

FOLKESTONE TOWN COUNCIL



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AGENDA

Meeting: **Finance and General Purposes Committee**
Date: **Thursday 17 April 2025**
Time: **7.00 p.m.**
Place: **Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.**
To: **The Finance and General Purposes Committee**

YOU ARE HEREBY SUMMONED to attend a meeting of the Finance and General Purposes Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to contact the Town Clerk prior to the meeting.

T Brenchley
Town Clerk & Responsible Financial Officer

1. APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence.

2. DECLARATIONS OF INTERESTS

To receive any declarations of either personal or prejudicial interests that Members may wish to make.

3. MINUTES

To receive the Minutes of the meeting of the Finance and General Purposes Committee held on 13 February 2025 and to authorise the Chair of the Committee to sign them as a correct record.

4. RESOLUTIONS FROM COMMITTEES

The Committee is asked to approve the recommendation from Climate and Environment Committee. Play Parks – Fencing at Naseby Avenue Report CE/25/378, minute number 129.

RESOLVED: That the Committee agrees that the proposed work should proceed and recommend the Finance & General Purposes Committee to release Community Infrastructure Levy funds up to £10,000 to install fencing at Naseby Avenue Play Park.

*Proposed: Councillor Lucy McGirr
Seconded: Councillor Roger West
Voting: F: 6, Ag: 0, Ab: 0*

5. WARD GRANTS

The Ward Grant list below is recommended to be approved.

| Organisation Name | Project Name | Requested Amount | Supported By |
|---------------------------|-------------------------------|-------------------------|---------------------|
| Folkestone Music Town CIC | Music In May - Choir-oke | £200.00 | Cllr L Davison |
| Folkestone Music Town | Students and Schools Showcase | £300.00 | Cllr B Walker |
| Strange Cargo | Charivari Day 2025 | £300.00 | Cllr J Meade |
| Folkestone Music Town CIC | Music In May – Programme Book | £925.00 | Cllr L McShane |
| Strange Cargo | Charivari Day 2025 | £400.00 | Cllr J Darling |

6. WARD GRANT BALANCES

For information, the attached shows Ward Grant balances available to each Councillor as at 17 April 2025.

7. SCHEDULE OF PAYMENTS

The attached schedule details payments made between 1 February 2025 to 31 March 2025.

8. SCHEDULE OF RECEIPTS

The attached schedule details receipts received between 1 February 2025 to 31 March 2025.

9. BUDGET MONITORING STATEMENT 2024/25

The attached statements sets out details of the Town Council's expenditure/income and earmarked reserves up to 31 March 2025.

10. BANK RECONCILIATION

The bank reconciliation statement at 31 March 2025 is attached for information and signed by a Member other than the Chair or a cheque signatory.

11. CCTV COMMERCIAL AGREEMENT

The Town Clerk will provide an update regarding potential commercial agreements for monitoring of CCTV in conjunction with Swale Monitoring Centre.

12. TOWN HALL BUILDING MAINTENANCE UPDATE

The Town Clerk will provide an update on the progression of the Town Hall building repairs, along with budget requirements if received by the date of the meeting.

13. LOCAL GOVERNMENT REORGANISATION

The Town Clerk will provide an update on various correspondence and discussions in relation to Local Government Reorganisation.

14. DATE OF NEXT MEETING

12 June 2025 at 7.00pm

Parking available for Councillors @ 6.00pm on the precinct area at the front of the Town Hall.

Finance & General Purposes Committee Members

1. Cllr Belinda Walker
2. Cllr Nicola Keen
3. Cllr Jackie Meade
4. Cllr Connor McConville
5. Cllr Adrian Lockwood
6. Cllr Bridget Chapman
7. Cllr Laura Davison
8. Cllr Christine Dickinson
9. Cllr Kieran Leigh
10. Cllr Tim Prater
11. Cllr Abena Akuffo-Kelly
12. Cllr Peter Gane



FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 13 February 2025 at 7.00 p.m.

PRESENT: Councillors Belinda Walker, Connor McConville (Chair), Bridget Chapman, Christine Dickinson, Kieran Leigh, Peter Gane, Nicola Keen, Laura Davison and Abena Akuffo-Kelly.

ABSENT:

OFFICERS PRESENT: Toni Brenchley – Town Clerk
Roland Domingo – Finance Officer

1720. APOLOGIES FOR ABSENCE

Apologies received from Councillors Adrian Lockwood, Tim Prater and Jackie Meade.

RESOLVED: To approve apologies from Councillors Adrian Lockwood, Tim Prater and Jackie Meade.

Proposed: Councillor Abena Akuffo-Kelly

Seconded: Councillor Belinda Walker

Voting: F: 9, Ag: 0, Ab: 0

1721. DECLARATIONS OF INTERESTS

There were no declarations of interest.

1722. MINUTES

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 12 December 2024 and authorised the Chair to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 12 December 2024 be signed as a correct record.

Proposed: Councillor Christine Dickinson

Seconded: Councillor Nicola Keen

Voting: F: 9, Ag: 0, Ab: 0

1723. PERSONNEL SUB-COMMITTEE MINUTES

The Committee received and noted the Minutes of the Personnel Sub-Committee held on the 12 December 2024 and be signed as a correct record.

RESOLVED: That the Minutes of the meeting of the Personnel Sub-Committee held on 12 December 2024 be signed as a correct record.

Proposed: Councillor Nicola Keen

Seconded: Councillor Christine Dickinson

Voting: F: 9, Ag: 0, Ab: 0

1724. WARD GRANTS

The Committee was asked to approve the Ward Grants list provided.

| Organisation Name | Project Name | Requested Amount | Supported By |
|-------------------|--------------------|------------------|---------------------|
| Strange Cargo | Charivari Day 2025 | £100 | Cllr Belinda Walker |

RESOLVED: To award the organisation with the ward grant amount listed.

Proposed: Councillor Peter Gane

Seconded: Councillor Nicola Keen

Voting: F: 9, Ag: 0, Ab: 0

1725. WARD GRANT BALANCES

The Committee noted the Ward Grant balances as at 13 February 2025.

1726. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments made between 1 December 2024 to 31 January 2025.

RESOLVED: That the Schedule of Payments for the period between 1 December 2024 to 31 January 2025 be approved.

Proposed: Councillor Peter Gane

Seconded: Councillor Nicola Keen

Voting: F: 9, Ag: 0, Ab: 0

1727. SCHEDULE OF RECEIPTS

The Committee considered the schedule of receipts made between 1 December 2024 to 31 January 2025.

The Committee passed its thanks to the staff for the great work on the Museum Shop.

RESOLVED: That the Schedule of Receipts for the period 1 December 2024 to 31 January 2025 be accepted.

Proposed: Councillor Bridget Chapman

Seconded: Councillor Belinda Walker

Voting: F: 9, Ag: 0, Ab: 0

1728. BUDGET MONITORING STATEMENT 2024/25

The statement of the Town Council's provisional expenditure/income and earmarked reserves up to the 31 January 2025 was received by the Committee.

RESOLVED: That the Budget Monitoring Statement to 31 January 2025 be approved. To vire the Provision for Anti-Litter Campaign of £2,000 and Provision for Benches of £100 be transferred to the General Fund.

Proposed: Councillor Peter Gane

Seconded: Councillor Bridget Chapman

Voting: F: 9, Ag: 0, Ab: 0

1729. BANK RECONCILIATION

The bank reconciliation statement as at 31 January 2025 was noted by the Committee.

1730. INTERIM AUDITOR REPORT 2024/25 F/25/380

Report F/25/380 provides the interim internal audit for the year 2024/25 and ask the Committee to accept the auditor's report in accordance with best practice.

RESOLVED: To accept the internal auditor's interim report for the financial year 2024/25 report F/25/380 and note that this is in accordance with best practice.

Proposed: Councillor Peter Gane
Seconded: Councillor Nicola Keen
Voting: F: 9, Ag: 0, Ab: 0

1731. SCALE OF FEES

The Committee received the updated Scale of Fees list including the additional concessionary fees for charities and not-for-profit organisations.

RESOLVED: To approve the proposed additional concessionary fees for charities and not-for-profit organisations on the scale of fees.

Proposed: Councillor Christine Dickinson
Seconded: Councillor Bridget Chapman
Voting: F: 9, Ag: 0, Ab: 0

1732. FIREWALL SECURITY UPGRADE F/25/381

The Committee received Report F/25/381 and discussed the two options for the upgrade of the existing Firewall system due to expire in March 2025.

