



FOLKESTONE TOWN COUNCIL

Date of Publication: 13 April 2023

AGENDA

Meeting: **Finance and General Purposes Committee**
Date: **Thursday 20 April 2023**
Time: **7.00 p.m.**
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**
To: **The Finance and General Purposes Committee**

YOU ARE HEREBY SUMMONED to attend a meeting of the Finance and General Purposes Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor, the Committee Chairman or the Finance Officer.

A handwritten signature in black ink, appearing to be 'P Cross'.

P Cross
Finance Officer

- 1. APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
- 2. DECLARATIONS OF INTERESTS**
To receive any declarations of either personal or prejudicial interests that Members may wish to make.

3. MINUTES

1) To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 16 February 2023 and to authorise the Chairman of the Committee to sign them as a correct record.

2) To receive and note the Minutes of the meeting of the Personnel Sub-Committee held on 19 January 2023.

4. SCHEDULE OF PAYMENTS

The attached schedule details payments made between 1 February 2023 and 31 March 2023.

5. BUDGET MONITORING STATEMENT 2022/23

The attached statement sets out details of the Town Council's provisional expenditure/income and earmarked reserves up to 31 March 2023. As requested at the last meeting, the final figures for the 2018/19 year are also included (at the end of the agenda) as an indication of progress during the last four-year term.

6. BANK RECONCILIATION

In line with financial regulations the bank reconciliation statement at 31 March 2023 is attached for information.

7. WARD GRANTS

For information, the attached shows approved ward grants for the period 1 February 2023 to 31 March 2023.

8. DATE OF NEXT MEETING

Thursday, 15 June 2023.

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 16th February 2023 at 7.00 p.m.

PRESENT: Councillors Abena Akuffo-Kelly, Peter Gane, Dylan Jeffrey, Nicola Keen, Mary Lawes, Connor McConville (Chair) and Belinda Walker.

ABSENT: Ray Field, Jonathan Graham.

OFFICER PRESENT: Phil Cross (Finance Officer)

1527. APOLOGIES FOR ABSENCE

Apologies were received from Councillors David Horton (work) and Tim Prater (meeting).

RESOLVED: The Committee received and approved the apologies.

Proposed: Councillor Abena Akuffo-Kelly

Seconded: Councillor Belinda Walker

Voting: F:6, Ag:0, Ab:1

1528. DECLARATIONS OF INTEREST

There were no declarations of interest.

1529. MINUTES

1) The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 15th December 2022.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 15th December 2022 be received and signed as a correct record.

Proposed: Councillor Mary Lawes

Seconded: Councillor Nicola Keen

Voting: F:7, Ag:0, Ab:0

2) The Committee received the Minutes of the meeting of the Personnel Sub-Committee held on 20th October 2022.

RESOLVED: That the Minutes of the meeting of the Personnel Sub-Committee held on 20th October 2022 be received and noted.

Proposed: Councillor Peter Gane

Seconded: Councillor Mary Lawes

Voting: F:7, Ag:0, Ab:0

1530. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments made between 1st December 2022 and 31st January 2023.

RESOLVED: That the Schedule of Payments for the period 1st December 2022 to 31st January 2023 be approved.

Proposed: Councillor Nicola Keen

Seconded: Councillor Abena Akuffo-Kelly

Voting: F:7, Ag:0, Ab:0

1531. BUDGET MONITORING STATEMENT 2022/23

The budget monitoring statement to the 31st January 2023 was received by the Committee. The Chairman requested that the budget monitoring statement for the end of the 2018/19 year be included in the next agenda for comparison purposes.

RESOLVED: That the Budget Monitoring Statement to 31st January 2023 be approved.

Proposed: Councillor Peter Gane

Seconded: Councillor Nicola Keen

Voting: F:7, Ag:0, Ab:0

1532. BANK RECONCILIATION STATEMENT

The bank reconciliation statement as at 31st January 2023 was noted by the Committee.

1533. APPOINTMENT OF INTERNAL AUDITOR 2022/23

The Committee was asked to approve the appointment of the internal auditor for 2022/23.

RESOLVED: That KALC's recommended auditor, David Buckett, be appointed as the 2022/23 Internal Auditor.

Proposed: Councillor Peter Gane

Seconded: Councillor Mary Lawes

Voting: F:7 Ag:0, Ab:0

1534. WARD GRANTS

A list of ward grants approved by the Town Clerk between 1st December 2022 and 31st January 2023 was provided for the Committee's information and duly noted.

1535. WARD GRANT BALANCES 2022/23

A list of ward grant balances available to each Councillor as at 1st February 2023 was provided for the Committee's information and duly noted.

1536. DATE OF NEXT MEETING
Thursday, 20th April 2023 at 7.00pm

The meeting concluded at 7.25pm

Chairman.....

Date.....

SCHEDULE OF PAYMENTS
01/02/23-31/03/23

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
02/02/2023	Harmer & Sons Ltd	E04179	£1,140.00	Qty Storage Fees
02/02/2023	I.Bishop	E04180	£24.71	Various Reimbursements
02/02/2023	Amazon	E04181	£11.99	WW2 Boiler Suit (Museum)
02/02/2023	Amazon	E04182	£39.99	Mixing Tray (Museum)
02/02/2023	Amazon	E04183	£27.46	Magnifier (Museum)
02/02/2023	Amazon	E04184	£14.29	Sand (Museum)
02/02/2023	Amazon	E04185	£47.24	Mirror Tray (Museum)
02/02/2023	Best Western Clifton Hotel	E04186	£300.00	Refreshments re. Xmas Parade
03/02/2023	Pavement Pounders	E04187	£100.00	Ward Grant 1/2/23
03/02/2023	RBL Cheriton & Morehall	E04188	£50.00	Ward Grant 1/2/23
03/02/2023	RCAS Folkestone	E04189	£700.00	Ward Grant 1/2/23
03/02/2023	Hope For Tomorrow	E04190	£100.00	Ward Grant 1/2/23
03/02/2023	RBS PLC Mentor Services	DD030223	£80.40	Health & Safety Mgt
06/02/2023	D.Quinney	E04191	£100.00	PA System re. Holocaust Day
06/02/2023	Holy Trinity Church	E04192	£100.00	Refreshments re. Holocaust Day
06/02/2023	Harmer & Sons Ltd	E04193	£2,486.50	Insp/Maint Play Areas - Jan
06/02/2023	Convergence Comms Ltd	E04194	£30.00	Monthly Telephone Support
06/02/2023	Caboodle Office Supplies	E04195	£119.95	5 Reams Copier Paper
06/02/2023	Nuaire	E04196	£223.47	Ventilation Filter
06/02/2023	Shred Station	E04197	£89.86	Confidential Waste Collection
06/02/2023	Amazon	E04198	£23.00	Fairtrade Coffee
09/02/2023	Safeplay Playground Servs	E04199	£80,000.00	Play Areas Refurb. - Interim 2 Pt 1
09/02/2023	Martello Building Consultancy	E04200	£590.00	Play Parks Consultancy
09/02/2023	Amazon	E04201	£27.88	Fairtrade Tea
09/02/2023	Amazon	E04202	£47.44	Printer Cartridges
09/02/2023	Payroll Service (UK) Ltd	E04203	£115.50	Payroll Services Jul-Dec 2022
10/02/2023	Safeplay Playground Servs	E04204	£49,938.69	Play Areas Refurb. - Interim 2 Pt 2
10/02/2023	Russell & Wheeler	E04205	£60.00	CCTV Power - Tontine Street

