

FOLKESTONE TOWN COUNCIL



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GRANTS COMMITTEE AGENDA

Meeting: Grants Committee
Date: 3 September 2026
Time: 7.00 p.m.
Place: Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone.

To: Grants Committee

YOU ARE HEREBY SUMMONED to attend a meeting of the Grants Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to contact the Town Clerk prior to the meeting.

Toni Brenchley
Town Clerk

- 1. APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
- 2. APPOINTMENT OF CHAIR**
To appoint a Chair for the Committee for the 2026/27 Municipal Year.
- 3. APPOINTMENT OF VICE CHAIR**
To appoint a Vice-Chair for the Committee for the 2026/27 Municipal Year.
- 4. DECLARATIONS OF INTERESTS**
To receive any declarations of either personal or prejudicial interests that Members may wish to make.
- 5. MINUTES**
To receive the Minutes of the Meeting of the Grants Committee held on 5 February 2026
authorise the Chair of the Committee to sign them as a correct record.
- 6. REVIEW OF THE TERMS OF REFERENCE**
In line with the Town Council's adopted Standing Orders, the Committee is asked to consider the Terms of Reference for the Grants Committee. Any changes which the Committee wishes to make to the Terms of Reference must be approved by Full Council at a future

meeting. The current version is attached.

7. TOWN GRANT APPLICANTS

Applicants requesting town grants of £1000 or more will be asked to attend the meeting to answer any questions that the Committee may have. A schedule will be available at the meeting.

Strange Cargo	Residents platform	£2,500.00
With Ibbey	With Ibbey Caribbean Festival 2027	£2,500.00
South Kent Mind	Healthy Eating on a Budget	£2,320.00
Compass Music CIC	Compass Festival	£2,500.00
Folkestone Live CIC	Folkestone Live Festival of Theatre and Comedy	£2,500.00
Folkestone Rescue LTD	Inshore Rescue Boat	£2,500.00
Fourth Wall Folkestone CIC	Fourth Wall Folkestone Podcast Dissemination stage in	£2,421.10
St Michaels Community Society Limited	The St Michaels Street Green Link	£2,500.00
Folkestone Fringe	Charts and Catches: Magic Carpets Exhibition and Beating the	£2,485.00
Twirlstars	Hall Hire	£2,500.00
All Souls Church	Replacement Heating System	£2,000.00
The Folkestone Performing Arts Company	Community Theatre Session	£100.00
Folkestone Film Documentary Festival	Folkestone Documentary Festival 2026	£2,500.00

EXCLUSION OF PRESS AND PUBLIC

The remainder of the Agenda has classified item 8 as disclosing exempt information under Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) thereby excluding the press and public from the meeting whilst this item is debated. Press and members of the public should now leave.

8. TOWN GRANTS

Town Grant applications are assessed on merit against five categories. The Committee may propose a full award, reduced award or no award, based on the combined score and available budget.

9. DATE OF NEXT MEETING

Thursday, 4 February 2027

Councillors on Committee:

Cllr Abena Akuffo-Kelly
Cllr Charlie Bain Smith
Cllr Bridget Chapman
Cllr Jane Darling
Cllr Laura Davison
Cllr Christine Dickinson
Cllr Peter Gane
Cllr Nicola Keen
Cllr Kieran Leigh

Cllr Adrian Lockwood
Cllr Connor McConville
Cllr Liz McShane
Cllr Lucy McGirr
Cllr Jackie Meade
Cllr Tim Prater
Cllr John Renshaw
Cllr Belinda Walker
Cllr Roger West

Parking available for Councillors @ 6.00pm on the precinct area at the front of the Town Hall.



FOLKESTONE TOWN COUNCIL

MINUTES of the Grants Committee Meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 5 February 2026 at 7.00 p.m.

PRESENT:

Councillors Abena Akuffo-Kelly, John Renshaw, Christine Dickinson, Lucy McGirr, Kieran Leigh, Peter Gane, Adrian Lockwood, Jackie Meade, Laura Davison, Roger West and Nicola Keen.

APOLOGIES:

Councillor Belinda Walker, Bridget Chapman and Jane Darling

ABSENT:

Councillors Connor McConville, Charlie Bain Smith, Liz McShane and Tim Prater

OFFICERS PRESENT:

Liz Timmins – Communities & Grants Officer

163. APOLOGIES FOR ABSENCE

Councillors were asked to receive apologies from Councillors Belinda Walker, Bridget Chapman and Jane Darling.

RESOLVED: To accept the Apologies from Councillor Belinda Walker, Bridget Chapman and Jane Darling.

Proposed: Councillor John Renshaw

Seconded: Councillor Kieran Leigh

Voting: F: 11, Ag: 0, Ab: 0

164. DECLARATIONS OF INTEREST

Councillor Abena Akuffo Kelly declared an interest in Folkestone Pride as she is on the Committee.