RESOLVED: To opt for Option 2 for the three-year firewall system cost of £5,987.60, with a one-off installation cost of £750.

Proposed: Councillor Peter Gane
Seconded: Councillor Christine Dickinson
Voting: F: 9, Ag: 0, Ab: 0

1733. MAYOR'S BADGE REPAIR

The Committee was informed of the recent damage caused on the Mayor's Badge. The Committee was asked to approve the repairs on the Mayor's Badge with an estimate cost of £1,375 plus vat. It was also discussed to go through insurance claim.

RESOLVED: To approve the repairs on the Mayor's Badge with the estimated cost of £1,375 plus vat, via the insurance claim.

Proposed: Councillor Peter Gane
Seconded: Councillor Nicole Keen
Voting: F: 9, Ag: 0, Ab: 0

1734. PARISH COUNCIL SUPPORT SCHEME GRANT – ROUND 3

The Committee received information on the KCC’s Parish Council Support Scheme Grant – Round 3. Sunflower House requested the Council to apply for the grant on their behalf to support their Loose Ends Sessions of up to £1,000.

RESOLVED: To apply for the Parish Council Support Scheme Grant – Round 3 on behalf of Sunflower House to support their Loose Ends Sessions of up to £1,000. With the provision that Sunflower House maintains a record and report the number of people the grant has supported ready for reporting to KCC at the end of the scheme.

Proposed: Councillor Peter Gane

Seconded: Councillor Nicola Keen

Voting: F: 9, Ag: 0, Ab: 0

1735. TOWN HALL BUILDING MAINTENANCE UPDATE

The Town Clerk provided an update on the progression of the Town Hall repairs for Committee’s noting.

Lightning Protection – The consultants have reached out to four local companies to quote, however the consultants have not received quotes from the four companies. The consultants have sourced three additional companies to sought for quotes located further afield and wait to receive quotes from the additional three companies.

External Fire Escape – The tender documents have been received and will be uploading on the Contracts website for contractors to put forward their interest, this is currently ongoing.

Slight leak in roof – Planning to source local roofing contractors to identify where the source of leak is on the roof. This can potentially be planned during the same time the Lightning Protection, with the scaffolding in place from the Lightning Protection installation to potentially save on cost.

Removal of radioactive object – Following the approval from the Community Services Committee to safely dispose of the objects, our radiological protection advisor, Aurora Health Physics Services have given a price for their report providing information on how to safely dispose, the report to be received soon.

1736. DATE OF NEXT MEETING:

17 April 2025 at 7.00pm

The meeting concluded at 7:28pm

Chair.....

Date.....

| FOLKESTONE TOWN COUNCIL - WARD GRANT SUMMARY | | | | | | |
|---|------------------------|--|-------------------------------|-----------------------------|------------|-----------------|
| NAME | WARD | BALANCE AT START (INC. B/F FROM PREV. YEAR) | AMOUNT GRANTED TO DATE | AMOUNT LEFT TO GRANT | | |
| ABENA AKUFFO-KELLY | Folkestone Central | £1,677.00 | £0.00 | £1,677.00 | | |
| LAURA DAVISON | Folkestone Broadmead | £1,247.50 | £200.00 | £1,047.50 | | |
| JOHN RENSHAW | Cheriton West | £1,960.50 | £0.00 | £1,960.50 | | |
| PETER GANE | Cheriton West | £2,180.50 | £0.00 | £2,180.50 | | |
| CHARLIE BAIN SMITH | Folkestone Central | £3,527.00 | £0.00 | £3,527.00 | | |
| CHRISTINE DICKINSON | Folkestone Harbour | £2,125.00 | £0.00 | £2,125.00 | | |
| ADRIAN LOCKWOOD | East Folkestone | £2,582.00 | £0.00 | £2,582.00 | | |
| JANE DARLING | Cheriton East | £3,265.50 | £400.00 | £2,865.50 | | |
| LIZ McSHANE | Folkestone Central | £2,102.00 | £925.00 | £1,177.00 | | |
| LUCY McGIRR | East Folkestone | £2,282.00 | £0.00 | £2,282.00 | | |
| NICOLA KEEN | Folkestone Harbour | £920.00 | £0.00 | £920.00 | | |
| BRIDGET CHAPMAN | Folkestone Harbour | £2,675.00 | £0.00 | £2,675.00 | | |
| CONNOR McCONVILLE | East Folkestone | £2,167.00 | £0.00 | £2,167.00 | | |
| JACKIE MEADE | East Folkestone | £2,307.00 | £300.00 | £2,007.00 | | |
| TIM PRATER | Folkestone Harvey West | £714.00 | £0.00 | £714.00 | | |
| BELINDA WALKER | Folkestone Central | £1,872.00 | £300.00 | £1,572.00 | | |
| KIERAN LEIGH | Folkestone Broadmead | £2,538.00 | £0.00 | £2,538.00 | | |
| ROGER WEST | Cheriton West | £2,410.50 | £0.00 | £2,410.50 | | |
| | | | | | | |
| TOTAL | | £38,552.50 | £2,125.00 | £36,427.50 | | |
| Ward Grants Budget 2025/26 | £19,800 | | | | | |
| Ward Grants based on the following: | | | | Amount | | Total |
| Ward | Electorate | Per Ward | No. of Cllrs | Per Cllr | Say | Per Ward |
| Broadmead | 3,144 | £1,797.45 | 2 | £898.73 | £899 | £1,798 |
| Central | 8,247 | £4,714.88 | 4 | £1,178.72 | £1,179 | £4,716 |
| Cheriton East | 3,202 | £1,830.61 | 1 | £1,830.61 | £1,832 | £1,832 |
| Cheriton West | 6,226 | £3,559.46 | 3 | £1,186.49 | £1,186 | £3,558 |
| East Folkestone | 8,238 | £4,709.74 | 4 | £1,177.43 | £1,178 | £4,712 |
| Harbour | 4,835 | £2,764.21 | 3 | £921.40 | £920 | £2,760 |
| Harvey West | 741 | £423.64 | 1 | £423.64 | £424 | £424 |
| | | | | | | |
| Total | 34,633 | £19,800.00 | 18 | | | £19,800 |

