

Folkestone Town Council

**Minutes of the Planning Committee Meeting held on Thursday 8 January 2025
at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.**

PRESENT: Councillors Charles Bain Smith, Liz McShane, John Renshaw,
Jane Darling, Bridget Chapman, Christine Dickinson.

OFFICERS PRESENT: Jennifer Griffin (Administration Officer)

1. APOLOGIES FOR ABSENCE

There were no apologies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PLANNING COMMITTEE MINUTES

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 4 December 2025 and to authorise the Chair of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 4 December 2025 be received and that the Chair of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Christine Dickinson

Seconded: Councillor Bridget Chapman

Voting: F: 4, Ag: 0; Ab: 0

Councillor Charles Bain Smith arrived at 7:02 pm

4. PLANNING APPLICATIONS

Application no	25/2244/FH
Location	Sparrows Green, Crete Road West
Proposal	Erection of proposed outbuilding located with front garden.
Closing date	05/01/2026
Comment	No Objection

Application no	25/2077/FH
Location	Flat 7, Aaron House, 92 Harbour Way
Proposal	Retrospective application for the erection of an outbuilding.
Closing date	06/01/2026
Comment	No Objection
Application no	25/2222/FH
Location	112 Bouverie Road West
Proposal	Single storey rear extension, rooflights, partial removal of existing walls, erection of an outbuilding, rear external terrace and timber fencing above the existing brick boundary wall.
Closing date	08/01/2026
Comment	No Objection
Application no	25/2131/FH
Location	47 Broadfield Road
Proposal	2 storey side and rear extension with a dormer to front elevation.
Closing date	08/01/2026
Comment	No Objection
Application no	25/2160/FH
Location	47 & 49 Broadfield Road
Proposal	Removal of condition 3 (carport) of planning permission 25/1389/FH.
Closing date	09/01/2026
Comment	No Objection
Application no	25/2289/FH/PA
Location	28 Cheriton Gardens
Proposal	Determination as to whether the prior approval of the Local Planning Authority is required under Class MA of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for a change of use from commercial, business and service (Use Class E) to 6 residential flats (Class C3).
Closing date	12/01/2026
Comment	No Objection

Application no 25/2283/FH/TCA
Location 1 Trinity Crescent
Proposal Works to trees in a conservation area comprising of T1 to T3 Sycamore, crown clean/thin and reduction of 2 metres vertically and 2 metres laterally.
Closing date 26/01/2026
Comment No Objection

Application no 25/2251/FH
Location 19 Hasborough Road
Proposal Rear and side extension with rooflights with additional rooflights in loft space.
Closing date 12/01/2026
Comment No Objection

Application no 25/2243/FH
Location 12 Tontine Street
Proposal Proposed self-containment of upper floor residential accommodation from the existing ground floor commercial area, including the provision of a new shop front, replacement windows & associated alterations.
Closing date 13/01/2026
Comment No Objection

5. PREMISES LICENCES

Application no PR202512-127047
Location Max Supermarket, 20 Sandgate Road
Proposal Alcohol OFF Sales Only
Closing date 08/01/2026
Comment No Objection

6. LATE PLANNING APPLICATIONS

Application no 25/2232/FH
Location 39 Station Road
Proposal Front extension, first floor roof terrace and recladding of existing building.
Closing date 13/01/2026
Comment No Objection

Councillor Liz McShane arrived at 7:19 pm

Application no 25/2267/FH
Location 6-6A East Cliff
Proposal External alterations, rooflights & enlargement of rear dormer.
Closing date 13/01/2026
Comment No Objection

Application no 25/2261/FH
Location 12 Ingles Road
Proposal Single storey side extension & demolition of shed and erection of garage.
Closing date 14/01/2026
Comment No Objection

Application no 25/2276/FH
Location Flat 1, 3 Grimston Avenue
Proposal Replacement of front, side and rear windows.
Closing date 14/01/2026
Comment No Objection

Application no 25/2286/FH
Location The Leas Lift, Lower Sandgate Road
Proposal Listed building consent to install UKPN power feed from north eastern end of site into the existing (and proposed) maintenance area.
Closing date 14/01/2026
Comment No Objection

Application no 25/2073/FH
Location Land at Park Farm Road

Proposal	Change of use of site to self storage (Use Class B8) and the siting of up to 295 storage containers.
Closing date	26/01/2026
Comment	No Objection

Application no	25/2292/FH
Location	19 Cherry Garden Avenue
Proposal	Works to tree covered by TPO No. 02 of 1992, comprising of T1 Horse Chestnut crown reduction of 1.5 - 2 metres.
Closing date	26/01/2026
Comment	No Objection

Application no	25/2193/FH
Location	7 Marine Parade
Proposal	Partial change of use from hotel to dwelling house.
Closing date	26/01/2026
Comment	No Objection

Application no	25/2314/FH
Location	15-17 Marten Road
Proposal	Construction of Garden Room.
Closing date	27/01/2026
Comment	No Objection

Application no	PR202512-127201
Location	Sunshine Bistro, 63 Sandgate Road
Proposal	Review of above Licence requested by the Immigration Enforcement Licensing Compliance Team.
Closing date	12/01/2026
Comment	No Comment

7. DATE OF NEXT MEETING

Thursday, 29 January 2026 at 7pm.

The meeting concluded at 7:35pm.

..... **Chair**

DRAFT