SCHEDULE OF PAYMENTS
01/02/23-31/03/23

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
13/02/2023	Pavement Pounders	E04206	£200.00	Ward Grant 8/2/23
13/02/2023	Folkestone Safe Harbour	E04207	£100.00	Ward Grant 8/2/23
13/02/2023	Harbour Community Church	E04208	£77.00	2 x Ward Grants 8/2/23
13/02/2023	NR Ensors	E04209	£600.00	Ward Grant 8/2/23
13/02/2023	Folk Amateur Boxing Club	E04210	£200.00	Ward Grant 8/2/23
13/02/2023	Mayor of New Romney CA	E04211	£89.00	Mayoral Event 9/3/23
13/02/2023	Stranks Removals & Storage	E04212	£720.00	Movement of Display Cases
13/02/2023	Stranks Removals & Storage	E04213	£48.00	Portrait Storage Feb 2023
13/02/2023	I.Bishop	E04214	£20.51	Vehicle Charging
13/02/2023	Amazon	E04215	£25.50	Fairtrade Tea
17/02/2023	Daisy Communications	DD170223	£493.57	Telecomm. Servs - Jan 2023
20/02/2023	RBS PLC Mentor Services	DD200223A	£109.20	HR Services
20/02/2023	SSE Hydro-Electric	DD200223B	£8.03	Elect. to Phone Box - Jan 2023
22/02/2023	Harmer & Sons Ltd	E04216	£504.00	Tree Works - Bolton Road
22/02/2023	Kingfisher Media	E04217	£1,134.00	Advertisement
22/02/2023	PLM Creative	E04218	£720.00	Museum Website Support
22/02/2023	Ashford Borough Museum Society	E04219	£50.00	'Wheels of Time' Subscription
22/02/2023	Preservation Equipment Ltd	E04220	£184.38	Various Items re. Exhibition
22/02/2023	Ambassador Theatre Group	E04221	£360.48	Deposit re. AFD (Leas CH)
22/02/2023	Kent County Council	E04222	£355.19	Photocopier Charges Nov-Jan
23/02/2023	SSE Hydro-Electric	DD230223A	£2,452.12	Electricity OTH - Jan 2023
23/02/2023	SSE Hydro-Electric	DD230223B	£703.64	Gas OTH - Jan 2023
23/02/2023	Amazon	E04223	£4.49	Acrylic Paint Marker
23/02/2023	Amazon	E04224	£14.99	Painting Blocks
23/02/2023	Amazon	E04225	£12.54	Wool
23/02/2023	Amazon	E04226	£7.99	Beeswax Sheets
23/02/2023	Amazon	E04227	£10.44	Interactive Journal
23/02/2023	Amazon	E04228	£5.15	Acrylic Paint Marker

SCHEDULE OF PAYMENTS
01/02/23-31/03/23

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
23/02/2023	Amazon	E04229	£12.54	Wool
23/02/2023	Amazon	E04230	£23.11	Mortar & Pestle Sets
23/02/2023	Amazon	E04231	£24.11	Wool Tops/Jars
23/02/2023	Amazon	E04232	£14.92	Printing Tiles
23/02/2023	Amazon	E04233	£5.32	Tracing Paper
23/02/2023	Amazon	E04234	£39.00	Top Hat
23/02/2023	Amazon	E04235	£28.69	Walking Cane
24/02/2023	Various	BP240223	£28,214.05	Salaries - Feb 2023
24/02/2023	HM Revenue & Customs	BP240223A	£11,028.31	PAYE/N.I. - February 2023
24/02/2023	KCC re. Kent Pension Fund	BP240223B	£6,072.90	Pension Contribs. - Feb 2023
27/02/2023	Leppard Cleaning	SO270223	£730.00	Cleaning OTH - Feb 2023
28/02/2023	Veolia ES (UK) Ltd	DD280223	£134.87	Waste Collection - Jan 2023
28/02/2023	Total Control Services	E04236	£517.20	Build Mgt System Contract
28/02/2023	All Souls Church Cheriton	E04237	£100.00	Ward Grant 21/2/23
28/02/2023	Beats By Girlz CIC	E04238	£350.00	Ward Grant 21/2/23
28/02/2023	Books For Change	E04239	£230.00	Ward Grant 21/2/23
28/02/2023	The Chambers	E04240	£200.00	Ward Grant 21/2/23
28/02/2023	CIPD Enterprises	E04241	£499.80	Employment Law Training
28/02/2023	Castle Water	E04242	£1,060.16	Water PFR Jan-Jun 2023
28/02/2023	Convergence Comms Ltd	E04243	£30.72	Telephone Charges - Jan 2023
28/02/2023	Hands On History Ltd	E04244	£793.20	History Workshops 18/2/23
28/02/2023	Russell & Wheeler	E04245	£132.00	CCTV Power - Payers Park
28/02/2023	Kent County Council	E04246	£113.96	Jumbo Toilet Rolls/Adhesive
02/03/2023	Business Stream	E04247	£20.29	Waste Water OTH - Dec 2022
02/03/2023	Canterbury City Council	E04248	£155.00	Mayoral Event 4/3/23
02/03/2023	Maidstone Borough Council	E04249	£98.00	Mayoral Event 26/4/23
02/03/2023	Folk & Hythe DC	E04250	£2,500.00	Contrib. to Petanque Project
02/03/2023	Folkestone Printing.com Ltd	E04251	£487.84	Exhibition Posters/Panels

SCHEDULE OF PAYMENTS
01/02/23-31/03/23

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
02/03/2023	ADM Computer Services Ltd	E04252	£1,120.68	Various Monthly IT Invoices
02/03/2023	Amazon	E04253	£21.49	60 x Toilet Rolls
02/03/2023	J.Conway	E04254	£3.50	Reimb. Sundries
02/03/2023	Folk & Hythe DC	REF020323	-£200.00	Refund of CCTV Licence Fee
03/03/2023	RBS PLC Mentor Services	DD030323	£80.40	Health & Safety Mgt
13/03/2023	T.Brenchley	E04255	£130.33	Various Reimbursements
13/03/2023	I.Bishop	E04256	£13.64	Reimb. Vehicle Charging
13/03/2023	D.Cowd	E04257	£117.88	Various Reimbursements
13/03/2023	J.Conway	E04258	£19.50	Reimb. PC Headphones
13/03/2023	N.Keen	E04259	£168.00	Mileage re. Mayoral Duties
13/03/2023	ADM Computer Services Ltd	E04260	£3,921.12	IT Licences
13/03/2023	ClearView Communications Ltd	E04261	£196.80	Supply CCTV Camera re. OTH
13/03/2023	Convergence Comms Ltd	E04262	£30.00	Monthly Telephone Support
13/03/2023	The Chambers	E04263	£374.00	2 x Ward Grants 1/3/23
13/03/2023	99 Folkestone Cadets	E04264	£280.00	Ward Grant 1/3/23
13/03/2023	South Kent Mind	E04265	£200.00	Ward Grant 1/3/23
13/03/2023	All Souls Church Cheriton	E04266	£50.00	Ward Grant 1/3/23
13/03/2023	Harmer & Sons Ltd	E04267	£2,486.50	Insp./Maint Play Areas - Feb
13/03/2023	Harmer & Sons Ltd	E04268	£36.00	Removal of Needles Pine Way
13/03/2023	Harmer & Sons Ltd	E04269	£66.00	Secure Bench Cubit House (WG)
13/03/2023	ADM Computer Services Ltd	E04270	£533.34	Monitor & Keyboard
14/03/2023	Museums Association	E04271	£73.80	Museums Assn Membership
14/03/2023	Emily Fellah	E04272	£388.50	Comics Workshops
14/03/2023	L.Todd	E04273	£150.00	Community Awards Tea
14/03/2023	Martello Building Consultancy	E04274	£590.00	Parks Contract Consultancy
14/03/2023	Shepway Spectrum Arts CIC	E04275	£150.00	Ward Grant 8/3/23
14/03/2023	Baker Ross	E04276	£313.60	Summer Workshop Materials
14/03/2023	Amazon	E04277	£19.47	Folding Step Stool

