

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 15th June 2023 at 7.00 p.m.

PRESENT: Councillors Belinda Walker, Jane Darling, Connor McConville (Chair), Adrian Lockwood, Jackie Meade, Laura Davison, Christine Dickinson, Kieran Leigh, Tim Prater, Peter Gane.

ABSENT: Councillor Abena Akuffo-Kelly.

OFFICERS PRESENT: Stephen Nash – Town Clerk
Roland Domingo – Finance Officer

1545. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Nicola Keen due to work commitments.

RESOLVED: The Committee received and approved the apologies.

Proposed: Councillor Jackie Meade
Seconded: Councillor Christine Dickinson
Voting: F:10, Ag:0, Ab:0

1546. APPOINTMENT OF CHAIRMAN

Nominations for the appointment of Chairman of Finance and General Purposes Committee for the 2023/24 Municipal Year were sought.

RESOLVED: That Councillor Connor McConville be appointed Chairman of Finance and General Purposes Committee for the 2023/24 Municipal Year.

Proposed: Councillor Tim Prater
Seconded: Councillor Christine Dickinson
Voting: F:10, Ag:0, Ab:0

1547. APPOINTMENT OF VICE CHAIRMAN Nominations for the appointment of Vice Chairman of Finance and General Purposes Committee for the 2023/24 Municipal Year were sought.

RESOLVED: That Councillor Tim Prater be appointed as Vice Chairman of Finance and General Purposes Committee for the 2023/24 Municipal Year.

Proposed: Councillor Connor McConville
Seconded: Councillor Jane Darling
Voting: F:10, Ag:0, Ab:0

1548. DECLARATIONS OF INTEREST

There were no declarations of interest.

1549. MINUTES

The committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 20 April 2023.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 20 April 2023 be received and signed as a correct record.

Proposed: Councillor Connor McConville

Seconded: Councillor Belinda Walker

Voting: F:10, Ag:0, Ab:0

1550. REVIEW OF THE TERMS OF REFERENCE

In line with the Town Council's adopted standing orders, the Committee was asked to consider its new Terms of Reference.

RESOLVED: That the new Terms of Reference to be deferred to the next Finance and General Purposes meeting in 31 August 2023.

Proposed: Councillor Tim Prater

Seconded: Councillor Christine Dickinson

Voting: F:10, Ag:0, Ab:0

1551. WORKING GROUPS 2023/24

The Committee was asked to note and approve nominations for the membership of the Folkestone & Hythe District Council/Folkestone Town Council Working Group for the 2023/24 Municipal Year.

RESOLVED: That the FHDC/FTC Partnership Working Group should comprise of the Town Clerk, Town Mayor and Chairs of the standing committees. The Deputy Mayor and Vice-Chairs will act as substitutes if required.

Proposed: Councillor Connor McConville

Seconded: Councillor Belinda Walker

Voting: F:10, Ag:0, Ab:0

1552. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments made between 1 April 2023 and 31 May 2023.

RESOLVED: That the Schedule of Payments for the period 1 April 2023 to 31 May 2023 be approved.

Proposed: Councillor Tim Prater

Seconded: Councillor Connor McConville

Voting: F:10, Ag:0, Ab:0

1553. BUDGET MONITORING STATEMENT 2023/24

The budget monitoring statement to the 31 May 2023 was received by the Committee.

RESOLVED: That the Budget Monitoring Statement to 31 May 2023 be approved.

Proposed: Councillor Peter Gane

Seconded: Councillor Jackie Meade

Voting: F:10, Ag:0, Ab:0

1554. BANK RECONCILIATION

The bank reconciliation statement as at 31 May 2023 was noted by the Committee.

1555. REVIEW OF CHANGES OF THE WARD GRANT POLICY

RESOLVED: That the changes of the Ward Grant Policy be received, with the amendments to remove the capitalised ONLY on section 5, remove section 20 paragraph and to provide further information to what financial information is specifically required stated on section 16.

Proposed: Councillor Laura Davison

Seconded: Councillor Kieran Leigh

Voting: F:10, Ag:0, Ab:0

1557. DATE OF NEXT MEETING: 31st August 2023 at 7:00pm.

The meeting concluded at 7.36pm

Chair.....

Date.....