

# FOLKESTONE TOWN COUNCIL



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## AGENDA

Meeting: **Finance and General Purposes Committee**  
Date: **Thursday 17 October 2024**  
Time: **7.00 p.m.**  
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**  
To: **The Finance and General Purposes Committee**

**YOU ARE HEREBY SUMMONED** to attend a meeting of the Finance and General Purposes Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to contact the Town Clerk prior to the meeting.

**T Brenchley**  
**Town Clerk & Responsible Financial Officer**

### **1. APOLOGIES FOR ABSENCE**

To receive and approve any apologies for absence.

### **2. DECLARATIONS OF INTERESTS**

To receive any declarations of either personal or prejudicial interests that Members may wish to make.

### **3. MINUTES**

To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 22 August 2024 and to authorise the Chair of the Committee to sign them as a correct record.

### **4. WARD GRANTS**

The Ward Grant list below is recommended to be approved.

Organisation Name	Project Name	Requested Amount	Supported by
Beton Collectiv CIC	Poets' Corner Multilingual Poetathon at Kollektiv	£150.00	Cllr A Akuffo Kelly
Folkestone Festivals	Summer Season of Bands at the Bandstand 2025	£250.00	Cllr T Prater
Folkestone Festivals	Multi-Cultural Weekend 2025	£250.00	Cllr A Akuffo Kelly
Folkestone Festivals	Summer Season of Bands at the Bandstand 2025	£250.00	Cllr Liz McShane
Touchbase Care	Touchbase Community Christmas Celebration	£350.00	Cllr A Akuffo Kelly
Touchbase Care	Touchbase Community Christmas Celebration	£300.00	Cllr L McGirr
Folkestone Festivals	Multi-Cultural Weekend 2025	£300.00	Cllr A Lockwood

## 5. WARD GRANT BALANCES

For information, the attached shows Ward Grant balances available to each Councillor as at 17 October 2024.

## 6. RESOLUTIONS FROM COMMITTEES

The Committee is asked to receive and note the resolutions on the minute of the Climate & Environment Committee.

### ***Climate & Environment Committee 8 October 2024 Minute Numbers 117, 118, 120:***

#### **117. TREE PLANTING 2024/25**

*The Committee reviewed the draft tree planting schedule and*

***RESOLVED: That the schedule of soft sites be approved and £10,308 of the 2024/25 Trees Budget be released for KCC to carry out new planting.***

*Proposed: Councillor John Renshaw*

*Seconded: Councillor Roger West*

*Voting: F:6, Ag:0, Ab:0*

#### **118. BUDGET 2025/26 – POTENTIAL GROWTH ITEMS / CORPORATE PLAN**

*At this juncture it was agreed that*

***RESOLVED: That £4,000 for water quality monitoring be proposed as a budget growth item for the Finance & General Purposes Committee to consider at its meeting on 12<sup>th</sup> December 2024.***

*Proposed: Councillor John Renshaw*

*Seconded: Councillor Kieran Leigh*

*Voting: F:6, Ag:0, Ab:0*

#### **120. PLAY PARKS – FENCING AND GATES PINE WAY REPORT CE/24/368**

*The Committee was asked to receive, note and consider the recommendations in the Report.*

#### **RESOLVED:**

***i) To receive and note Report CE/24/368***

***ii) That up to £10,000 is vired from the Community Infrastructure Levy Reserve Budget, subject to approval by the Finance & General Purposes Committee.***

*Proposed: Councillor Lucy McGirr*

*Seconded: Councillor John Renshaw*

*Voting: F:6, Ag:0, Ab:0*

## 7. SCHEDULE OF PAYMENTS

The attached schedule details payments made between 1 August 2024 to 30 September 2024.

## **8. SCHEDULE OF RECEIPTS**

The attached schedule details receipts received between 1 August 2024 to 30 September 2024.

## **9. BUDGET MONITORING STATEMENT 2024/25**

The attached statement sets out details of the Town Council's provisional expenditure/income and earmarked reserves up to 30 September 2024.

## **10. BANK RECONCILIATION**

The bank reconciliation statement at 30 September 2024 is attached for information and signed by a Member other than the Chair or a cheque signatory.

## **11. APPOINTMENT OF INTERNAL AUDITOR**

The Committee is asked to re-appoint the current internal auditor, Mulberry & Co and enter into either a one-year or three-year contract to carry out the mid-term and year-end 2024/25 audit.

## **12. APPROVAL OF ACCOUNTS 2023/24**

For the Committee's information, the external auditor, Forvis Mazars LLP, has approved Folkestone Town Council Accounts and Annual Return for 2023/24 without qualification. Public notification is attached and has been posted on the Town Council's website.

## **13. POTENTIAL GROWTH ITEMS/CORPORATE PLAN**

The Committee is asked to consider proposals for possible growth items and non-recurring revenue expenditure for projects and initiatives in the next financial year. Following the FTC Corporate Plan Public Consultation, members are also asked to consider the comments and areas highlighted from the consultation. Comments have been previously circulated.

## **14. BUDGET 2025/26**

To consider the attached draft 2025/26 annual budget, growth items from committees.

## **15. TOWN HALL BUILDING MAINTENANCE UPDATE**

Town Clerk to provide an update on the progression of the Town Hall building repairs.

- Lightning Protection
- Fire Escape
- Flagpole
- Radon
- Front window repair following vandalism

## **16. DATE OF NEXT MEETING**

12 December 2024 at 7.00pm.

Parking available for Councillors @ 6.00pm on the precinct area at the front of the Town Hall.

### **Finance & General Purposes Committee Members**

1. Cllr Belinda Walker
2. Cllr Nicola Keen
3. Cllr Jackie Meade
4. Cllr Connor McConville
5. Cllr Adrian Lockwood
6. Cllr Bridget Chapman
7. Cllr Laura Davison
8. Cllr Christine Dickinson
9. Cllr Kieran Leigh
10. Cllr Tim Prater
11. Cllr Abena Akuffo-Kelly
12. Cllr Peter Gane



## FOLKESTONE TOWN COUNCIL

**MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 22 August 2024 at 7.00 p.m.**

**PRESENT:** Councillors Belinda Walker, Nicola Keen, Jackie Meade, Connor McConville (Chair), Adrian Lockwood, Laura Davison, Christine Dickinson, Kieran Leigh, Tim Prater and Peter Gane.

**ABSENT:** Councillor Abena-Akuffo Kelly.

**OFFICERS PRESENT:** Toni Brenchley – Town Clerk  
Roland Domingo – Finance Officer

### **1675. APOLOGIES FOR ABSENCE**

Apologies received from Councillor Bridget Chapman.

**RESOLVED: To approve apologies from Councillor Bridget Chapman.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Laura Davison

Voting: F: 10, Ag: 0, Ab:0

### **1676. DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **1677. MINUTES**

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 13 June 2024 and authorised the Chair to sign them as a correct record.

**RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 13 June 2024 be signed as a correct record.**

Proposed: Councillor Nicola Keen

Seconded: Councillor Jackie Meade

Voting: F: 10, Ag: 0, Ab: 0

### **1678. RESOLUTIONS FROM COMMITTEES**

The Committee received and noted the resolutions in the minute of the Climate & Environment Committee on the 2 April 2024, minute number 98.

**RESOLVED:**

**To allocate £10,000 of the 2024/25 Flowerbeds budget for the sponsorship of the F&HDC winter and summer planting with a plaque to include**

**Folkestone Town Council's crest and detailing its support to be installed at each site.**

**To allocate £6,000 of the 2024/25 Flowerbeds budget and instruct an external contractor to seasonally plant (twice a year).**

**To defer £15,000 allocated to the provision of new planters (including seasonal planting and maintenance) at new sites in Folkestone and Cheriton after the resolution on the next C&E Committee meeting.**

Proposed: Councillor Peter Gane

Seconded: Councillor Jackie Meade

Voting: F: 9, Ag: 1, Ab: 0

#### **1679. SCHEDULE OF PAYMENTS**

The Committee considered the schedule of payments made between 1 June 2024 to 31 July 2024.

**RESOLVED: That the Schedule of Payments for the period between 1 June 2024 to 31 July 2024 be approved.**

Proposed: Councillor Peter Gane

Seconded: Councillor Christine Dickinson

Voting: F: 10, Ag: 0, Ab: 0

#### **1680. SCHEDULE OF RECEIPTS**

The Committee considered the schedule of receipts made between 1 June 2024 to 31 July 2024.

**RESOLVED: That the Schedule of Receipts for the period 1 June 2024 to 31 July 2024 be accepted.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Belinda Walker

Voting: F: 10, Ag: 0, Ab: 0

#### **1681. BUDGET MONITORING STATEMENT 2024/25**

The statement of the Town Council's provisional expenditure/income and earmarked reserves up to the 31 July 2024 was received by the Committee.

**RESOLVED: That the Budget Monitoring Statement to 31 July 2024 be approved.**

**To approve the cost towards the CCTV weight distribution checks on lampposts of £1,952. To give thanks to Swale Borough Council in the agreement to split the cost and for carrying out the weight testing for each CCTV column.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Belinda Walker

Voting: F: 10, Ag: 0, Ab: 0

#### **1682. BANK RECONCILIATION**

The bank reconciliation statement as at 31 July 2024 was noted by the Committee and signed by Councillor Adrian Lockwood.

#### **1683. APPOINTMENT OF INTERNAL AUDITOR**

The Committee was asked to re-appoint the current internal auditor, Mulberry & Co and enter into a three-year contract from 2024/25 to conduct the mid-term and year-end audit.

**RESOLVED: To defer the acceptance of entering into a three-year contract with the current internal auditor. To obtain three quotes from auditors to carry out the mid-term and year-end audit for three years.**

Proposed: Councillor Tim Prater

Seconded: Councillor Jackie Meade

Voting: F: 10, Ag: 0, Ab: 0

#### **1684. MINIBUS SCHEME UPDATE**

Following receipt of a Section 19 permit, the Committee was asked to approve the Community Minibus Hire Policy.

**RESOLVED: To approve the Community Minibus Hire Policy subject to an amendment to the term 'hire' costs to avoid confusion.**

Proposed: Councillor Laura Davison

Seconded: Councillor Jackie Meade

Voting: F: 10, Ag: 0, Ab: 0

#### **1685. TOWN HALL BUILDING MAINTENANCE UPDATE**

The Town Clerk provided an update to the Committee on the progress of the Town Hall building repairs.

