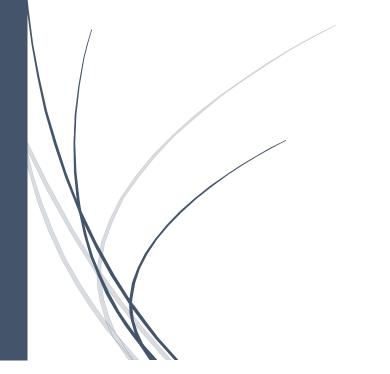
ANNUAL REPORT 2024/25



Town Clerk FOLKESTONE TOWN COUNCIL



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TOWN MAYOR 2024 - 2025



This year as Mayor I have had the privilege to be involved in a wide range of incredible activities and events, meeting people from all walks of life.

I was deeply honoured to be a part of the 'translation' of the bones of Saint Eanswythe, Folkestone's Patron Saint. As a committed feminist it was a special moment I will always treasure to share in such a historical celebration of female achievement.

It has been my privilege to be a part of the old traditions that occur in our wonderful town. The civic events were a unifying experience bringing together young and old, different religions, cultures and backgrounds, creating the community spirit on which Folkestone thrives.

I was extremely happy to be able to raise funds and awareness for my chosen Charities; Home Start Shepway, Folkestone Nepalese Community and Folkestone Community Fridge.

I have thoroughly enjoyed hosting my Charity events throughout the year. I was able to host a Quiz, a Sunday Lunch, a Woman's Event, as well as a guided tour of Eurotunnel. These events also included the option of purchasing solidarity tickets, where people kindly purchase a ticket not for themselves, but for those who would otherwise have been unable to attend due to financial constraints. It was heartwarming to see this generosity from the people of Folkestone. I am extremely grateful to the Corporate Support Officer and Drivers for their support and hard work.

I wish to thank my Chaplain, Interfaith Minister Anita McKenzie, and my cadet, L/Cpl Joshua Tull, for supporting me throughout my Mayoral year.

Councillor Abena Akuffo-Kelly The Worshipful Town Mayor of Folkestone (2024-25)

INCOME AND EXPENDITURE ACCOUNT

For the Period ended 31 March 2025

	2024/25	2023/24
INCOME	£	£
Precept on District Council	1,000,590	952,970
Bank and Investment Interest	27,488	27,990
Allotments	10,506	9,932
Rental Receipts	27,002	15,900
Museum/Heritage Sales	10,742	13,408
Play Areas Funding	2,352	0
Community Infrastructure Levy	16,227	71,058
CCTV Grant	29,190	60,185
Other	26,650	20,290
	1,150,747	1,171,733
EXPENDITURE		
Employees/Administration	576,571	528,941
Democratic Costs	520	44,414
Civic and Ceremonial	21,638	20,137
Premises	150,976	157,499
Services	297,595	371,926
Fees	10,465	5,782
Museum/Heritage	21,893	17,787
	1,079,658	1,146,486

GENERAL FUND		2024/25		2023/24
		£		£
Balance as at 1 April		310,725		235,189
Add: Total Income		1,150,747		1,171,733
Deduct: Total Expenditure	_	1,079,658		1,146,486
		381,814		260,436
Transfer (to)/from Reserves and Provisions:				
New Services	0		0	
Tree Planting	- 24,891		0	
Museum/Heritage	0		7,512	
Tourism	0		0	
Bus Shelters	0		0	
Ward Grants	- 18,753		0	
Town Grants	267		3,985	
FTC Elections	- 11,100		30,600	
Armed Forces Day	0		3,445	
Anti-Litter Campaign	2,000		0	
Benches	100		0	
Play Areas	0		492	
CCTV Maintenance	21,307		4,378	
Christmas Events (Cheriton)	1,369		1,300	
Neighbourhood Fund (CIL)	11,783		- 71,058	
Christmas Gifts for Children	0		0	
Community Transport	3,785		65,679	
Guildhall Umbrella Project	0		2,308	
Allotment Deposits	1,100		- 650	
Friends of Folkestone Museum	2,074		- 2,379	
Christmas Lights	- 15,923		-	
Outstanding Invoices	0	- 95,261	4,677	50,289
General Reserve Balance at 31 March		286,552		310,725
General Reserve Dalance at 31 March		200,332		310,723