| FOLKESTONE TOWN COUNCIL PAYMENTS LIST 1 FEBRUARY TO 31 MARCH 2025 | | | Expenditure of £100 and above | | |
|---|---------------------------------------|--------------------------------------|-------------------------------|------------|---|
| Date | Supplier | Budget Code | Voucher | Total | Description |
| 07/02/2025 | The Folkestone Soundmen | Holocaust Day | 1016 | £100.00 | PA for Holocaust Service |
| 07/02/2025 | GW Shelter Solutions | Bus Shelters | 1015 | £580.80 | Cleaning of 11x FTC bus shelters |
| 07/02/2025 | Total Control Services Limited | Building Repairs/Maint | 1017 | £594.00 | Annual service contract for building control system (plantroom controls) |
| 07/02/2025 | Martello Plastics Ltd | Hire of Facilities (inc. Garage) | 1019 | £1,333.00 | Storage unit monthly rental |
| 12/02/2025 | Peninsula | HR/H&S Management Fees | 1066 | £397.07 | HR and legal advice monthly service |
| 13/02/2025 | ADM Computing Services | ICT Support | 1023 | £5,860.80 | Microsoft Basic and Standard user accounts 35x |
| 13/02/2025 | Forvis Mazars LLP | External Audit Fees | 1022 | £2,520.00 | External auditor work carried out for year end 2023/24 |
| 14/02/2025 | Strange Cargo | Ward Grants | 1036 | £100.00 | Charivari Day 2025 - supported by Cllr Walker |
| 14/02/2025 | Strange Cargo | Town Grants | 1026 | £1,980.00 | Charivari Day 2025 town grant |
| 14/02/2025 | Strange Cargo | Town Grants | 1027 | £2,500.00 | The Resident Platform town grant |
| 14/02/2025 | Folkestone Divers | Town Grants | 1028 | £900.00 | Folkestone Sea Clean Up town grant |
| 14/02/2025 | Folkestone Rescue | Town Grants | 1029 | £2,345.00 | Beach Supervisor Role town grant |
| 14/02/2025 | Emmaus Dover | Town Grants | 1030 | £520.00 | Providing Support For Homelessness and Food Poverty town grant |
| 14/02/2025 | Shepway Spectrum Arts CIC | Town Grants | 1031 | £1,763.00 | New windows and repairs town grant |
| 14/02/2025 | Folkestone Cricket Club | Town Grants | 1032 | £500.00 | ECB Foundation Coach town grant |
| 14/02/2025 | Chloe Scott Dance For Fun | Town Grants | 1033 | £1,000.00 | Dance World Cup Finals - Burgos 2025 town grant |
| 14/02/2025 | Folkestone Music Town CIC | Town Grants | 1034 | £1,954.00 | Music in May Festival Busking Project town grant |
| 14/02/2025 | Folkestone Music Town CIC | Town Grants | 1035 | £1,945.00 | Students and Schools Showcase town grant |
| 17/02/2025 | SSE Hydro Electric | Services, Heating & Lighting | 1069 | £326.55 | Gas usage at Town Hall 01/12/2024 - 25/01/2025 |
| 18/02/2025 | British Telecom | Telecommunication Services | 1070 | £358.80 | Office broadband February 2025 |
| 20/02/2025 | ADM Computing Services | ICT Support | 1043 | £1,263.66 | Various IT monthly services |
| 20/02/2025 | Triple S Lift Services Ltd | Building Repairs/Maint | 1044 | £192.00 | Attended site to investigate issues with the lift |
| 20/02/2025 | Swale Borough Council | CCTV Maintenance | 1042 | £16,556.27 | Grant use to boost the signal within the town centre for Folkestone CCTV and reduce stagnant movement |
| 20/02/2025 | PLM Creative Ltd. | M/H Audience Development | 1041 | £360.00 | Folkestone museum learning website six months web hosting and maintenance |
| 24/02/2025 | SSE Hydro Electric | Services, Heating & Lighting | 1074 | £1,182.71 | Electricity usage at Town Hall January 2025 |
| 25/02/2025 | Net wages | Salaries, Pensions & NI | 1075 | £25,184.63 | Staff cost February 2025 |
| 25/02/2025 | Leppard Cleaning | Cleaning | 1076 | £859.50 | Cleaning office and museum February 2025 |
| 26/02/2025 | HMRC | Salaries, Pensions & NI | 1077 | £9,406.25 | PAYE cost February 2025 |
| 26/02/2025 | Kent Pension Fund | Salaries, Pensions & NI | 1078 | £9,137.95 | Employer's superannuation February 2025 |
| 28/02/2025 | Mrs Jennifer Crisp | Staff Wellbeing | 1049 | £480.00 | External support sessions 6x for officer |
| 28/02/2025 | KCS Procurement Services (KCC) | Printing | 1050 | £478.57 | Ink cartridge quarterly supply 01/11/2024 - 31/01/2025 |
| 28/02/2025 | C McConville | Holocaust Day | 1056 | £110.14 | Catering for Holocaust Service |
| 28/02/2025 | Folkestone Printing | Mayor's Expenses May-Mar | 1054 | £113.17 | Mayor's Christmas card printing |
| 28/02/2025 | Triple S Lift Services Ltd | Building Repairs/Maint | 1057 | £2,268.00 | Replacement of trailing wires on lift |
| 28/02/2025 | Adkins Consultants Ltd | TKL Allotment Maintenance | 1055 | £780.00 | Survey of Town Hall Portico for Christmas tree |
| 28/02/2025 | Harmer & Sons Grounds Maintenance Ltd | TKL Allotment Maintenance | 1047 | £120.00 | Clear brambles leading to compost area |
| 28/02/2025 | Harmer & Sons Grounds Maintenance Ltd | Play Area Maintenance | 1048 | £2,661.80 | Monthly mowing and play inspections 8x |
| 28/02/2025 | Veolia ES (UK) Ltd | Services, Heating & Lighting | 1079 | £125.95 | Refuse collection January 2025 |
| 11/03/2025 | Pitney Bowes | Postage | 1138 | £514.25 | Franking machine postage top up |
| 11/03/2025 | Business Stream | Services, Heating & Lighting | 1137 | £166.22 | Water waste at Town Hall 24/11/2024 - 23/02/2025 |
| 12/03/2025 | Peninsula | HR/H&S Management Fees | 1139 | £397.07 | HR and legal advise monthly |
| 13/03/2025 | Pitney Bowes | Postage | 1124 | £191.94 | Franking machine ink supply |
| 13/03/2025 | Vaughtons | Regalia - New | 1117 | £860.78 | Past Mayor's badge |
| 13/03/2025 | Lesley Todd | Mayor's Expenses May-Mar | 1113 | £240.00 | TM Community Awards Afternoon Tea |
| 13/03/2025 | Martello Plastics Ltd | Hire of Facilities (inc. Garage) | 1121 | £1,333.00 | Storage unit monthly hire |
| 13/03/2025 | Guardian Security & Fire Ltd | Building Repairs/Maint | 1122 | £201.60 | Fire extinguisher annual checks |
| 13/03/2025 | Igor Emmerich | Tourist Information/Visitor Services | 1114 | £594.00 | Town hall office and museum photoshoot for Corporate Plan |
| 13/03/2025 | Group for Museum Education | M/H Subscriptions | 1115 | £108.00 | Annual membership |

| | | | Expenditure of £100 and above | | |
|------------------------------|---------------------------------------|--------------------------------------|-------------------------------|--------------------|--|
| 13/03/2025 | Aurora Health Physics Services Ltd | M/H Collections Care | 1116 | £1,648.80 | advice note for disposal |
| 13/03/2025 | GB Sports and Leisure | Community Infrastructure Levy | 1118 | £5,332.80 | Pine Way playground fencing supply |
| 13/03/2025 | Einrichten Design | Friends of Folkestone Museum Gift | 1125 | £850.25 | Folding stools 5x including stand for museum |
| 18/03/2025 | British Telecom | Telecommunication Services | 1142 | £358.80 | Office broadband service monthly |
| 18/03/2025 | SSE Hydro Electric | Services, Heating & Lighting | 1143 | £335.30 | Gas usage at Town Hall January 2025 |
| 19/03/2025 | SSE Hydro Electric | Services, Heating & Lighting | 1147 | £518.72 | Gas usage at Town Hall February 2025 |
| 19/03/2025 | SSE Hydro Electric | Services, Heating & Lighting | 1149 | £139.87 | Electricity usage at Town Hall year adjustment |
| 20/03/2025 | ROSPA Play Safety | Staff Training | 1129 | £1,016.00 | Routine playground inspection training 2x |
| 20/03/2025 | Payroll Service (UK) Ltd | Subscriptions | 1133 | £173.52 | Payroll processing software, year end and P60 reports January 2025 - March 2025 |
| 20/03/2025 | ADM Computing Services | ICT Support | 1135 | £1,263.66 | Various monthly IT services |
| 20/03/2025 | Read Signs Ltd | Notice/Information/Heritage Boards | 1126 | £900.00 | T4 - Monolith Sign, Replacement PETG Panel |
| 20/03/2025 | Total Control Services Limited | Services, Heating & Lighting | 1130 | £594.00 | Investigate failed sensor in building management system, batteries supplied |
| 20/03/2025 | I Am Charlie Ltd | M/H Events | 1127 | £500.00 | Informal workshop facilitation |
| 20/03/2025 | Harmer & Sons Grounds Maintenance Ltd | Tourist Information/Visitor Services | 1128 | £336.00 | Cherry Picker Hire with Operator for take down and install of 2No x vinyl's to T H front windows |
| 20/03/2025 | FusionLX | M/H Exhibit Repairs | 1131 | £462.24 | Replacement handset for Oral History AV equipment |
| 20/03/2025 | Freeland Garage Services Limited | Community Minibus (Reserve Use) | 1132 | £150.00 | Carry out eight weekly inspections for the community minibus |
| 21/03/2025 | SSE Hydro Electric | Services, Heating & Lighting | 1150 | £1,063.09 | Electricity usage at Town Hall February 2025 |
| 25/03/2025 | Net wages | Salaries, Pensions & NI | 1152 | £25,213.00 | Staff cost March 2025 |
| 25/03/2025 | Leppard Cleaning | Cleaning | 1153 | £859.50 | Town Hall office and Museum March 2025 |
| 26/03/2025 | HMRC | Salaries, Pensions & NI | 1156 | £9,762.23 | PAYE Cost March 2025 |
| 26/03/2025 | Kent Pension Fund | Salaries, Pensions & NI | 1157 | £9,231.91 | Employers Superannuation Cost March 2025 |
| 26/03/2025 | Culligan Water Ltd | Hire of Facilities (inc. Garage) | 1158 | £254.26 | Countertop boiler and drinking machine quarterly hire |
| 27/03/2025 | ADM Computing Services | Subscriptions | 1163 | £298.82 | Acrobat Pro for Teams |
| 27/03/2025 | Shred Station Limited | Services, Heating & Lighting | 1164 | £107.70 | Confidential quarterly waste collection |
| 27/03/2025 | Isle Heritage CIC | M/H Events | 1160 | £864.00 | Archaeology masterclass facilitation 1st session |
| 27/03/2025 | Isle Heritage CIC | M/H Events | 1161 | £864.00 | Archaeology masterclass facilitation 2nd session |
| 27/03/2025 | Harmer & Sons Grounds Maintenance Ltd | Play Area Maintenance | 1165 | £2,655.60 | Monthly mowing and play inspections 8x |
| 28/03/2025 | Veolia ES (UK) Ltd | Services, Heating & Lighting | 1186 | £125.95 | Refuse collection at Town Hall February 2025 |
| 31/03/2025 | Debt Management Office | PWLB Capital Repayments | 1187 | £14,060.19 | PWLB Capital repayment |
| 31/03/2025 | Debt Management Office | PWLB Interest Repayments | 1187 | £5,590.51 | PWLB interest repayment |
| 06/03/2025 | Shred Station Limited | Services, Heating & Lighting | 1088 | £108.73 | Confidential waste quarterly collection |
| 06/03/2025 | Sunflower House | Loose End Sessions Grant | 1094 | £1,000.00 | Grant awarded for Loose End Sessions |
| 06/03/2025 | Martello Building Consultancy Ltd | Consultant Fees | 1095 | £1,440.00 | External fire escape consultation consultation final stage |
| 06/03/2025 | Martello Building Consultancy Ltd | Consultant Fees | 1096 | £1,140.00 | Tender procurement process including preparation of tender pack for external fire escape |
| 06/03/2025 | Martello Building Consultancy Ltd | Consultant Fees | 1097 | £480.00 | Management of tender pack for external fire escape |
| | | | Total | £193,164.93 | |
| | | | | | |
| | | | | | |
| PREPAID CARD PAYMENTS | | | | | |
| Date | Supplier | Budget Code | Voucher | Total | Description |
| 05/02/2025 | uCheck Limited | M/H Audience Development | 1098 | £7.60 | Museum volunteer DBS check |
| 05/02/2025 | The Knight Shop International Ltd | M/H Audience Engagement | 1099 | £229.01 | Roman helmet and armour |
| 06/02/2025 | uCheck Limited | Legal Fees | 1109 | £15.20 | Museum volunteer DBS check |
| 07/02/2025 | Lidl | Premises Expenses | 1100 | £1.20 | Milk |
| 11/02/2025 | uCheck Limited | Legal Fees | 1103 | £64.70 | Renewal of DBS check for Heritage Learning Officer |
| 14/02/2025 | Kent Association of Local Councils | Staff Training | 1104 | £78.00 | Power Shift conference |
| 18/02/2025 | Workwear Express | Tourist Information/Visitor Services | 1108 | £120.76 | Branded work jackets for the Visitor Services Team |
| 18/02/2025 | Puckator Ltd | M/H Merchandise | 1105 | £133.32 | Various museum shop merchandise |
| 18/02/2025 | Risus Wholesale | M/H Merchandise | 1106 | £75.97 | Various museum shop easter merchandise |
| 20/02/2025 | Blackmagicdesign Pty Ltd | Friends of Folkestone Museum Gift | 1107 | £514.80 | Atem mini pro video mixer |
| 26/02/2025 | Dymo Express | Office Stationery | 1110 | £35.15 | Dymo White Tape |
| 26/02/2025 | Wickes | Premises Expenses | 1101 | £21.50 | Paint and tower bolt |
| 26/02/2025 | Hobbycraft | M/H Audience Engagement | 1111 | £37.50 | Modelling clay for museum workshops |