##### Radon

The Town Clerk provided an update with a specific museum object being detected as radioactive. The following precautions and safety have been sought and are now in place. Under the Financial Regulations 4.5, the Council has entered into three-year contract with a radiation protection company, to receive appropriate recommendations of safely storing the object temporarily and investigate in the process of safely disposing the object. The Town Clerk also provided the cost per year including site visits, RPA advice and compliance report. The long-term plan will be to provide training for an officer to undertake the duties of a radiation officer.

##### External Fire Escape

External fire escape plans have been submitted, currently waiting for the planning permission to be approved.

### Flagpole

The current access to the roof to maintain the flagpoles has been deemed a safety risk. A contractor has been requested to examine and investigate a different option to provide a recommendation to safely access the roof to maintain the flagpole.

### Lightning Conductor

A lightning conductor inspection has been undertaken. Town Clerk to provide further updates on progress and cost.

## **1686. WEBSITE REPORT F/24/366**

The Committee reviewed Report F/24/366 which made recommendations for the provision of a new website for FTC to improve the layout and functionality of the existing website.

**RESOLVED: That Quote 1 be accepted for the provision of creating a new FTC website for £2,800 set-up cost and £504 annual web hosting.**

Proposed: Councillor Jackie Meade

Seconded: Councillor Nicola Keen

Voting: F: 10, Ag: 0, Ab: 0

## **1687. WARD GRANTS**

The Committee was asked to approve the Ward Grants list provided.

**RESOLVED: To approve the organisations with the ward grant amounts listed below.**

Organisation Name	Title of Project	Amount Awarded	Councillor
Bayle Residents Association	The Bayle In Bloom	£125.00	Cllr B Walker
Bayle Residents Association	The Bayle In Bloom	£100.00	Cllr N Keen
Bayle Residents Association	The Bayle In Bloom	£75.00	Cllr K Leigh
Bayle Residents Association	The Bayle In Bloom	£50.00	Cllr C Dickinson
All Souls Primary	Green Woman	£200.00	Cllr R West
Harbour Ward Residents Association	Christmas Tree	£400.00	Cllr N Keen
Beton Collectiv CIC	Poets' Corner Multilingual Poetathon at Kollektiv	£150.00	Cllr L Davison
Tyson Road Resident Association	Children's xmas party on Friday 13th December 2024	£121.00	Cllr N Keen
Tyson Road Resident	Children's xmas party on Friday	£300.00	Cllr A Lockwood

Association	13th December 2024		
Tyson Road Resident Association	Children's xmas party on Friday 13th December 2024	£200.00	Cllr J Meade
Tyson Road Resident Association	Children's xmas party on Friday 13th December 2024	£200.00	Cllr L McGirr
Tyson Road Resident Association	Children's xmas party on Friday 13th December 2024	£100.00	Cllr C McConville

Proposed: Councillor Peter Gane  
 Seconded: Councillor Jackie Meade  
 Voting: F: 10, Ag: 0, Ab: 0

The Committee was asked to consider the addition of a clause in the Ward Grant Policy Guidelines that should the event/project be cancelled, any grant received for that particular project/event should be returned to the Town Council.

**RESOLVED: To include the refund clause in the Ward Grant policy.**

Proposed: Councillor Peter Gane  
 Seconded: Councillor Jackie Meade  
 Voting: F: 10, Ag: 0, Ab: 0

**1688. WARD GRANT BALANCES**

The Committee noted the Ward Grant balances as at 22 August 2024.

**1689. DATE OF NEXT MEETING:**

17 October 2024 at 7.00pm

The meeting concluded at 7:47pm

Chair.....

Date.....

<b>FOLKESTONE TOWN COUNCIL - WARD GRANT SUMMARY</b>						
<b>NAME</b>	<b>WARD</b>	<b>BALANCE AT START (INC. B/F FROM PREV. YEAR)</b>	<b>AMOUNT GRANTED TO DATE</b>	<b>AMOUNT LEFT TO GRANT</b>		
<u>ABENA AKUFFO-KELLY</u>	<u>Folkestone Central</u>	£1,248.00	£750.00	£498.00		
<u>LAURA DAVISON</u>	<u>Folkestone Broadmead</u>	£998.50	£650.00	£348.50		
<u>JOHN RENSRAW</u>	<u>Cheriton West</u>	£1,362.00	£0.00	£1,362.00		
<u>CHARLIE BAIN SMITH</u>	<u>Folkestone Central</u>	£2,348.00	£0.00	£2,348.00		
<u>ADRIAN LOCKWOOD</u>	<u>East Folkestone</u>	£2,004.00	£600.00	£1,404.00		
<u>CHRISTINE DICKINSON</u>	<u>Folkestone Harbour</u>	£1,255.00	£50.00	£1,205.00		
<u>PETER GANE</u>	<u>Cheriton West</u>	£1,582.00	£0.00	£1,582.00		
<u>JANE DARLING</u>	<u>Cheriton East</u>	£2,071.00	£0.00	£2,071.00		
<u>LIZ McSHANE</u>	<u>Folkestone Central</u>	£1,423.00	£500.00	£923.00		
<u>LUCY McGIRR</u>	<u>East Folkestone</u>	£1,604.00	£500.00	£1,104.00		
<u>NICOLA KEEN</u>	<u>Folkestone Harbour</u>	£921.00	£921.00	£0.00		
<u>BRIDGET CHAPMAN</u>	<u>Folkestone Harbour</u>	£1,755.00	£0.00	£1,755.00		
<u>CONNOR McCONVILLE</u>	<u>East Folkestone</u>	£1,339.00	£350.00	£989.00		
<u>JACKIE MEADE</u>	<u>East Folkestone</u>	£1,679.00	£550.00	£1,129.00		
<u>TIM PRATER</u>	<u>Folkestone Harvey West</u>	£540.00	£250.00	£290.00		
<u>BELINDA WALKER</u>	<u>Folkestone Central</u>	£1,318.00	£375.00	£943.00		
<u>KIERAN LEIGH</u>	<u>Folkestone Broadmead</u>	£1,714.00	£75.00	£1,639.00		
<u>ROGER WEST</u>	<u>Cheriton West</u>	£2,012.00	£200.00	£1,812.00		
<b>TOTAL</b>		<b>£27,173.50</b>	<b>£5,771.00</b>	<b>£21,402.50</b>		
<b>Ward Grants Budget 2024/25</b>	<b>£19,800</b>					
<b>Ward Grants based on the following:</b>				<b>Amount</b>		<b>Total</b>
<b>Ward</b>	<b>Electorate</b>	<b>Per Ward</b>	<b>No. of Cllrs</b>	<b>Per Cllr</b>	<b>Say</b>	<b>Per Ward</b>
Broadmead	3,121	£1,806.16	2	£903.08	£904	£1,808
Central	8,116	£4,696.81	4	£1,174.20	£1,173	£4,692
Cheriton East	3,163	£1,830.46	1	£1,830.46	£1,830	£1,830
Cheriton West	6,200	£3,588.00	3	£1,196.00	£1,197	£3,591
East Folkestone	8,103	£4,689.29	4	£1,172.32	£1,173	£4,692
Harbour	4,778	£2,765.08	3	£921.69	£921	£2,763
Harvey West	733	£424.19	1	£424.19	£424	£424
<b>Total</b>	<b>34,214</b>	<b>£19,800.00</b>	<b>18</b>			<b>£19,800</b>

