

FOLKESTONE TOWN COUNCIL

MINUTES of the Finance and General Purposes Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday 12 June at 7.00 p.m.

PRESENT: Councillors Connor McConville (Chair), Jackie Meade, Bridget Chapman, Christine Dickinson, Belinda Walker, Tim Prater, Adrian Lockwood, Peter Gane, Abena Akuffo-Kelly and Kieran Leigh.

APOLOGIES: Councillor Laura Davison and Councillor Nicola Keen.

OFFICERS PRESENT: Toni Brenchley – Town Clerk
Karen Palmer – Finance Officer

1759. APOLOGIES FOR ABSENCE

Apologies received from Councillor Laura Davison and Councillor Nicola Keen.

RESOLVED: To approve apologies from Councillors Laura Davison and Nicola Keen.

Proposed: Councillor Jackie Meade
Seconded: Councillor Peter Gane
Voting: F: 10, Ag: 0, Ab:0

1760. DECLARATIONS OF INTERESTS

There were no declarations of interest.

1761. MINUTES

The Committee received the Minutes of the meeting of the Finance and General Purposes Committee held on 8 May 2025 and authorised the Chair to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 8th May 2025 be signed as a correct record.

Proposed: Councillor Christine Dickenson
Seconded: Councillor Belinda Walker
Voting: F: 10, Ag: 0, Ab: 0

1762. PERSONNEL SUB-COMMITTEE MINUTES

The Committee received the Minutes of the meeting of the Personnel Sub-Committee held on 13 February 2025 and authorised the Chair to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Finance and General Purposes Committee held on 13 February 2025 be signed as a correct record.

Proposed: Councillor Peter Gane
Seconded: Councillor Christine Dickinson
Voting: F: 10, Ag: 0, Ab: 0

1763. SCHEDULE OF PAYMENTS

The Committee considered the schedule of payments made between 1 April 2025 to 31 May 2025.

RESOLVED: That the Schedule of Payments for the period 1 April to 31 May 2025 be accepted.

Proposed: Councillor Jackie Meade
Seconded: Councillor Abena Akuffo-Kelly
Voting: F: 10, Ag: 0, Ab: 0

1764. SCHEDULE OF RECEIPTS

The Committee considered the schedule of receipts made between 1 April 2025 to 31 May 2025.

RESOLVED: That the Schedule of Receipts for the period 1 April to 31 May 2025 be accepted.

Proposed: Councillor B Chapman
Seconded: Councillor Abena Akuffo-Kelly
Voting: F: 10, Ag: 0, Ab: 0

1765. BUDGET MONITORING STATEMENT 2025/26

The budget monitoring statement of income/expenditure and earmarked reserves up to the 31 May 2025 were received by the Committee.

1766. BANK RECONCILIATION

The bank reconciliation statement as at 31 May 2025 was noted by the Committee and signed by a Member other than the Chair.

1767. WARD GRANTS

Below is a list of Ward Grants received for Committee approval:

Organisation Name	Project Name	Requested Amount	Supported By
The Church Street Project	Sunnysands Sandcastle Competition	£100.00	L Davison
The Church Street Project	Sunnysands Sandcastle Competition	£150.00	C Dickinson
Strange Cargo	Charivari Day 2025	£100.00	R West
Strange Cargo	Charivari Day 2025	£300.00	K Leigh
Strange Cargo	Charivari Day 2025	£100.00	J Renshaw
Strange Cargo	Charivari Day 2025	£300.00	L McGirr
Strange Cargo	Charivari Day 2025	£250.00	A Akuffo Kelly
Strange Cargo	Charivari Day 2025	£1,000.00	B Chapman
Folkestone Rescue	Rescue Boat	£300.00	L McGirr
Folkestone Rescue	Rescue Boat	£250.00	C Dickinson
Park Farm Allotments Association	Composting For Our Future	£140.00	J Meade

RESOLVED: To award the organisation with the ward grant amounts listed.

Proposed: Councillor Peter Gane
Seconded: Councillor Jackie Meade
Voting: F: 10, Ag: 0, Ab: 0

1768. WARD GRANT BALANCES

The Committee noted the Ward Grant balances as at 6 June 2025.

1769. TOWN HALL/CINEMA BUILDING MAINTENANCE UPDATE

The Town Clerk updated the Committee regarding maintenance of the Town Hall / Cinema building.

1770. POLICIES

The Committee received the amended Procurement Policy.

Cllr Tim Prater requested that the Policy be amended to include the procedure for the estimated value of contracts below £1,000.

RESOLVED: To approve the Procurement Policy, subject to the amendment above.

Proposed: Councillor Tim Prater
Seconded: Councillor Jackie Meade
Voting: F: 10, Ag: 0, Ab: 0

1771. LOCAL GOVERNMENT REORGANISATION

The Committee reviewed the list of Folkestone & Hythe District Council Assets to identify any proposals in respect of the devolution of services and transfer of assets.

RESOLVED: That further information be sought from Folkestone and Hythe District Council: Information regarding the transfer of freehold for the play parks currently leased, financial information regarding the current cost of running the public conveniences in Folkestone and to provide an expression of interest in all remaining open spaces.

Proposed: Councillor Peter Gane
Seconded: Councillor Jackie Meade
Voting: F: 10, Ag: 0, Ab: 0

1772. DATE OF NEXT MEETING:

21 August 2025 at 7.00pm

The meeting concluded at 7.45pm

Chair.....

Date.....