| | | | Expenditure of £100 and above | | |
|------------|--------------------|------------------------------|-------------------------------|------------------|---|
| 27/02/2025 | Poundland | Premises Expenses | 1102 | £2.00 | Filler |
| 01/03/2025 | Cards Direct | Mayor's Expenses May-Mar | 1171 | £5.94 | Bottle bag for Mayor's Community Awards 6x |
| 01/03/2025 | Asda Stores Ltd | Mayor's Expenses May-Mar | 1172 | £22.90 | Photo frames for Mayor's Community Awards 5x |
| 05/03/2025 | Home Bargains | Premises Expenses | 1173 | £3.98 | Compostable food waste bag and kitchen roll |
| 05/03/2025 | Wickes | Premises Expenses | 1174 | £35.00 | Paint for Town Hall indoor walls |
| 06/03/2025 | The Works | Office Stationery | 1176 | £3.00 | Paper twine, self seal bags |
| 06/03/2025 | Canva Pty Ltd | Subscriptions | 1175 | £99.99 | Poster editing annual subscription |
| 06/03/2025 | Lidl | Mayor's Expenses May-Mar | 1177 | £16.13 | Refreshments for Mayor's Community Awards |
| 07/03/2025 | Asda Stores Ltd | Mayor's Expenses May-Mar | 1178 | £9.50 | Tablecloth and napkins for Mayor's Community Awards |
| 07/03/2025 | Lidl | Mayor's Expenses May-Mar | 1179 | £25.96 | Refreshments for Mayor's Community Awards |
| 11/03/2025 | Wickes | Premises Expenses | 1180 | £7.50 | Postcrete |
| 13/03/2025 | DISPLAY STANDS LTD | M/H Audience Development | 1181 | £33.47 | Counter hook stands for Museum shop |
| 16/03/2025 | Epos Now | Subscriptions | 1182 | £342.00 | Support annual license for Museum shop till |
| 19/03/2025 | Trainline | Public Transport & Car Parks | 1183, 1184 | £112.85 | Train fare to London for Corporate Support Officer training |
| 21/03/2025 | ATM | Mayor's Expenses May-Mar | 1185 | £38.50 | Mayor's float withdrawal |
| | | | | | |
| | | | Total | £2,093.43 | |

| FOLKESTONE TOWN COUNCIL RECEIPTS LIST 1 FEBRUARY TO 31 MARCH | | | | | |
|---|----------------------------------|-----------------------|----------------|--------------|---|
| Date | Customer | Income Code | Voucher | Total | Description |
| 01/02/2025 | HSBC Deposit Account | Investment Interest | 435 | £464.20 | Bank interest received January 2025 |
| 03/02/2025 | Museum Shop | M/H Donations | 441 | £14.75 | Museum card donations |
| 03/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 365 | £51.71 | Allotment plot annual renewal 2025/26 |
| 03/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 366 | £50.60 | Allotment plot annual renewal 2025/26 |
| 03/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 367 | £50.60 | Allotment plot annual renewal 2025/26 |
| 03/02/2025 | Museum Shop | M/H Retail Sales | 440 | £7.75 | Various museum retail |
| 04/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 368 | £43.37 | Allotment plot annual renewal 2025/26 |
| 04/02/2025 | Museum Shop | M/H Retail Sales | 442 | £63.34 | Various museum retail |
| 05/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 369 | £52.26 | Allotment plot annual renewal 2025/26 |
| 05/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 370 | £60.05 | Allotment plot annual renewal 2025/26 |
| 05/02/2025 | Museum Shop | M/H Retail Sales | 443 | £52.50 | Noel Redding retail |
| 06/02/2025 | Museum Shop | M/H Donations | 445 | £8.85 | Museum donations |
| 06/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 371 | £117.87 | Allotment plot annual renewal 2025/26 |
| 06/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 372 | £58.38 | Allotment plot annual renewal 2025/26 |
| 06/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 373 | £45.59 | Allotment plot annual renewal 2025/26 |
| 06/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 374 | £45.59 | Allotment plot annual renewal 2025/26 |
| 06/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 376 | £57.82 | Allotment plot annual renewal 2025/26 |
| 06/02/2025 | Museum Shop | M/H Retail Sales | 444 | £16.97 | Various museum retail |
| 07/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 377 | £51.15 | Allotment plot annual renewal 2025/26 |
| 07/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 378 | £38.92 | Allotment plot annual renewal 2025/26 |
| 07/02/2025 | Museum Shop | M/H Retail Sales | 454 | £26.47 | Various museum retail |
| 08/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 380 | £12.74 | Allotment plot annual renewal 2025/26 |
| 08/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 379 | £122.32 | Allotment plot annual renewal 2025/26 |
| 09/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 381 | £57.82 | Allotment plot annual renewal 2025/26 |
| 10/02/2025 | St Eanswythe's CE Primary School | M/H Income | 385 | £160.00 | Two hour Roman's workshop |
| 10/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 382 | £38.36 | Allotment plot annual renewal 2025/26 |
| 10/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 383 | £56.71 | Allotment plot annual renewal 2025/26 |
| 10/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 384 | £52.82 | Allotment plot annual renewal 2025/26 |
| 10/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 386 | £30.02 | Allotment plot annual renewal 2025/26 |
| 10/02/2025 | U3A Shepway | Meeting Room Hire | 387 | £90.00 | Hire of meeting room monthly January - March 2025 |
| 11/02/2025 | Hythe Bay School | M/H Income | 388 | £260.00 | Dinosaurs, Rocks and Fossils Workshop 2x |
| 11/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 389 | £60.60 | Allotment plot annual renewal 2025/26 |
| 11/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 390 | £48.49 | Allotment plot annual renewal 2025/26 |
| 11/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 391 | £51.15 | Allotment plot annual renewal 2025/26 |
| 11/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 392 | £44.48 | Allotment plot annual renewal 2025/26 |
| 11/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 405 | £12.74 | Allotment plot annual renewal 2025/26 |
| 11/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 406 | £12.74 | Allotment plot annual renewal 2025/26 |
| 11/02/2025 | Museum Shop | M/H Retail Sales | 446 | £11.00 | Book, card holder retail |
| 12/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 407 | £66.72 | Allotment plot annual renewal 2025/26 |
| 12/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 393 | £57.27 | Allotment plot annual renewal 2025/26 |
| 12/02/2025 | Museum Shop | M/H Retail Sales | 447 | £9.20 | Various museum retail |
| 13/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 408 | £66.16 | Allotment plot annual renewal 2025/26 |
| 13/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 394 | £63.94 | Allotment plot annual renewal 2025/26 |
| 14/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 409 | £48.93 | Allotment plot annual renewal 2025/26 |