FOLKESTONE TOWN COUNCIL PAYMENTS LIST 1 AUGUST TO 30 SEPTEMBER 2024					
Date	Supplier	Budget Code	Voucher	Total	Description
01/08/2024	Vision ICT Ltd	ICT Support	397	£210.00	Website annual hosting
01/08/2024	Amazon Business	Office Stationery	403	£133.44	Printing paper x5 packs, batteries x24
01/08/2024	Rhino PAT Testing	Building Repairs/Maint	391	£110.00	PAT annual testing
01/08/2024	SSE Hydro Electric	Services, Heating & Lighting	530	£126.87	Gas usage at Town Hall May-June 2024
01/08/2024	Military Wives Choirs	Air Show/Armed Forces Day	404	£213.16	Performance at Armed Forces Day
08/08/2024	Amazon Business	Equipment/Furniture Purchase	426	£549.95	HP Pro Mini 400 G9 Core i5-12500T miniture PC
08/08/2024	Legend Signs Ltd	Regalia - New	428	£472.32	Mayor of Folkestone 2024/25 portrait
08/08/2024	Mayor of Folkestone Expenses	Mayor's Expenses May-Mar	441	£106.02	Mayoral travel mileage recharge
08/08/2024	Martello Plastics Ltd	Hire of Facilities (inc. Garage)	442	£1,500.00	Storage unit monthly Rental August 24
08/08/2024	Skyboard Aerobatics Ltd	Air Show/Armed Forces Day	427	£3,600.00	Duo Aerobatic Aircraft Formation Air Display for Armed Forces Day
08/08/2024	Folkestone RBL Community Choir	Air Show/Armed Forces Day	440	£100.00	RBL Community Choir performance at Armed Forces Day
08/08/2024	Folkestone Rescue	Air Show/Armed Forces Day	436	£200.00	Rescue boat service cover for Armed Forces Day
12/08/2024	Peninsula	HR/H&S Management Fees	514	£397.07	HR and legal advise monthly service
13/08/2024	Rotary Club of Folkestone	Town Grants	516	-£500.00	Channel Triathlon town grant refund
15/08/2024	Latitude 56 Ltd	Advertising for Staff	466	£178.80	Museum curator job advert
15/08/2024	KCS Procurement Services (KCC)	Photocopying	477	£403.90	Office printer cartridge quarterly supply
15/08/2024	Metromec Services & Maintenance Ltd	Building Repairs/Maint	464	£8,574.00	Annual service contract for heating, cooling, ventilation and domestic hot water systems
15/08/2024	Harmer & Sons Grounds Maintenance Ltd	Play Area Maintenance	468	£2,661.80	Mowing and play inspections monthly 8x
15/08/2024	Seven Star Media Ltd	Tourist Information/Visitor Services	430	£1,200.00	External Folkestone advert magazine
15/08/2024	Right Guard Security UK Ltd	Air Show/Armed Forces Day	472	£186.60	Card processing payment charge for parking
15/08/2024	AA Media Ltd	M/H Audience Development	467	£483.05	Visitor attraction quality annual renewal
15/08/2024	Hysterical History	M/H Audience Engagement	465	£1,050.00	Archeology and Roman workshop and supply
16/08/2024	Castle Water Limited	PFR Allotment Maintenance	517	£150.65	Water usage at Park Farm July 2024
16/08/2024	Global Payments	Card Receipts Fees	531	£108.53	Museum shop till service charge
19/08/2024	British Telecom	Telecommunication Services	520	£358.80	Office telecommunications August 2024
21/08/2024	Folkestone Printing	Printing	480	£108.76	Bus stop advertising posters
21/08/2024	Folkestone Printing	Printing	481	£110.00	Posters for Corpoptate Plan consultation
21/08/2024	ADM Computing Services	ICT Support	483	£1,135.68	Various IT monthly services
21/08/2024	L Todd	Burma Star (VJ Day)	479	£175.00	Buffet for VJ Day
21/08/2024	Entec Access Systems Ltd	Building Repairs/Maint	484	£336.00	Attended site to service and clean automatic door
21/08/2024	Eveco Innovations Ltd	Building Repairs/Maint	482	£840.00	Installation of meter reading at storage unit
21/08/2024	County Hardware	PFR Allotment Maintenance	485	£309.60	Allotment site padlocks 12x
21/08/2024	RentaDinosaur	M/H Events	486	£1,166.40	Dino Day museum workshop event
21/08/2024	Catherine Farr	M/H Audience Engagement	487	£1,350.00	Family workshop during summer holiday
22/08/2024	SSE Hydro Electric	Services, Heating & Lighting	524	£1,405.90	Electricity at Town Hall July 2024
23/08/2024	Net wages	Salaries, Pensions & NI	525	£24,171.01	Staff cost August 2024
27/08/2024	HMRC	Salaries, Pensions & NI	526	£8,843.22	PAYE August 2024
27/08/2024	Kent Pension Fund	Salaries, Pensions & NI	527	£8,727.14	Employer's superannuation August 2024
27/08/2024	Leppard Cleaning	Cleaning	528	£859.50	Cleaning Town Hall office and Museum August 2024
28/08/2024	Veolia ES (UK) Ltd	Services, Heating & Lighting	529	£145.97	Refuse Collection July 2024
29/08/2024	KCS Procurement Services (KCC)	Photocopying	496	£209.07	Office printer cartridge quarterly supply
29/08/2024	The Folkestone Soundmen	Burma Star (VJ Day)	491	£100.00	PA for VJ Day
29/08/2024	Kent County Council	Building Repairs/Maint	493	£466.58	Emergency call out on column hit leaning return to tip
29/08/2024	Harmer & Sons Grounds Maintenance Ltd	Play Area Maintenance	499	£2,843.00	Monthly play ground inspections and mowing
29/08/2024	Orbit Folkestone Ltd	M/H Audience Development	492	£1,260.00	Museum website development
29/08/2024	School History Workshops	M/H Audience Engagement	500	£250.00	Fossil Roadshow museum summer holiday workshop
29/08/2024	Freeland Garage Services Limited	Community Minibus (Reserve Use)	495	£226.32	Community Minibus eight weekly checks
30/08/2024	Bayle Residents Association	Ward Grants	502	£125.00	The Bayle In Bloom ward grant - supported by Cllr B Walker
30/08/2024	Bayle Residents Association	Ward Grants	503	£100.00	The Bayle In Bloom ward grant - supported by Cllr N Keen
30/08/2024	Bayle Residents Association	Ward Grants	504	£75.00	The Bayle In Bloom ward grant - supported by Cllr K Leigh
30/08/2024	All Souls Primary	Ward Grants	506	£200.00	Green Woman ward grant - supported by Cllr R West
30/08/2024	Harbour Ward Residents Association	Ward Grants	507	£400.00	Christmas tree ward grant - supported by Cllr N Keen
30/08/2024	Beton Collectiv CIC	Ward Grants	508	£150.00	Poets' Corner Multilingual Poetathon at Kollektiv ward grant - supported by Cllr L Davison
30/08/2024	Tyson Road Resident Association	Ward Grants	509	£121.00	Children's Xmas party ward grant - supported by Cllr N Keen



07/08/2024	Post Office Ltd	Postage	455	£2.40	Postage
07/08/2024	Ashford Borough Council	Mayor's Expenses May-Mar	450	£4.00	Mayoral car parking fee
07/08/2024	Ashford Borough Council	Mayor's Expenses May-Mar	451	£3.00	Mayoral car parking fee
07/08/2024	Thanet District Council	Mayor's Expenses May-Mar	452	£1.60	Mayoral car parking fee
07/08/2024	Asda Stores Ltd	Premises Expenses	457	£1.20	Milk
07/08/2024	Asda Stores Ltd	Premises Expenses	458	£1.20	Milk
07/08/2024	Homebase	PFR Allotment Maintenance	449	£18.50	Allotment tank ball and valve
07/08/2024	Waterstones	Air Show/Armed Forces Day	453	£3.29	Thank you card for Volunteer for AFD
07/08/2024	Waterstones	Air Show/Armed Forces Day	454	£30.00	Book token for Volunteer for AFD
07/08/2024	MFG Folkestone Service Station	Community Minibus (Reserve Use)	448	£6.00	Minibus car wash
07/08/2024	Disclosure Barring Service	Legal Fees	459	£18.00	DBS check for Driver
07/08/2024	Disclosure Barring Service	Legal Fees	461	£18.00	DBS check for Visitor Services Assistant
07/08/2024	Ebay	M/H Audience Engagement	456	£167.14	WW1 historical costumes
12/09/2024	Cakebox	Staff Wellbeing	576	£47.99	Leaving cakes for Curator
12/09/2024	Asda Stores Ltd	Staff Wellbeing	577	£9.15	Leaving snacks for Curator
12/09/2024	SLCC Enterprises Ltd	Staff Training	578	£36.00	Quotes, tenders and contract management training for Town Clerk
12/09/2024	WHSmith	Postage	565	£3.49	Parcel delivery
12/09/2024	Royal Mail	Postage	572	£1.50	Postage
12/09/2024	MFG Folkestone Service Station	Maint/Service/Repairs External	575	£6.00	Mayoral car wash
12/09/2024	Asda Stores Ltd	Premises Expenses	560	£1.20	Milk
12/09/2024	Lidl	Premises Expenses	567	£6.02	Milk, sugar
12/09/2024	Asda Stores Ltd	Premises Expenses	568	£8.50	Dishwasher soap
12/09/2024	Coastal Car Spares	Premises Expenses	569	£3.95	Key cut
12/09/2024	Lidl	Premises Expenses	570	£1.39	Milk
12/09/2024	Poundland	Premises Expenses	573	£2.25	Paint brushes
12/09/2024	Brewers	Premises Expenses	574	£92.48	Customised paint to cover graffiti vandalism on side of Council building
12/09/2024	St John's Ambulance	Premises Expenses	580	£112.08	First Aid supplies
12/09/2024	Toolstation	TKL Allotment Maintenance	564	£9.18	Lockpad for Tile Kiln Lane
12/09/2024	Coastal Car Spares	Play Area Maintenance	561	£6.99	Cable ties for closure of play area signage
12/09/2024	Folkestone & Hythe District Council	Consultant Fees	566	£216.50	Planning application for the external fire escape
12/09/2024	Seton	M/H Collections Care	562	£35.77	Warning radioactive material sign
12/09/2024	Seton	M/H Collections Care	563	£13.33	Radioactive material danger sign
12/09/2024	Seton	M/H Equipment/Furniture	571	£233.89	Flammable liquid cabinet
12/09/2024	The History Bunker	M/H Audience Development	579	£108.48	British WW1 trench caps
12/09/2024	Puckator Ltd	M/H Merchandise	581	£162.10	Various merchandise for Museum shop
			<b>Total</b>	<b>£1,977.16</b>	

FOLKESTONE TOWN COUNCIL RECEIPTS LIST 1 AUGUST TO 30 SEPTEMBER 2024					
Date	Customer	Income Code	Voucher	Total	Description
01/08/2024	HSBC Deposit Account	Investment Interest	167	£304.55	Bank interest July 2024
02/08/2024	Tile Kiln Lane Allotment Tenant	Allotment Rents - TKL	185	£39.48	Allotment plot T56A 2024/25
02/08/2024	Museum Shop	M/H Retail Sales	192	£4.25	Rocks box retail
02/08/2024	Park Farm Allotment Tenant	Allotment Rents - PFR	211	£132.00	Allotment plot P32A 2024/25
02/08/2024	Museum Shop	M/H Retail Sales	193	£42.15	Various museum retail
02/08/2024	Museum Shop	M/H Retail Sales	210	£35.30	Various museum retail
02/08/2024	Park Farm Allotment Tenant	Allotment Rents - PFR	212	£115.04	Allotment plot P11B 2024/25
06/08/2024	Silver Screen Cinema	Rental Income	186	£1,995.00	Annual building insurance contribution
06/08/2024	Silver Screen Cinema	Rental Income	186	£3,000.00	Annual service charge
07/08/2024	Museum Shop	M/H Retail Sales	194	£2.50	Clockwork soldier retail
07/08/2024	Right Guard Security UK Ltd	Other Income Armed Forces' Day	187	£1,555.00	Car parking income received for Armed Forces Day 2024
07/08/2024	Museum Shop	M/H Retail Sales	195	£18.95	Various museum retail
09/08/2024	Museum Shop	M/H Retail Sales	196	£29.19	Various museum retail
09/08/2024	Museum Shop	M/H Retail Sales	213	£40.90	Various museum retail
12/08/2024	Museum Shop	M/H Retail Sales	197	£15.20	Various museum retail and donations
13/08/2024	Folkestone Documentary Festival	Bus Shelter Advertisement	188	£80.00	Installation of posters to bus shelter at Tontine Street Aug-Sept 2024
14/08/2024	Museum Shop	M/H Retail Sales	198	£4.00	Postcards museum retail
14/08/2024	Museum Shop	M/H Retail Sales	199	£17.25	Various museum retail and donations
16/08/2024	Museum Shop	M/H Retail Sales	200	£16.09	Various museum retail
16/08/2024	Museum Shop	M/H Retail Sales	214	£20.80	Various museum retail
19/08/2024	Museum Shop	M/H Retail Sales	201	£9.95	Various museum retail
21/08/2024	Museum Shop	M/H Retail Sales	202	£3.45	Various museum retail
21/08/2024	Museum Shop	M/H Retail Sales	203	£20.85	Various museum retail
22/08/2024	Museum Shop	M/H Retail Sales	215	£33.00	Various museum retail
23/08/2024	Museum Shop	M/H Retail Sales	204	£6.85	Various museum retail
27/08/2024	Museum Shop	M/H Retail Sales	205	£9.85	Various museum retail
28/08/2024	Museum Shop	M/H Retail Sales	206	£19.49	Various museum retail
28/08/2024	Kent County Council	Meeting Room Hire	189	£110.00	Hire of Town Hall meeting room
29/08/2024	Silver Screen Cinema	Rental Income	190	£1,250.00	Monthly rent from cinema tenant
29/08/2024	Museum Shop	M/H Retail Sales	207	£3.75	Various museum retail
29/08/2024	Museum Shop	M/H Retail Sales	208	£20.90	Various museum retail
30/08/2024	Museum Shop	M/H Retail Sales	209	£12.75	Various museum retail
30/08/2024	Museum Shop	M/H Retail Sales	216	£78.50	Various museum retail
01/09/2024	HSBC Deposit Account	Investment Interest	191	£167.36	Bank Interest August 2024
02/09/2024	Museum Shop	M/H Retail Sales	226	£115.79	Various museum retail
04/09/2024	Museum Shop	M/H Retail Sales	227	£4.25	Rock box museum retail
04/09/2024	Museum Shop	M/H Retail Sales	228	£35.25	Various museum retail
04/09/2024	Museum Shop	M/H Donations	229	£10.00	Museum donation
06/09/2024	St Eanswythe's CE Primary School	M/H Income	220	£165.00	Iron Age school workshop
06/09/2024	Museum Shop	M/H Retail Sales	230	£67.12	Various museum retail
09/09/2024	Museum Shop	M/H Retail Sales	231	£26.74	Various museum retail
10/09/2024	Museum Shop	M/H Retail Sales	232	£20.95	Various museum retail and donations
11/09/2024	Museum Shop	M/H Retail Sales	233	£6.99	Furry seagull museum retail
11/09/2024	Museum Shop	M/H Retail Sales	234	£20.00	Various museum retail
13/09/2024	Museum Shop	M/H Retail Sales	235	£53.14	Various museum retail
13/09/2024	Museum Shop	M/H Retail Sales	236	£1.96	Fudge museum retail
16/09/2024	St Eanswythe's CE Primary School	M/H Income	221	£100.00	WW2 school workshop
16/09/2024	Museum Shop	M/H Retail Sales	237	£157.04	Various museum retail and donations
16/09/2024	Folkestone & Hythe District Council	Precept	224	£500,295.00	Second half of precept 2024/25

