

## Folkestone Town Council

**Minutes of the Planning Committee Meeting held on Tuesday 17 December 2024 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.**

**PRESENT:** Councillors Charles Bain Smith, Laura Davison, John Renshaw, Jane Darling.

**OFFICERS PRESENT:** Liz Timmins (Communities and Grants Officer)

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Christine Dickinson and Cllr Bridget Chapman.

**2. DECLARATIONS OF INTEREST**

Cllr Laura Davison and Jane Darling declared a personal interest in application 24/1836/FH 7 Ilex Road.

**3. PLANNING COMMITTEE MEETING**

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 28 November 2024 and to authorise the Chair of the Committee to sign them as a correct record.

**RESOLVED: That the Minutes of the meeting of the Planning Committee held on 28 November 2024 be received and that the Chair of the meeting be authorised to sign them as a correct record.**

Proposed: Councillor John Renshaw

Seconded: Councillor Jane Darling

Voting: F:4, Ag:0, Ab:0

**4. PLANNING APPLICATIONS**

Application no	24/1836/FH
Location	7 Ilex Road
Proposal	Proposed entrance porch extension
Closing date	19.12.24
Comment	No objection

Application no	24/1769/FH
Location	5-6 Shakespeare Terrace
Proposal	Change of use from hotel to a to sui generis house in multiple occupation (HMO) with 17 rooms for up to 19 persons
Closing date	20.12.24
Comment	No objection

Application no	24/1871/FH
Location	Flat 5, 11 Clifton Crescent
Proposal	Listed Building Consent for replacement of existing balustrade

Closing date 23.12.24  
Comment Object – The committee objects to the design of the proposed balustrade as it does not reflect the original historical design which was present in 1987, after the building was listed (1975).

Application no 24/1870/FH  
Location Flat 5, 11 Clifton Crescent  
Proposal Listed Building Consent for existing double glazed uPVC windows to be replaced and existing uPVC double doors to be replaced

Closing date 02.01.24  
Comment No objection

Application no 24/1762/FH  
Location Ground Floor Business Premises, 133 Sandgate Road  
Proposal Change of use from Use Class E (commercial, business & service) to Sui Generis (drinking establishment)

Closing date 24.12.24  
Comment No objection

Cllr Laura Davison left the meeting 7:49pm

Application no 24/1608/FH  
Location 28 Walton Gardens  
Proposal Single storey rear extension together with garage conversion into a habitable room

Closing date 17.12.24  
Comment No objection

Cllr Laura Davison rejoined the meeting 7:51pm

Application no 24/1591/FH  
Location Flat 11, 3 Trinity Crescent  
Proposal Retrospective application for the replacement of a fixed glazed roof light with an extension to dormer window to create a double dormer window on the side/north elevation

Closing date 24.12.24  
Comment Object – The drawings are inadequate to describe the development proposed and are not to scale.

Application no 24/1888/FH  
Location 62 Cherry Garden Lane  
Proposal 1 bedroom garden chalet  
Closing date 25.12.24  
Comment No objection

## PREMISES LICENCSE

There were no Premises Licenses.

### 5. LATE PLANNING APPLICATIONS

Application no	24/1902/FH
Location	Unit C, Five Acre Site, Park Farm Road
Proposal	Change the use from B8 to B2 general industrial class to a wholesale brewery.
Closing date	30/12/2024
Comment	No objection

Application no	24/1826/FH
Location	Flat 27, St. Andrews, The Durlocks
Proposal	Replacement of windows and rooflights. Glazing and frames throughout to be replaced with double glazed units, to include all dormer windows and pitched rooflights, roof lanterns to be repaired, made weather resistant and secondary glazing added. Roof repairs made to coverings and flashings.
Closing date	31/12/2024
Comment	No objection – provided there is a condition related to detailed sections through the proposed new windows design and materials prior to their installation.

Application no	24/1845/FH
Location	Flat 27, St. Andrews, The Durlocks
Proposal	Listed Building Consent for the replacement of windows and rooflights. Glazing and frames throughout to be replaced with double glazed units, to include all dormer windows and pitched rooflights, roof lanterns to be repaired, made weather resistant and secondary glazing added. Roof repairs made to coverings and flashings.
Closing date	31/12/2024
Comment	No objection – provided there is a condition related to detailed sections through the proposed new windows design and materials prior to their installation.

Application no	24/ 1896/FH
Location	Capel Battery Site, New Dover Road, Capel-le-Ferne
Proposal	Retrospective application for the erection of a Nissan hut (no. 20) and siting of 4 storage containers to be used in ancillary to WW2 Museum
Closing date	02/04/2024

Comment

No objection

**6. DATE OF NEXT MEETING**  
Thursday, 30 January 2024

The meeting concluded at 8:20 pm.

..... **Chair**