SCHEDULE OF PAYMENTS
01/02/23-31/03/23

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
17/03/2023	N.Shuttleworth	E04278	£39.61	Various Reimbursements
17/03/2023	I.Bishop	E04279	£17.41	Reimb. Vehicle Charging
17/03/2023	Business Stream	E04280	£36.64	Waste water OTH Jan-Feb 2023
17/03/2023	Stranks Removals & Storage	E04281	£53.15	Portrait Storage - March 2023
17/03/2023	ADM Computer Services Ltd	E04282	£1,120.68	Various Monthly IT Fees
17/03/2023	FairFX (aka Equals)	E04283	£1,185.52	Credit Card Replenishment (see below)
17/03/2023	Harmer & Sons Ltd	E04284	£60.00	Flag Maintenance OTH
17/03/2023	Troy Heath	E04285	£5,000.00	Umbrella Scheme - Deposit
17/03/2023	Samantha Bowen	E04286	£600.00	Consultancy - Sensory Backpack
17/03/2023	RBS PLC Mentor Services	DD170323	£109.20	HR Services
20/03/2023	Daisy Communications	DD200323	£493.57	Telecomm Servs - Feb 2023
20/03/2023	SSE Hydro-Electric	DD200323A	£8.03	Elect. to Phone Box - Feb 2023
22/03/2023	S.Nash	E04287	£53.10	Interview Expenses 15/3/23
22/03/2023	Convergence Comms Ltd	E04288	£30.72	Telephone Charges - Feb 2023
22/03/2023	Pavement Pounders	E04289	£200.00	Town Grant 16/3/23
22/03/2023	Folk Junior Chess Club	E04290	£2,500.00	Town Grant 16/3/23
22/03/2023	Bayle Residents' Association	E04291	£1,275.00	Town Grant 16/3/23
22/03/2023	Blades Fencing Club	E04292	£925.00	Town Grant 16/3/23
22/03/2023	LAS Theatre	E04293	£2,500.00	Town Grant 16/3/23
22/03/2023	Touchbase Care	E04294	£900.00	Town Grant 16/3/23
22/03/2023	Seaview Studio Ltd	E04295	£2,500.00	Town Grant 16/3/23
22/03/2023	Folkestone Pride	E04296	£975.00	Town Grant 16/3/23
23/03/2023	Culligan Water Ltd	DD230323	£205.44	Qtly Water Boiler/Cooler
23/03/2023	SSE Hydro-Electric	DD230323A	£833.14	GAS OTH - February 2023
24/03/2023	HM Revenue & Customs	BP240323A	£7,268.97	PAYE/N.I. - March 2023
24/03/2023	KCC re. Kent Pension Fund	BP240323B	£6,073.13	Pension Contribs. - March 2023
24/03/2023	St George's PCC	E04297	£150.00	Ward Grant 20/3/23
24/03/2023	H.M.Monk	E04298	£78.00	Ward Grant 20/3/23

SCHEDULE OF PAYMENTS
01/02/23-31/03/23

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
24/03/2023	Bayle Residents' Association	E04299	£100.00	Ward Grant 20/3/23
24/03/2023	Go Folkestone Action Group	E04300	£50.00	Ward Grant 20/3/23
24/03/2023	Folkestone Beacon Ltd	E04301	£1,249.00	Ward Grant 20/3/23
24/03/2023	Folk Women's Forum	E04302	£200.00	Ward Grant 20/3/23
24/03/2023	RCAS Folkestone	E04303	£199.00	Ward Grant 20/3/23
24/03/2023	J.Butcher	E04304	£100.00	Ward Grant 20/3/23
24/03/2023	Strange Cargo	E04305	£1,100.00	2 x Ward Grants 20/3/23
24/03/2023	Action On Homelessness	E04306	£943.26	Ward Grant 20/3/23
24/03/2023	Shepway Brass Academy	E04307	£967.16	Ward Grant 20/3/23
24/03/2023	Folkestone Festivals	E04308	£1,000.00	Ward Grant 20/3/23
24/03/2023	Seaview Studio Ltd	E04309	£500.00	Ward Grant 20/3/23
24/03/2023	Friends of Folk Cemetery	E04310	£209.00	Ward Grant 20/3/23
24/03/2023	Various	BP240323	£20,111.63	Salaries - March 2023
24/03/2023	SSE Hydro-Electric	DD240323	£2,251.20	Electricity OTH - Feb 2023
27/03/2023	Safeplay Playground Servs	E04311	£70,464.54	Parks Refurbishment Interim 3
27/03/2023	Alexander Fleming	E04312	£1,056.00	Garage Lease to 31/3/24
27/03/2023	KT Fire Protection Ltd	E04313	£180.00	Service of Fire Equipment
27/03/2023	Gartec Ltd	E04314	£666.00	Lift Service Contract
27/03/2023	Amazon	E04315	£8.95	Camomile re. Workshops
27/03/2023	Amazon	E04316	£4.49	Labels re. Workshops
27/03/2023	Amazon	E04317	£8.74	Ink re. Workshops
27/03/2023	Amazon	E04318	£14.38	Lavendar re. Workshops
27/03/2023	Amazon	E04319	£20.50	12 x Kitchen Rolls
27/03/2023	Leopard Cleaning	SO270323	£730.00	Cleaning OTH - March 2023
28/03/2023	Veolia ES (UK) Ltd	DD280323	£103.51	Waste Collection - Feb 2023
29/03/2023	Public Works Loans Board	DD290323	£19,650.70	Loan Repayment
30/03/2023	D.Cowd	E04320	£12.85	Reimb. Refreshments re. Talk
30/03/2023	J.Conway	E04321	£8.12	Reimb. Children's Sweets