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| 14/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 410 | £68.94 | Allotment plot annual renewal 2025/26 |
| 14/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 395 | £60.05 | Allotment plot annual renewal 2025/26 |
| 14/02/2025 | Museum Shop | M/H Retail Sales | 448 | £1.75 | Bookmark, button badge retail |
| 14/02/2025 | Museum Shop | M/H Retail Sales | 455 | £8.55 | Various museum retail |
| 15/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 396 | £72.28 | Allotment plot annual renewal 2025/26 |
| 15/02/2025 | Folkestone Samaritans | Bus Shelter Advertisement | 397 | £1,815.00 | Bus shelter posters 11x annual advertisement |
| 16/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 399 | £71.17 | Allotment plot annual renewal 2025/26 |
| 16/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 398, 400, 401 | £150.12 | Allotment plot annual renewal 2025/26 |
| 17/02/2025 | Stowting School | M/H Income | 402 | £75.00 | 1 hour Dino's Rocks and Fossils workshop |
| 17/02/2025 | Museum Shop | M/H Retail Sales | 449 | £28.90 | Tote bags, fridge magnet retail |
| 17/02/2025 | Museum Shop | M/H Donations | 450 | £2.95 | Museum donation |
| 17/02/2025 | U3A Shepway | Meeting Room Hire | 403 | £67.50 | Hire of meeting room monthly January - March 2025 |
| 18/02/2025 | Morehall Primary School | M/H Income | 404 | £100.00 | One-hour WW1 workshop |
| 18/02/2025 | Sunflower House | Loose End Sessions Grant | 411 | £1,000.00 | Grant received for Loose End Sessions |
| 19/02/2025 | Museum Shop | M/H Retail Sales | 457 | £6.95 | Various museum retail |
| 19/02/2025 | Museum Shop | M/H Retail Sales | 451 | £13.98 | Donation, various toys retail |
| 20/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 413 | £12.74 | Allotment plot annual renewal 2025/26 |
| 20/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 412 | £51.15 | Allotment plot annual renewal 2025/26 |
| 21/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 414 | £45.04 | Allotment plot annual renewal 2025/26 |
| 21/02/2025 | Museum Shop | M/H Retail Sales | 456 | £33.35 | Various museum retail |
| 21/02/2025 | Museum Shop | M/H Donations | 452 | £10.50 | Various museum retail |
| 21/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 437 | £58.38 | Allotment plot annual renewal 2025/26 |
| 24/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 416 | £122.83 | Allotment plot annual renewal 2025/26 |
| 24/02/2025 | Museum Shop | M/H Retail Sales | 453 | £25.95 | Various museum retail |
| 24/02/2025 | Museum Shop | M/H Donations | 458 | £23.60 | Museum donations |
| 24/02/2025 | Old Cigar & Olive | Bus Shelter Advertisement | 415 | £350.00 | Bus shelter annual advertisement poster at Old High Street |
| 25/02/2025 | Silver Screen Cinema | Rental Income | 439 | £1,250.00 | Lease of cinema paid monthly |
| 25/02/2025 | Museum Shop | M/H Retail Sales | 459 | £20.99 | Various museum retail |
| 25/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 420, 438 | £205.17 | Allotment plot annual renewal 2025/26 |
| 26/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 417-419 | £145.68 | Allotment plot annual renewal 2025/26 |
| 26/02/2025 | Museum Shop | M/H Retail Sales | 461 | £21.25 | Various museum retail |
| 26/02/2025 | Museum Shop | M/H Retail Sales | 460 | £53.28 | Donations, various museum retail |
| 27/02/2025 | Tile Kiln Lane Allotment Tenant | Allotment Rents - TKL | 421, 422 | £137.33 | Allotment plot annual renewal 2025/26 |
| 27/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 423 | £47.26 | Allotment plot annual renewal 2025/26 |
| 28/02/2025 | Museum Shop | M/H Retail Sales | 463, 464 | £43.92 | Various museum retail |
| 28/02/2025 | Folkestone Bookshop | Bus Shelter Advertisement | 424 | £350.00 | Bus shelter annual advertisement poster at Old High Street |
| 28/02/2025 | Park Farm Allotment Tenant | Allotment Rents - PFR | 462 | £55.04 | Allotment plot annual renewal 2025/26 |
| 01/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 425 | £55.04 | Allotment plot annual renewal 2025/26 |
| 01/03/2025 | HSBC Deposit Account | Investment Interest | 436 | £490.27 | Bank interest received February 2025 |
| 02/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 427 | £80.06 | Allotment plot annual renewal 2025/26 |
| 02/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 428 | £56.16 | Allotment plot annual renewal 2025/26 |
| 02/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 426 | £66.16 | Allotment plot annual renewal 2025/26 |
| 03/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 429 | £40.00 | Allotment plot annual renewal 2025/26 |
| 03/03/2025 | Cambridge Building Society | Investment Interest | 469 | £1,558.29 | Annual investment interest received |
| 03/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 499 | £122.32 | Allotment plot annual renewal 2025/26 |
| 03/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 431 | £45.59 | Allotment plot annual renewal 2025/26 |
| 03/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 432 | £41.14 | Allotment plot annual renewal 2025/26 |
| 03/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 430 | £55.04 | Allotment plot annual renewal 2025/26 |