17/09/2024	Museum Shop	M/H Retail Sales	238	£28.00	Various museum retail and donations
17/09/2024	Museum Shop	M/H Donations	238	£5.00	Various museum retail and donations
18/09/2024	Radnor Park Nursery	M/H Income	222	£100.00	Outreach museum session
18/09/2024	Museum Shop	M/H Retail Sales	239	£10.95	Various museum retail
20/09/2024	Museum Shop	M/H Retail Sales	240	£9.99	Various museum retail
23/09/2024	Museum Shop	M/H Retail Sales	241	£9.65	Various museum retail
24/09/2024	Kent County Council	M/H Income	225	£150.00	GeoAdventures workshop materials
24/09/2024	Museum Shop	M/H Retail Sales	242	£2.25	Fridge magnet museum retail
25/09/2024	Museum Shop	M/H Retail Sales	243	£12.25	Various museum retail
25/09/2024	Museum Shop	M/H Retail Sales	244	£20.20	Various museum retail
27/09/2024	Museum Shop	M/H Retail Sales	245	£14.00	Various museum retail
27/09/2024	Museum Shop	M/H Retail Sales	246	£74.99	Various museum retail
30/09/2024	Museum Shop	M/H Retail Sales	247	£51.34	Various museum retail
			<b>Total</b>	<b>£510,782.20</b>	



**FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2024/2025**

	ORIGINAL	EARMARKED	REVISED
	BUDGET	VIREMENTS	BUDGET
	2024/2025	2024/2025	2024/2025
	£	£	£
MTCE/SERVICE/REPAIRS - EXTERNAL	150		150
CAR INSURANCE	500		500
MAYORAL CAR LEASE	4,660		4,660
MAYOR'S EXPENSES MAY-MAR	5,490		5,490
MAYOR'S EXPENSES APR-MAY	1,100		1,100
SAMUEL PLIMSOLL EVENT	200		200
BURMA STAR (VJ DAY)	550		550
NORMANDY VETERANS	900		900
<b>TOTAL MAYORALTY EXPENDITURE</b>	<b>22,570</b>	<b>0</b>	<b>22,570</b>

OTHER INCOME (MAYORALTY)	0		0
<b>TOTAL MAYORALTY INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>

**NET MAYORALTY EXPENDITURE/INCOME                    22,570            0                    22,570**

**PREMISES**

BUILDING REPS/MAINT	14,000		14,000
CLEANING	9,900		9,900
BUSINESS RATES	25,600		25,600
PWLB CAPITAL REPAYMENTS	26,810		26,810
PWLB INTEREST REPAYMENTS	12,500		12,500
SERVICES, HEATING & LIGHTING	24,000		24,000
PREMISES EXPENSES	2,500		2,500
HIRE OF FACILITIES (inc. Garage)	16,000		16,000
<b>TOTAL PREMISES EXPENDITURE</b>	<b>131,310</b>	<b>0</b>	<b>131,310</b>

RENTAL INCOME	15,900		15,900
BUS SHELTER ADVERTISEMENT INCOME	3,000		3,000
MEETING ROOM HIRE	300		300
<b>TOTAL PREMISES INCOME</b>	<b>19,200</b>	<b>0</b>	<b>19,200</b>

**NET PREMISES EXPENDITURE/INCOME                    112,110            0                    112,110**

**SERVICES**

MISCELLANEOUS INSURANCES (inc. Heritage)	9,800		9,800
ALLOTMENTS - ADMINISTRATION	4,300		4,300
ALLOTMENTS - PFR MAINTENANCE	3,000		3,000
ALLOTMENTS - TKL MAINTENANCE	3,000		3,000
MAINTENANCE OF BEACON	300		300
LOCAL PROJECTS	4,000		4,000
NOTICE BOARDS	1,000		1,000
BUS SHELTERS	500		500
WARD GRANTS	19,800		19,800
TOWN GRANTS	34,200		34,200

	ACTUALS	TOTAL
	TO 30 SEPTEMBER	BUDGET
	2024/2025	REMAINING
	2024/2025	2024/2025
	£	£
	533	-383
	565	-65
	4,752	-92
	3,428	2,062
	690	410
	86	114
	275	275
	372	528
	<b>15,580</b>	<b>6,990</b>

	0	0
	0	0

**15,580            6,990**

	26,718	-12,718
	5,347	4,553
	27,846	-2,246
	14,060	12,750
	5,590	6,910
	8,778	15,222
	1,011	1,489
	9,757	6,243
	<b>99,107</b>	<b>32,203</b>

	11,995	3,905
	740	2,260
	660	-360
	<b>13,395</b>	<b>5,806</b>

**85,713            26,397**

	9,649	151
		4,300
	1,265	1,735
	1,422	1,578
	25	275
	1,653	2,347
	210	790
	0	500
	3,921	15,879
	<b>19,060</b>	<b>15,140</b>

BUDGET	BUDGET
TO DATE	NOTES
2024/2025	
%	
356	Mayoral car partial damages after return, MOT service
113	
102	Annual car lease fully settled, no further expenditure expected
62	Mayoral events
63	Former Mayor expenses
43	Organist and refreshments
50	Buffet and PA
41	Entertainment, buffet, refreshments, photography
69	

0	
0	

**69**

191	Fire risk assessment, electrical condition report, building control system, electrical installation report, radiological protection advice
54	Cleaning Council office and Museum
109	Annual business rates higher than expected, no further costs expected
52	First payment in September, second to be made in April
45	First payment in September, second to be made in April
37	Energy bills, water, refuse collection
40	
61	Storage unit hire, work parking permit, mayoral portrait storage
75	

75	Rent received from cinema tenant
25	Income received from bus shelter poster advertisement
220	Election polls, CCTV meetings
70	

**76**

98	Building and contents insurance annual renewal
0	
42	Water usage, allotment repairs
47	Water usage, allotment repairs
8	
41	Beacon Lighting 80th anniversary
21	Replace perspex in notice board
0	
20	Grants awarded to local organisations in ward
56	Grants awarded to local organisations in town

**FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2024/2025**

	ORIGINAL BUDGET 2024/2025 £	EARMARKED VIREMENTS 2024/2025 £	REVISED BUDGET 2024/2025 £
FLOWERBEDS	35,000		35,000
CHRISTMAS LIGHTING	41,000		41,000
CHRISTMAS FESTIVITIES	12,000		12,000
CHRISTMAS LIGHTS CHERITON (RESERVE)	0	80	80
YOUTH FACILITIES	3,000		3,000
TREE AUDIT & WORKS	20,000		20,000
PLAY AREA MAINTENANCE	37,000		37,000
PARK BENCHES	500		500
LITTER/SALT BINS, BOLLARDS & RAILINGS	2,000		2,000
TOURIST INFORMATION/VISITOR SERVICES	5,000		5,000
MAINTENANCE OF PUBLIC CLOCKS	500		500
MAINTENANCE OF MEMORIALS	2,000		2,000
TELEPHONE BOX	120		120
CCTV MAINTENANCE	25,000		25,000
AIR SHOW/ARMED FORCES' DAY	25,000		25,000
FUEL/CHARGING VEHICLES	1,000		1,000
COMMUNITY MINIBUS (RESERVE USE)	0	552	552
CONTINGENCY	2,000		2,000
<b>TOTAL SERVICES EXPENDITURE</b>	<b>291,020</b>	<b>632</b>	<b>291,652</b>

ALLOTMENT RENTS - PFR	5,100		5,100
ALLOTMENT RENTS - TKL	4,850		4,850
ALLOTMENT KEY INCOME	0		0
ALLOTMENT DEPOSITS (RESERVE)	0	-750	-750
PLAY PARKS GRANT	0		0
SPONSORSHIPS	3,000		3,000
OTHER INCOME (ARMED FORCES DAY)	0		0
CHRISTMAS STALLS	1,000		1,000
CCTV GRANT	0		0
CCTV VIEWING	300		300
<b>TOTAL SERVICES INCOME</b>	<b>14,250</b>	<b>-750</b>	<b>13,500</b>

**NET SERVICES EXPENDITURE/INCOME 276,770 1,382 278,152**

**FEES**

CONSULTANTS FEES	500		500
LEGAL/BAILIFF FEES	1,000		1,000
EXTERNAL AUDIT FEES	2,200		2,200
INTERNAL AUDIT FEES	800		800
CARD RECEIPTS FEES	940		940
<b>TOTAL FEES</b>	<b>5,440</b>	<b>0</b>	<b>5,440</b>