Councillor Lucy McGirr declared an interest in The Community Fridge as she volunteers in the shop.

165. GRANTS COMMITTEE MINUTES

The Committee was asked to receive the Minutes of the Meeting of the Grants Committee held on 4 September 2025 and to authorise the Chair of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the Meetings of the Grants Committee held on 4 September 2025 be received and that the Chair of the meeting be authorised to sign them as a correct record.

Proposed: Councillor John Renshaw

Seconded: Councillor Kieran Leigh

Voting: F: 10 , Ag:0 , Ab: 1

166. TOWN GRANT APPLICATIONS

Applicants requesting Town Grants of over £1,000 gave short presentations and answered any questions from the Committee members.

EXCLUSION OF PRESS AND PUBLIC

The remainder of the Agenda classified item 7 as disclosing exempt information under Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) thereby excluding the press and public from the meeting whilst this item is debated.

167. TOWN GRANTS

Town Grant applications were assessed on merit against five categories by each Councillor. Scores were then accumulated to calculate the award.

Resolved: Councillors voted for the following application to receive £0 award as it was felt that they did not fully meet the criteria of the Grants Policy Guidelines:

Kent Domestic Abuse Programme

Proposed: Councillor Peter Gane

Seconded: Councillor Nicola Keen

Voting: F:9 , Ag:2 , Ab:1

Resolved: Councillors voted for the following application to receive £0 award as it was felt that they did not fully meet the criteria of the Grants Policy Guidelines:

Outdoor Folkey

Proposed: Councillor Peter Gane

Seconded: Councillor John Renshaw

Voting: F:11, Ag:0 , Ab:0

Resolved: Councillors voted for the following application to receive £0 award as it was felt that they did not fully meet the criteria of the Grants Policy Guidelines:

Autism Help

Proposed: Councillor Laura Davison
Seconded: Councillor Keiran Leigh
Voting: F:10 , Ag:0 , Ab:2

Resolved: Councillors voted on the remaining applications receiving the amounts noted in the table below:

Proposed: Councillor Lucy McGirr
Seconded: Councillor Peter Gane
Voting: F:11, Ag:0 , Ab:0

	Applicant	Purpose	Amount
1	Folkestone Community Fridge	Folkestone Community Fridge	£2,450.00
2	Imago Community	Escape and Explore: Nature Days for Young Carers	£550.00
3	Kent Community Domestic Abuse Programme (Kent CDAP)	Woman Support Worker (WSW)	£0.00
4	Strange Cargo	Charivari Day 2026	£1,500.00
5	Folkestone Twirlstars	UK Nationals	£1,000.00
6	Autism Help	New Pc's	£0.00
7	Folkestone Gurkha Memorial Fund	Folkestone Veterans Battle Tour	£1,000.00
8	Moving Memory	Moving Well Folkestone	£1,200.00
9	Folkestone Documentary Festival	Folkestone Doc Club 2026	£1,000.00
10	Folkestone Pride	Folkestone Pride 2026	£2,500.00
11	Shepway Brass Academy (SBA)	Funding for Shepway Brass Academy's Termly Practice Venue	£1,000.00
12	OutdoorFolkey	Building a self-sufficient community for local residents	£0.00
13	Kent Food Hubs CIC	Community food and social hub	£1,500.00
14	Noel Redding Project CIC	Temporary Noel Statue	£1,000.00
	Total		£14,700

168. DATE OF NEXT MEETING

Thursday, 3 September 2026.

The Meeting concluded at 9.20 pm

Chair

Date



GRANTS COMMITTEE

TERMS OF REFERENCE

COMMITTEE STRUCTURE – ALL MEMBERS (18)

1. To exercise the powers and duties of the Town Council in considering Town Council grant applications from various community groups in line with Council's adopted Grants Policy.
 - a) The Committee shall consist of all members of the Council and its quorum shall be one-third of the whole number of members of the Committee (6 members).
 - b) The Committee shall meet no less than 2 times per year.
 - The meeting dates shall be approved annually by Council when setting the Schedule of Meeting Dates.
 - The grants budget shall be approved annually by Council and will be divided equally between the meetings regardless of whether it is an election year.
2. To consider and make recommendations:
 - a) Assessing applications independently on merit against five set categories:
 - Complying with FTC Grant Policy
 - Robustness of proposal
 - Financial planning
 - Scope & Sustainability
 - Personal assessmentScores will be accumulated and amounts calculated according to the percentage.
 - b) Ensuring the grants budget for the relevant financial year is not exceeded.
 - c) Monitoring the effectiveness of the Town Council's Grant allocation process.
3. To prepare budgetary forecasts, where necessary, on the above activity for inclusion in the Town Council's budget for the following financial year and consider these in the calculation of the precept.
4. To consider and make recommendations to the Council on any changes to these terms of reference that might be required to enable the committee to adapt to changing circumstances and be better prepared to carry out its mission.