Balance Sheet as at 31 March 2025

Fixed Assets	2024/25		2023/24	
	£		£	
Freehold Land and Buildings	700,000		700,000	
Vehicles and Equipment	617,652		612,586	
Community Assets	2,403,304	3,720,956	2,347,665	3,660,251
Current Assets				
Sundry Debtors	5,935		13,952	
HM Revenue & Customs - VAT	17,163		24,995	
Prepayments	13,358		9,808	
Stock Balance (Museum Merchandise)	2,966		2,392	
Primary Current Bank Account	54,918		72,920	
Secondary Current Bank Account	74,263		76,385	
Deposit Bank Account	24,554		28,168	
Short Term Investments	240,000		480,000	
Receipts Account	4,842		1,165	
Council Saver Account	81,558		-	
CCLA PSDF Account	240,000		-	
Museum Shop Float	100		100	
Corporate Credit Card	804	760,461	1,497	711,382
Current Liabilities				
Sundry Creditors	0		0	
Receipts in Advance	7,823		8,079	
Accruals	1,407	9,231	23,161	31,240
Net Current Assets		751,231		680,142
Long Term Liabilities				
PWLB Outstanding Loan for Office Building	202,552	202,552	231,013	231,013
Net Assets		4,269,635	- <u>-</u>	4,109,380

	2024/25	2023/24
Represented by:	£	£
Fixed Asset Restatement Account	3,720,956	3,660,251
PWLB Outstanding Loan for Office	3,720,930	3,000,231
Building	- 202,552	- 231,013
Capital Receipts Reserve	0	0
Earmarked Reserves and Provisions: -	G	· ·
Tree Planting	44,891	20,000
Museum/Heritage	151,802	151,802
Tourism	4,735	4,735
Bus Shelters	3,500	3,500
Ward Grants	18,753	0
Town Grants	1	267
FTC Elections	11,100	0
Armed Forces Day	0	0
Salt Bins	6,168	6,168
Anti-Litter Campaign	0	2,000
Benches	0	100
Play Areas	12,903	12,903
CCTV Maintenance	37,131	15,824
Christmas Events (Cheriton)	0	1,369
Neighbourhood Fund (CIL)	151,661	139,878
Christmas Gifts for Children	2,217	2,217
Community Transport	1,840	5,624
Allotment Deposits	1,750	650
Friends of Folkestone Museum	304	2,379
Christmas Lights	15,923	0
General Reserves	286,552	310,725
	4,269,635	4,109,380

THE TOWN COUNCIL'S VISION, MISSION STATEMENT AND VALUES

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The Council's Vision

"To work together with all sectors of the community to promote the social, environmental and economic well-being of the people of Folkestone so that it is an even better place to live, work and visit."

The Council's Mission Statement:

"To revitalise our town of Folkestone, restore civic pride and regenerate a community spirit."

The Council's Values:

- To work to the highest standards of integrity, transparency and openness to deliver services to the best of our abilities.
- To work in partnership with other organisations to improve services and deliver value for money for the Folkestone council taxpayers.
- o To be an advocate and campaigning voice for the people of Folkestone.

Future Events and Notes for your Diary

Date	Event
7 June 2025	Samuel Plimsoll Service
28 June 2025	Armed Forces Day Lunch
29 June 2025	Town Sunday
*29 June 2025	Blessing of the Fisheries
1 July 2025	Canada Day
15 August 2025	VJ Day Annual Service
15 September 2025	Battle of Britain Wreath Laying
*19 October 2025	Trafalgar Day Service
2 November 2025	Dedication of the Garden of Remembrance
9 November 2025	Remembrance Sunday
11 November 2025	Machine Gun Corps
TBC December 2025	Mayor's Yr 6 Christmas Concert
27 January 2026	Holocaust Memorial Day
5 May 2026	Mayor Making

^{*}Organised by an external organisation





COUNCIL STRUCTURE

The Council's decision-making process operates through a Committee structure. Full Council 18 members Finance & General **Community Services** Climate & Environment Planning Committee **Grants Committee** Purposes Committee Committee Committee 12 members 6 members 6 members 18 members 9 members Personnel Sub-Committee 4 members

In the region of 50 Council/Committee meetings are held every year, together with a wide range of working group meetings.