SCHEDULE OF PAYMENTS
01/02/23-31/03/23

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
30/03/2023	Soldier of Fortune	E04322	£365.88	WW2 Costumes
CREDIT CARD REPLENISHMENT 17/03/23:				
31/01/2023	Ticketsolve		£100.00	Mayoral Event
09/02/2023	Johnsons		£13.20	Dry Cleaning (Town Sergeant)
09/02/2023	F Hinds		£21.95	Engraving
14/02/2023	Goldrick		£19.95	Beeswax Candle Kit
16/02/2023	One Pound Lane Experiences		£105.00	Staff Team Building Day
22/02/2023	Brewers		£113.48	Blue & Gold Paint (Bins)
23/02/2023	F & HDC		£21.00	TENS License (AFD)
01/03/2023	Wilko		£20.00	Picture Frames
06/03/2023	CANVA		£99.99	CANVA Software Licence
06/03/2023	Café Des Amis		£100.00	Team Building Day Lunches
07/03/2023	Sainsburys		£81.20	Various re. Mayor's Awards
07/03/2023	Sainsburys		£12.75	Sundries
14/03/2023	The Tea Rooms		£40.00	Lunch re. Town Clerk Interviews
14/03/2023	Security Industry Authority		£95.00	New Public Surveillance Licence
15/03/2023	EPOS		£342.00	EPOS Till Support licence
			£1,185.52	

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2022/2023												
		ORIGINAL								TOTAL	% OF	
		BUDGET	VIREMENTS	REVISED	ACTUALS	BUDGET	VARIANCE	BUDGET	REMAINING	BUDGET	TO DATE	TO(FROM)
CODE		2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	RESERVE
		£	£	£	£	£	£	£	£		%	CODE(S)
ADMINISTRATION												
101												
4001	SALARIES, PENSIONS & NI	454,300		454,300	489,051	454,300	34,751		-34,751		108	
4002	TOTAL CONTRIBUTION PAY	5,000		5,000	3,000	5,000	-2,000		2,000		60	
4004	STAFF WELLBEING	3,000		3,000	2,733	3,000	-267		267		91	
4005	AGENCY STAFF	0		0	0	0	0		0		0	
4006	TRAINING (Staff)	3,000		3,000	2,411	3,000	-589		589		80	
4008	RELOCATION COSTS	0		0	0	0	0		0		0	
4009	ADVERTISING FOR STAFF	0		0	232	0	232		-232		0	
4010	EQUIPMENT/FURNITURE NEW	2,000		2,000	2,886	2,000	886		-886		144	
4012	INTERVIEW EXPENSES	0		0	53	0	53		-53		0	
4013	BANK CHARGES	300		300	244	300	-56		56		81	
4014	HR/H&S MANAGEMENT FEES	1,950		1,950	1,896	1,950	-54		54		97	
4021	PRINTING	500		500	0	500	-500		500		0	
4022	STATIONERY	1,000		1,000	1,093	1,000	93		-93		109	
4024	PHOTOCOPYING	1,400		1,400	1,539	1,400	139		-139		110	
4025	POSTAGE	1,000		1,000	715	1,000	-285		285		72	
4026	TELECOMMUNICATION SERVICES	2,400		2,400	2,698	2,400	298		-298		112	
4060	ICT SUPPORT	15,000		15,000	20,826	15,000	5,826		-5,826		139	
4070	MISCELLANEOUS SUBSCRIPTIONS	700		700	286	700	-414		414		41	
4071	CINQUE PORT FEDERATION SUB	360		360	350	360	-10		10		97	
4072	SOCIETY OF LOCAL COUNCIL CLERKS	550		550	552	550	2		-2		100	
4073	KENT ASSOC. OF LOCAL COUNCILS	2,360		2,360	2,331	2,360	-29		29		99	
4080	PUBLIC TRANSPORT & CAR PARKS	250		250	209	250	-41		41		84	
4103	SUBSTIENCE ALLOWANCES	200		200	93	200	-107		107		47	
4104	CAR ALLOWANCES (Staff)	1,600		1,600	1,119	1,600	-481		481		70	
4105	CAR ALLOWANCES (Volunteers)	0		0	0	0	0		0		0	
4712	ACCOUNTANCY SUPPORT	610		610	501	610	-109		109		82	
4720	TO ALLOTMENTS ADMINISTRATION (4503)	-4,100		-4,100	-4,090	-4,100	10		-10		100	
	TOTAL ADMIN. EXPENDITURE	493,380	0	493,380	530,728	493,380	37,348		-37,348		108	
1190	INVESTMENT INTEREST	-200		-200	-12,002	-200	-11,802		11,802		6,001	
1199	OTHER INCOME	0		0	-224	0	-224		224		0	
	TOTAL ADMIN. INCOME	-200	0	-200	-12,226	-200	-12,026		12,026		6,113	
	NET ADMIN. EXPENDITURE/INCOME	493,180	0	493,180	518,502	493,180	25,322		-25,322		105	
DEMOCRATIC COSTS												
102												
4007	TRAINING/CONFERENCE EXPS (Cllrs.)	500		500	0	500	-500		500		0	
4081	CAR ALLOWANCES (Cllrs)	100		100	0	100	-100		100		0	
4950	FTC REF/ELECTION FEES	0		0	0	0	0		0		0	
4951	FOLK TC REF/ELECTIONS (TO RESERVE)	10,200		10,200	0	10,200	-10,200		10,200		0	10,200
	TOTAL DEMOCRATIC COSTS EXP.	10,800	0	10,800	0	10,800	-10,800		10,800		0	366