**MUSEUM/HERITAGE**

M/H SUBSCRIPTIONS	550		550
M/H EQUIPMENT/FURNITURE	500		500

	ACTUALS TO 30 SEPTEMBER 2024/2025 £	TOTAL BUDGET REMAINING 2024/2025 £
	0	35,000
	0	41,000
	0	12,000
	80	0
	0	3,000
	0	20,000
	14,788	22,212
	0	500
	320	1,680
	2,258	2,742
	0	500
	0	2,000
	8	112
	15,253	9,747
	54,503	-29,503
	540	460
	552	0
	0	2,000
	<b>125,508</b>	<b>166,144</b>

	4,783	317
	4,319	531
	100	-100
	850	-1,600
	1,500	-1,500
	7,300	-4,300
	6,990	-6,990
	0	1,000
	13,893	-13,893
	0	300
	<b>39,735</b>	<b>-26,235</b>

**85,773 192,379**

	2,017	-1,517
	779	221
	0	2,200
	235	565
	686	254
	<b>3,716</b>	<b>1,724</b>

	0	550
	770	-270

BUDGET TO DATE 2024/2025 %	BUDGET NOTES
0	
0	
0	
100	Return Christmas lights and decorations
0	
0	
40	Monthly play inspections, mowing, external play inspections contract
0	
16	Salt bins top up
45	Folkestone external advertisement
0	
0	
7	Electricity usage
	Sandgate Road car park cctv maintenance. Funded by District Council
61	
218	Air shows, bandstand entertainment, insurance cover, security, traffic management
54	Fuel and charging cost for the mayoral car and minibus
100	Inspections and maintenance of minibus
0	
<b>43</b>	

94	Allotment income at Park Farm
89	Allotment income at Tile Kiln Lane
0	
0	
0	
0	Grant received from KCC via Councillor J Meade
0	AFD sponsorships received from local organisations
0	Pitch stalls for Armed Forces Day
0	
0	CCTV upgrade at Sandgate Road Car Park funded by District Council
0	
<b>294</b>	

**31**

403	Consultation for the external fire escape
78	DVLA licence and DBS checks
0	
29	Year end internal auditor visit
73	Reception till terminal payment
<b>68</b>	

0	
154	Computer monitor

**FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2024/2025**

	ORIGINAL BUDGET 2024/2025 £	EARMARKED VIREMENTS 2024/2025 £	REVISED BUDGET 2024/2025 £
M/H EXHIBIT REPAIRS	1,750		1,750
M/H COLLECTIONS CARE	3,500		3,500
M/H AUDIENCE DEVELOPMENT	2,750		2,750
M/H MERCHANDISE	2,000		2,000
M/H EVENTS	5,000		5,000
M/H TEMPORARY EXHIBITIONS	6,000		6,000
M/H AUDIENCE ENGAGEMENT	4,850		4,850
M/H FRIENDS OF FOLKESTONE		795	795
M/H HOSPITALITY	350		350
<b>TOTAL MUSEUM/HERITAGE EXPENDITURE</b>	<b>27,250</b>	<b>795</b>	<b>28,045</b>
M/H INCOME	5,000		5,000
M/H RETAIL SALES	2,500		2,500
M/H DONATIONS	500		500
<b>TOTAL MUSEUM/HERITAGE INCOME</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>
<b>NET MUSEUM/HERITAGE EXP/INCOME</b>	<b>19,250</b>	<b>795</b>	<b>20,045</b>

**SUMMARY**

<b>TOTAL EXPENDITURE</b>	<b>1,072,040</b>	<b>1,427</b>	<b>1,073,467</b>
<b>TOTAL INCOME</b>	<b>71,450</b>	<b>-750</b>	<b>70,700</b>
<b>NET TOTAL</b>	<b>1,000,590</b>	<b>2,177</b>	<b>1,002,767</b>
<b>PRECEPT</b>	<b>1,000,590</b>		<b>1,000,590</b>
<b>COMMUNITY INFRASTRUCTURE LEVY</b>	<b>0</b>		<b>0</b>

	ACTUALS TO 30 SEPTEMBER 2024/2025 £	TOTAL BUDGET REMAINING 2024/2025 £
	59	1,691
	1,032	2,468
	2,415	335
	1,234	766
	1,296	3,704
	0	6,000
	5,311	-461
	795	0
	0	350
	<b>12,913</b>	<b>15,132</b>
	2,211	2,789
	2,281	219
	302	198
	<b>4,794</b>	<b>3,206</b>

BUDGET TO DATE 2024/2025 %	BUDGET NOTES
3	Computer desktop
29	Software annual license and support, taxidermy collection treatment
88	Workshop materials
62	Merchandise for museum shop
26	Dino Day in August
0	
110	Museum workshop materials
100	Reserve in use
0	
<b>46</b>	
44	Museum school workshops
91	Museum shop sales
60	Donations received
<b>60</b>	

<b>506,706</b>	<b>566,761</b>	<b>47</b>
<b>59,894</b>	<b>10,806</b>	<b>85</b>
<b>446,812</b>	<b>555,955</b>	<b>45</b>
<b>1,000,590</b>	<b>0</b>	<b>100</b>

## Folkestone Town Council Earmarked Reserves as at 30 September 2024

<b>Earmarked</b>	<b>Opening Balance</b>	<b>Transfers</b>	<b>Spend</b>	<b>Receipts</b>	<b>Current Balance</b>
Tree Planting Reserve	20,000.00	4,891.05			24,891.05
Museum/Heritage Reserve	151,801.77				151,801.77
Tourism Reserve	4,735.00				4,735.00
Provision for Bus Shelters	3,500.00				3,500.00
Ward Grants Reserve	0.00	7,373.50			7,373.50
Town Grants Reserve	267.76				267.76
FTC Elections Reserve	0.00				0.00
Provision for Salt Bins	6,168.49				6,168.49
Provision for Anti-Litter Campaign	2,000.00				2,000.00
Provision for Benches	100.00				100.00
Provision for Play Areas	12,902.63				12,902.63
Provision for CCTV Equip/Maint	15,824.14				15,824.14
Provision for Christmas Lights/Events (Cheriton)	1,369.25		80.00		1,289.25
Neighbourhood Fund (CIL)	139,878.27				139,878.27
Christmas Gifts for Children	2,216.70				2,216.70
Community Transport	5,624.06		552.08		5,071.98
Friends of Folkestone Museum	2,378.76		795.19		1,583.57
Allotment Deposits	650.00			850.00	1,500.00
<b>Total</b>	<b>369,416.83</b>	<b>12,264.55</b>	<b>1,427.27</b>	<b>850.00</b>	<b>381,104.11</b>
<b>GENERAL FUND</b>					<b>804,030.01</b>
<b>TOTAL FUNDS</b>					<b>1,185,134.12</b>

### Earmarked Reserve Spent Breakdown:

<b>Earmarked Reserve</b>	<b>Description</b>	<b>Amount</b>
Tree Planting Reserve	Vired remaining tree planting budget to reserves, Min 1649	4,891.05
Ward Grant Reserve	New earmark reserve, Min 1649	7,373.50
Provision for Christmas Lights/Events (Cheriton)	To collect Christmas lights and decorations	80.00
Community Transport	Motor insurance	552.08
Friends of Folkestone	Camera equipment purchase for museum photography	795.19
Allotment Deposits	Allotment tenant refundable deposits	850.00



FOLKESTONE TOWN COUNCIL

**Notice of conclusion of the audit**

**Annual Return for the year ended 31<sup>st</sup> March 2024**

Section 25 of the Local Audit and Accountability Act 2014

Accounts and Audit (England) Regulations 2015

	Notes
<p>1. The audit of accounts for <b>Folkestone Town Council</b> for the year ended 31 March 2024 has been concluded.</p>	(a) Delete as appropriate
<p>2. The Annual Governance and Accountability Return is available for inspection by any local government elector of the area of the Folkestone Town Council on application to:</p> <p>(b) Toni Brenchley, Town Clerk and Responsible Financial Officer. Folkestone Town Council, Town Hall, 1-2 Guildhall Street, Folkestone, CT20 1DY.</p>	(b) Insert name, position and address of the person to whom local government electors should apply to inspect the Annual Return
<p>2. Copies will be provided to any local government elector on payment of £1 for each copy of the Annual Return.</p>	(c) Insert a reasonable sum for copying costs
<p>Announcement made by: (d) Toni Brenchley, Town Clerk and Responsible Financial Officer</p>	(d) Insert name and position of person placing the notice
<p>Date of announcement: (e) 30 September 2024</p>	(e) Insert date of placing of the notice

# Annual Governance and Accountability Return 2023/24 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities\*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
  - are unable to certify themselves as exempt (fee payable); or
  - have requested a limited assurance review (fee payable)

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2023/24

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
  - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
  - **Sections 1 and 2** **must** be completed and approved by the authority.
  - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2024**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2024**. Reminder letters will incur a charge of £40 +VAT:
  - the Annual Governance and Accountability Return Sections 1 and 2, together with
  - a bank reconciliation as at 31 March 2024
  - an explanation of any significant year on year variances in the accounting statements
  - notification of the commencement date of the period for the exercise of public rights
  - Annual Internal Audit Report 2023/24

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

## Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2024 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2023/24**, approved and signed, page 4
- **Section 2 - Accounting Statements 2023/24**, approved and signed, page 5

Not later than 30 September 2024 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

\*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2023/24

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide\** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2024.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide\**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2023) equals the balance brought forward in the current year (Box 1 of 2024).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2024**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including <b>the dates set for the period for the exercise of public rights</b> , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at <b>31 March 2024</b> been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? <b>NB:</b> do not send trust accounting statements unless requested.	✓	

*\*Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from [www.nalc.gov.uk](http://www.nalc.gov.uk) or from [www.ada.org.uk](http://www.ada.org.uk)

# Annual Internal Audit Report 2023/24

Folkestone Town Council

https://www.folkestone-tc.gov.uk/ ONLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.		✓	
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
<b>O. (For local councils only)</b> Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

23/11/2023 14/05/2024 DD/MM/YYYY

Name of person who carried out the internal audit

ANDY BEAMS, MULBERRY LAS LTD

Signature of person who carried out the internal audit

SIGNATURE REQUIRED  
*Andy Beams*

Date

14/05/2024

**\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

**\*\*Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).**

## Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

Folkestone Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed			'Yes' means that this authority:
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓			prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.		✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓			has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓			considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓			responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓			disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
			✓	

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

13/06/2024

and recorded as minute reference:

2092

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

*[Signature]*

Clerk

*[Signature]*

<https://www.folkestone-tc.gov.uk/>

## Section 2 – Accounting Statements 2023/24 for

Folkestone Town Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	832,599	654,895	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	915,510	952,970	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	158,335	218,763	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	489,051	484,303	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	39,302	39,301	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	723,196	622,882	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	654,895	680,142	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	653,880	660,235	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	3,587,436	3,660,251	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	258,144	231,013	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**

*MAB*  
Date 13/6/24

I confirm that these Accounting Statements were approved by this authority on this date:

13/06/2024

as recorded in minute reference:

MINUTE REFERENCE 2093

Signed by Chair of the meeting where the Accounting Statements were approved

*Jmcg*

## Section 3 – External Auditor’s Report and Certificate 2023/24

In respect of

**Folkestone Town Council**

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2023/24

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

In undertaking the review of the 2023/24 Annual and Accountability Return (AGAR) it came to our attention that the Internal Auditor has ticked objective B in the internal audit report to indicate the Council did not comply with its financial regulations, during the year. The Council correctly answered 'No' to the assertion 2 in the 2023/24 Annual Governance Statement. In future, the Council should ensure that it takes all tendering decisions in line with its Financial Regulations.