Committee Meetings 2025/26

	Planning Committee 19.00 (Thursday)	Climate & Environment Committee 19.00 (Tuesday)	Community Services Committee 19.00 (Tuesday)	Finance & General Purposes Committee 19.00 (Thursday)	Grants Committee	Personnel Sub- Committee 18.00 (Thursday)	Full Council 19.00
April 2025	24	1	8	17		17	
May 2025	29						Tuesday 6 (Annual Council) Tuesday 13 (Town Assembly)
June 2025	19	3	10	12			12 (AGAR) (18:00)
July 2025	10 and 31						
August 2025	14			21		21	
September 2025	11				4		18
October 2025	2 and 16	7	14	23			
November 2025	6						13
December 2025	4			11			
January 2026	8 and 29						22
February 2026	19	3	10	12	5	12	
March 2026	19						12
April 2026	2 and 23	7	14	16		16	
May 2026	14						Tuesday 5 (Annual Council) Tuesday 12 (Town Assembly)

Community Services Committee

The Committee met regularly throughout the year.

2024 saw another wonderful Armed Forces Day with circa 20,000 visitors, an increase of 5,000 from last year. Once again Folkestone Town Council extends its gratitude to all involved including military battalions and charities, performers, cadet & youth groups and service providers. The Communities & Events Officer is supported by volunteers from various local organisations and Folkestone Town Council are grateful for their dedication and hard work in organising and delivering the event.

Although the 2024 Christmas Lights Switch On had to be cancelled due to inclement weather, the new recycled LED Christmas Lights created a brilliant display.

The Committee worked alongside Folkestone & Hythe District Council to develop a new tourism Map of the Town.

Local residents can now access the Citizens Advice Bureau's (CAB) scheme 'Kent Money Advice Hub' at the Town Hall via a tablet device, where they can connect to CAB advisors who are available to assist with financial issues. This runs alongside the ReferKent scheme.

The Museum welcomed a new Curator, along with 31,385 visitors. The Museum also hosted 51 School and Home Education Sessions, accommodating 1,590 children.

There were exhibitions hosted themed around local musicians, artists and even a projection project which saw young adult students working with Screen South and Folkestone Fringe lighting up the Town Hall exterior.



Thanks to all the Officers at the Town Council who deliver so successfully on the events and services for our town.

Councillor Roger West Councillor Jane Darling

Chair Vice Chair

Committee Members 2024/25:

Councillors Bridget Chapman, Jane Darling, Peter Gane, Lucy McGirr, Belinda Walker and Roger West.

Planning Committee

The Planning Committee meet to review, discuss and comment on the latest planning applications for the area.

The Committee considers applications for altering windows as carefully as it does applications for large scale developments.

At the forefront of the Committee's mind is the safety and comfort of residents, present and future. As well as the impact of developments and alterations on neighbouring properties.

The Committee scrutinises each application carefully to ensure it complies with safety and amenity regulations.



This year has been an important one in terms of large-scale development in Folkestone. The Committee has made sure we have carefully balanced the need for new housing while ensuring that developments would set future occupants up to succeed, as well as preserve and enhance our town. This is particularly important within Folkestone's Conservation Area.



Councillor Charles Bain Smith **Chair**

Councillor John Renshaw *Vice Chair*

Committee Membership 2024-25: Councillors Charles Bain Smith, Bridget Chapman, Jane Darling, Laura Davison, Christine Dickinson and John Renshaw.

Finance and General Purposes Committee

A very challenging year for the Finance & General Purposes Committee as the Town Council had to deal with a growing number of complex issues to do with the Town Hall and its maintenance. Issues dealt with included a new fire escape, lightning protection, flag pole and other internal works which will all have an impact on the 2025/26 budget. There was also the unexpected discovery of radon which required action and additional funding.

On the positive side, the Committee was able to recommend a budget to Council that had increased funding available for new Christmas lights and also a small budget to investigate the potential for in-house water testing for local beaches. The budget also allows for the continued various public and Civic events that occur throughout the year.