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| 03/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 505 | £76.17 | Allotment plot annual renewal 2025/26 |
| 03/03/2025 | Museum Shop | M/H Retail Sales | 506 | £18.39 | Various museum retail |
| 03/03/2025 | Museum Shop | M/H Donations | 507 | £5.90 | Museum card donations |
| 04/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 433 | £61.16 | Allotment plot annual renewal 2025/26 |
| 04/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 434 | £56.16 | Allotment plot annual renewal 2025/26 |
| 04/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 500 | £62.83 | Allotment plot annual renewal 2025/26 |
| 04/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 508 | £47.26 | Allotment plot annual renewal 2025/26 |
| 04/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 465 | £63.94 | Allotment plot annual renewal 2025/26 |
| 04/03/2025 | Museum Shop | M/H Retail Sales | 509 | £14.50 | Various museum retail |
| 05/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 466 | £12.74 | Allotment plot annual renewal 2025/26 |
| 05/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 467 | £97.86 | Allotment plot annual renewal 2025/26 |
| 05/03/2025 | Museum Shop | M/H Retail Sales | 510 | £22.49 | Various museum retail |
| 05/03/2025 | Museum Shop | M/H Retail Sales | 511 | £74.25 | Workshop and talks, donations |
| 06/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 470 | £53.38 | Allotment plot annual renewal 2025/26 |
| 06/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 513 | £53.38 | Allotment plot annual renewal 2025/26 |
| 06/03/2025 | Museum Shop | M/H Income | 514 | £20.00 | Workshops and talks, various retail |
| 06/03/2025 | Martello School | M/H Income | 468 | £165.00 | Two-hour Fashionable Folkestone workshop |
| 06/03/2025 | Museum Shop | M/H Retail Sales | 512 | £2.00 | Fudge ice bar museum confectionary |
| 06/03/2025 | Museum Shop | M/H Retail Sales | 514 | £26.70 | Workshops and talks, various retail |
| 06/03/2025 | Museum Shop | M/H Donations | 515 | £37.71 | Museum cash donations |
| 07/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 471 | £60.05 | Allotment plot annual renewal 2025/26 |
| 07/03/2025 | Museum Shop | M/H Retail Sales | 516 | £13.20 | Various museum retail |
| 08/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 472 | £77.84 | Allotment plot annual renewal 2025/26 |
| 10/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 473 | £35.03 | Allotment plot annual renewal 2025/26 |
| 10/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 474 | £56.81 | Allotment plot annual renewal 2025/26 |
| 10/03/2025 | Museum Shop | M/H Retail Sales | 517 | £2.75 | Button badge retail |
| 10/03/2025 | Museum Shop | M/H Donations | 518 | £5.90 | Museum card donations |
| 11/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 475 | £53.58 | Allotment plot annual renewal 2025/26 |
| 11/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 522 | £71.17 | Allotment plot annual renewal 2025/26 |
| 12/03/2025 | Museum Shop | M/H Retail Sales | 519 | £12.50 | Various museum retail |
| 12/03/2025 | Museum Shop | M/H Retail Sales | 520 | £23.50 | Key rings, pebble cards museum retail |
| 13/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 476 | £78.40 | Allotment plot annual renewal 2025/26 |
| 13/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 477 | £60.05 | Allotment plot annual renewal 2025/26 |
| 13/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 478 | £61.16 | Allotment plot annual renewal 2025/26 |
| 14/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 501 | £58.94 | Allotment plot annual renewal 2025/26 |
| 14/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 523 | £61.16 | Allotment plot annual renewal 2025/26 |
| 14/03/2025 | Ugo Bozzi Editore Srl | M/H Income | 479 | £80.00 | Reproduction of colour of A. Luini, studio con tre teste |
| 14/03/2025 | Museum Shop | M/H Retail Sales | 524 | £2.00 | Postcard retail |
| 14/03/2025 | Museum Shop | M/H Retail Sales | 521 | £32.09 | Various museum retail cash |
| 15/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 502 | £62.83 | Allotment plot annual renewal 2025/26 |
| 16/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 503 | £57.82 | Allotment plot annual renewal 2025/26 |
| 17/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 504 | £83.96 | Allotment plot annual renewal 2025/26 |
| 17/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 526 | £31.14 | Allotment plot annual renewal 2025/26 |
| 17/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 527 | £13.90 | Allotment plot annual renewal 2025/26 |
| 17/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 525 | £119.54 | Allotment plot annual renewal 2025/26 |
| 17/03/2025 | Museum Shop | M/H Retail Sales | 528 | £27.49 | Various museum retail |
| 18/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 481 | £35.58 | Allotment plot annual renewal 2025/26 |
| 18/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 482 | £65.05 | Allotment plot annual renewal 2025/26 |

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| 18/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 480 | £58.38 | Allotment plot annual renewal 2025/26 |
| 18/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 483 | £82.84 | Allotment plot annual renewal 2025/26 |
| 19/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 576 | £37.25 | Allotment plot annual renewal 2025/26 |
| 19/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 577 | £66.72 | Allotment plot annual renewal 2025/26 |
| 19/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 485 | £33.36 | Allotment plot annual renewal 2025/26 |
| 19/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 530 | £57.27 | Allotment plot annual renewal 2025/26 |
| 19/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 531 | £65.61 | Allotment plot annual renewal 2025/26 |
| 19/03/2025 | Museum Shop | M/H Retail Sales | 529 | £8.50 | Various museum retail |
| 19/03/2025 | Museum Shop | M/H Retail Sales | 578 | £24.00 | Various museum retail |
| 20/03/2025 | Folkestone & Hythe District Council | CCTV Grant | 484 | £1,500.00 | Mobile CCTV Units grant received |
| 21/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 532 | £22.24 | Allotment plot annual renewal 2025/26 |
| 21/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 486 | £57.27 | Allotment plot annual renewal 2025/26 |
| 21/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 487 | £52.82 | Allotment plot annual renewal 2025/26 |
| 21/03/2025 | Museum Shop | M/H Retail Sales | 533 | £3.45 | Baby dino egg pencil and key ring museum retail |
| 21/03/2025 | Museum Shop | M/H Retail Sales | 534 | £34.25 | Various museum retail |
| 21/03/2025 | Museum Shop | M/H Retail Sales | 575 | £0.00 | Various museum retail |
| 21/03/2025 | TKL Allotment Tenant | Allotment deposits | 486 | £50.00 | Allotment plot annual renewal 2025/26 |
| 22/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 488 | £101.19 | Allotment plot annual renewal 2025/26 |
| 22/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 489 | £52.82 | Allotment plot annual renewal 2025/26 |
| 22/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 490 | £49.48 | Allotment plot annual renewal 2025/26 |
| 23/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 491 | £15.57 | Allotment plot annual renewal 2025/26 |
| 23/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 492 | £124.54 | Allotment plot annual renewal 2025/26 |
| 24/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 493 | £44.48 | Allotment plot annual renewal 2025/26 |
| 24/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 494 | £71.17 | Allotment plot annual renewal 2025/26 |
| 24/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 535 | £64.50 | Allotment plot annual renewal 2025/26 |
| 24/03/2025 | Museum Shop | M/H Retail Sales | 536 | £1.50 | Card holder museum retail |
| 24/03/2025 | Museum Shop | M/H Donations | 537 | £2.95 | Museum card donations |
| 25/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 496 | £56.16 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 540 | £66.72 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 541 | £96.19 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 542 | £81.18 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 570 | £46.15 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 497 | £61.16 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 498 | £60.05 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 538 | £52.82 | Allotment plot annual renewal 2025/26 |
| 25/03/2025 | Beacon School | M/H Income | 495 | £75.00 | One hour Smugglers workshop |
| 25/03/2025 | Museum Shop | M/H Retail Sales | 539 | £15.60 | Various museum retail |
| 26/03/2025 | Silver Screen Cinema | Rental Income | 544 | £1,250.00 | Lease of cinema at Town Hall April 2025 |
| 26/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 566 | £42.26 | Allotment plot annual renewal 2025/26 |
| 26/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 543 | £42.26 | Allotment plot annual renewal 2025/26 |
| 26/03/2025 | Museum Shop | M/H Retail Sales | 567 | £12.89 | Various museum retail |
| 26/03/2025 | Museum Shop | M/H Retail Sales | 569 | £1.00 | Postcard retail |
| 27/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 550 | £67.28 | Allotment plot annual renewal 2025/26 |
| 27/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 551 | £66.72 | Allotment plot annual renewal 2025/26 |
| 27/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 552 | £58.38 | Park Farm Allotment annual 2025/26 |
| 27/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 546 | £11.12 | Allotment plot annual renewal 2025/26 |
| 27/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 547 | £67.83 | Allotment plot annual renewal 2025/26 |
| 27/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 548 | £56.16 | Allotment plot annual renewal 2025/26 |

| | | | | | |
|------------|----------------------|-----------------------|--------------|-------------------|---------------------------------------|
| 27/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 549 | £63.38 | Allotment plot annual renewal 2025/26 |
| 27/03/2025 | PFR Allotment Tenant | Allotment Key | 552 | £60.00 | Park Farm Allotment annual 2025/26 |
| 28/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 553 | £48.92 | Park Farm Allotment annual 2025/26 |
| 28/03/2025 | Museum Shop | M/H Retail Sales | 571 | £7.25 | Various museum retail |
| 28/03/2025 | Museum Shop | M/H Retail Sales | 572 | £13.00 | Various museum retail |
| 28/03/2025 | PFR Allotment Tenant | Allotment deposits | 553 | £50.00 | Park Farm Allotment annual 2025/26 |
| 29/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 554 | £18.90 | Allotment plot annual renewal 2025/26 |
| 29/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 555 | £22.24 | Allotment plot annual renewal 2025/26 |
| 30/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 556 | £70.61 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 558 | £46.70 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 557 | £156.24 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | Credit Card (FairFX) | Other Income | 565 | £60.96 | Credit card bonus award |
| 31/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 560 | £62.27 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 561 | £47.82 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | PFR Allotment Tenant | Allotment Rents - PFR | 562 | £57.27 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 563 | £30.58 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 564 | £45.59 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | TKL Allotment Tenant | Allotment Rents - TKL | 559 | £53.38 | Allotment plot annual renewal 2025/26 |
| 31/03/2025 | Museum Shop | M/H Retail Sales | 573 | £15.25 | Various museum retail |
| 31/03/2025 | Museum Shop | M/H Donations | 574 | £2.95 | Museum card donations |
| | | | | | |
| | | | Total | £20,247.28 | |

