Parish Infrastructure Plan & Report outlines how we intend to effectively collaborate with our community residents to shape and deliver improvements to the 8 play parks especially where there is a lack of inclusive play. Therefore, council has resolved: 1. To work proactively to make sure all parks are improved to benefit all members of our community by becoming more inclusive, more accessible and more enjoyable for all. 2. To ensure that all parks across the town are treated equally, in the sense of play equipment, allowing all citizens and their children equal opportunity to access equipment local to them. 3. Facilitate play equipment, socialising areas and paths to the playgrounds for: Children and adults who are visually impaired, learning impaired and physically impaired. 4. To work proactively to make sure all parks are as environmentally friendly as possible in line with our pledge to be carbon neutral by 2030, such as planting more trees, using recycled building materials for future equipment, cutting chemicals used in the maintenance of the grounds and developing wildflower bee corridors.

Community engagement - record details of how you have sought the views of your community and how they have helped to inform your current and future needs	The design of a play area is crucial as equipment needs to last for many years. A minimum of £250,000 is needed to improve the 8 parks, however, once completed, the play areas should require very little maintenance over and above routine cleaning, grass cutting, litter picking, graffiti removal etc which will be covered by an annual maintenance budget of £35,000. FTC recognises that it cannot achieve the goals outlined in this plan alone; we will only succeed if the parks are tailored to the various needs of end-users in a variety of ways. As a result, we are working to make community engagement as simple and targeted as possible, particularly for: • Residents & Residents associations • local schools, nurseries and youth clubs/groups • elected members • council staff • volunteers such as incredible edible • contractors, stakeholders & partners Council has already informed residents of the parks' devolution and that it plans to refurbish them on its website, via its social media platforms and through its quarterly Community Magazine (which is delivered to 20,000 homes) and now plans to develop the project consultation further. By distributing questionnaires to residents, schools, and other stakeholders in each of the wards where the parks are located, consultation focuses on current play site usage, potential areas for improvement, issues, and concerns. To ensure as wide a range of engagement as possible, the council also offer a range of face-to-face workshops in local schools and nurseries during term time, in the evening at community centres, and in parks at weekends. These workshops promote group discussion and allow participants to make wish lists on post-it notes.

Expected growth – location, size and timing of development sites. What impact would these have on your community needs?	Over the next 2-3 years, if the following developments go ahead as planned there will be significant growth in the town bringing more young people to the wards where the play areas are located. It is estimated CIL monies due to FTC from these developments would be: 1. The Leas Club = £82,732 2. Ingles Manor = £39,000	
Projected income – from all sources including external grants, CIL and s106 income (legal agreements attached to planning permissions).	FHDC Dowry FTC Reserves FTC Ward Grants CIL 15% of monies Y18/1200/SH = £5,144.54 Y17/1549/SH = £6,703.35 Y17/0710/SH = £6,321.30 Y18/0355/SH = £2,313.75 Y12/0980/SH = £13,376.25 External Grants (to be applied for) £17,106	£100,000 £93,687 £5,348 £33,859
Your investment priorities – the list of infrastructure projects to be funded in order of priority	It is expected that those analysing this audit will avail themselves with the work carried out by Folkestone Town Council available on our website at www.folkestone-tc.gov.uk, however, as outlined above this plan focuses primarily on prioritising the refurbishment and improvement of 8 parks in Folkestone, bringing them up to an acceptable standard and making them more inclusive thus increasing the play value and provision of high quality assets for the local community during the financial years 2021-22 and 2022-23.	