I would like to send the Committee's best wishes to Roland, our outgoing Finance Officer, and welcome Karen in the new position.

Finally, to all members of the Committee, many thanks for your time and your contributions during meetings. I look forward to another year on the Finance & General Purposes Committee.

Councillor Connor McConville **Chair**

Councillor Jackie Meade *Vice Chair*







Committee Membership 2024/25: Councillors Abena Akuffo- Kelly, Bridget Chapman, Laura Davison, Christine Dickinson, Peter Gane, Nicola Keen, Kieran Leigh, Jackie Meade, Adrian Lockwood, Connor McConville, Tim Prater and Belinda Walker.

Personnel Sub-Committee

This year has seen a number of changes at the Town Hall, we have said goodbye to a valued member of staff, our Museum Curator who has moved onto an exciting new post, with new and exciting challenges.

We had four new members of staff join our amazing team: our Administration Officer who has been a great asset and who has taken on the challenge of working in a busy environment in their stride, our new and dynamic Museum Curator who has joined us with a wealth of experience, our Visitor Services Assistant who has shaped this brand new role into a supportive and vital part of the team, finally our new Driver who takes our Mayor on Civic events, who's calm and steady presence has been a great support to the rest of the Officers.

It was with pride that we celebrated 20 years of Gold Star Service from our Town Sergeant. The dedication he has shown cannot be underestimated, as well as his ability to look after every Mayor he has organised making sure they are on time, every time without fail. Both Officers and Councillors alike rely on the expertise accumulated over two decades with the Council, as well as the cheerful disposition and even the Christmas songs in June!

Things have certainly settled down at the Town Hall under our new Town Clerk, who has worked at the Town Hall for a number of years, and we are sure that under their watchful eye the Town Hall will go from strength to strength.



Moving forward to 2025/26 the Personnel Sub-Committee will, with full approval from Full Council, continue to support and encourage our staff to take on new training opportunities bother internally and externally to progress in their chosen field.

The Personnel Sub-Committee and I would once again like to thank our staff for the amazing jobs that they all do, with the planning and facilitating of all the Civic Days because without all of their dedication and expertise these days would not be the success that they are.

Councillor Nicola Keen Councillor Peter Gane

Chair Vice Chair

Sub-Committee Membership 2024/25: Councillors Christine Dickinson, Peter Gane, Nicola Keen and Connor McConville.

Climate & Environment Committee

The Committee discusses and reviews a wide range of climate and environmental matters that affect Folkestone.

Over the past year, the Committee resolved that works be undertaken to maintain the eight parks managed by Folkestone Town Council and promptly dealt with any problems identified.

Further to continued delivery of required actions in respect of Folkestone's Fairtrade Community status, the Council was reawarded Fairtrade status in April 2025. Subject to continuing to raise awareness, this accreditation is valid until April 2028.

We continue to annually work in partnership with Folkestone & Hythe District Council and Kent County Council respectively to maintain flowerbeds and deliver a comprehensive tree planting scheme.



Committee Members 2024/25: Councillors Abena Akuffo-Kelly, Charles Bain Smith, Nicola Keen, Kieran Leigh, Lucy McGirr, Liz McShane, John Renshaw, Belinda Walker and Roger West.

Grants Committee

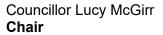
The Grants Committee was unanimously reinstated at the Full Council Meeting on 19 September 2024.

The Committee met in February, where we supported a number of Charities with grant payments totalling £15,407, using up the budget for the rest of the financial year 2024/25. The Grants Committee will meet twice a year, with the next Meeting scheduled on the 4 September 2025.

There are two different types of grants available; Town Grants and Ward Grants that support people and organisations working to benefit Folkestone and its residents. Ward Grants are given directly from Councillors to support activities within the Councillor's specific Ward.

The abundance of clubs, groups and festivals in Folkestone make the town a unique place to live. The grants scheme provides start up help and financial assistance for clubs and societies, voluntary bodies and associations, non-profit making organisations and charitable bodies across all sectors of the community.