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2022/2023												
		ORIGINAL							TOTAL	% OF	TO/(FROM)	
	BUDGET	VIREMENTS	REVISED	ACTUALS	BUDGET	VARIANCE	BUDGET	BUDGET			RESERVE	
CODE	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	TO DATE	RESERVES	CODE(S)
MAYORAL TY												
103												
4011	CLOTHING & UNIFORMS	600		73	600	-527	527	12				
4170	REGALIA - NEW	1,000		1,545	1,000	545	-545	155				
4171	REGALIA - REPAIR & MAINT.	400		1,291	400	891	-891	323				
4180	MAYOR'S INSTALLATION (Annual Meeting)	1,100		968	1,100	-132	132	88				
4181	REMEMBRANCE SUNDAY	2,800		2,577	2,800	-223	223	92				
4182	CANADA DAY	2,550		3,386	2,550	836	-836	133				
4183	WILLIAM HARVEY COMMEMORATION	650		991	650	341	-341	152				
4184	HOLCAUST DAY	320		200	320	-120	120	63				
4185	CINQUE PORT WARDEN	100		0	100	-100	100	0				
4249	COVER FOR CIVIC DRIVER	500		48	500	-452	452	10				
4250	FUEL/CHARGING CIVIC VEHICLE	500		336	500	-164	164	67				
4251	MTC/SERVICE/REPAIRS - EXTERNAL	150		20	150	-130	130	13				
4252	CAR INSURANCE	500		500	500	0	0	100				
4253	CIVIC VEHICLE - GEN. CONTRIBS.	3,060		3,058	3,060	-2	2	100				
4255	MAYOR'S EXPENSES MAY-MAR	5,490		6,003	5,490	513	-513	109				
4256	MAYOR'S EXPENSES APR-MAY	1,100		1,011	1,100	-89	89	92				
4257	FOLK/ETAPLES REMEMBRANCE EVENTS	0		0	0	0	0	0				
4258	MISCELLANEOUS EVENTS (MAYORALTY)	0		2,291	0	2,291	-2,291	0				
4260	BURMA STAR (VJ DAY)	550		316	550	-234	234	57				
4261	NORMANDY VETERANS	320		220	320	-100	100	69				
4262	LUNCHES FOR CHILDREN (Sec. 137)	0		0	0	0	0	0				
4263	CHRISTMAS GIFTS FOR CHILDREN (Sec. 137)	0		0	0	0	0	0				
	TOTAL MAYORALTY EXPENDITURE	21,690	0	21,690	21,690	3,144	-3,144	114				
1005	OTHER INCOME (MAYORALTY)	0		0	0	0	0	0				
	TOTAL MAYORALTY INCOME	0	0	0	0	0	0	0				
	NET MAYORALTY EXPENDITURE/INCOME	21,690	0	21,690	21,690	3,144	-3,144	114				
PREMISES												
201												
4501	BUILDING REPS/MAINT	14,000		67,063	14,000	53,063	-53,063	479			-52,555	362
4509	CLEANING	8,500		8,754	8,500	254	-254	103				
4601	RENT	0		0	0	0	0	0				
4602	RATES	21,740		21,332	21,740	-408	408	98				
4603	PWLB CAPITAL REPAYMENTS	24,360		25,865	24,360	1,505	-1,505	106				
4604	PWLB INTEREST REPAYMENTS	14,940		13,437	14,940	-1,503	1,503	90				
4615	SERVICES, HEATING & LIGHTING	10,500		19,975	10,500	9,475	-9,475	190				
4616	MOVING COSTS	0		0	0	0	0	0				
4617	SUNDRIES	2,500		2,361	2,500	-139	139	94				
4620	HIRE OF FACILITIES (Inc. Garage)	7,100		5,677	7,100	-1,423	1,423	80				
	TOTAL PREMISES EXPENDITURE	103,640	0	164,464	103,640	60,824	-60,824	159				
1010	RENTAL INCOME	-15,750		-15,800	-15,750	-50	50	100				
1011	OTHER INCOME (PREMISES)	0		-9	0	-9	9	0				
1020	PWLB INCOME	0		0	0	0	0	0				
	TOTAL PREMISES INCOME	-15,750	0	-15,809	-15,750	-59	59	100				
	NET PREMISES EXPENDITURE/INCOME	87,890	0	87,890	87,890	60,765	-60,765	169				

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2022/2023												
		ORIGINAL		REVISED	ACTUALS	BUDGET	VARIANCE	TOTAL	% OF	TO/(FROM)		
		BUDGET	VIREMENTS	BUDGET	TO 31 MAR	TO 31 MAR	TO 31 MAR	BUDGET	BUDGET	TO DATE	RESERVES	RESERVE
CODE		2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	FOR INFO.	CODE(S)
	SERVICES											
301	NEWSLETTERS	0		0	0	0	0	0	0			
4031	MISCELLANEOUS INSURANCES (Inc. Heritage)	9,000		9,000	8,829	9,000	-171	171	98			
4503	ALLOTMENTS - ADMINISTRATION	4,100		4,100	4,090	4,100	-10	10	100			
4504	ALLOTMENTS - PER MAINTENANCE	3,000		3,000	2,145	3,000	-855	855	72			
4505	ALLOTMENTS - TKL MAINTENANCE	3,000		3,000	3,127	3,000	127	-127	104			
4840	MAINTENANCE OF BEACON	300		300	155	300	-145	145	52			
4850	LOCAL PROJECTS	4,000	-2,000	2,000	2,000	2,000	0	0	100			
4851	NOTICE BOARDS	1,100		1,100	723	1,100	-377	377	66			
4852	BUS SHELTERS	500		500	0	500	-500	500	0			
4875	WARD GRANTS	19,800		19,800	27,013	19,800	7,213	-7,213	136	-8,394	360,383,400,405	
4876	TOWN GRANTS	34,200		34,200	32,983	34,200	-1,217	1,217	96	1,217	385	
4878	PARKS, GARDENS & RECS - FLOWERBEDS	35,000		35,000	35,000	35,000	0	0	100			
4879	CHRISTMAS LIGHTING	30,000		30,000	20,345	30,000	-9,655	9,655	68	-461	405	
4880	CHRISTMAS FESTIVITIES	12,000		12,000	18,973	12,000	6,973	-6,973	158	-2,882	405	
4881	YOUTH FACILITIES	11,600	-8,000	3,600	2,007	3,600	-1,593	1,593	56			
4884	PARKS, GARDENS & RECS - TREES	20,000		20,000	420	20,000	-19,580	19,580	2	19,580	360	
4885	PARKS, GARDENS & RECS - PLAY AREAS	35,000	9,000	44,000	270,770	44,000	226,770	-226,770	615	-230,691	400	
4890	PARK BENCHES	500		500	0	500	-500	500	0			
4891	LITTER/SALT BINS, BOLLARDS & RAILINGS	2,250		2,250	0	2,250	-2,250	2,250	0			
4894	FAIRTRADE INITIATIVES	0	1,000	1,000	0	1,000	-1,000	1,000	0			
4895	TOURIST INFORMATION	5,000		5,000	3,782	5,000	-1,218	1,218	76			
4900	MAINTENANCE OF PUBLIC CLOCKS	500		500	0	500	-500	500	0			
4901	MAINTENANCE OF MEMORIALS	2,500		2,500	1,160	2,500	-1,340	1,340	46			
4903	TELEPHONE BOX	100		100	93	100	-7	7	93			
4904	CCTV MONITORING	25,200		25,200	27,439	25,200	2,239	-2,239	109	-7,883	403	
4905	CCTV MAINTENANCE	16,000		16,000	27,962	16,000	11,962	-11,962	175	-5,000	410	
4990	MISCELLANEOUS SERVICES	0		0	5,000	0	5,000	-5,000	0	-5,000		
4998	AIR SHOW/ARMED FORCES' DAY/JUBILEE	22,800		22,800	9,397	22,800	-13,403	13,403	41			
4999	CONTINGENCY	3,000		3,000	117	3,000	-2,883	2,883	4	-117	410	
	TOTAL SERVICES EXPENDITURE	300,450	0	300,450	503,530	300,450	203,080	-203,080	168			
1002	ALLOTMENT RENTS PFR	-5,000		-5,000	-5,960	-5,000	-960	960	119			
1003	ALLOTMENT RENTS TKL	-4,800		-4,800	-4,674	-4,800	126	-126	97			
1004	OTHER INCOME (SERVICES)	0		0	-112,494	0	-112,494	112,494	0	112,494	365,387,403,406	
	TOTAL SERVICES INCOME	-9,800	0	-9,800	-123,128	-9,800	-113,328	113,328	1,256			
	NET SERVICES EXPENDITURE/INCOME	290,650	0	290,650	380,402	290,650	89,752	-89,752	131			

