

## Folkestone Town Council

**Minutes of the Planning Committee Meeting held on Thursday 23 April 2026 at the Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone.**

**PRESENT: Councillors Charles Bain Smith, Liz McShane (7:18pm), John Renshaw, Jane Darling, Bridget Chapman and Christine Dickinson.**

**OFFICERS PRESENT:** Jennifer Griffin (Administration Officer)

### **1. APOLOGIES FOR ABSENCE**

There were no apologies.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3. PLANNING COMMITTEE MINUTES**

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 2 April 2026 and to authorise the Chair of the Committee to sign them as a correct record.

**RESOLVED: That the Minutes of the meeting of the Planning Committee held on 2 April 2026 be received and that the Chair of the meeting be authorised to sign them as a correct record.**

Proposed: Councillor Bridget Chapman

Seconded: Councillor John Renshaw

Voting: F: 5, Ag: 0, Ab:0

### **4. PLANNING APPLICATIONS**

Application no	26/0444/FH/TCA
Location	Burlington Hotel, 3-5 Earls Avenue
Proposal	Works to trees in a conservation area comprising of T1 Holly and T2 Goat Willow fell to ground level. T3 Arbutus reduce by 4 metres vertically. T4 Elder reduce by 2.5 metres vertically.
Closing date	01/05/2026
Comment	No Objection

Application no	26/0504/FH
Location	Units 4, 5 & 6 Princes Gate, Bayle Street
Proposal	Change of use of Units 4 and 5 to Class F1(a) (education and learning), retention of Unit 6 for ancillary office use; insertion of two windows to rear elevation and relocation of door to existing frontage.
Closing date	30/04/2026
Comment	No Objection
Application no	26/0571/FH
Location	10 Earls Avenue
Proposal	Replacement windows from timber to uPVC to flats on ground, first and second floors
Closing date	05/05/2026
Comment	Object. UPVC is not an appropriate material as it is not recyclable, nor does UPVC preserve or enhance the character of the conservation area. UPVC is not necessary to use when there are timber alternatives available.
Application no	26/0572/FH
Location	26 Walton Gardens
Proposal	Single storey rear extension and conversion of existing garage into additional living accommodation following removal of rear extension.
Closing date	05/05/2026
Comment	No Objection
Application no	26/0548/FH
Location	5 Wear Bay Crescent
Proposal	Erection of a single storey rear extension and the creation of parking area to front of property
Closing date	06/05/2026
Comment	Object. The Committee only objects to the parking space in that no detail is given to the retaining structure required to address the change of level and drainage, so water does not run into the road, and an application for a dropped curb. Could we have more details before a decision is made.
Application no	26/0586/FH
Location	27 Broadmead Road
Proposal	Erection of a single/two storey rear extension
Closing date	06/05/2026

Comment Object. The Committee do not object to the principle and most details of the proposed application. However, the skylights should be fixed closed and be obscured glass to protect the privacy of both future occupants of the applicant's site and the adjacent site.

## 5. PREMISES LICENCES

Application no PR202603-131042  
Location Market Square, 19-21 Rendezvous Street  
Proposal Alcohol ON & OFF sales, Late Night Refreshment and Recorded Music  
Closing date 28/04/2026  
Comment No Objection

Application no PR202603-131377  
Location Tiki's Bar and Kiosk, Pumping Station, Coronation Parade, Sunny Sands  
Proposal Alcohol ON & OFF sales  
Closing date 06/05/2026  
Comment No Objection. Although the Committee would like to note a suggestion that drinks be served in non-breakable cups to avoid broken glass that can be left on the beach.

## 6. LATE PLANNING APPLICATIONS

Application no 26/0498/FH  
Location Westgate House, 12 Cliff Road  
Proposal Erection of a brick wall, to include a new access & pedestrian gates to the front boundary.  
Closing date 08/05/2026  
Comment Object. The Committee object to the height of the wall, it is not in keeping with other boundaries in the conservation area nearby. The Committee understands the need for a division, but the height is excessive.

Application no 26/0592/FH  
Location 2 Church Street  
Proposal Retrospective application for the installation of commercial kitchen extract flue to rear  
Closing date 11/05/2026

Comment Object. No details are provided of how odour and noise is mitigated as set out in the two reports provided. The Committee also disagree with the Planning Statement that the building has no historical value at all, consideration should be given to how that is addressed.

Application no PR202603-130772  
Location Okay Coffee, Ground Floor, 98 Sandgate Road  
Proposal Alcohol ON sales ONLY  
Closing date 10/05/2026  
Comment No Objection

Application no PR202604-132270  
Location Wilson's Casino, 28-30 Sandgate Road  
Proposal Alcohol ON sales ONLY, Films, Live Music, Late Night Refreshment, Recorded Music  
Closing date 14/05/2026  
Comment No Objection

*Councillor Liz McShane arrived at 7:18pm.*

Application no PR202604-132193  
Location Docker Brewery & Tap Room, Unit C, Five Acre Site, Park Farm  
Proposal Alcohol ON & OFF sales, Recorded Music  
Closing date 14/05/2026  
Comment The Committee has concerns about the separation of a drinking establishment from a busy bit of an industrial estate where people are collecting building materials and this needs to be properly managed.

**7. DATE OF NEXT MEETING**

Thursday, 14 May 2026 at 7pm.

The meeting concluded at 7:26pm.

..... **Chair**