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2024/2025

| ORIGINAL BUDGET | EARMARKED VIREMENTS | REVISED BUDGET |
|-----------------|---------------------|----------------|
| 2024/2025 | 2024/2025 | 2024/2025 |
| £ | £ | £ |

ADMINISTRATION

| | | | |
|---------------------------------|----------------|----------|----------------|
| SALARIES, PENSIONS & NI | 535,330 | | 535,330 |
| TOTAL CONTRIBUTION PAY | 3,000 | | 3,000 |
| STAFF WELLBEING | 3,000 | | 3,000 |
| ADVERTISING FOR STAFF | 0 | | 0 |
| STAFF TRAINING | 3,000 | | 3,000 |
| EQUIPMENT/FURNITURE NEW | 2,000 | | 2,000 |
| BANK CHARGES | 400 | | 400 |
| HR/H&S MANAGEMENT FEES | 4,000 | | 4,000 |
| PRINTING | 1,000 | | 1,000 |
| OFFICE STATIONERY | 1,000 | | 1,000 |
| PHOTOCOPYING | 1,400 | | 1,400 |
| POSTAGE & DELIVERY | 1,000 | | 1,000 |
| TELECOMMUNICATION SERVICES | 3,700 | | 3,700 |
| ICT SUPPORT | 19,600 | | 19,600 |
| SUBSCRIPTIONS | 7,120 | | 7,120 |
| PUBLIC TRANSPORT & CAR PARKS | 250 | | 250 |
| SUBSISTENCE ALLOWANCES | 150 | | 150 |
| CAR ALLOWANCES (Staff) | 1,100 | | 1,100 |
| TO ALLOTMENTS ADMINISTRATION | -4,300 | | -4,300 |
| TOTAL ADMIN. EXPENDITURE | 582,750 | 0 | 582,750 |

| | | | |
|----------------------------|---------------|----------|---------------|
| INVESTMENT INTEREST | 30,000 | | 30,000 |
| OTHER INCOME | | | |
| TOTAL ADMIN. INCOME | 30,000 | 0 | 30,000 |

NET ADMIN. EXPENDITURE/INCOME 552,750 0 552,750

DEMOCRATIC COSTS

| | | | |
|------------------------------------|---------------|----------------|------------|
| TRAINING/CONFERENCE EXPS (Cllrs.) | 500 | | 500 |
| CAR ALLOWANCES (Cllrs) | 100 | | 100 |
| FOLK TC REF/ELECTIONS (TO RESERVE) | 11,100 | -11,100 | 0 |
| TOTAL DEMOCRATIC COSTS EXP. | 11,700 | -11,100 | 600 |

MAYORALTY

| | | | |
|---------------------|-----|--|-----|
| CLOTHING & UNIFORMS | 600 | | 600 |
| REGALIA - NEW | 700 | | 700 |

| ACTUALS TO 31 MARCH 2025 | TOTAL BUDGET REMAINING |
|--------------------------|------------------------|
| 2024/2025 | 2024/2025 |
| £ | £ |

| | |
|----------------|--------------|
| 524,912 | 10,418 |
| 2,550 | 450 |
| 3,205 | -205 |
| 496 | -496 |
| 4,526 | -1,526 |
| 1,903 | 97 |
| 384 | 16 |
| 4,008 | -8 |
| 1,343 | -343 |
| 901 | 99 |
| 1,364 | 36 |
| 1,254 | -254 |
| 5,176 | -1,476 |
| 20,126 | -526 |
| 7,875 | -755 |
| 370 | -120 |
| 107 | 43 |
| 285 | 815 |
| -4,215 | -85 |
| 576,571 | 6,179 |

| | |
|---------------|--------------|
| 27,488 | 2,512 |
| 61 | -61 |
| 27,549 | 2,512 |

549,022 3,667

| | |
|------------|-----------|
| 371 | 129 |
| 149 | -49 |
| 0 | 0 |
| 520 | 80 |

| | |
|-------|------|
| 243 | 357 |
| 1,294 | -594 |

| BUDGET TO DATE | BUDGET NOTES |
|----------------|--------------|
| 2024/2025 | |
| % | |

| | |
|-----|---|
| 98 | Staff cost aligned to budget |
| 85 | First aid and fire warden contribution |
| 107 | Staff eye tests, officer leaving present, staff away trip, staff Christmas lunch |
| 0 | Advertisement for Mayoral Driver, Reception Administrator Assistant and Curator |
| 151 | Fire marshall, first aid, IOSHH safety training, CiLCA training |
| 95 | Key safe, laptop, desktop, screen monitor |
| 96 | Current a/c 2x, income a/c monthly charges |
| 100 | HR consultant, online staff portal training, staff annual leave record monitoring |
| 134 | Printer ink cartridges, event poster print, Corporate Plan consultation posters |
| 90 | Various stationeries, printing paper, notepads, pens |
| 97 | Quarterly lease of office printer |
| 125 | Letter posts, delivery charges, allotment letters |
| 140 | Office broadband, telephone service, work mobile phones 5x |
| 103 | Various IT services, vpn, website hosting, cloud storage backup, online customer support |
| 111 | KALC, accounts, bookings and allotment annual subscriptions Cinque Ports subscription, payroll processing software, other subscriptions |
| 148 | Car parking charge, public transport for meetings and training |
| 71 | Driver meals during mayoral events |
| 26 | Work mileage recharge |
| 98 | Code transfer to allotments administration |
| 99 | |

| | |
|----|---|
| 92 | Interest received from savings and investment accounts. Lower than expected due to lower interest rates during the year |
| | Miscellaneous income received |
| 92 | |

99

| | |
|-----|--|
| 74 | Training for Planning and Chairing meetings |
| 149 | Mileage to training |
| 0 | Remaining budget to be transferred to Election reserve |
| 87 | |

| | |
|-----|--|
| 41 | Mayor, Deputy Mayor and Town Sergeant clothing for mayoral events |
| 185 | Mayoral digital and physical portrait, photography, Past Mayor's badge |

FOLKESTONE TOWN COUNCIL - EXPENDITURE/INCOME 2024/2025

| | ORIGINAL BUDGET 2024/2025 £ | EARMARKED VIREMENTS 2024/2025 £ | REVISED BUDGET 2024/2025 £ |
|---------------------------------------|--------------------------------------|--|-------------------------------------|
| ALLOTMENTS - TKL MAINTENANCE | 3,000 | | 3,000 |
| MAINTENANCE OF BEACON | 300 | | 300 |
| LOCAL PROJECTS | 4,000 | | 4,000 |
| NOTICE/INFORMATION/HERITAGE BOARDS | 1,000 | | 1,000 |
| BUS SHELTERS | 500 | | 500 |
| WARD GRANTS | 19,800 | -11,379 | 8,421 |
| TOWN GRANTS | 34,200 | 267 | 34,467 |
| FLOWERBEDS & PLANTERS | 35,000 | | 35,000 |
| CHRISTMAS LIGHTING | 41,000 | -8,337 | 32,663 |
| CHRISTMAS FESTIVITIES | 12,000 | -7,586 | 4,414 |
| CHRISTMAS LIGHTS CHERITON (RESERVE) | 0 | 1,369 | 1,369 |
| YOUTH FACILITIES | 3,000 | | 3,000 |
| TREE AUDIT & WORKS | 20,000 | -20,000 | 0 |
| PLAY AREA MAINTENANCE | 37,000 | | 37,000 |
| PARK BENCHES | 500 | | 500 |
| LITTER/SALT BINS, BOLLARDS & RAILINGS | 2,000 | | 2,000 |
| TOURIST INFORMATION/VISITOR SERVICES | 5,000 | | 5,000 |
| MAINTENANCE OF PUBLIC CLOCKS | 500 | | 500 |
| MAINTENANCE OF MEMORIALS | 2,000 | | 2,000 |
| TELEPHONE BOX | 120 | | 120 |
| CCTV MONITORING | 0 | | 0 |
| CCTV MAINTENANCE | 25,000 | -21,307 | 3,693 |
| AIR SHOW/ARMED FORCES' DAY | 25,000 | | 25,000 |
| FUEL/CHARGING VEHICLES | 1,000 | | 1,000 |
| COMMUNITY MINIBUS (RESERVE USE) | 0 | 3,785 | 3,785 |
| CONTINGENCY | 2,000 | | 2,000 |
| COMMUNITY INFRASTRUCTURE LEVY EXP. | 0 | 4,444 | 4,444 |
| LOOSE END SESSIONS | 0 | | 0 |
| TOTAL SERVICES EXPENDITURE | 291,020 | -58,744 | 232,276 |