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2022/2023												
		ORIGINAL		REVISED	ACTUALS	BUDGET	VARIANCE	TOTAL	% OF	TO/(FROM)		
	BUDGET	VIREMENTS	BUDGET	TO 31 MAR	TO 31 MAR	TO 31 MAR	REMAINING	BUDGET	TO DATE	RESERVES	RESERVE	
CODE	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	FOR INFO.	CODE(S)	
401 FEES												
4713	CONSULTANTS FEES	0	0	0	0	0	0	0	0			
4714	EXTERNAL AUDIT FEES	2,100	2,100	1,600	2,100	-500	500	76				
4715	INTERNAL AUDIT FEES	1,000	1,000	984	1,000	-16	16	98				
4716	LEGAL/BAILIFF FEES	0	0	4,425	0	4,425	-4,425	0				
4717	CARD RECEIPTS FEES	940	940	235	940	-705	705	25				
4718	SECURITY - TOWN HALL	10,000	10,000	0	10,000	-10,000	10,000	0				
	TOTAL FEES	14,040	0	7,244	14,040	-6,796	6,796	52				
402 MUSEUM/HERITAGE												
5006	M/H TRAINING	700		0	700	-700	700	0				
5007	M/H SUBSCRIPTIONS	450		335	450	-115	115	74				
5009	M/H ADVERTISING FOR STAFF	0		0	0	0	0	0				
5010	M/H EQUIPMENT/FURNITURE	400		410	400	10	-10	103				
5011	M/H EXHIBIT REPAIRS	200		4,875	200	4,675	-4,675	2,438				
5012	M/H HISTORIC COSTUMES	250		231	250	-19	19	92				
5013	M/H NEW EXHIBITS	0		245	0	245	-245	0				
5030	M/H MATERIALS/CONSUMABLES	1,500		1,542	1,500	42	-42	103				
5031	M/H PUBLICITY & PROMOTION	1,000		537	1,000	-463	463	54				
5032	M/H EVALUATION/PRESS COVERAGE	500		0	500	-500	500	0				
5033	M/H LEAFLETS/PUBLICATIONS	1,000		18	1,000	-982	982	2				
5035	M/H MERCHANDISE	2,000		796	2,000	-1,204	1,204	40				
5040	M/H SERVICES	1,500		2,108	1,500	608	-608	141				
5041	M/H EVENTS	5,000		1,847	5,000	-3,153	3,153	37				
5042	M/H EXHIBITIONS	4,000		1,390	4,000	-2,610	2,610	35				
5043	M/H EDUCATION RESOURCES	500		1,339	500	839	-839	268				
5044	M/H WORKSHOPS	4,000		3,851	4,000	-149	149	96				
5070	M/H VOLUNTEERS EXPENSES	0		0	0	0	0	0				
5090	M/H HOSPITALITY	500		25	500	-475	475	5				
5091	M/H PROFESSIONAL FEES	6,000		1,200	6,000	-4,800	4,800	20				
5099	CONT. TO MUSEUM/HERITAGE RESERVE	0		0	0	0	0	0				
	TOTAL MUSEUM/HERITAGE EXPENDITURE	29,500	0	20,749	29,500	-8,751	8,751	70				
1030	M/H INCOME											
1031	M/H KCC CASH CONTRIBUTION HERITAGE	-2,500		-5,519	-2,500	-3,019	3,019	221				
1032	M/H SDC CASH CONTRIBUTION TOURISM	0		0	0	0	0	0				
1033	M/H HLF GRANT	0		0	0	0	0	0				
1034	M/H TRANSFERS FROM RESERVE	0		0	0	0	0	0				
1035	M/H RETAIL SALES	-3,000		-1,453	-3,000	1,547	-1,547	48				
1036	M/H DONATIONS	-700		-200	-700	500	-500	29				
	TOTAL MUSEUM/HERITAGE INCOME	-6,200	0	-7,172	-6,200	-872	972	116				
	NET MUSEUM/HERITAGE EXP/INCOME	23,300	0	13,577	23,300	-9,723	9,723	58				

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2022/2023												
		ORIGINAL		REVISED	ACTUALS	BUDGET	VARIANCE	TOTAL	% OF	TO/(FROM)		
		BUDGET	VIREMENTS	BUDGET	TO 31 MAR	TO 31 MAR	TO 31 MAR	BUDGET	BUDGET	TO/(FROM)		
CODE		2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	TO DATE	RESERVES	RESERVE	CODE(S)
	SUMMARY											
	TOTAL EXPENDITURE	973,500	0	973,500	1,251,549	973,500	278,049	-278,049	129			
	TOTAL INCOME	-31,950	0	-31,950	-158,335	-31,950	-126,385	126,385	496			
	NET TOTAL	941,550	0	941,550	1,093,214	941,550	151,664	-151,664	116			
1176	PRECEPT	-915,510		-915,510	-915,510	-915,510	0	0	100			
	TRANSFER TO / (FROM) RESERVES				-164,492		-164,492	164,492	0	-164,492	TOTAL	
	NET (SURPLUS) / DEFICIT	26,040	0	26,040	13,212	26,040	-12,828	12,828	0			
7001	TRANSFER TO RESERVES											
	Summary of Revenue Account:	Exp	Inc	Net	To/(From)	Total Net		Budget				
					Reserves	Exp/(Inc)		2022/23				
	ADMINISTRATION	530,728	-12,226	518,502	0	518,502		493,180				
	DEMOCRATIC COSTS	0	0	0	10,200	10,200		10,800				
	MAYORALTY	24,834	0	24,834	0	24,834		21,690				
	PREMISES	164,464	-15,809	148,655	-52,555	96,100		87,890				
	SERVICES	503,530	-123,128	380,402	-122,137	258,265		290,650				
	FEES	7,244	0	7,244	0	7,244		14,040				
	MUSEUM/HERITAGE	20,749	-7,172	13,577	0	13,577		23,300				
	PRECEPT	0	-915,510	-915,510		-915,510		-915,510				
	TOTAL	1,251,549	-1,073,845	177,704	-164,492	13,212		26,040				

RESERVES & PROVISIONS AT 31 MARCH 2023			
		BALANCE	BALANCE
CODE		AT 1/4/22	AT 31/3/23
		£	£
310	GENERAL FUND	248,400	248,400
340	NEW SERVICES RESERVE	93,687	0
350	TREE PLANTING RESERVE	0	20,000
362	MUSEUM/HERITAGE RESERVE	211,413	159,313
363	TOURISM RESERVE	4,735	4,735
365	BUS SHELTERS	0	3,500
383	WARD GRANTS RESERVE	19,393	0
385	TOWN GRANTS RESERVE	3,036	4,253
386	FTC ELECTIONS	20,400	30,600
387	ARMED FORCES' DAY RESERVE	0	3,445
390	SALT BINS	6,168	6,168
393	ANTI-LITTER CAMPAIGN	2,000	2,000
396	BENCHES	100	100
400	PLAY AREAS	100,000	13,394
403	CCTV EQUIPMENT/MAINTENANCE	0	20,202
404	CHRISTMAS EVENT (FTC)	0	0
405	CHRISTMAS EVENT (CHERITON)	2,249	2,669
406	NEIGHBOURHOOD FUND	36,938	68,820
408	CHRISTMAS GIFTS FOR CHILDREN	2,217	2,217
409	COMMUNITY TRANSPORT	71,303	71,303
410	GUILDHALL UMBRELLA PROJECT	5,425	2,308
499	PROVISION FOR OUTSTANDING INVOICES	5,134	4,679
TOTAL		832,598	668,106