### 3 External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

\*We do not certify completion because:

Not applicable.

External Auditor Name

**Forvis Mazars LLP, Newcastle upon Tyne, NE1 1DF**

External Auditor Signature

*Forvis Mazars LLP*

Date

**8 September 2024**

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2025/26														SUMMARY OF CHANGES:		Notes
	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COST TO	DRAFT BUDGET	RECURRING	NON-REC'NG	BUDGET	BASE BUDGET	2025/26	2025/26	
	2021/22	2021/22	2022/23	2022/23	2023/24	2023/24	2024/25	31/07/2024	2025/26	REVENUE	GROWTH	2025/26	2025/26	2025/26	2025/26	
	£	£	£	£	£	£	£	£	£	£	2025/26	ITEMS	£	£	to	
<b>ADMINISTRATION</b>																
SALARIES, PENSIONS & NI	416,000	426,092	454,300	489,051	508,500	484,303	535,330	176,358	503,000			503,000	-	32,330	-6	Thirteen staff in total. Seven full-time, six part-time
TOTAL CONTRIBUTION PAY	5,000	-	5,000	3,000	5,000	2,550	3,000	-	3,300			3,300		300	10	Fire Warden, First Aid trained staff annual bonus
STAFF WELLBEING	3,000	1,912	3,000	2,733	3,000	1,522	3,000	93	3,000			3,000		-	0	Educational staff trip, staff meal, eye tests
STAFF TRAINING	3,000	9,099	3,000	2,411	3,000	2,008	3,000	2,297	3,600			3,600		600	20	Manual handling, First aid, Fire safety, GDPR, multiple online training
ADVERTISING FOR STAFF	-	-	-	232	-	347	-	347	-			-		-	0	No budget set
EQUIPMENT/FURNITURE NEW	2,000	3,905	2,000	2,886	2,000	2,393	2,000	1,266	6,500			6,500		4,500	225	Purchase of new office equipment and four desktop replacements
INTERVIEW EXPENSES	-	-	-	53	-	66	-	66	-			-		-	0	No budget set
BANK CHARGES	300	148	300	244	300	431	400	132	610			610		210	53	HSBC Current A/c, Income a/c, Unity Trust a/c charges
HR/H&S MANAGEMENT FEES	1,900	1,909	1,950	1,896	2,050	4,183	4,000	1,336	4,050			4,050		50	1	Peninsula HR service
PRINTING	500	-	500	-	500	979	1,000	407	1,500			1,500		500	50	Bus advertisements printing and consultation posters
OFFICE STATIONERY	1,000	831	1,000	1,093	1,200	1,128	1,000	178	1,000			1,000		-	0	Printing paper, pens, notebooks
PHOTOCOPYING	1,400	1,331	1,400	1,539	1,400	1,941	1,400	641	2,000			2,000		600	43	Office photocopier lease and cartridge supply
POSTAGE & DELIVERY	1,000	675	1,000	715	1,000	1,005	1,000	580	1,000			1,000		-	0	Franking and delivery charges
TELECOMMUNICATION SERVICES	2,400	3,979	2,400	2,698	2,400	3,874	3,700	1,403	3,700			3,700		-	0	Work mobile phones 4x, broadband service at the storage unit, office broadband, office telephone support and service charge
ICT SUPPORT	15,000	18,433	15,000	20,826	16,500	18,766	19,600	8,878	22,800			22,800		3,200	16	Cloud back up storage, cybersecurity, Microsoft subscriptions for staff and councillors, Website hosting, Cyber Essential testing, VPN
MISCELLANEOUS SUBSCRIPTIONS	380	689	700	286	700	380	700	-	-			-		-	-	-
CINQUE PORT FEDERATION SUB	340	350	360	350	370	368	-	-	-			-		-	-	-
SUBSCRIPTIONS							7,120	6,502	6,800			6,800		320	-4	Scribe Accounts, SurveyMonkey, Cinque Ports, SLCC, KALC, CIPD, AAT subscriptions
SOCIETY OF LOCAL COUNCIL CLERKS	530	538	550	552	560	495	-	-	-			-		-	-	-
KENT ASSOC. OF LOCAL COUNCILS	2,300	2,307	2,360	2,331	2,380	2,390	-	-	-			-		-	-	-
PUBLIC TRANSPORT & CAR PARKS	250	656	250	209	250	379	250	202	300			300		50	20	Car park fee, transport for work training
SUBSISTENCE ALLOWANCES	200	48	200	93	200	144	150	41	150			150		-	0	Town Sergeant meals at mayoral events
CAR ALLOWANCES (Staff)	1,600	1,369	1,600	1,119	1,600	654	1,100	143	500			500		600	-55	Staff use of own vehicle work mileage
CAR ALLOWANCES (Volunteers)	50	-	50	-	50	-	-	-	-			-		-	-	-
ACCOUNTANCY SUPPORT	421	421	610	501	630	2,725	-	-	-			-		-	-	-
TO ALLOTMENTS ADMINISTRATION (4503)	4,100	4,090	4,100	4,090	4,300	4,090	4,300	-	4,500			4,500		200	5	
<b>TOTAL ADMIN. EXPENDITURE</b>	<b>454,640</b>	<b>470,602</b>	<b>493,380</b>	<b>530,728</b>	<b>549,240</b>	<b>528,941</b>	<b>582,750</b>	<b>200,804</b>	<b>559,310</b>			<b>559,310</b>		<b>-23440</b>	<b>-4</b>	
INVESTMENT INTEREST	200	293	200	12,002	15,000	27,990	30,000	1,802	27,000			27,000		3,000	-10	FHDC Investment a/c, HSBC Deposit a/c interest received
OTHER INCOME	-	-	-	224	-	-	-	-	-			-		-	0	-
<b>TOTAL ADMIN. INCOME</b>	<b>200</b>	<b>293</b>	<b>200</b>	<b>12,226</b>	<b>15,000</b>	<b>27,990</b>	<b>30,000</b>	<b>1,802</b>	<b>27,000</b>			<b>27,000</b>		<b>3,000</b>	<b>-10</b>	
<b>NET ADMIN. EXPENDITURE/INCOME</b>	<b>454,440</b>	<b>470,309</b>	<b>493,180</b>	<b>518,502</b>	<b>534,240</b>	<b>500,951</b>	<b>552,750</b>	<b>199,002</b>	<b>532,310</b>			<b>532,310</b>		<b>-20440</b>	<b>-4</b>	
<b>DEMOCRATIC COSTS</b>																
TRAINING/CONFERENCE EXPS (Cllrs.)	500	-	500	-	500	157	500	111	500			500		-	0	Councillor training, conferences attendances
CAR ALLOWANCES (Cllrs)	100	-	100	-	100	70	100	79	100			100		-	0	Councillor work mileage
FTC REF/ELECTION FEES	-	5,740	-	-	-	30,600	-	-	-			-		-	0	-
FOLK TC REF/ELECTIONS (To Reserve)	10,200	-	10,200	-	10,200	13,587	11,100	12,000	12,000			12,000		900	8	Election cost virement for year 2026/27
<b>TOTAL DEMOCRATIC COSTS EXP.</b>	<b>10,800</b>	<b>5,740</b>	<b>10,800</b>	<b>-</b>	<b>10,800</b>	<b>44,414</b>	<b>11,700</b>	<b>190</b>	<b>12,600</b>			<b>12,600</b>		<b>900</b>	<b>8</b>	
<b>MAYORALTY</b>																
CLOTHING & UNIFORMS	600	30	600	73	600	515	600	107	600			600		-	0	-
REGALIA - NEW	1,000	131	1,000	1,545	1,000	1,237	700	-	1,000			1,000		300	43	-
REGALIA - REPAIR & MAINT.	400	329	400	1,291	400	400	400	-	400			400		-	0	-
MAYOR'S INSTALLATION (Annual Meeting)	1,100	60	1,100	968	1,100	915	1,100	920	1,100			1,100		-	0	-
REMEMBRANCE SUNDAY	2,300	2,784	2,800	2,577	2,800	2,782	2,800	170	2,800			2,800		-	0	-
CANADA DAY	2,550	1,863	2,550	3,386	2,850	2,859	2,850	3,089	3,100			3,100		250	9	-
WILLIAM HARVEY COMMEMORATION	650	790	650	991	1,000	1,222	150	107	150			150		-	0	-
HOLOCAUST DAY	320	204	320	200	320	434	320	-	450			450		130	41	-
CINQUE PORT WARDEN	100	-	100	-	100	-	-	-	-			-		-	-	-
COVER FOR CIVIC DRIVER	500	-	500	48	500	200	-	-	-			-		-	-	-
FUEL/CHARGING CIVIC VEHICLE	500	267	500	336	500	433	500	100	-			-		-	-100	-
MTC/SERVICE/REPAIRS - EXTERNAL	150	20	150	20	150	191	150	-	150			150		-	0	Transferred to Services cost centre
CAR INSURANCE	500	500	500	500	500	500	500	527	700			700		200	40	MOT, repairs to mayoral car
MAYORAL CAR LEASE	3,000	3,254	3,060	3,058	3,060	3,058	4,660	4,752	4,660			4,660		-	0	-
MAYOR'S EXPENSES MAY-MAR	5,490	3,373	5,490	6,003	5,490	4,043	5,490	2,121	5,490			5,490		-	0	-
MAYOR'S EXPENSES APR-MAY	1,100	910	1,100	1,011	1,100	1,056	1,100	690	1,100			1,100		-	0	-
SAMUEL PLIMSOLL EVENT	-	-	-	-	-	-	200	86	200			200		-	0	-
BURMA STAR (VJ DAY)	500	546	550	316	550	480	550	275	500			500		50	-9	-
NORMANDY VETERANS	320	196	320	220	320	411	900	372	900			900		-	0	-
LUNCHES FOR CHILDREN	-	-	-	-	-	-	-	-	-			-		-	0	-
CHRISTMAS GIFTS FOR CHILDREN	-	-	-	-	-	-	-	-	-			-		-	0	-
<b>TOTAL MAYORALTY EXPENDITURE</b>	<b>21,080</b>	<b>15,257</b>	<b>21,690</b>	<b>24,834</b>	<b>22,040</b>	<b>20,136</b>	<b>22,570</b>	<b>13,216</b>	<b>23,300</b>			<b>23,300</b>		<b>730</b>	<b>3</b>	
OTHER INCOME (MAYORALTY)	-	-	-	-	-	-	-	-	-			-		-	0	-
<b>TOTAL MAYORALTY INCOME</b>	<b>-</b>			<b>-</b>		<b>0</b>	<b>0</b>									
<b>NET MAYORALTY EXPENDITURE/INCOME</b>	<b>21,080</b>	<b>15,257</b>	<b>21,690</b>	<b>24,834</b>	<b>22,040</b>	<b>20,136</b>	<b>22,570</b>	<b>13,216</b>	<b>23,300</b>			<b>23,300</b>		<b>730</b>	<b>3</b>	
<b>PREMISES</b>																
BUILDING REPAIRS AND RENEWALS	14,000	88,941	14,000	67,063	14,000	25,418	14,000	8,280	20,000			20,000		6,000	43	Repairs and maintenance of the Town Hall building
CLEANING	9,000	7,875	8,500	8,754	9,700	10,555	9,900	3,828	10,600			10,600		700	7	Cleaning at Town Hall offices and Museum, window cleaning
RATES	22,000	21,332	21,740	21,332	21,740	25,195	25,600	27,846	28,700			28,700		3,100	12	Town Hall rate for 2024/25 was £27,846
PWLB CAPITAL REPAYMENTS	23,250	24,657	24,360	25,865	25,560	27,132	26,810	-	28,300			28,300		1,490	6	Capital repayment for 2024/25 was £28.1k
PWLB INTEREST REPAYMENTS	16,050	14,645	14,940	13,437	13,750	12,170	12,500	-	11,000			11,000		1,500	-12	Interest repayment for 2024/25 was £11.1k
SERVICES, HEATING & LIGHTING	10,000	8,136	10,500	19,975	17,000	26,135	24,000	5,720	24,500			24,500		500	2	Increased energy rates, Electricity, gas, Waste collection, confidential paper collection and water usage and waste
PREMISES EXPENSES	2,500	1,948	2,500	2,361	2,500	2,446	2,500	578	2,500			2,500		-	0	Minimal repairs and maintenance of business premises and equipment
CCTV CONTROL ROOM	-	-	-	-	-	13,161	-	-	-			-		-	-	-
HIRE OF FACILITIES (inc. Garage)	7,100	6,948	7,100	5,677	7,100	15,287	16,000	6,458	19,380			19,380		3,380	21	Lease of storage unit to September 2027, staff work parking permits, mayoral portraits storage hire
<b>TOTAL PREMISES EXPENDITURE</b>	<b>103,900</b>	<b>174,482</b>	<b>103,640</b>	<b>164,464</b>	<b>111,350</b>	<b>157,499</b>	<b>131,310</b>	<b>52,510</b>	<b>144,980</b>			<b>144,980</b>		<b>13670</b>	<b>10</b>	
RENTAL INCOME	15,660	16,000	15,750	15,800	15,800	15,900	15,900	5,750	20,000			20,000</				