Councillor Kieran Leigh Vice Chair



Committee Members 2024/25: Councillors Abena Akuffo-Kelly, Charles Bain Smith, Bridget Chapman, Jane Darling, Laura Davison, Christine Dickinson, Peter Gane, Nicola Keen, Kieran Leigh, Adrian Lockwood, Connor McConville, Liz McShane, Lucy McGirr, Jackie Meade, Tim Prater, John Renshaw, Belinda Walker and Roger West.

GRANTS AWARDED 2024/25

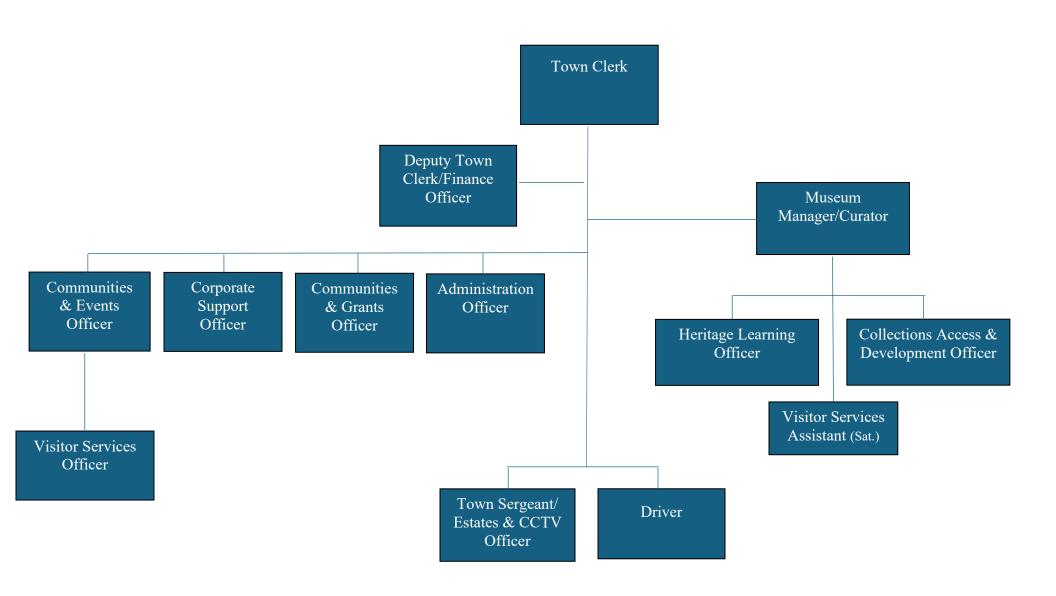
T= Town Grant W = Ward Grant

TYPE	ORGANISATION	PURPOSE	AWARD £
W	Folkestone Trawler Race	Folkestone Trawler Race Weekend	250
W	Folkestone Trawler Race	Folkestone Trawler Race Weekend	300
W	Folkestone Trawler Race	Folkestone Trawler Race Weekend	150
W	Folkestone Trawler Race	Folkestone Trawler Race Weekend	100
W	Folkestone Trawler Race	Folkestone Trawler Race Weekend	200
W	Folkestone Live	Fringe Festival	250
W	Folkestone Live	Fringe Festival	250
W	Folkestone Live	Fringe Festival	300
W	The Park Farm Allotments Association	Cleaner Air Project	250
W	Bayle Residents Association	The Bayle in Bloom	125
W	Bayle Residents Association	The Bayle in Bloom	100
W	Bayle Residents Association	The Bayle in Bloom	75
W	Bayle Residents Association	The Bayle in Bloom	50
W	All Souls Primary	Green Woman	200
W	Harbour Ward Residents Association	Christmas Tree	400
W	Benton Collectiv CIC	Poets' Corner Multilingual Poetathon at Kollektiv	150
W	Tyson Road Residents Association	Children's Xmas Party on Friday 13 th December 2024	121
W	Tyson Road Residents Association	Children's Xmas Party on Friday 13 th December 2024	300
W	Tyson Road Residents Association	Children's Xmas Party on Friday 13 th December 2024	200
W	Tyson Road Residents Association	Children's Xmas Party on Friday 13 th December 2024	200
W	Tyson Road Residents Association	Children's Xmas Party on Friday 13 th December 2024	100
Т	Church Street Project	Therapy Room Rental	1,000
Т	Autism Help	Autistic Fishing Project	450
Т	Canterbury Archaeological Trust	East Wear Bay Project	1,250
Т	Bayle Residents Association	The Bayle in Bloom	375
Т	Folkestone & Hythe Orchestral Society	Peter Aviss New Work	450
Т	South Kent Mind	Yoga for Wellbeing	1,000