**Bank Reconciliation Statement as at 31/03/2023
for Cashbook 1 - Current Bank Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
HSBC Current Account	31/03/2023	495	101,232.22
			<u>101,232.22</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			101,232.22
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			101,232.22
		Balance per Cash Book is :-	101,232.22
		Difference is :-	0.00

APPROVED WARD GRANTS
01/02/23-31/03/23

DATE	RECIPIENT	PURPOSE	WARD	POWER	AMOUNT
APPROVED			CLLR		AWARDED
01/02/2023	Pavement Pounders CIC	Ghost Tanks	B Walker	LGA 72, Sec 145	£100.00
01/02/2023	RBL Cheriton and Morehall Branch	Tree Planting Equipment	P Bingham	LGA 72, Sec 133	£50.00
01/02/2023	Our Lady Help Of Christians Church	Summer Holiday Club 2023	A Berry	LGA 72, Sec 145	£557.00
01/02/2023	Our Lady Help Of Christians Church	Summer Holiday Club 2023	D Jeffrey	LGA 72, Sec 145	£143.00
01/02/2023	Hope For Tomorrow	Cuppa for Cancer Care	P Bingham	LGA 72, Sec 145	£100.00
08/02/2023	Pavement Pounders CIC	Ghost Tanks	A Akuffo-Kelly	LGA 72, Sec 145	£200.00
08/02/2023	Folkestone Safe Harbour	Community Sponsorship – Rehoming Refugees	B Walker	LGA 82, Sec 142	£100.00
08/02/2023	Baby Basics	Baby Equipment for Families in Need	P Bingham	LGA 72, Sec 139	£50.00
08/02/2023	Bumps and Babies	Folkestone Maternity Clothes Library	P Bingham	LGA 72, Sec 139	£27.00
08/02/2023	Ensoirs	Christmas Community	C McConville	LGA 82, Sec 142	£600.00
08/02/2023	Folkestone Amateur Boxing Club	Annual Boxing Fundraising Event	C McConville	LGA 72, Sec 145	£200.00
10/02/2023	Tree Reserve	Tree Removal Bolton Road	C McConville	Open Spaces Act 1906 Sec 9 &10	£420.00
21/02/2023	Radnor Park Community Group	Petanque in the Park	R Wallace	LGA 72, Sec 145	£500.00
21/02/2023	All Souls Church	Purchase of Vacuum	P Bingham	LGA 72, Sec 133	£100.00
21/02/2023	Beats by Girlz UK CIC	Drop in Sessions	A Akuffo-Kelly	LGA 72, Sec 145	£250.00
21/02/2023	Beats by Girlz UK CIC	Drop in Sessions	B Walker	LGA 72, Sec 145	£100.00
21/02/2023	Books For Change	Inclusive Storyline Sessions	J Meade	LGA 72, Sec 145	£230.00
21/02/2023	The Chambers	Make A Stand For Music	B Walker	LGA 72, Sec 145	£200.00
01/03/2023	The Chambers	Make A Stand For Music	T Prater	LGA 72, Sec 145	£124.00
01/03/2023	99 (Folkestone) Squadron RAF Air Cadets	Operation Classroom	C McConville	LGA 72, Sec 145	£280.00
01/03/2023	South Kent Mind	Mental Health Workshops for Schools	A Akuffo-Kelly	LGA 72, Sec 139	£200.00
01/03/2023	All Souls Church	Purchase of Step ladder	P Bingham	LGA 72, Sec 133	£50.00
01/03/2023	The Chambers	Make A Stand For Music	R Wallace	LGA 72, Sec 145	£250.00
08/03/2023	Shepway Spectrum Arts CIC	Therapeutic Artworks to Improve Wellbeing	B Walker	LGA 72, Sec 145	£150.00
13/03/2023	Harmer & Sons	Securing Bench - Cubitt House	C McConville	Open Spaces Act 1906 Sec 9 &10	£55.00
20/03/2023	St George's Church	Defibrillator Station	B Walker	LGA 72, Sec 133	£150.00
20/03/2023	Holy Trinity Church	Monday Music	B Walker	LGA 72, Sec 145	£78.00
20/03/2023	The Bayle Residents Association	Coronation Street Party	B Walker	LGA 72, Sec 145	£100.00
20/03/2023	Go Folkestone Action Group	Folkestone Royal Victoria Pier Fdn Stone Project	B Walker	LGA 72, Sec 145	£50.00
20/03/2023	Beacon Plus	Community Café in Folkestone	D Jeffrey	LGA 72, Sec 133	£1,249.00
20/03/2023	Folkestone Womens Forum	Take Up Space 2023	A Akuffo-Kelly	LGA 72, Sec 145	£200.00
20/03/2023	Our Lady Help of Christians RC Church	Summer Holiday Club 2023	A Akuffo-Kelly	LGA 72, Sec 145	£199.00
20/03/2023	Folkestone Climate Carnival	Folkestone Climate Carnival	A Akuffo-Kelly	LGA 72, Sec 145	£100.00
20/03/2023	Strange Cargo	The Resident Platform	A Akuffo-Kelly	LGA 72, Sec 145	£100.00
20/03/2023	Action on homelessness Folkestone	Hot Meals on Tuesday and Thursday	D Horton	LGA 72, Sec 133	£943.26
20/03/2023	Shepway Brass Academy	Percussion Instruments/Hearing Protection	D Horton	LGA 72, Sec 145	£967.16
20/03/2023	Folkestone Festivals	Bands at the Bandstand 2023	D Horton	LGA 72, Sec 145	£1,000.00
20/03/2023	Strange Cargo	Charvani 2023	D Horton	LGA 72, Sec 145	£1,000.00
20/03/2023	Folkestone Music Town	Music In May	C McConville	LGA 72, Sec 145	£500.00
20/03/2023	Friends of Folkestone Cemetery	Maintenance of the Cemetery Grounds	R Wallace	LGA 72, Sec 214 (6)	£209.00