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2025/26											RECURRING	NON-REC'NG		SUMMARY OF CHANGES:			
	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COST TO	DRAFT BUDGET		REVENUE	NON-REC'NG	BUDGET	BASE BUDGET	2025/26	2025/26	Notes
	2021/22	2021/22	2022/23	2022/23	2023/24	2023/24	2024/25	31/07/2024	2025/26		GROWTH	GROWTH	2025/26	2025/26	2025/26	2025/26	
	£	£	£	£	£	£	£	£	£	£	2025/26	2025/26	£	2024/25	2024/25	to	
											£	£	£	£	£	to	
																in %	
<b>TOTAL PREMISES INCOME</b>	15,660	16,107	15,750	15,809	15,800	31,505	19,200	6,960	20,300		-	-	20,300	1100	6		
<b>NET PREMISES EXPENDITURE/INCOME</b>	88,240	158,375	87,890	148,655	95,550	125,994	112,110	45,550	124,680		-	-	124,680	12570	11		
<b>SERVICES</b>																	
INSURANCES - PREMISES & PUBLIC LIABILITY (inc. Heritage)	11,000	8,556	9,000	8,829	9,000	9,246	9,800	10,214	9,900				9,900	100	1		Insurance for building and contents
ALLOTMENTS - ADMINISTRATION	4,100	4,090	4,100	4,090	4,300	4,090	4,300	-	4,500				4,500	200	5		
ALLOTMENTS - PFR MAINTENANCE	3,000	2,328	3,000	2,145	3,000	1,509	3,000	755	2,200				2,200	800	-27		Grass cutting, water usage, repairs
ALLOTMENTS - TKL MAINTENANCE	3,000	2,722	3,000	3,127	3,000	2,609	3,000	333	2,200				2,200	800	-27		Grass cutting, water usage, repairs
MAINTENANCE OF BEACON	300	25	300	155	300	25	300	25	300				300	-	0		
LOCAL PROJECTS	3,000	14	2,000	2,000	4,000	3,636	4,000	1,653	4,000				4,000	-	0		
NOTICE/INFORMATION/HERITAGE BOARDS	7,000	6,814	1,100	723	1,100	764	1,000	210	1,000				1,000	-	0		
BUS SHELTERS	500	6,089	500	-	500	495	500	-	500				500	-	0		
WARD GRANTS	19,800	14,992	19,800	27,013	19,800	12,427	19,800	2,250	19,800				19,800	-	0		
TOWN GRANTS	34,200	38,654	34,200	32,983	38,654	34,200	48,185	-	34,200				34,200	-	0		
FLOWERBEDS & PLANTERS	32,500	36,066	35,000	35,000	35,000	35,000	35,000	-	35,000				35,000	-	0		Flowerbeds and planters sponsorship to FHDC Christmas lighting set up and emergency call outs. Community Services Committee put forward £20k increase budget for purchasing of new Christmas Lights
CHRISTMAS LIGHTING	40,000	28,203	30,000	20,345	17,000	28,996	41,000	-	21,000				21,000	20,000	-49		
CHRISTMAS FESTIVITIES	12,000	8,824	12,000	18,973	12,000	15,704	12,000	-	10,500				10,500	1,500	-13		Entertainment, photography, contribution, security, medical, traffic PA, stage lighting
WATER QUALITY TESTING											4,000		4,000	4,000	0		Potential Growth Item for the water quality monitoring at Folkestone beaches (Sunny Sands, Mermaid Beach)
YOUTH FACILITIES	11,600	2,257	3,600	2,007	6,000	250	3,000	-	3,000				3,000	-	0		Previously for Cllrs Cup, football tournament, Cricket tournament
TREE AUDIT & WORKS	15,000	14,975	20,000	420	20,000	15,109	20,000	-	20,000				20,000	-	0		KCC Tree planting scheme, other tree works
PLAY AREA MAINTENANCE	25,000	34,180	44,000	270,770	37,000	37,844	37,000	10,194	37,000				37,000	-	0		Monthly play inspection, grass cutting, annual external play inspection, playground repairs
PARK BENCHES	500	387	500	-	500	-	500	-	500				500	-	0		Maintenance of council owned benches 14x
LITTER BINS, SALT BINS BOLLARDS & RAILINGS	2,250	860	2,250	-	2,250	405	2,000	320	2,000				2,000	-	0		Maintenance of play area bins
TOURIST INFORMATION/VISITOR SERVICES	9,000	2,114	5,000	3,782	5,000	2,408	5,000	1,156	3,000				3,000	2,000	-40		Tourism, visitor adverts
MAINTENANCE OF PUBLIC CLOCKS	500	-	500	-	500	-	500	-	500				500	-	0		
MAINTENANCE OF MEMORIALS	2,500	1,680	2,500	1,160	2,500	1,840	2,000	-	2,000				2,000	-	0		
TELEPHONE BOX	100	91	100	93	100	100	120	8	150				150	30	25		Phone box electricity usage
CCTV MONITORING	25,000	25,175	25,200	27,439	29,000	19,035	-	47,700	47,700				47,700	47,700	0		External monitoring with Swale Borough Council
CCTV MAINTENANCE	18,000	19,256	16,000	27,962	20,000	26,510	25,000	14,938	17,400				17,400	7,600	0		CCTV maintenance service contract
GUILDHALL UMBRELLA PROJECT COMMUNITY MINIBUS						5,030		65,679									
COMMUNITY MINIBUS MAINTENANCE									8,500				8,500	8,500	0		Insurance, maintenance of the community minibus
MISCELLANEOUS SERVICES				5,000													
AIR SHOW/ARMED FORCES DAY	22,800	6,116	22,800	9,397	12,000	34,712	25,000	50,886	32,000				32,000	7,000	28		Expenditure £55k for AFD with Air Shows in 2024/25
FUEL/CHARGING VEHICLES							1,000	407	700				700	300	0		Electrical charging for the mayoral car and minibus
CONTINGENCY	3,000	-	3,000	117	2,000	-	2,000	-	2,000				2,000	-	0		
<b>TOTAL SERVICES EXPENDITURE</b>	<b>306,650</b>	<b>264,796</b>	<b>300,450</b>	<b>503,530</b>	<b>280,050</b>	<b>371,108</b>	<b>291,020</b>	<b>93,349</b>	<b>321,550</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>325,550</b>	<b>34,530</b>	<b>12</b>		
ALLOTMENT RENTS PFR	5,000	5,412	5,000	5,960	5,900	4,898	5,100	4,612	4,957				4,957	143	-3		Park Farm allotment plots income
ALLOTMENT RENTS TKL	4,800	4,958	4,800	4,674	4,600	4,340	4,850	4,280	4,819				4,819	31	-1		Tile Kiln Lane allotment plots income
OTHER INCOME (SERVICES)	-	18,372	-	112,494	-	-	-	-	-				-	-	-		
ALLOTMENT KEY	-	-	-	-	-	120	-	80	100				100	100	-		
ALLOTMENT REFUNDABLE DEPOSIT	-	-	-	-	-	650	-	-	-				-	-	-		
BUS SHELTER ADVERTISEMENT									3,000				3,000	3,000	0		Bus shelter advertisement posters
ARMED FORCES DAY SPONSORSHIPS						2,250	3,000	7,300	5,000				5,000	2,000	67		Sponsorships received from Armed Forces Day and Christmas Lights Switch On event
ARMED FORCES DAY STALLS						529	-	-	4,500				4,500	-	-		Stalls income from Armed Forces Day
ARMED FORCES DAY GRANT						9,000	-	-	-				-	-	-		Grants received
ARMED FORCES DAY (OTHER INCOME)						1,463	-	5,435	-				-	-	-		
TRAINING INCOME						30	-	-	-				-	-	-		
CHRISTMAS STALLS						550	1,000	-	1,000				1,000	-	-		Christmas stalls income for Christmas Lights Opening event
CHRISTMAS LIGHTS DONATIONS (CHERTON)						307	-	-	-				-	-	-		
CCTV EXTERNAL MONITORING GRANT						46,784	-	-	-				-	-	-		
UMBRELLA PROJECT CONTRIBUTION						3,113	-	-	-				-	-	-		
CCTV GRANT								13,893	-				-	-	-		
CCTV INCOME								300	100				100	200	0		CCTV insurance requested viewing
<b>TOTAL SERVICES INCOME</b>	<b>9,800</b>	<b>28,742</b>	<b>9,800</b>	<b>123,128</b>	<b>10,500</b>	<b>74,034</b>	<b>14,250</b>	<b>35,600</b>	<b>23,476</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23,476</b>	<b>4,726</b>	<b>33</b>		
<b>NET SERVICES EXPENDITURE/INCOME</b>	<b>296,850</b>	<b>236,054</b>	<b>290,650</b>	<b>380,402</b>	<b>269,550</b>	<b>297,074</b>	<b>276,770</b>	<b>57,749</b>	<b>298,074</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>302,074</b>	<b>25,304</b>	<b>9</b>		
<b>FEES</b>																	
CONSULTANT FEES	-	-	-	-	-	1,433	500	1,800	700				700	200	0		Professional advice from external services
EXTERNAL AUDIT FEES	2,500	2,000	2,100	1,600	1,700	2,100	2,200	2,200	2,200				2,200	-	0		External auditor annual charge
INTERNAL AUDIT FEES	1,000	884	1,000	984	1,050	1,376	800	235	600				600	200	-25		Internal auditor charge, two visits per year
LEGAL FEES	-	-	-	4,425	-	436	1,000	143	1,000				1,000	-	-		Event planning permissions, DBS checks for staff and volunteers
CARD RECEIPT FEES	940	42	940	235	940	437	940	474	1,200				1,200	260	28		Museum retail till card terminal fee
SECURITY - TOWN HALL	10,000	234	10,000	-	-	-	-	-	-				-	-	-		
<b>TOTAL FEES</b>	<b>14,440</b>	<b>3,160</b>	<b>14,040</b>	<b>7,244</b>	<b>3,690</b>	<b>5,782</b>	<b>5,440</b>	<b>2,652</b>	<b>5,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,700</b>	<b>260</b>	<b>5</b>		
<b>MUSEUM/HERITAGE</b>																	
MH TRAINING	700	723	700	-	700	72	-	-	-				-	-	-		
MH SUBSCRIPTIONS	450	578	450	335	450	171	550	-	550				550	-	0		Visitor Accreditation, Museum Association Membership, AIM subscription, GEM Membership
MH ADVERTISING FOR STAFF	-	190	-	-	-	-	-	-	-				-	-	-		
MH EQUIPMENT/FURNITURE	400	2,296	400	410	400	105	500	130	500				500	-	0		
MH EXHIBIT REPAIRS	200	109	200	4,875	200	1,750	50	1,750	1,750				1,750	-	0		
MH HISTORIC COSTUMES	250	206	250	231	250	266	-	-	-				-	-	-		
MH EXHIBITS	-	-	-	245	-	4,000	-	-	-				-	-	-		
MH MATERIALS/CONSUMABLES						1,501	-	-	-				-	-	-		
MH PUBLICITY & PROMOTION						908	-	-	-				-	-	-		Advertisement of Folkestone Museum
MH COLLECTIONS CARE	1,500	1,084	1,500	1,542	1,500	3,500	917	3,500	3,500				3,500	-	0		Treatment and maintenance of museum collection
MH AUDIENCE DEVELOPMENT	1,000	3	1,000	537	1,000	2,750	537	2,750	2,750				2,750	-	0		
MH EVALUATION/PRESS COVERAGE	500	-	500	-	500	-	-	-	-				-	-	-		
MH LEAFLETS/PUBLICATIONS	1,000	-	1,000	18													