Т	The Autism Apprentice CIC	Advice Clinic Appointments	1,500
Т	Folkey Birth Club CIC	FBC Post Natal Circle	625
Т	Folkestone Invicta Football Club	Folkestone Invicta Women's Football Project	1,875
Т	Touchbase Care	Touchbase Community Christmas Celebration	1,200
Т	Community Art Kent CIC	Folke Art 2025	1,250
Т	Folkestone Gospel Singers	Singing for Health	425
Т	Youth Festival of Remembrance	Youth Festival of Remembrance	1,875
Т	The Fourth Wall	Design and Art Fair	1,250
Т	Folkestone Festivals	Multi-Cultural Festival Weekend	1,250
Т	Folkestone Women's Forum	Take Up Space Festival: Mothers Without Hands	750
Т	Thrive by the Sea CIC	Thrive Through Menopause Folkestone Project	1,160
Т	Folkestone Documentary Festival	Folkestone Documentary Festival 2024	1,875
W	Beton Collectiv CIC	Poet's Corner Multilingual Poetathon at Kollektiv	150
W	Folkestone Festivals	Summer Season of Bands at the Bandstand 2025	250
W	Folkestone Festivals	Multi-Cultural Weekend 2025	250
W	Folkestone Festivals	Summer Season of Bands at the Bandstand 2025	250
W	Touchbase Care	Touchbase Community Christmas Celebration	350
W	Touchbase Care	Touchbase Community Christmas Celebration	300
W	Folkestone Festivals	Multi-Cultural Weekend 2025	300
W	Strange Cargo	Thirty Rugs	500
W	Strange Cargo	Cheriton Christmas Lights Craft Workshop	100
W	Strange Cargo	Cheriton Christmas Lights Craft Workshop	100
W	Strange Cargo	Cheriton Christmas Lights Craft Workshop	100
W	Folkestone Festivals	Summer Season of Bands at the Bandstand 2025	150
W	Cheriton United Football Team	Match Kit For Under 12's	137.50
W	Cheriton United Football Team	Match Kit For Under 12's	137.50
W	Cheriton United Football Team	Match Kit For under 12's	137.50
W	Cheriton United Football Team	Match Kit For Under 12's	137.50
W	Cheriton Primary PTFA	Rebuild Of Forest School	350
W	Cheriton Primary PTFA	Rebuild Of Forest School	350
W	Cheriton Primary PTFA	Rebuild Of Forest School	350
W	Strange Cargo	Cheriton Christmas Lights Craft Workshop	100
W	Strange Cargo	Cheriton Christmas Lights Craft Workshop	100

W	Strange Cargo	Cheriton Christmas Lights Craft Workshop	100
Т	Strange Cargo	The Resident Platform	1,980
Т	Strange Cargo	Charivari Day 2025	2,500
Т	Folkestone Divers	Folkestone Sea Clean Up	900
Т	Folkestone Rescue LTD	Partial Funding Towards A Beach Supervisor	2,345
Т	Emmaus Dover	Providing Support For Those Experiencing Homelessness	520
Т	Shepway Spectrum Arts	New Windows & Repairs	1,763
Т	Folkestone Cricket Club	ECB Foundation Coach	500
Т	Chloe Scott Dance For Fun	Dance World Cup – Burgos 2025	1,000
Т	Folkestone Music Town CIC	Music in May Festival Busking Project	1,954
Т	Folkestone Music Town CIC	Students and Schools Showcase	1,945
W	Strange Cargo	Charivari Day 2025	100
		Total	£43,847

STAFFING STRUCTURE



Officer Contact Details

Toni Brenchley Town Clerk

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Deputy Town Clerk/Finance Officer	Museum Curator
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Your Local Councillor

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Roger West (Liberal Democrats)	Ward: Cheriton West
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	Email: roger.west@folkestone-tc.gov.uk



Salubritas et Amoenitas

Delightfulness and Healthiness