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2018/2019												
			ORIGINAL									
			BUDGET	VIREMENTS		BUDGET	TO 31 MAR	BUDGET	TO 31 MAR	VARIANCE	TOTAL	TRANSFERS
											BUDGET	TO/FROM)
											REMAINING	RESERVE
CODE		ACTUALS	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	CODE(S)
		£	£	£	£	£	£	£	£	£	£	
101	ADMINISTRATION											
4001	SALARIES, PENSIONS & NI	324,715	371,200		371,200	360,871	371,200		-10,329	10,329		
4005	AGENCY STAFF	0	0		0	12,300	0		12,300	-12,300		
4006	TRAINING (Staff)	1,640	3,000		3,000	1,966	3,000		-1,014	1,014		
4008	RELOCATION COSTS	0	0		0	0	0		0	0		
4009	ADVERTISING FOR STAFF	520	0		0	0	0		0	0		
4010	EQUIPMENT/FURNITURE NEW	1,194	2,000		2,000	351	2,000		-1,649	1,649		
4012	INTERVIEW EXPENSES	0	0		0	0	0		0	0		
4013	BANK CHARGES	283	500		500	326	500		-174	174		
4021	PRINTING	200	500		500	0	500		-500	500		
4022	STATIONERY	636	1,000		1,000	922	1,000		-78	78		
4024	PHOTOCOPYING	1,680	1,600		1,600	1,913	1,600		-313	-313		
4025	POSTAGE	648	1,800		1,800	1,568	1,800		-232	232		
4026	TELECOMMUNICATION SERVICES	2,790	2,650		2,650	2,942	2,650		292	-292		
4060	ICT SUPPORT	26,487	6,250		6,250	19,486	6,250		13,236	-13,236	-9,204	340
4070	MISCELLANEOUS SUBSCRIPTIONS	234	260		260	238	260		-22	22		
4071	GINQUE PORT FEDERATION SUB	250	250		250	310	250		60	-60		
4072	SOCIETY OF LOCAL COUNCIL CLERKS	456	460		460	469	460		9	-9		
4073	KENT ASSOC. OF LOCAL COUNCILS	1,973	2,050		2,050	1,976	2,050		-74	74		
4080	PUBLIC TRANSPORT & CAR PARKS	93	200		200	206	200		6	-6		
4103	SUBSISTENCE ALLOWANCES	149	250		250	143	250		-107	107		
4104	CAR ALLOWANCES (Staff)	1,369	1,500		1,500	1,641	1,500		-141	-141		
4105	CAR ALLOWANCES (Volunteers)	0	100		100	0	100		-100	100		
4712	ACCOUNTANCY SUPPORT	524	550		550	551	550		1	-1		
4720	TO ALLOTMENTS ADMINISTRATION (4503)	-4,300	-4,100		-4,100	-4,103	-4,100		-3	3		
	TOTAL ADMIN. EXPENDITURE	361,541	392,020	0	392,020	404,096	392,020		12,076	-12,076		
1190	INVESTMENT INTEREST	-354	-100		-100	-2,170	-100		-2,070	2,070		
1199	OTHER INCOME	-1,000	0		0	-128	0		-128	128		
	TOTAL ADMIN. INCOME	-1,354	-100	0	-100	-2,298	-100		-2,198	2,198		
	NET ADMIN. EXPENDITURE/INCOME	360,187	391,920	0	391,920	401,798	391,920		9,878	-9,878		
102	DEMOCRATIC COSTS											
4007	TRAINING/CONFERENCE EXPS (Cllrs.)	285	500		500	0	500		-500	500		
4081	CAR ALLOWANCES (Cllrs)	30	100		100	0	100		-100	100		
4950	FTC REF/ELECTION FEES	11,766	0		0	0	0		0	0		
4951	FOLK TO REF/ELECTIONS (TO RESERVE)	0	10,200		10,200	0	10,200		-10,200	10,200		386
	TOTAL DEMOCRATIC COSTS EXP.	12,081	10,800	0	10,800	0	10,800		-10,800	10,800		

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2018/2019												
CODE	ACTUALS 2017/2018	ORIGINAL BUDGET 2018/2019	VIREMENTS 2018/2019	REVISED BUDGET 2018/2019	ACTUALS TO 31 MAR 2018/2019	BUDGET TO 31 MAR 2018/2019	VARIANCE TO 31 MAR 2018/2019	TOTAL BUDGET REMAINING 2018/2019	TRANSFERS TO/(FROM) RESERVES FOR INFO.	RESERVE CODE(S)		
1030	M/H INCOME	-11,412	0		0	-6,214	-6,214	6,214				
1031	M/H KCC CASH CONTRIBUTION HERITAGE	-5,000	-4,000		-4,000	-4,000	0	0				
1032	M/H SDC CASH CONTRIBUTION TOURISM	0	0		0	0	0	0				
1033	M/H HLF GRANT	-327,065	-43,000		-43,000	-68,268	-25,268	25,268				
1034	M/H TRANSFERS FROM RESERVE	-66,450	-3,000		-3,000	0	3,000	-3,000				
1035	M/H RETAIL SALES	-3,033	-1,200		-1,200	-3,229	-2,029	2,029				
1036	M/H DONATIONS	-607	-700		-700	-1,645	-945	945				
	TOTAL MUSEUM/HERITAGE INCOME	-413,567	-51,900	0	-51,900	-83,356	-31,456	31,456				
	NET MUSEUM/HERITAGE EXP/INCOME	60,144	16,810	0	16,810	-2,070	-18,880	18,880				
	SUMMARY											
	TOTAL EXPENDITURE	1,233,248	864,250	0	864,250	928,086	63,836	-63,836				
	TOTAL INCOME	-458,070	-77,300	0	-77,300	-155,917	-78,617	78,617				
	NET TOTAL	775,178	786,950	0	786,950	772,169	-14,781	14,781				
1176	PRECEPT	-764,750	-786,950		-786,950	-786,950	0	0				
	TRANSFER TO / (FROM) RESERVES	-20,604				-29,604	-29,604	29,604	-29,604	TOTAL		
	NET (SURPLUS) / DEFICIT	-10,176	0	0	0	-44,385	-44,385	44,385				
7001	TRANSFER TO RESERVES					44,383					340	
	Summary of Revenue Account:	Budget	Exp	Inc	Net	To/(From) Reserves	Total Exp/(Inc)					
	ADMINISTRATION	391,920	404,096	-2,298	401,798	-9,204	392,594					
	DEMOCRATIC COSTS	10,800	0	0	0	10,200	10,200					
	MAYORALTY	30,420	49,814	-22,495	27,319	-2,231	25,088					
	PREMISES	83,400	99,437	-15,765	83,672	0	83,672					
	SERVICES	248,900	285,777	-32,003	253,774	-14,701	239,073					
	FEES	4,700	7,676	0	7,676	0	7,676					
	MUSEUM/HERITAGE	16,810	81,286	-83,356	-2,070	-13,668	-15,738					
	PRECEPT	-786,950	0	-786,950	-786,950		-786,950					
	TOTAL	0	928,086	-942,867	-14,781	-29,604	-44,385					

RESERVES & PROVISIONS AT 31 MARCH 2019			
		BALANCE	BALANCE
CODE		AT 1/4/18	AT 31/3/19
		£	£
310	GENERAL FUND	130,082	130,082
330	BALANCING POND MAINT. RESERVE	40	40
340	NEW SERVICES RESERVE	104,719	78,395
350	TREE PLANTING RESERVE	273	7,390
362	MUSEUM/HERITAGE RESERVE	204,012	190,344
363	TOURISM RESERVE	4,735	4,735
383	WARD GRANTS RESERVE	16,480	1,386
385	TOWN GRANTS RESERVE	0	2,700
386	FTC ELECTIONS	8,634	18,834
387	ARMED FORCES' DAY RESERVE	6,813	12,035
390	SALT BINS	6,313	6,313
391	FLOWERBEDS	0	4
392	LEAS FLOWER POWER	49	2,549
393	ANTI-LITTER CAMPAIGN	2,000	2,000
403	CCTV EQUIPMENT	60,127	53,470
404	CHRISTMAS EVENTS	0	0
405	CHRISTMAS LIGHTS	0	4,731
499	PROVISION FOR OUTSTANDING INVOICES	6,470	6,136
TOTAL		550,747	521,144