FOLKESTONE TOWN COUNCIL - DRAFT BUDGET 2025/26													SUMMARY OF CHANGES:		Notes	
	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COSTS	ANNUAL BUDGET	ACTUAL COST TO	DRAFT BUDGET	RECURRING	NON-REC'NG	BUDGET	BASE BUDGET	2025/26		2025/26
	2021/22	2021/22	2022/23	2022/23	2023/24	2023/24	2024/25	31/07/2024	2025/26	REVENUE	GROWTH	2025/26	2025/26	2025/26		2025/26
	£	£	£	£	£	£	£	£	£	GROWTH	ITEMS	£	£	LESS		to
											2025/26	2025/26		2024/25	2024/25 in %	
MH FRIENDS OF FOLKESTONE MUSEUM (RESERVE USE)								2,423								
MH PROFESSIONAL FEES	6,000	884	6,000	1,200	3,000	400	-									#DIV/0!
<b>TOTAL MUSEUM/HERITAGE EXPENDITURE</b>	<b>29,500</b>	<b>15,372</b>	<b>29,500</b>	<b>20,749</b>	<b>29,500</b>	<b>20,181</b>	<b>27,250</b>	<b>4,347</b>	<b>27,400</b>	-	-	<b>27,400</b>		<b>150</b>		<b>1</b>
MH INCOME	500	4,121	2,500	5,519	4,500	5,382	5,000	1,696	5,000			5,000				0 Schools, private workshops
MH FRIENDS OF FOLKESTONE MUSEUM						4,802										
MH RETAIL SALES	3,000	933	3,000	1,453	2,000	2,287	2,500	1,245	2,600			2,600		100		4 Retail income from Museum shop
MH VISITOR DONATIONS	700	125	700	200	500	502	500	114	500			500		-		0 Donations received
<b>TOTAL MUSEUM/HERITAGE INCOME</b>	<b>4,200</b>	<b>5,179</b>	<b>6,200</b>	<b>7,172</b>	<b>7,000</b>	<b>12,973</b>	<b>8,000</b>	<b>3,055</b>	<b>8,100</b>	-	-	<b>8,100</b>		<b>100</b>		<b>1</b>
<b>NET MUSEUM/HERITAGE EXPENDITURE/INCOME</b>	<b>25,300</b>	<b>10,193</b>	<b>23,300</b>	<b>13,577</b>	<b>22,500</b>	<b>7,208</b>	<b>19,250</b>	<b>1,292</b>	<b>19,300</b>	-	-	<b>19,300</b>		<b>50</b>		<b>0</b>
<b>SUMMARY</b>																
<b>TOTAL EXPENDITURE</b>	<b>941,010</b>	<b>949,409</b>	<b>973,500</b>	<b>1,251,549</b>	<b>1,006,670</b>	<b>1,148,061</b>	<b>1,072,040</b>	<b>367,068</b>	<b>1,094,840</b>	<b>4,000</b>	-	<b>1,098,840</b>		<b>26800</b>		<b>2</b>
<b>TOTAL INCOME</b>	<b>29,860</b>	<b>50,321</b>	<b>31,950</b>	<b>158,335</b>	<b>48,300</b>	<b>146,502</b>	<b>71,450</b>	<b>47,417</b>	<b>78,876</b>	-	-	<b>78,876</b>		<b>2926</b>		<b>4</b>
<b>NET TOTAL</b>	<b>911,150</b>	<b>899,088</b>	<b>941,550</b>	<b>1,093,214</b>	<b>958,370</b>	<b>1,001,559</b>	<b>1,000,590</b>	<b>319,651</b>	<b>1,015,964</b>	<b>4,000</b>	-	<b>1,019,964</b>		<b>23874</b>		<b>2</b>
<b>PRECEPT</b>	<b>873,950</b>	<b>873,950</b>	<b>915,510</b>	<b>915,510</b>	<b>952,970</b>	<b>952,970</b>	<b>1,000,590</b>	<b>500,295</b>	<b>1,015,964</b>			<b>1,019,964</b>		<b>19,374</b>		<b>2</b>
<b>TRANSFER TO/(FROM) RESERVES</b>																
Budget Increase	£103,290		Budget Increase	£30,400	Budget Increase	£16,820	Budget Increase	£42,220	Budget Increase	£19,374						
%	12.79%		%	3.48%	%	1.79%	%	4.41%	%	1.94%						
Proposed Precept From Reserves	£873,950		Proposed Precept From Reserves	£915,510	Proposed Precept From Reserves	£952,970	Proposed Precept From Reserves	£1,000,590	Proposed Precept	£1,019,964						
Precept Increase	£66,090		Precept Increase	£41,560	Precept Increase	£32,060	Precept Increase	£47,620	Precept Increase	£19,374						
%	8.18%		%	4.76%	%	3.50%	%	5.00%	%	1.94%						
Provisional tax base 2022/23	14445.85		Provisional tax base 2022/23	14468.83	Provisional tax base 2023/24	14566.56	Provisional tax base 2024/25	14906.09	Provisional tax base 2025/26							
Provisional tax base 2022/23	£60.50		Provisional tax base 2022/23	£63.27	Provisional tax base 2023/24	£65.42	Provisional tax base 2024/25	£67.13	Provisional tax base 2025/26							
Tax base 2022/23	£0.00		Tax base 2022/23	£0.00	Tax base 2023/24	£65.79	Tax base 2023/24	£65.42	Tax base 2025/26	£67.13						
Tax base increase from last year	£0.00		Tax base increase from last year	£0.00	Tax base increase from last year	-£0.37	Tax base increase from last year	£1.71	Tax Base Increase	-£67.13						