| | | | |
|--------------------------------------|-------|--------|--------|
| ALLOTMENT RENTS - PFR | 5,100 | | 5,100 |
| ALLOTMENT RENTS - TKL | 4,850 | | 4,850 |
| ALLOTMENT KEY | 0 | | 0 |
| ALLOTMENT DEPOSITS (RESERVE) | 0 | 1,100 | 1,100 |
| PLAY PARKS GRANT | 0 | | 0 |
| SPONSORSHIPS | 3,000 | | 3,000 |
| ARMED FORCES DAY GRANT | 0 | | 0 |
| OTHER INCOME (ARMED FORCES DAY) | 0 | | 0 |
| CHRISTMAS STALLS | 1,000 | | 1,000 |
| LOOSE END SESSIONS GRANT | 0 | | 0 |
| COMMUNITY INFRASTRUCTURE LEVY INCOME | 0 | 16,227 | 16,227 |

| | ACTUALS TO 31 MARCH 2025 2024/2025 £ | TOTAL BUDGET REMAINING 2024/2025 £ |
|--|---|--|
| | 3,175 | -175 |
| | 25 | 275 |
| | 2,137 | 1,863 |
| | 960 | 40 |
| | 484 | 16 |
| | 8,421 | 0 |
| | 34,467 | 0 |
| | 16,149 | 18,851 |
| | 32,663 | 0 |
| | 4,414 | 0 |
| | 1,369 | 0 |
| | 0 | 3,000 |
| | 0 | 0 |
| | 33,392 | 3,608 |
| | 0 | 500 |
| | 320 | 1,680 |
| | 3,362 | 1,638 |
| | 0 | 500 |
| | 850 | 1,150 |
| | 8 | 112 |
| | 46,784 | -46,784 |
| | 31,383 | -27,690 |
| | 54,358 | -29,358 |
| | 782 | 218 |
| | 3,785 | 0 |
| | 0 | 2,000 |
| | 4,444 | 0 |
| | 1,000 | -1,000 |
| | 297,595 | -65,318 |

| | | |
|--|--------|---------|
| | 4,827 | 273 |
| | 4,319 | 531 |
| | 140 | -140 |
| | 1,100 | 0 |
| | 2,352 | -2,352 |
| | 7,300 | -4,300 |
| | 10,000 | -10,000 |
| | 6,990 | -6,990 |
| | 0 | 1,000 |
| | 1,000 | -1,000 |
| | 16,227 | 0 |

| BUDGET TO DATE 2024/2025 % | BUDGET NOTES |
|-------------------------------------|--|
| 106 | Water usage, mowing, allotment repairs |
| 8 | Annual license fee |
| 53 | Beacon Lighting 80th anniversary, entertainment, photography |
| 96 | Replace perspex in notice board |
| 97 | Cleaning bus shelters |
| 100 | Grants awarded to local organisations in ward |
| 100 | Grants awarded to local organisations in town |
| 46 | Flowerbeds and shrubs sponsorship to District |
| 100 | Purchase of additional Christmas lights, test and install Christmas Lighting Schemes in Town Centre and Cheriton. Remaining budget vired to Christmas Lights reserve |
| 100 | Christmas advert posters, licenses, band, stage hire, generator, sound engineer. Remaining budget vired to Christmas Lights reserve |
| 100 | Christmas trees for library and Churches, test and install Christmas lights, return Christmas lights and decorations |
| 0 | No costs incurred during the year |
| 0 | No costs incurred during the year. Remaining budget vired to Tree Planting reserves |
| 90 | Monthly play inspections, mowing, external play inspections contract |
| 0 | No cost incurred |
| 16 | Salt bins top up |
| 67 | Folkestone external advertisement, tourist information board |
| 0 | No cost incurred |
| 43 | Annual clean of The Folkestone War Memorial |
| 7 | Electricity usage |
| 0 | CCTV external monitoring annual contract, grant received last financial year |
| 850 | Sandgate Road car park cctv upgrade, load testing for cctv columns |
| 217 | Air shows, bandstand entertainment, insurance cover, security, traffic management |
| 78 | Fuel and charging cost for the mayoral car and minibus |
| 100 | Inspections and maintenance of minibus |
| 0 | No costs incurred during the year |
| 0 | Supply of Pine Way playground fencing |
| 0 | Grant awarded to Sunflower House for Loose End Sessions |
| 128 | |

| | |
|-----|--|
| 95 | Allotment income at Park Farm |
| 89 | Allotment income at Tile Kiln Lane |
| 0 | Allotment key given to tenants |
| 0 | Refundable deposit allocated in earmarked reserve |
| 0 | Grant received from KCC via Councillor J Meade |
| 243 | AFD sponsorships received from local organisations |
| 0 | Armed Forces Day MOD grant received |
| 0 | Pitch stalls for Armed Forces Day |
| 0 | No income received due to cancellation of Christmas Lights Opening |
| 0 | Switch event |
| 0 | Grant received for Sunflower House Project |
| 0 | CIL received during the year vired to CIL reserves |

Folkestone Town Council Earmarked Reserves as at 31 March 2025

| Earmarked | Opening Balance £ | Transfers £ | Spend £ | Receipts £ | Current Balance £ |
|--|------------------------------|------------------------|--------------------|-----------------------|------------------------------|
| Tree Planting Reserve | 20,000.00 | 24,891.05 | | | 44,891.05 |
| Museum/Heritage Reserve | 151,801.77 | | | | 151,801.77 |
| Tourism Reserve | 4,735.00 | | | | 4,735.00 |
| Provision for Bus Shelters | 3,500.00 | | | | 3,500.00 |
| Town Grants Reserve | 267.76 | | 267.00 | | 0.76 |
| FTC Elections Reserve | 0.00 | 11,100.00 | | | 11,100.00 |
| Provision for Salt Bins | 6,168.49 | | | | 6,168.49 |
| Provision for Anti-Litter Campaign | 2,000.00 | -2,000.00 | | | 0.00 |
| Provision for Benches | 100.00 | -100.00 | | | 0.00 |
| Provision for Play Areas | 12,902.63 | | | | 12,902.63 |
| Provision for CCTV Equip/Maint | 15,824.14 | 21,307.05 | | | 37,131.19 |
| Provision for Christmas Lights/Events (Cheriton) | 1,369.25 | | 1,369.25 | | 0.00 |
| Neighbourhood Fund (CIL) | 139,878.27 | | 4,444.00 | 16,227.07 | 151,661.34 |
| Christmas Gifts for Children | 2,216.70 | | | | 2,216.70 |
| Community Transport | 5,624.06 | | 3,784.53 | | 1,839.53 |
| Allotment Deposits | 650.00 | | | 1,100.00 | 1,750.00 |
| Friends of Folkestone Museum | 2,378.76 | | 2,074.44 | | 304.32 |
| Ward Grants Reserve | 0.00 | 18,752.50 | | | 18,752.50 |
| Christmas Lights Reserve | 0 | 15,923.00 | | | 15,923.00 |
| Total | 369,416.83 | 89,873.60 | 11,939.22 | 17,327.07 | 464,678.28 |
| GENERAL FUND | | | | | 281,546.66 |
| TOTAL FUNDS | | | | | 746,224.94 |

Earmarked Reserve Spent Breakdown:

| Earmarked Reserve | Description | Amount |
|--|---|---------------|
| Tree Planting Reserve | Vire of remaining tree planting budget | £24,891.05 |
| Ward Grant Reserve | Vire of remaining Ward Grants from previous two years | £18,752.50 |
| Provision for Christmas Lights/Events (Cheriton) | To collect Christmas lights and decorations | £1,369.25 |
| Community Transport | Motor insurance, charging, including 8 weekly inspections | £3,784.53 |
| Friends of Folkestone Gift | Camera equipment purchase for museum photography | £2,074.44 |
| Allotment Deposits | Allotment tenant refundable deposits | £1,100.00 |
| Christmas Lights Reserve | Vire of remaining Christmas Lights and Festivities budget | £15,923.00 |

